

# THE TOWN OF SUTTON NEW HAMPSHIRE



## 2020 ANNUAL REPORT

*This year's annual report cover features a photo taken by Kevin Rowe, of Sutton Volunteer Firefighters rising to the challenge of social distancing which could not be accomplished in the fire department's meeting room. Fire Trucks were parked outside and the station was converted to an improvised conference area. This year's annual report is dedicated to Sutton's mask-wearing superheroes in our fire, rescue, and police departments and to all our ESSENTIAL workers, public officials, volunteers and citizens for your patience, perseverance, and fortitude as we navigated these challenging times together.*



# Annual Report and Vital Statistics

*for Fiscal Year Ending December 31, 2020*

*Visit us on our website: [www.sutton-nh.org](http://www.sutton-nh.org)*

Population (NHOSP)..... estimated 1,881

Registered Voters .....1,746

Typesetting and Printing by  
R.C. BRAYSHAW & CO., INC., WARNER, NH



*This report is printed on recycled paper.  
Please bring it with you to the Town Meeting.*

## Notes



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# SUTTON DIRECTORY

## EMERGENCY NUMBERS

Police Department – **Chief Jon Korbet** (non-emergency 927-4422) 911  
 Fire – **Chief Cory Cochran** (non-emergency 927-4740) 911  
 Sutton Rescue Squad – **Chief Hilary Grimes**  
 (New London Ambulance) 911

### TOWN CLERK/TAX COLLECTOR – Carol Merullo,

**Yvonne Howard, Deputy** ..... 927-2401

Monday 9:00 a.m. to 6:00 p.m.

Tuesday 8:00 a.m. to 4:00 p.m.

Wednesday 8:00 a.m. to 3:00 p.m.

Last Saturday of the month 9:00 a.m. to Noon

### SELECTMEN'S OFFICE – Elly Phillips and Lorri Himes.....927-2400

Monday, Wednesday, Friday, 8:00 a.m. - 4:00 p.m.

Selectmen's Meetings – Mondays at 4:00 p.m.

All items for the agenda must be submitted by noon the

Wednesday before the meeting.

Appointments only at meetings.

### BUILDING INSPECTOR – Matthew Grimes ..... 927-4321

### CONSERVATION COMMISSION ..... 927-2400

*The Commission meets the 2<sup>nd</sup> Wednesday of the month at 6:00 p.m.*

### FIRE WARDEN – Aaron Flewelling ..... 927-2727

### HEALTH OFFICER – David Burnham..... 927-2400

### DEPUTY HEALTH OFFICER – Matthew Grimes ..... 927-4321

### HIGHWAY DEPARTMENT – Adam Hurst, Road Agent ..... 927-2407

### SOLID WASTE/TRANSFER/RECYCLING – Diego Solimine ..927-4475

*Tuesday and Thursday 9:00 a.m. - 5:00 p.m. / Saturday 8:00 a.m. - 4:00 p.m.*

### LIBRARY – Elizabeth Geraghty, Librarian ..... 927-4927

*Library Hours:*

**Winter (November 1 – March 31)**

Monday 9:00 a.m.-Noon and 3:00 p.m.-6:00 p.m.

Wednesday 8:00 a.m.-Noon and 3:00 p.m.-6:00 p.m.

Saturday: 9:00 a.m. - 2:00 p.m.

**Summer (April 1 – October 31)**

Monday 10:00 a.m.-Noon and 3:00 p.m.-7:00 p.m.

Wednesday 8:00 a.m.-Noon and 3:00 p.m.-7:00 p.m.

Saturday: 10:00 a.m. - 2:00 p.m.

### PLANNING BOARD – Peter Stanley, Planning and

### Zoning Administrator.....927-2402

*By appointment.*

*The Board meets the 2<sup>nd</sup> Tuesday of the month at 7:00 p.m., as needed.*

### WELFARE OVERSEER – Alison Jones ..... 927-2400

*Meetings by appointment.*

### ZONING BOARD – Peter Stanley, Planning and Zoning

### Administrator..... 927-2402

*By appointment.*

*The Board meets the 3<sup>rd</sup> Wednesday of the month at 7:00 p.m., as needed.*

# TOWN OFFICERS/EMPLOYEES

## For the Year Ending December 31, 2020

\* Is an *elected* position

### **MODERATOR\***

Derek Lick\* ..... Term Expires 2021  
Garrett Evans, Assistant Moderator

### **SELECT BOARD\***

Dane Headley ..... Term Expires 2023  
William Curless ..... Term Expires 2022  
Robert Wright, Jr., Chair ..... Term Expires 2021

### **TOWN ADMINISTRATOR**

Elly Phillips

### **ASSISTANT/BOOKKEEPER**

Lorri Himes

### **PLANNING AND ZONING ADMINISTRATOR**

Peter Stanley

### **TREASURER**

Jennifer Call ..... Term Expires 2021

### **DEPUTY TREASURER**

Vacant

### **TOWN CLERK/TAX COLLECTOR\***

Carol Merullo ..... Term Expires 2021

### **DEPUTY TOWN CLERK/TAX COLLECTOR**

Yvonne Howard

### **HIGHWAY DEPARTMENT**

Adam Hurst, Road Agent

Michael Bascom, Eugene Cote, James Dunn, Chris Grant, Brandon Grendell

### **POLICE DEPARTMENT**

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant, Duncan Domey, Corporal

Jennifer Rowe, Administrative Assistant

### **FIRE DEPARTMENT**

Cory Cochran, Fire Chief

Aaron Flewelling, Deputy Fire Chief

### **RESCUE**

Hilary Grimes, Rescue Chief

**EMERGENCY MANAGEMENT**

Matthew Grimes, Director

**SOLID WASTE/TRANSFER/RECYCLING CENTER**

Diego Solimine, Solid Waste Supervisor

John Csutor, Russell Gross

**OVERSEER OF PUBLIC WELFARE\***

Alison Jones ..... Term Expires 2021

**BUILDING INSPECTOR**

Matthew Grimes

**ENVIRONMENTAL CODE RESOURCE OFFICER**

Jeffrey Evans

**HEALTH OFFICER**

David Burnham

Matthew Grimes, Deputy Health Officer

**LIBRARY DIRECTOR**

Elizabeth Geraghty

**BUILDING & GROUNDS**

Vacant

**TRUSTEES OF THE TRUST FUNDS\***

Beth Renzulli..... Term Expires 2023

Robert DeFelice..... Term Expires 2022

Michael Cornelio ..... Term Expires 2021

**BUDGET COMMITTEE\***

John Mock ..... Term Expires 2023

Mark Peterson..... Term Expires 2022

Carroll “Pete” Thompson ..... Term Expires 2022

Robert DeFelice, Chair ..... Term Expires 2021

Gail Guertin ..... Term Expires 2021

Samantha Gordon ..... Term Expires 2021

Robert Wright Jr., Ex-Officio ..... Term Expires 2021

**PLANNING BOARD**

David Angeli..... Term Expires 2023

Pete Blakeman..... Term Expires 2023

Glenn Pogust..... Term Expires 2022

Deb Lang ..... Term Expires 2022

David Hill, Alternate ..... Term Expires 2022

Roger Wells, Chair ..... Term Expires 2021

James Lowe ..... Term Expires 2021

William Curless, Ex-Officio ..... Term Expires 2022

Peter Stanley, Planning and Zoning Administrator

**ZONING BOARD OF ADJUSTMENT  
BUILDING CODE BOARD OF APPEALS**

Marc Beauchemin.....	Term Expires 2023
Joe Eisenberg (Alternate) .....	Term Expires 2023
Zachary Brock (Alternate) .....	Term Expires 2022
Derek Lick, Chair .....	Term Expires 2022
Kathryn Beauchemin .....	Term Expires 2022
Betsy Forsham .....	Term Expires 2021
Samantha Gordon .....	Term Expires 2021
Peter Stanley, Planning and Zoning Administrator	

**CEMETERY COMMISSION\***

Timothy Hayes .....	Term Expires 2023
Randy Fleury .....	Term Expires 2022
Marilyn Thompson .....	Term Expires 2021

**SUPERVISORS OF THE CHECKLIST\***

Glenn Pogust.....	Term Expires 2026
Kathleen Stowell .....	Term Expires 2024
Jennifer Alford-Teaster .....	Term Expires 2022

**TRUSTEES, SUTTON FREE LIBRARY\***

Marcy Vierzen .....	Term Expires 2023
Jennifer Call .....	Term Expires 2022
Nancy Brook-Heckel .....	Term Expires 2022
Yvonne Howard .....	Term Expires 2021
Diane Lander .....	Term Expires 2021
Betsy Anderson (Alternate)	

**CONSERVATION COMMISSION**

Chuck Bolduc.....	Term Expires 2023
Lynn Wittman, Alternate .....	Term Expires 2023
Henry Howell, Co-Chair .....	Term Expires 2023
Barbara Hoffman.....	Term Expires 2022
Bonnie Hill .....	Term Expires 2022
Walter Baker, Jr, Co-Chair.....	Term Expires 2022
Donald Davis, Jr. ....	Term Expires 2021
Deborah Lang .....	Term Expires 2021
Bonnie Hill, Recording Secretary	

**ROAD COMMITTEE**

Douglas Sweet, Chair .....	Adam Hurst, Road Agent
Peter Blakeman.....	Carroll "Pete" Thompson

**SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Emilio Cancio-Bello .....	Term Expires 2022
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**SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Robert DeFelice.....	Term Expires 2022
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# Round Room Report

“Nevertheless [WE] Persisted!”

Although we may not want to remember 2020, it is a year that none of us will likely forget. Responding to COVID-19 pervaded every aspect of our daily lives including the functioning of your local government. Keeping our citizens, staff, and town officials safe was of paramount importance while continuing to provide services with as little interruption as possible. Many Town Hall transactions were performed online or by appointment and remote meetings became the norm.

The Town received \$44,344 in grant funding through the federal CARES Act for COVID-19 related expenses. With these funds, the Town acquired air purifier systems for the town hall and library, cleaning and sanitizing supplies, tech equipment/software, and a fireproof barrier to promote social distancing during elections. In addition, the Town received reimbursement for quarantine-related staff absences. The lion's share of funding received was for wages and benefits for our essential workers in the Police Department. While we always appreciate our frontline workers and volunteers, this year we offer special thanks to Sutton's first responders for their commitment to this community during these unprecedented times.

Town Moderator, Derek Lick, reports that the Town's residents rose to the challenge to make their voices heard in record numbers at the polls in 2020, despite the Covid-19 pandemic. The Town held its Presidential Primary and Town Election as usual, just as the pandemic was beginning to make news. However, by the time the September State Primary Election and the November General Election came around, the pandemic's impacts were unmistakable. Despite the pandemic, Sutton still had a strong voter turnout, with an unprecedented number of voters utilizing absentee voting.

Here's how 2020's General Election compared to presidential election years of recent past:

<u>Year</u>	<u>Number of Voters</u>
2020	1363
2016	1272
2012	1154
2008	1065

As you can see, Sutton had a greater number of its citizens vote in the General Election in 2020 than in the past several presidential election years (and perhaps ever) – despite being in the midst of a pandemic. Of the 1363 votes cast in November, 371 votes were cast by absentee ballot. That is by far the most absentee ballots ever cast in Sutton, several times the typical number.

Those who came to Town Hall to vote in 2020 noticed that the check in and check out tables, voting booths and registration tables had sneeze guards

on them and were spread out as much as possible, that everyone was wearing masks and hand sanitizing frequently and that plastic sheeting had been placed in the Town Hall entry way to allow for “one way” traffic on either side to allow for social distancing when entering and leaving the polls. The Town also installed a new ultraviolet filtering mechanism in the Town Hall’s heating and ventilation system to try to kill airborne germs and viruses.

The Moderator wishes to thank all those who helped with the elections in 2020, including those who helped check in and check out voters, those who counted the record number of ballots, and those who helped rearrange the Town Hall voting stations and set up the special precautions needed in response to the pandemic. He wanted it known that even in the midst of a pandemic, some of the poll workers volunteered for a full 14-16 hour day – all in an effort to help their friends and neighbors vote and to help count those votes. Their dedication and willingness to help, he said, “is simply amazing.” Finally, the Moderator is particularly thankful for the many new volunteers who stepped in to help at the polls in 2020 allowing those who were more susceptible to Covid to stay home. In fact, he reported that he had more residents reach out to him in 2020 than ever before to express a willingness volunteer at the polls. They did so, he said, realizing that the need for additional volunteers was great given the risks associated with the pandemic to some of the long-term poll workers. Sutton voters should be commended for an historic election year.

In 2020, the Town completed an update of the Emergency Operation Plan (EOP) which establishes a framework for Sutton and its partners to provide assistance in an expeditious manner in the event of disaster or emergency. The EOP is applicable to natural disasters such as floods, earthquakes, hurricanes, tornadoes, and **public health epidemics**; human incidents such as civil disturbances and terrorism; and technological situations such as hazardous materials incidents, power failures, nuclear power plant incidents, and national security emergencies.

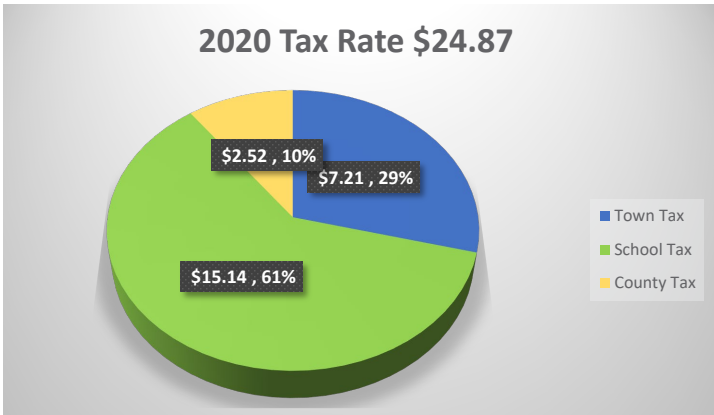
The \$4,000 cost to develop the plan was offset by an in-kind matching grant through the NH Department of Safety and Homeland Security. The Town was reimbursed for the time and effort of our Emergency Management Director, Matthew Grimes, as well as representatives from our executive department, fire, rescue, police, planning and highway. The Emergency Operations Committee completed the plan through remote meetings. It was a timely exercise in the midst of a pandemic!

In 2020, as required by state law, the town conducted a statistical revaluation using qualified sales which occurred from January 1, 2018 to April 1, 2020. Each year the NH Department of Revenue conducts an equalization study which compares sales to assessed values to see how assessments compare to market values. Over the past five years, Sutton’s equalized value dropped to 81.1% - well below market value. Most property owners saw a value increase of 25-30%. Some classes of property such as manufac-

tured housing or raw land did not show the same increases as residential improved properties. Properties with water frontage or views trended toward a greater increase based on the market sales.

In response to the revaluation, many citizens had questions regarding how the tax rate is set. The following is a brief primer. The tax rate is based on the combined budgets of the town, school, and county. The Town is charged with collecting the tax for the school and county. The first issue tax (due in July) is based on half the final tax rate from the prior year. The final tax rate, second issue (due in December), is set by the State of NH in November. Property owners' first issue estimated tax payment is subtracted from the rate established by the State in order to arrive at the final tax due for the year.

The following chart depicts the breakdown of the 2020 Tax Rate:

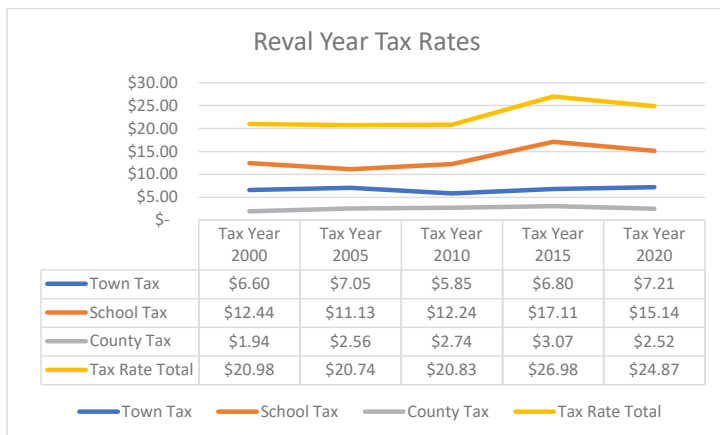


As a result of the statistical revaluation, the Town's overall valuation increased by \$57,842,577, from \$259,970,799 in 2019 to \$317,813,376 in 2020. This increase in valuation resulted in a decrease in the tax rate from \$30.09 in 2019 to \$24.87 in 2020. The following chart shows the tax rate impact during revaluation years over the past 20 years. It is interesting to note that the town and county rates have been relatively stable over time.

The revaluation is performed to ensure that our property owners are equitably assessed. If you feel that your tax was disproportionately assessed, you have a right to file an appeal for a tax abatement. Please contact our office if you have questions regarding the appeal process.

As a proactive measure to fortify the Town's fund balance in view of economic uncertainties, this Board asked each of our departments to closely monitor spending and to defer non-essential expenditures, with a goal of cutting our total operating expenditures by 10%. We are pleased to report that this goal was accomplished. The savings achieved this year will go to the Town's undesignated fund balance and will be available to help offset the tax rate in 2021 in the event of a revenue shortfall.





Another noteworthy accomplishment this year was that the Planning Board, with the assistance of the Central New Hampshire Regional Planning Commission, began working on the update of the Master Plan. Sutton's Master Plan was last updated in 2005. The Master Plan represents the Town's vision for Sutton's future.

The demolition of the structure at 26 Grist Mill Street to create a parking area was a notable 2020 accomplishment. Prior to the demolition, the Sutton and Wilmot Fire Departments conducted a mutual aid drill. A second floor fire was simulated, and the firefighters performed simulated rescues using Scott Air Paks.

A few days later, the Merrimack Swat Team conducted a drill to train for hostage situations. The twenty-member team assembled along with a bear cat, ambulance, and mobile command center. The drill involved breaking windows and doors and the use of indoor drones. After this valuable training was completed, Glenn Pogust, a member of the 26 Grist Mill Committee, arranged to have still useful items donated to a worthy cause.



Rowe Brothers Excavation completed the demolition of the structure and the cleanup of the area in two short days. Although it was sad to see the old house go, in its final days, the building provided a rare opportunity for residential fire and police training. Rowe Brothers did an outstanding job with the demolition and site work. The area that is currently being used by staff for parking is

simply the outline of the structure’s footprint. Creation of a larger parking area and park will be an ongoing project which we plan to phase in over time. The next phase will be for engineering and preliminary site work.

Another “demolition” of sorts, in the Grist Mill Street neighborhood, which did not have such a positive outcome was the structural failure of the Lane River retaining wall. The Town hired a structural engineer to report on findings regarding the wall failure and to provide recommendations and cost options for correcting the problem. In the short term, the Town had to close the pedestrian bridge that connected Corporation Hill Road and Grist Mill Street. The Town’s next step will be to remove the pedestrian bridge, perform site studies and explore design options for remediation of the bank and replacement of the bridge. The benefit cost ratio between estimated construction costs and anticipated service life will be considered in order to determine the most feasible alternative. In addition, the town will be relocating electrical service on Grist Mill Street and have developed a revised plan for winter snow stockpiling.

Over the summer, a long overdue project to replace the streetlights in Sutton was completed by Affinity LED lighting. Affinity removed 30 Incandescent 105-watt fixtures; 3 High Pressure Sodium 50-watt fixtures; 6 Mercury Vapor 100-watt fixtures and 2 Metal Halide 70-watt fixtures. Affinity replaced the 41 outdated fixtures with 18 W energy efficient LED 3000 Kelvin (warm color) fixtures. The new LED fixtures increased the light output to better light our community, with less light trespass and cost! The following is a project summary:

<b>Project Cost</b>	<b>\$13,012.99</b>
Eversource Net Book Value Remaining	<u>\$2,249.63</u>
	\$15,262.62
Less Eversource Incentive	<u>\$5,127.00</u>
Sutton Remaining Cost	\$10,135.62
 Sutton Estimated Annual Savings	 \$5,293.00
 Simple Payback in Years	 1.9

Replacement of the lighting will also result in reduced power plant emissions of Carbon Dioxide (a greenhouse gas) as well as Sulfur Dioxide and Nitrogen Oxides (causes of acid rain).


In the midst of the pandemic, Sutton’s protected natural areas such as the King Hill Reservation, saw increased use. Kezar Lake became a popular place for residents and visitors to enjoy a lovely, socially distanced walk. Parking and vehicle/pedestrian sharing of our streets became a major problem though. As voted at the annual meeting, the Town negotiated

a maintenance easement with the North Sutton Improvement Society to maintain the Horse Beach parking area and made some much needed improvements to the lot. Please remember to use designated parking areas when enjoying the outdoors. We need to keep the roads around the lake free of parked vehicles. Please yield to vehicular traffic during your perambulations; walking in single file may be necessary to maintain social (and vehicle) distancing.

If you had to describe 2020 in one word from the local government standpoint, “challenging” or “unprecedented” certainly would be contenders. Sutton looked like a COVID-free island on the NH Department of Health and Human Services Active Cases Map for most of the year, as County-by-County, the cases rose around us. Eventually COVID reached our boundaries; few, if any of us, have been left untouched by this devastating pandemic that has gripped the world. It was a difficult and surreal year, as we faced overwhelming challenges just to function in our day-to-day lives. Who could have imagined competing for toilet paper and disinfectants at the grocery store? It was heartening to see how our citizens responded to Covid-chaos in so many transformative ways such as Fire and Rescue’s pop-up food pantry started by generous citizens’ donations; citizens sponsoring a needy family’s Christmas celebration; the donation of a citizen’s stimulus check to the welfare department; the list goes on and on. Our thanks go to our fellow public officials, staff and citizens for your patience and resilience during these uncertain times. This surely was a tough year, nevertheless, [WE] persisted!

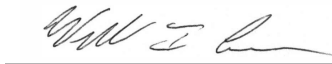
Respectfully submitted,

SUTTON BOARD OF SELECTMEN




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Robert Wright, Jr., Chair



---

William I. Curless, Selectman



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Dane Headley, Selectman

# Sutton History

About 15 months ago 2020 lay ahead as a special year for celebrating Sutton's history. The first settlers had arrived 250 years earlier in 1770. Historical hikes over the town's first roads were planned along with several programs about the early decades. Then, however, Covid-19 shut down everything, and we all settled into different degrees of isolation and personal challenges coping with the threat.

Covid-19 was a new disease, but disease epidemics have been all-too-frequent horrors in New Hampshire's history. In the mid 1730s, down by the seacoast, more than a thousand people died of "throat distemper" (diphtheria), most of them children. Deadly smallpox outbreaks joined those of diphtheria, dysentery, scarlet fever, tuberculosis, typhoid, and other unidentified epidemics. Many of the victims were children or young adults. Old gravestone inscriptions, early town records, and published town histories recorded the fatalities.

The equivalent of our mysterious modern outbreak raged through New Hampshire from about 1812 through 1816. It struck settlements randomly throughout the state and killed many people. Known generally as "the spotted fever," its victims went from apparent health to death often within a day and sometimes within a few hours. Some towns escaped completely, but others were struck hard. As a few examples included in an 1817 Gazetteer, it killed 10 people in Gilsum, 17 in Lempster, 52 in Londonderry, 30 in Moultonborough, and 75 in Pittsfield. The town of Warren buried its spotted fever victims in a separate section of a cemetery and erected a monument in 1994: "In memory of those who lie in these unmarked graves. Victims of the 1815 plague."

Several dozen other towns, including Sutton, had their own spotted fever victims. Hannah Harvey Dinsmore, a daughter of Matthew and Hannah Harvey born at Muster Field Farm, died of spotted fever in Henniker along with one of her children. Spotted fever victims in Sutton, mentioned in the 1890 town history, included John Felch, Abraham Peaslee, and brothers David and Thomas Mastin. (The brothers' Mastin grandparents and one of their daughters had died of dysentery in 1776 shortly after arriving in town.) The only positive aspect of the year 1816, when there were killing frosts every month, was that the cold killed off the spotted fever.

Modern medicine and sanitation have eliminated many diseases of long ago. There is great optimism that vaccinations in 2021 will end the current threat and let us get back to normal lives.

At the 1950 town meeting, Article 20 asked voters "To see if the town will vote for the removal of the public watering tub in Sutton village" at the road junction in front of the library. At last year's town meeting, voters needed to decide if the old house, attached shed, and barn across Main Street from the town hall should be taken down. Both times after lengthy discussions, voters approved removal. Kevin and Brendan Rowe took down the buildings and left behind a neat open lot with a few parking spaces. With the house gone the views in the village center are greatly improved, especially those up Grist Mill Street. Although I was quite reluctant to see an old building torn down, I now love the fact because it both opened up the old village and preserved its historical character.

Sutton's pauper and poor farm records came back from the preservationist in two volumes: one of Sutton pauper records before 1837 and the other of the town's two poor farms that operated in succession from 1837 until 1890.

Bicentennial anniversaries for 2021:

- The mail always got through, but sometimes the mailman didn't. On February 13, 1821, Smith Downing, who lived in Sutton at Potash Corner, froze to death while he was delivering mail.
- On September 9, 1821, New Hampshire's worst tornado ever went from the Connecticut River to the Merrimack in an hour and passed right through Sutton.

Respectfully submitted,

*Jack Noon*, Sutton Historian



# SUTTON TOWN MEETING RULES

## Special Covid/Pandemic Protocols

Due to the ongoing Covid-19 pandemic, and to follow emergency orders issued by the Governor for public meetings and other guidance issued by the New Hampshire Secretary of State and New Hampshire Attorney General's Office, the following pandemic protocols are planned for the evening business session of the Town Meeting:

- A. Face Coverings – Protective face coverings shall be worn over the mouth and nose by those who attend the business session of the Town Meeting in the main meeting room (at present, expected to be the Kearsarge Regional High School Auditorium) and any “overflow rooms” (at present, expected to be the high school cafeteria). Exceptions to the mask requirement may be permitted briefly, and on a case-by-case basis, as allowed by the Moderator, but only for those speaking at the designated microphones so as to ensure that comments can be heard by those in attendance, if muffled and unintelligible due to the mask wearing.
- B. Social Distancing – Those who attend the Town Meeting are expected to make every effort to maintain social distancing, meaning keeping a distance of 6 feet away from those around them. Social distancing is not required by members of the same household.
- C. Expanded Meeting Space – In an attempt to allow for as much social distancing as possible, the Moderator expects to allow voters to observe a live audio or video feed of the Town Meeting proceedings in an overflow room, if necessary, due to crowd size. The Moderator will be making every effort to allow those observing from the overflow room to easily participate in the meeting by speaking and voting just as those in the main meeting room – for example, by having a Supervisor of the Checklist monitor votes in that room and by either having a microphone available in the overflow room or allowing those in the overflow room to use the microphones in the main meeting room.
- D. Livestream – The Moderator and Town Officials are planning to attempt to livestream the Town Meeting business session over the internet. Should that occur, voters watching remotely will only be able to *observe* the proceedings, *not participate in the discussion or vote* remotely.

Those wishing to provide comments, ask questions or vote on the Articles on the Town Warrant must attend the business session of the Town Meeting in person. (Note: Voting for Town offices will still occur on the day prior to the business session of the Town Meeting, and voters may request and obtain absentee ballots for the election portion of the Town Meeting.)

- E. Voters Unable or Unwilling to Wear Masks – Should any registered voter wish to attend the business portion of Town Meeting who is unable or unwilling to wear a mask, a separate room will be made available for such unmasked voters. An audio or video feed shall be provided in that room to allow unmasked voters to monitor the meeting. If technology permits, a microphone will be available in that room, and the Moderator will facilitate a process to allow the unmasked voters to speak directly at the meeting. If such technology is not feasible, the Moderator will facilitate a process by which such unmasked voters may have questions or comments delivered to him for reading out to the assembled meeting. With respect to voting, the Moderator will facilitate unmasked voters being able to vote on the Warrant Articles just as those in the main meeting room.

### Procedural Rules

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number.



- The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
- b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise his/her hand and one of the hand-held microphones will be provided.
6. No one may speak unless he or she has the floor.
- a. No one may have the floor unless recognized by the Moderator.
  - b. Each speaker must provide his/her name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
- a. A voter may raise a Point of Order at any time, and
  - b. If a voter has the floor, the voter may make
    - i. A motion to amend the pending motion, or
    - ii. A motion to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative such as "I move that we not adopt the budget."
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed

to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator's opinion, the voters have not yet had an adequate opportunity to discuss an issue.

10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak once until everyone has spoken.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.
17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
  - a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.

18. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
- a. Mandatory Restriction: In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
  - b. Optional Restriction: Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
  - c. Reminder: Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
- a. To break a tie
  - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
20. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

*Derek D. Lick, Town Moderator*

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the 9th day of March 2021 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Articles 1 and 2. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 10th day of March 2021 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

**Article 1:** To choose all officers for the year ensuing.

**Article 2:** Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Amend Article IV, Section D, 2 and Article V, Section D, 2 of the Sutton Zoning and Building Ordinance to read as follows: All permanent, temporary or portable buildings and structures except accessory structures of less than 150 square feet in area shall meet all the requirements of the Wetlands Overlay District (Article X). Accessory structures of less than 150 square feet in area need not comply with any of the requirements of the wetlands overlay district, provided that a special exception is granted by the Zoning Board of Adjustment.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of \$130,000 (gross budget) for the purpose of constructing an ADA Compliant Ramp for the Sutton Free Library, and to authorize the issuance of not more than \$130,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$2,511,827 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. **Recommended by the Select Board.**

Executive Office	169,390
Election and Voter Registration	2,466
Financial Administration	71,176

Financial/Executive	24,839
RP Appraisal Services	11,000
Judicial & Legal Expenses	14,000
Personnel Administration	485,147
Planning & Zoning	34,959
General Government Building	34,165
Cemeteries	14,000
Insurance	61,400
Ads & Regional Associations	2,257
Police Department	364,662
Ambulance	80,614
Fire Department	56,325
Building Inspection	9,700
Emergency Management	3,000
Dispatching Services	22,397
Highway Department	687,360
Bridge Expenses	3,000
Street Lighting	5,750
Solid Waste Disposal	179,814
Health Administration	2,250
Health Agencies and Hospitals	5,353
Welfare	26,592
Culture & Recreation	13,963
Library	72,339
Patriotic Purposes	1,000
Conservation Administration	7,537
Debt Service	45,372

**Article 5:** To see if the Town will vote to raise and appropriate the sum of \$794,750 to be added to various Capital Reserve Funds previously established, as follows:

Blacktop Roads	\$250,000
Gravel Roads	10,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Town Hall Facility	1,000
Septage Lagoon Maintain/Modify	5,000
Library ADA Modifications	5,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Conservation Land	7,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Forest Fire Equipment	250
Fire Equipment Replacement	50,000

Rescue Vehicle	10,000
Property Revaluation/Mapping	25,000
Cemetery Land	5,000
Municipal Building Fund	3,000
Fire Safety Equipment	37,000
Fire/Safety Building	100,000
Legal Fees	3,000
Highway Grader	26,000
Ballot Counting Machine	1,000
Historical Records Preservation	2,000
CR Rescue Equipment	14,000

**Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 6:** To see if the Town will vote to raise and appropriate the sum of \$258,514 for the purpose of purchasing a Fire Tanker Truck and further to authorize the withdrawal of \$258,514 from the Fire Equipment Capital Reserve established in 2005 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 7:** To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purpose of purchasing a 6-wheel dump/plow truck and further to authorize the withdrawal of \$98,885 from the Highway Equipment Capital Reserve established in 1993 for that purpose, with the withdrawal of \$39,140 from the unexpended fund balance, and the remaining \$11,975 to be raised by general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 8:** To see if the Town vote to raise and appropriate the sum of \$48,000 for the purpose of purchasing a police cruiser, fully equipped and further to authorize the withdrawal of \$48,000 from the Police Cruiser Capital Reserve established in 2016 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of engineering design and site assessment for repairs to the Grist Mill/Lane River embankment and replacement of the bridge. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 10:** To see if the Town will vote to raise and appropriate \$10,000 for the purpose of engineering design and preliminary site work for the Grist Mill Street Parking Area. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 11:** To see if the Town will vote to authorize the Selectmen to negotiate the purchase of land located on the west side of Kearsarge

Valley Road at the intersection of Baker Road, Sutton Tax Map/Lot 07-210-378 for the purpose of establishing a cemetery, and to raise and appropriate \$50,000 for this purpose, and further to authorize the withdrawal of \$47,000 from the Cemetery Land Capital Reserve established in 2012 for that purpose. The remaining \$3,000 to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 12:** To see if the Town will vote to raise and appropriate \$8,500 for the purpose of purchasing a trailer-mounted Debris Blower. **Not Recommended by the Budget Committee. Recommended by the Select Board.**

**Article 13:** To see if the Town will vote to raise and appropriate \$4,500 for the purpose of purchasing a camera security system for the Sutton Free Library. **Recommended by the Budget Committee. Recommended by the Select Board.**

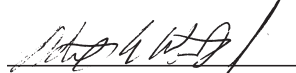
**Article 14:** To see if the Town will vote to approve the sale of Tax Deeded Land on Meetinghouse Hill Road, located at Tax Map/Lot 04-212-391, to Susan Lewis and Steve Gunnerson, abutters of the property, for the sum of \$5,372, plus recording fees. **Recommended by the Budget Committee. Recommended by the Select Board.**

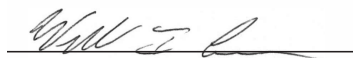
**Article 15:** Shall the Town vote, pursuant to RSA 32:5, V-a and RSA 40:13, V-a, to require that all votes on recommendations on budget items and warrant articles by the governing body and Budget Committee shall be recorded votes and that the numerical tally of such votes shall be printed in the warrant next to the affected warrant article? **Recommended by the Budget Committee. Not Recommended by the Select Board.**

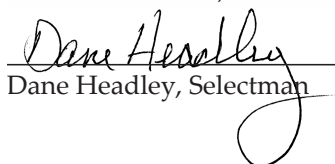
**Article 16:** To see if the Town will vote to increase the salary of \$38,000 proposed by the Budget Committee for the Town Clerk/Tax Collector by \$2,000. By Petition.

Given under our hands and seal, this 8th day of February in the year of our Lord Two Thousand and Twenty-One.

SUTTON SELECT BOARD

  
Robert Wright, Jr., Chair

  
William I. Curless, Selectman

  
Dane Headley, Selectman



Proposed Budget

Sutton

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert De Felice	Budget Com Chair	<i>Robert De Felice</i>
Mark Peterson	Budget Com Member	<i>Mark Peterson</i>
Carol Thompson	Budget Com Member	<i>Carol Thompson</i>
Gail Guertin	Budget Com Co-chair	<i>Gail T. Guertin</i>
Sam Gordon	Budget Com Member	<i>Sam Gordon</i>
ROBERT W. WARRIOR JR. BAS/SEC. <i>Robert Warrior</i>		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$155,491	\$168,403	\$169,390	\$0	\$169,390	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$4,311	\$8,675	\$2,466	\$0	\$2,466	\$0
4150-4151	Financial Administration	04	\$79,766	\$107,784	\$96,015	\$0	\$96,015	\$0
4152	Revaluation of Property	04	\$8,060	\$14,000	\$11,000	\$0	\$11,000	\$0
4153	Legal Expense	04	\$15,156	\$15,000	\$14,000	\$0	\$14,000	\$0
4155-4159	Personnel Administration	04	\$412,431	\$446,709	\$485,147	\$0	\$485,147	\$0
4191-4193	Planning and Zoning	04	\$19,371	\$39,434	\$34,959	\$0	\$34,959	\$0
4194	General Government Buildings	04	\$25,270	\$68,400	\$34,165	\$0	\$34,165	\$0
4195	Cemeteries	04	\$16,120	\$14,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance	04	\$63,293	\$65,552	\$61,400	\$0	\$61,400	\$0
4197	Advertising and Regional Association	04	\$2,255	\$2,255	\$2,257	\$0	\$2,257	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$801,524</b>	<b>\$950,212</b>	<b>\$924,799</b>	<b>\$0</b>	<b>\$924,799</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	04	\$278,613	\$358,900	\$364,662	\$0	\$364,662	\$0
4215-4219	Ambulance	04	\$78,914	\$81,614	\$80,614	\$0	\$80,614	\$0
4220-4229	Fire	04	\$46,914	\$56,525	\$56,325	\$0	\$56,325	\$0
4240-4249	Building Inspection	04	\$5,618	\$9,700	\$9,700	\$0	\$9,700	\$0
4290-4298	Emergency Management	04	\$4,500	\$6,000	\$3,000	\$0	\$3,000	\$0
4299	Other (Including Communications)	04	\$25,601	\$25,601	\$22,397	\$0	\$22,397	\$0
<b>Public Safety Subtotal</b>			<b>\$440,160</b>	<b>\$538,340</b>	<b>\$536,698</b>	<b>\$0</b>	<b>\$536,698</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$539,424	\$679,780	\$687,360	\$0	\$687,360	\$0
4313	Bridges	04	\$6,594	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	04	\$5,750	\$22,550	\$5,750	\$0	\$5,750	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Highways and Streets Subtotal</b>	<b>\$551,768</b>	<b>\$705,330</b>	<b>\$696,110</b>	<b>\$0</b>	<b>\$696,110</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration	04	\$0	\$0	\$179,814	\$0	\$179,814	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$146,886	\$178,925	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$30,000	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Sanitation Subtotal</b>	<b>\$146,886</b>	<b>\$208,925</b>	<b>\$179,814</b>	<b>\$0</b>	<b>\$179,814</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Water Distribution and Treatment Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
		<b>Electric Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Health</b>								
4411	Administration	04	\$1,387	\$2,250	\$2,250	\$0	\$2,250	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$5,353	\$5,353	\$5,353	\$0	\$5,353	\$0
<b>Health Subtotal</b>			<b>\$6,740</b>	<b>\$7,603</b>	<b>\$7,603</b>	<b>\$0</b>	<b>\$7,603</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	04	\$12,003	\$26,525	\$26,592	\$0	\$26,592	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$12,003</b>	<b>\$26,525</b>	<b>\$26,592</b>	<b>\$0</b>	<b>\$26,592</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	04	\$0	\$0	\$13,963	\$0	\$13,963	\$0
4550-4559	Library	04	\$61,911	\$67,487	\$72,339	\$0	\$72,339	\$0
4583	Patriotic Purposes	04	\$353	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation		\$13,658	\$13,963	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$75,922</b>	<b>\$82,450</b>	<b>\$87,302</b>	<b>\$0</b>	<b>\$87,302</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	04	\$0	\$0	\$7,537	\$0	\$7,537	\$0
4619	Other Conservation		\$6,783	\$7,537	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$6,783</b>	<b>\$7,537</b>	<b>\$7,537</b>	<b>\$0</b>	<b>\$7,537</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	04	\$25,480	\$24,649	\$25,480	\$0	\$25,480	\$0
4721	Long Term Bonds and Notes - Interest	04	\$15,892	\$16,723	\$15,892	\$0	\$15,892	\$0
4723	Tax Anticipation Notes - Interest	04	\$2,206	\$0	\$2,500	\$0	\$2,500	\$0
4790-4799	Other Debt Service	04	\$407	\$3,500	\$1,500	\$0	\$1,500	\$0
<b>Debt Service Subtotal</b>			<b>\$43,985</b>	<b>\$44,872</b>	<b>\$45,372</b>	<b>\$0</b>	<b>\$45,372</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$89,435	\$90,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$89,435</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,511,827</b>	<b>\$0</b>	<b>\$2,511,827</b>	<b>\$0</b>



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4901	Land	11	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Cemetery Land</i>				
4902	Machinery, Vehicles, and Equipment	06	\$258,514	\$0	\$258,514	\$0
		<i>Purpose: Fire Tanker Truck</i>				
4902	Machinery, Vehicles, and Equipment	07	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: 6-wheel plow dump truck</i>				
4902	Machinery, Vehicles, and Equipment	08	\$48,000	\$0	\$48,000	\$0
		<i>Purpose: Police Cruiser, Fully Equipped</i>				
4903	Buildings	03	\$130,000	\$0	\$130,000	\$0
		<i>Purpose: ADA Compliant Library Ramp</i>				
4915	To Capital Reserve Fund	05	\$794,750	\$0	\$794,750	\$0
		<i>Purpose: Appropriate to Capital Reserves</i>				
Total Proposed Special Articles			\$1,431,264	\$0	\$1,431,264	\$0



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4312	Highways and Streets	12	\$8,500	\$0	\$0	\$8,500
		<i>Purpose: Debris Blower</i>				
4550-4559	Library	13	\$4,500	\$0	\$4,500	\$0
		<i>Purpose: Camera Security System</i>				
4909	Improvements Other than Buildings	09	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Engineering Design, Site Assessment</i>				
4909	Improvements Other than Buildings	10	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Grist Mill Engineering and Site work</i>				
Total Proposed Individual Articles			\$43,000	\$0	\$34,500	\$8,500



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$0	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	04	\$0	\$13	\$13
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$0	\$35,000	\$35,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$45,013</b>	<b>\$45,013</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$0	\$400,000	\$400,000
3230	Building Permits	04	\$0	\$5,500	\$5,500
3290	Other Licenses, Permits, and Fees	04	\$0	\$6,000	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$411,500</b>	<b>\$411,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$0	\$95,000	\$95,000
3353	Highway Block Grant	04	\$0	\$112,000	\$112,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$0	\$27	\$27
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$207,027</b>	<b>\$207,027</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Charges for Services</b>					
3401-3406	Income from Departments	04	\$0	\$25,000	\$25,000
3409	Other Charges	04	\$0	\$50	\$50
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$25,050</b>	<b>\$25,050</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	04	\$0	\$1	\$1
3502	Interest on Investments	04	\$0	\$7,500	\$7,500
3503-3509	Other	04	\$0	\$15,000	\$15,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$0</b>	<b>\$22,501</b>	<b>\$22,501</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914Q	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	06, 08, 11, 07	\$0	\$452,399	\$452,399
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$452,399</b>	<b>\$452,399</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$130,000	\$130,000
9998	Amount Voted from Fund Balance	07	\$0	\$39,140	\$39,140
9999	Fund Balance to Reduce Taxes	04	\$0	\$250,000	\$250,000
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$419,140</b>	<b>\$419,140</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$1,582,630</b>	<b>\$1,582,630</b>





Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$2,511,827	\$2,511,827
Special Warrant Articles	\$1,431,264	\$1,431,264
Individual Warrant Articles	\$43,000	\$34,500
Total Appropriations	\$3,986,091	\$3,977,591
Less Amount of Estimated Revenues & Credits	\$1,582,630	\$1,582,630
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,403,461</b>	<b>\$2,394,961</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,977,591</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$25,480
3. Interest: Long-Term Bonds & Notes	\$15,892
4. Capital outlays funded from Long-Term Bonds & Notes	\$130,000
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$171,372
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$3,806,219</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$380,622
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$4,358,213</b>

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## TOWN MEETING MINUTES, MARCH 11, 2020

On March 10, 2020, Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open.

Moderator Lick closed the polls at 7:00 p.m. There were 1550 already registered voters. 240 ballots were cast, which included 6 absentee ballots and zero same day newly registered voters to choose all necessary Town Officers for the ensuing year as well as voting on the Zoning Board of Adjustment Amendment and the KRSD ballot articles.

**Article 1:** To choose all necessary Town Officers for the year ensuing.

Selectman – 3 Year Term (vote for 1)

Dane Headley – 139  
Bruce Kozikowski – 95  
Pete Thompson – 1  
Gene Swartz – 1

Supervisor of the Checklist – 6 Year Term (vote for 1)

Glenn Pogust – 204  
Steve King – 1  
Jeannette Couch – 1  
Pat McMaun - 1  
Jack Dyer – 1

Trustees of the Trust Funds – 3 Year Term (vote for 1)

Dave Hurst – 3  
Jack Dyer – 2  
John Jones – 2  
Harold Rowe - 2  
Bob DeFelice – 2  
Robert Wright – 1  
Roger Lampson – 1  
Rhonda Sterns - 1  
Ruth Guin – 1  
Allie Tibbets – 1  
Tim Wakeman – 1  
John W Mock - 1  
Brarkett Sheffy – 1  
Benjamin Leude – 1  
Laura Ballom – 1

Ron Menning – 1  
Alison Jones – 1  
Jim Locia – 1  
Brian Thompson – 1  
Jim Lowe - 1  
Unreadable – 1

Trustees, Sutton Free Library – 3 Year Term (vote for 1)

Marcy Vierzen – 206  
Elizabeth Geraghty – 1

Budget Committee – 3 Year Term (vote for 1)

John Mock – 182  
Steve Hamilton – 1  
Darcy Bates – 1  
David Hurst – 1  
Bill Curlissili - 1  
Walter Baker Jr – 1  
Dave Hurst – 1  
Alison D – 1  
Chipper Rowe - 1  
Anyone else – 1

Overseer of Public Welfare – 1 Year Term (vote for 1)

Alison D. Jones – 213  
Koreen Bennett – 1

Cemetery Commission – 3 Year Term (vote for 1)

Timothy Hayes – 211  
Harold Rowe Jr – 1  
Bob DeFelice - 1  
Cory Cochran – 1  
Steve Hamilton – 1  
Jack Dyer – 1

**Article 2:** Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Add to Article XV the following definitions: Legal Nonconforming Buildings or Structures; Legal Nonconforming Lot; Legal Nonconforming Uses?

**Yes Votes – 158**

**No Votes – 61**

**Article 3:** Are you in favor of Amendment 2 to the Sutton Zoning Ordinance as proposed by the Planning Board, as follows: Delete the entire current Article VII and replace it with revised regulations relating to Non-conforming Uses, Non-conforming Buildings and Structures, and Non-conforming Lots? These proposed zoning changes clarify what properties are or are not buildable and add some flexibility to the expansion of Legal Non-conforming structures.

**Yes Votes – 161**  
**No Votes – 59**

**Article 4:** Are you in favor of Amendment 3 to the Sutton Zoning Ordinance as proposed by the Planning Board as follows: Make various editorial and formatting (non-substantive) changes and corrections to the ordinance?

**Yes Votes – 170**  
**No Votes – 52**

**School Ballot Results Are:**

**Question 1** To see if the School District will vote to raise and appropriate the **Municipal Budget Committee’s recommended amount of \$45,069,217** for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The **School Board** recommends **\$45,069,217**. This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner, and Wilmot, the amount to be raised by taxation by said towns. **(School Board Recommends 7-0) (MBC Recommends 7-0)**  
**A. \$45,069,217 for the proposed Operating Budget recommended by the School Board                      B. \$45,069,217 for the proposed Operating Budget recommended by the Municipal Budget Committee**

**A – 128 votes**  
**B – 77 votes**

**Question 2** To see if the School District will vote to approve the cost item included in the Collective Bargaining Agreement reached between the Kearsarge Regional School Board and the Para Educators at Kearsarge which calls for the following increases in salaries and benefits:

<i>Year</i>	<i>Estimated Increase</i>
2020-2021	\$279,009
2021-2022	\$86,622
2022-2023	\$84,636

And further to raise and appropriate the sum of **\$279,009** for the 2020-2021 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staff levels. **(School Board Recommends 7-0) (MBC Recommends 7-0)**

Yes – 135

No – 101

**Question 3** To see if the School District will vote to raise and appropriate up to **\$25,000** to be placed in the Special Education Expendable Trust Fund, established in 2008 within the provisions of RSA 198:20-c for the purpose of emergency funding of unforeseen Special Education costs incurred by the District, with such amount to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2020. **(School Board Recommends 7-0) (MBC Recommends 7-0)**

Yes - 151

No - 85

**Question 4** To see if the School District will vote to raise and appropriate up to **\$50,000** to be placed in the School Buildings Maintenance Expendable Trust Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amount to be funded **from unassigned fund balance (surplus funds) remaining** on hand as of June 30, 2020. **(School Board Recommends 7-0) (MBC Recommends 7-0)**

Yes - 149

No – 86

**For Moderator for 1 Year:** *(Vote for One)*

**Brackett L. Scheffy – 209**

Moderator Lick opened the 2020 Town Meeting on March 11, 2020 at 7:00 p.m. Moderator Lick welcomed and thanked everyone for attending. The meeting began with the pledge of allegiance followed by a moment of silence for all Sutton residents who passed away in 2019, those serving in our military, our first responders. He asked that we remember two Sutton residents who contributed greatly to our town, Dan Sundquist and Fritz Pratt.

Moderator Lick also acknowledged a few more people who contributed in a huge way to the town and are retiring or stepping down from their positions. Steve Bagley who was our Road Agent for 18 years, has retired. Bud Nelson retired after serving 15 years as our Fire Warden. Kathy Gill, who is stepping down as a Supervisor of the Checklist, served in that role for 12 years after serving as a Ballot Clerk for 20 years. The final recognition was Marnie Thompson. Marnie is stepping down after serving for 28 years as a Supervisor of the Checklist and before that a Ballot Clerk for 12 years. The Selectmen presented her with a beautiful clock.

Moving on to the business portion of the meeting, Moderator Lick announced the election results of Article 1. He thanked all who ran and volunteered. He then asked those that were elected and in attendance to come forward for the Ceremonial swearing in. Moderator Lick administered the oath of office.

Before moving on to the Articles, Moderator Lick announced that in an effort to cut costs, this was the last year that town reports will be mailed out. Residents must let the Selectboard know if they would like to receive one by mail going forward. Also, it was pointed out that the Rules of Procedure is included in the town report, this year on page 17.

A motion to dispense with the reading of all of the warrant articles was asked for by Moderator Lick.

Bob Wright moved to dispense with the reading of all the articles. Emelio Cancio-Bello seconded the motion.

### **The motion passed by voice vote.**

Charlie Forsberg raised concern about some of the Rules of Order. First he asked how someone should raise a Point of Order. He suggested they stand and raise their hand. On rule 10, concerning Non-voters, Mr. Forsberg feels they contribute a lot of money to the town and they should be able to voice their opinion on an article that may affect the road their property is on, or other subjects, as long as they can identify themselves as such. Moderator Lick said he appreciated both comments. On rule 17, Mr. Forsberg questioned how the dollar amount of \$100,000 was determined, and cited a few RSA's. He questioned if there was an Article before the town, could it be converted to a bond. In response, Moderator Lick said he believes the answer is no. He also responded to the comment of non-residents being able to speak at town meeting. He believes it is a statute. However, the town meeting can allow others to speak. There would be a vote on whether or not they would be permitted to do so.

Moderator Lick asked for a motion to move Article 5 as written. **Article 5:** To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$2,479,193 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend \$2,484,794 (Majority vote required):

Bob Defelice moved to pass Article 5 as written. Bill Curless seconded the motion.

Bob DeFelice explained that the Budget Committee does not deal with salaries, which falls to the Selectboard, which are the 2 line items which differ.

Bill Curless moved to amend Article 5, Financial Administration line from the Budget Committee's recommendation of \$69,875 to the Selectmen's recommendation of \$72,000 for a change of \$2,125. Seconded by Dane Headley

Bill Curless explained that the change is for the Town Clerk/Tax Collector's salary.

Moderator Lick confirmed the motion on the floor is to amend Article 5, the Financial Administration line from \$69,875 to \$72,000.

With no further discussion, the moderator called the question. **The amendment of Article 5 to the Financial Administration line passed by voice vote.**

A motion was made by Bill Cureless to amend Article 5 on the Budget Committee recommendation for the Library line from \$64,011 to \$67,487, for a change of \$3,476.  
Seconded by Bob Wright.

Bill Curless explained that this amendment is also salary related.

Moderator Lick confirmed the motion on the floor is to amend Article 5, the Library line from \$64,011 to \$67,487.

With no further discussion, the moderator called the question. **The amendment of Article 5 to the Library line passed by voice vote.**

With no further discussion on Article 5, Moderator Lick called the question. **Article 5 as amended passed by voice vote.**

Moderator Lick asked for a motion to accept Article 6 as written.  
**Article 6:** To see if the town will vote to raise and appropriate the sum of \$759,951 to be added to various capital reserve funds previously established as follows:

Blacktop Roads	\$120,000
Gravel Roads	30,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
Town Hall Facility	1,000
Septage Lagoons	5,000
Library Modifications	10,000
Highway Heavy Equipment	27,000
Police Cruisers	1,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Municipal Building Fund	7,000
Conservation Land	1,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Solid Waste Facility	5,000
Forest Fire Equipment	250
Fire Equipment Replacement	75,000
Rescue Vehicle	8,201
Property Revaluation/Mapping	25,000
Cemetery Land	5,000



Fire Department Addition	180,000
Legal Fees	26,000
Highway Grader	26,000
Records Preservation	2,000
CR Rescue Equipment	14,000

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 6 as written.

Bill Curless seconded the motion.

Bob DeFelice moved to amend Article 6, the Town Hall Facility line, from \$1,000 to \$2,000. Ricia McMahon seconded the motion.

Bob explained that this would be for a sound system that costs roughly \$4,000.

With no further discussion on the amendment to Article 6, Moderator Lick called the question. **The amendment to Article 6 passed by voice vote.**

Moderator Lick confirmed that the total of Article 6 as amended is now \$760,951.00, and asked if there was further discussion.

Charlie Forsberg asked why we have over 4 million in the Capital and Non-Capital Reserve Funds set aside and we keep pushing money into these funds.

Bob DeFelice responded that it's not technically an increase. Some numbers have been shifted around and put under different categories and that some of the road lines were previously warrant articles.

John Mock expressed concern about the increase of these funds over the years and the increase of Sutton's property tax rate. He asked that the Budget Committee and the Selectmen look closely at these funds and they should be able to save some money. John suggested that they are ruining property values in town.

Charlie Forsberg suggested that people need to understand the Bond issues and that they work well. But, that thought needs to be put into these issues.

With no further discussion, Moderator called the question. **Article 6 as amended passed by voice vote.**

Moderator Lick asked for a motion to accept Article 7 as written. **Article 7:** To see if the Town will vote to discontinue the Highway Pickup Truck Capital Reserve Fund established in 1998, said funds with accumulated interest to the date of withdrawal to be transferred

to the general fund (approximately \$38,897.23). The replacement for the pickup will be an F-550 truck, or equivalent, and will be funded through the Highway Equipment (Plow/Dump) Truck Fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 7 as written.

Bill Curless seconded the motion.

Bob Defelice explained that this was a warrant article last year, but it was tabled because the road agent was retiring and they did not want to hold the next road agent hostage to losing their pick-up if that's what they decided to go with. The new road agent decided he does not need a new pick-up.

Mike McManus raised the question that if the \$38,897 has been appropriated over the last 7 years and we have already paid our taxes on this, why is the money going back into the general fund? Why can't the money go towards the purchase of the next dump truck or another warrant article?

Bob DeFelice explained that in a way, it does. We can't turn this back into another warrant article to pay off something else. The money was raised specifically for a pickup and it cannot just be used to purchase something else.

Mike McManus commented that a vote could be taken at town meeting to change the use.

Bob DeFelice agreed that we could change the use of the Capital Reserve Fund for something else. This year it was decided that this money will go back into the General Fund and use the money to offset the 2021 taxes.

Mike McManus expressed concern that the money will be lost and suggested that the town take a vote to put the Capital Reserve Fund into something else.

Elly Philips explained that a warrant article would need to be written specifically to raise and appropriate that money back to be used. She suggested he could, as an advisory thing, ask the selectmen to raise the revenue that they are using from Fund Balance by an additional \$38,000.

Bob DeFelice explained that each year we take money from our Fund balance to help offset taxes. So, they can earmark the exact amount when it comes out of that account to go right back into offsetting the taxes.

It was questioned if the residents who are at the town meeting could vote on that warrant article to send the Capital Reserve Fund to a different fund. It was explained that it could not be done that night because

it would need to be a warrant article to do that.

Walter Mitchell, town council, explained that the only thing the body can do tonight is act on articles that have already been proposed, put on the warrant and noticed to the entire town. What is being suggested has not been noticed. To bring about the result that is being sought, this article would have to be defeated so that this fund stays in existence for another year and then next year propose to change the purpose of this fund. The other way is what the selectmen have chosen to do. If the money is not spent at the end of the year, then it goes into the surplus and can be used to offset taxes, or used to fund future warrant articles.

Martha Hunt asked if she can advise us to vote on an advisory comment to the selectmen that they use the money to offset taxes when they are setting them or has this discussion already accomplished that.

Bill Curless said they will take the advice into consideration and they had envisioned using the money this way.

John Silverberg pointed out account number 9999 in Revenues on the MS-737 and inquired if this will be the line that the money will end up in.

Confirmed by Bill Curless.

Moderator Lick confirmed that if this warrant article passes, the money will go into the general fund and the surplus will then be moved into the Fund Balance and will be used to reduce taxes next year.

Without further discussion, the moderator called the question.

**Article 7 passed by voice vote.**

Moderator Lick requested a motion to accept Article 8 as written.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$90,000 for the purpose of purchasing a fully-equipped F550 Truck and further to authorize the withdrawal of \$90,000 from the Heavy Equipment Trucks Capital Reserve Fund established in 1993 for that purpose. No amount to be raised by general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 8 as written.

Bill Curless seconded the motion.

Bob DeFelice explained that this will replace the pickup truck. This vehicle will be able to do more work on our roads, especially the dirt roads.

Sue Esposito questioned the Road Agent if this truck will be taken home with him. It was confirmed by the Road Agent. Sue asked what the life span of the truck will be if not being garaged in the winter. Would a request to leave the truck at the highway garage be taken into consideration?

Adam Hurst, Road Agent, said they expect to get 10 – 12 years from this truck, and that he does not have a garage at his home. Adam said that during the winter when storms are predicted, he would take the truck home so that he could check road conditions.

John Mock questioned the statement that “no amount to be raised by general taxation”, suggesting that no money came from taxes. He asked why that statement needs to be put in the warrant article.

Bob DeFelice clarified that it states General Taxation and that the money does come from taxes. It comes from the Capital Reserve where we put money aside.

Elly Phillips explained that that language is statutory when taking money out of the Capital Reserve.

Charlie Forsberg noted he did not see this Capital Reserve Fund that is mentioned in the Town Report, nor the money available.

Bob DeFelice confirmed that it is the Highway Equipment Capital Reserve Fund.

Charlie said there is only \$68,231 and they want to spend \$90,000. Bob confirmed. He noted that Article 6 addressed the issue of this money. He proposed amending the name of the Capital Reserve Fund. All parties agreed that the verbiage should be fixed.

Moderator Lick confirmed that currently the title reads Heavy Equipment Trucks Capital Reserve Fund and it should read Highway Equipment Plow Dump Truck Capital Reserve Fund.

The motion to amend the title of the fund was seconded by Bob Wright. Charlie Forsberg asked that all the language be consistent to Highway Equipment.

Moderator Lick confirmed that the fund title in Article 8 will be changed from Heavy Equipment Trucks Capital Reserve Fund to Highway Equipment.

The Motion was made by Bob DeFelice and seconded by Bob Wright. Charlie Forsberg called a Point Of Order. Article 6 needs to be changed also, so that the Capital Reserve Fund also reads Highway Equipment. Moderator Lick suggested we continue with Article 8 and have a vote and then if someone wishes to go back and ask for reconsideration of Article 6 to correct the language, he will entertain it at that time.

With no further discussion on the amendment of Article 8, Moderator Lick asked for a vote. The amendment of Article 8 passed by voice vote. With no further discussion, Moderator Lick called the question. **Article**

## **8 as amended passed by voice vote.**

Moderator Lick entertained a motion to reconsider Article 6 for the purpose of correction the title of the Capital Reserve Fund, and asked if anyone would like to make an amendment.

Bob DeFelice made a motion to eliminate Plow Dump Truck out of the title to read Highway Equipment. Seconded by Bob Wright.

Martha Hunt asked if in the Reserve Funds, Highway Heavy Equipment and Highway Equipment Plow Dump Trucks are the same or two separate ones.

Bob Defelice confirmed they are separate accounts for separate equipment.

Donald Davis questioned the Highway Grader Fund line and thought this was going to be in the Highway Heavy Equipment Fund.

Bob DeFelice confirmed that when the next grader is purchased, it will be presented to the town to discontinue this Grader Fund.

With no further discussion, Moderator Lick called the motion for reconsideration of Article 6 to amend the line item Highway Equipment Plow/Dump Trucks to Highway Equipment.

## **The Amendment of Article 6 passed by voice vote.**

Moderator Lick explained that Articles 9, 10 and 11 all deal with the Grist Mill property and that discussion and comments would be accepted on all three articles at this time. When all discussion is complete, we will vote on Article 9 first. If Article 9 passes, the next two articles will be tabled.

Moderator Lick asked for a motion to accept Article 9 as written.

**Article 9:** To see if the Town will vote to raise and appropriate \$45,600 for the purpose of razing the building located at 26 Grist Mill Street (Tax Map/Lot 06-427-248), currently owned by the town. Passage of this article nullifies the following article to repair and /or rehabilitate the building and the following two articles will be tabled. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob Wright moved to pass Article 9 as written.

Bob DeFelice seconded the motion.

Dane Headley, speaking as the Chair of the Grist Mill Committee, said they received many professional opinions and estimates for all three options of the property. Ancillary storage was the only viable option for retaining the buildings.

Roger Wells suggested that not tearing down the house could be used as an example to respect the historic nature of Sutton Mills while improv-

ing the tax base. The house could be sold and rehabilitated.

Glenn Pogust, speaking as a member of the Grist Mill Street Committee, said the majority of the professionals they talked with said the house was in good condition, but to remove the ell and barn. The committee studied the immediate use, not long-term use, of the house. The expenses are not every year. \$2,000 a year would be to maintain the house at 50 degrees and \$400 for electricity. The rest of the \$3,000 would be for painting and a new roof which would not have to be done for many years. We would still have costs to mow and plow.

He also noted an error in the cost on both articles 9 and 10 and would move to amend both. The dollar amount written in the articles includes the cost to grade and bluestone the property. The way the articles are written, it should not include these costs and should be reduced by \$15,600.

Moderator Lick said he will entertain a motion to amend Article 9

Glenn Pogust moved to amend Article 9 to reduce the cost by \$15,600.  
Seconded by Ricia McMahon

Moderator Lick opened the floor for discussion on the amendment to Article 9.

The following questions were asked during the discussion: If the house is retained, will a sprinkler system need to be installed and if we sell the building, what happens to the parking lot. Does it get sold with the building or just selling the building.

Glenn Pogust responded that using the building as storage only, it would not be open to the public and we would not have to have sprinklers installed and it would not have to be ADA compliant. He noted that preserving the building would provide opportunity in the future to help alleviate the burden of taxes by having some of the building create an income. The town needs a commercial tax base.

A Point of Order was called by Charlie Forsberg. The discussion is on the amendment and there is too much discussion not pertaining to the amendment. With regards to the amendment, he asked if there is a cellar hole. It was confirmed that there is a cellar hole. He inquired if the \$30,000.00 included the cost to fill the cellar hole.

Dane Headley confirmed that part of the demolition costs included filling the cellar hole.

Moderator Lick said that with respect to the Point of Order, he would like to keep the discussion solely to the amendment.

With no further discussion on the amendment, Moderator Lick confirmed that the amendment of Article 9 is to reduce the amount to raise and appropriate from \$45,000.00 to \$30,000.00 and called for a vote. With a close voice vote, he called for a hand vote.

**The amendment to Article 9 passed by hand vote. Yea: 72 Nay: 13**

Moderator Lick opened the floor for discussion of Article 9 as amended.

A number of residents voiced concern that we need to remove the buildings and put in a parking lot for the safety of the people. There was also appreciation for trying to keep the building for historical value, but there was speculation about the future costs to upkeep the building. Costs will go up every year. We need to keep to what we voted on last year.

Shannon Storm asked for confirmation that whichever article passes, we will have about 20 parking spaces.

Dane Headley explained that the barn and ell have no value, so they will be torn down. This is whether to keep the house or not. Either way it will result in the same number of parking spots. If the house is kept, there would be less green area.

The historical history of the house was discussed and nothing remarkable could be noted.

There was question as to whether the house could be moved or sold and moved. That was considered and feelers were put out to the public, but there were no serious inquiries. It was suggested that the town take more time to do a long term analysis to move the house.

Donald Davis said the Grist Mill Street Committee did not look into the cost for lights and cost to lay out the parking spaces. These should be calculated and added into the cost.

A suggestion was made to the selectboard that parts and components of the house may be parts from prior houses of the town, historical pass alongs. Every part and component could be used by others. If anyone has a use for any of these parts or components, they should have a chance to get it. Also, consideration should be given about how the property could enhance the use of the Town Hall in the future.

With no further discussion, Moderator Lick called the question. **Article 9 passed by voice vote.**

With the passing of Article 9, Articles 10 and 11 have been tabled.

**Article 10:** To see if the Town will vote to raise and appropriate \$46,750

for the purpose of demolishing the ell and barn and retaining and sealing the remaining structure, located at 26 Grist Mill Street (Tax Map/Lot 06-427-248) currently owned by the town. Passage of the preceding article to raze the entire building shall nullify this article and if the preceding article is passed, this article and the next shall be tabled. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen. Article 10 was tabled.**

**Article 11:** To see if the Town will vote to create a 26 Grist Mill Street Ongoing Maintenance Non-Capital Reserve Fund for the purpose of ongoing maintenance items such as painting and utilities and to raise and appropriate \$3,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen. Article 11 was tabled.**

Moderator Lick asked for a motion to pass Article 12 as written.

**Article 12:** To see if the Town will vote to create a Fire Safety Equipment Capital Reserve Fund for the purpose of acquiring fire safety equipment and to raise and appropriate \$37,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 10 as written.

Bob Wright seconded the motion.

Bob DeFelice explained that money has not been put aside to replace the Air Packs and other equipment. This will not continue at \$37,000.00 each year, only until the Air Packs can be purchased. They will be good for 14 years. Money will still be put aside to purchase equipment.

Charlie Forsberg asked if there was a target amount of money expected to be needed in this fund. It was confirmed that the amount will be \$150,000.00 in 4 years.

With no further discussion, Moderator Lick called the question. **Article 12 passed by voice vote.**

Moderator Lick asked Assistant Moderator, Garrett Evans to come up and handle the discussion on Article 13.

Assistant Moderator Evans asked for a motion to accept Article 13 as written.

**Article 13:** To see if the Town will vote to create a Ballot Counting Machine Capital Reserve Fund and further to raise and appropriate \$1,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 13 as written.



Bob Wright seconded the motion.

Bob DeFelice wanted to clarify that the Budget Committee does not recommend purchasing a counting machine. They are recommending that if we are going to be looking at purchasing a counting machine, we should put money aside for it. Money will need to go into the Capital Reserve Fund each year after the purchase. It would be approximately \$1,000 per election, \$3,000 - \$4,000 per year to pay for the ballots.

Derek Lick, who as moderator, is responsible for all elections, said the counting machine will cost approximately \$5,000 - \$6,000. He reached out to the Selectmen and the Budget Committee with the potential to purchase a machine because it will assist with the very busy elections. It takes many counters and depending on the number of contested races, many hours to hand count. The Secretary of State's office is evaluating various machines. If and when the state approves the machines, the town will have money available to purchase a machine, so it wouldn't be a big hit to the budget. The funds would go back to the General Fund if the Secretary of State does not approve a machine that we like, or we chose not to go forward with the purchase. The machines being looked at are scanners and will not be connected to the internet, no electronic screens and paper fed.

One comment made was that it doesn't seem to be a lot of money and we should wait and talk effectively about what to buy and whether it meets logical standards that we all can accept and be comfortable with.

Another concern was that the Selectmen can expend the funds when they want.

In response to the concern about how the money would be spent if it goes back into the General Fund, Bob DeFelice explained that if this fund is closed in the future, the money can only go two places; before the town at town meeting or to offset taxes.

There was discussion and clarification that the Selectmen can spend the money at their discretion and do not need to go back to the town for approval.

Other concerns brought up included: Has the state given warning that they will require these machines in the future, and it was noted that they are not required at the moment. With the Secretary of State providing the paper ballots, wouldn't we be able to expect that the state would fund the machines. It does not look like they will, it is a town by town decision. It was suggested that if we purchase a machine, the decision of which machine would be left to the Selectmen, and the citizens should have a say in which machine to purchase.

When asked what the cost per election would be, Derek Lick explained

that the cost would vary between \$750 - \$1,000 per election. The cost would cover the setup of the machine and reprogramming for the specific ballot, because each town is different for each election.

Betsy Forsham asked for an amendment to Article 13 to remove the Selectboard as agents to expend the funds.

Seconded by Derek Lick

With no discussion on the amendment to Article 13, Assistant Moderator, Garrett Evans confirmed that a period will be place after the word Fund and delete the rest of the sentence, and called for a vote. **The amendment of Article 13 passed by voice vote.**

The Assistant Moderator opened the floor for discussion of Article 13 as amended.

The question was raised if this will save some money by not having to pay counters. It was confirmed by Derek Lick, but he re-stated that this would help the process with accuracy and efficiency.

With no further discussion on Article 13, Assistant Moderator Garrett Evans called the question. **Article 13 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 14 as written.

**Article 14:** To see if the town will vote to raise and appropriate the sum of \$15,000 to purchase LED streetlights to replace existing incandescent streetlights. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Dane Headley moved to pass Article 14 as written.

Bill Curless seconded the motion.

Bill Curless explained it will take 2 – 2 ½ years to have it payed back. The fixtures are old and there are no replacement parts. The cost of the lighting will drop from approximately \$7,500 to \$2,000 per year.

Various questions concerning Eversource came up, including: Did Eversource generate this proposal? Does all the lighting belong to Eversource? Will there be a rebate by Eversource?

Elly Phillips responded that the proposal came from the company Affinity, who works with a lot of municipalities in NH and MA, in conjunction with Eversource. This was requested by Eversource. They told us our equipment is obsolete when replacing a street light. Eversource will maintain the new fixtures and replace components if they break. The town will still pay to replace a lightbulb, but these will have a longer lifespan. There will be a rebate and it is factored into the cost in the Article. The new lights will be rectangular in shape. The current ones are a saucer shape.

Bill Curless further explained that the \$15,000 is to remove and recycle what is there, replace with new and to reduce the energy budget.

With no further discussion, Moderator Lick called the question. **Article 14 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 15 as written.

**Article 15:** To see if the town will vote to raise and appropriate \$30,000 for the purpose of cleaning up, removing junk from and conducting environmental testing on property located at 155 Route 103 (Tax Map/Lot 01-407-067) in accordance with authority granted to the town by order of the Merrimack County Superior Court. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** Bob Wright moved to pass Article 15 as written.

Bob Defelice seconded the motion.

Moderator Lick introduced town counsel Walter Mitchell to discuss the purpose of this article and some of the context.

In 2019, the Selectmen proceeded with an enforcement action against the property owner who accumulated a lot of junk on his property. There are state statutes that prohibit this, and it is also a violation of town zoning provisions. The town tried to get this property owner to comply voluntarily, but with no follow through from the owner. The town filed an action with the Merrimack Superior Court seeking enforcement. The court tried with gentle persuasion to get the owner to comply, with no result. At the conclusion, the court issued an order giving him a final 30 days to bring the property into compliance, ordering that he be responsible to reimburse the town for attorney fees and under the zoning ordinance, fines can be imposed of up to \$275 per day of violation. The court order imposed fines against this resident of over \$141,000 for his continual promises to bring the property into compliance and then not following through. What was explained in the court order was that the imposition of the fine was to give the resident incentive to comply. The court would consider waiving some or all the fines if he came into compliance. The resident still has not complied, so the court gave the town the authority to go in and clean up the property. The court indicated that to the extent that money is expended and verified to the court, it would allow the imposition of an attachment to the property, so the town has the chance to recover the funds in the future.

There was concern expressed that if we pay to clean it up, what is to say that the same thing won't happen again. Also, what would be done with the junk?

Bob Wright explained that there is nothing to say it will not happen again, except that it will set a precedent, and the town has done this before. The property is located on Route 103 at the Sutton/Warner

town line and is not fair to surrounding property owners. This is an upfront cost and the town will place a lien on the property. If a lien is placed on the property, as the court has awarded the town to do so, and not paid in 2 years, the town can take the property. We may not get the money back.

Elly Phillips said that anything that can be recycled will be and what needs to be disposed of will be. The town will not receive the revenue from recycling.

With no further discussion, Moderator Lick called the question. With a close voice vote, he called for a hand vote. Yes: 39 No: 33 **Article 15 passed by hand vote.**

Moderator Lick asked for a motion to accept Article 16 as written.

**Article 16:** To see if the town will vote to raise and appropriate the sum of \$12,000 for the purpose of acquiring Avitar Clerk/Motor Vehicle Software. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 16 as written

Bob Wright seconded the motion.

Elly Philips explained that we currently use a free system provided by the state DMV. Avitar is a state of the art system used by many towns in the state. With Avitar, we will have better internal controls, reporting, software support and office efficiency.

Charlie Forsberg suggested that this an ongoing expense and should be put as a line item on the books. There will always be upgrades. How much is it really going to cost each year?

Elly confirmed that the initial cost is \$12,000 for the software and conversion. There is an ongoing cost of about \$3,000 per year for the software. We currently pay for an end system for accounting, which is not efficient. Credit card processing was just introduced, which is good for the public, but is a nightmare for bookkeeping. It would benefit 3 departments who don't ask for much and keep their budgets pretty stable. This would help all be more efficient and residents would be served better.

With no further discussion, Moderator Lick called the question. **Article 16 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 17 as written.

**Article 17:** To see if the town will vote to authorize the Town to obtain a maintenance easement on property located at Tax Map/Lot 07-921-368, currently owned by the North Sutton Improvement Society. The easement will make available to town residents and the general public the use of the private parking area existing on the property with the

Town being responsible for its maintenance. The Board of Selectmen shall be authorized to negotiate the specific terms of this easement. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Bob DeFelice moved to pass Article 17 as written.

Donald Davis seconded the motion.

Bob DeFelice explained that this is the parking area across from the lake next to Smiley Grove. The property is owned by the North Sutton Improvement Society. For years it has been maintained by the town, but nothing has been official. This is a housekeeping issue, to officially keep it maintained by the town.

It was asked if this is just an easement and there needs to be a termination clause.

It was confirmed that it is just a maintenance easement, to fill in gravel and improve drainage. A termination clause will be part of the agreement.

With no further discussion, Moderator Lick called the question. **Article 17 passed by voice vote.**

Moderator Lick asked for a motion to accept Article 18 as written.

**Article 18:** To see if the town will vote to adopt the **New Hampshire Resolution to Take Action on Climate Pollution.** We the town of Sutton hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreased long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Sutton's State Legislators, to the Governor of New Hampshire, to Sutton's Congressional Delegation and to the President of the United States, informing them of the instructions from their constituents, by Sutton's Selectboard, within 30 days of this vote. Petitioned by Elizabeth Howell and 27 others. **Not Recommended by the Budget Committee. Not Recommended by the Board of Selectmen.**

Roger Wells moved to pass Article 18 as written  
Betsy Forsham seconded the motion.

Glenn Pogust asked why this is not being recommended by the Selectmen or the Budget Committee.

The boards did not understand the full nature of the presentation. There was no one there to talk to or ask questions during the presentation. It did not seem like this article will make a meaningful impact on the environment. That is why this is a petitioned article.

Roger Wells made a case for doing something, no matter how small, that it will help. Communities should get together to pass articles like this one to encourage the state and possibly the federal government to pay attention for the need to do something. This bill proposes to begin to address a piece of the problem. It would put a price on carbon emissions at the source and add carbon price to imports. It would rebate all money collected to households equally.

Libby Howell added that this article does not require anything from Sutton, no money or to take any action. It gives us the opportunity to tell our legislators that we want them to address the issue of carbon pollution for the sake of our health and the sake of the climate.

Some of the comments against the article included: The goal of this article will fall short of its climate change reduction goal, there is not a lot humans can do about it, sea levels are not changing and this will take money from businesses and other entities so it may as well be a tax. With no further discussion, Moderator Lick called the question. **Article 18 passed by voice vote.**

Moderator Lick thanked everyone for their time, effort and good comments.

Moderator asked for a motion to adjourn.  
Bill Curless made a motion to adjourn.  
Bob DeFelice seconded the motion.

**Meeting adjourned at 10:20pm.**  
Respectfully submitted,

*Carol Merullo*  
Town Clerk/Tax Collector

Independent Auditor's Report

To the Members of the Selectboard and Management of  
Town of Sutton, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Sutton, New Hampshire as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Sutton, New Hampshire, as of December 31, 2020, and the respective

**59 Franklin Street, 2nd Floor  
Annapolis, MD 21401**

changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Sutton, New Hampshire's basic financial statements. The accompanying schedules listed in the table of contents such as the individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

This information is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 10, 2021

*This auditor's report refers to the full set of GAAP financial statements on file with the Selectboard and not the individual reports and schedules published in the Town Report.*



# Town Administrator's Report

The following is a brief summary of the Town's finances at year end. The Town's undesignated fund balance was \$1,326,551.47, an increase of \$206,637.75 from last year. In 2020, all departments were asked to contain spending in an effort to achieve a 10% reduction in the operating budget. This request was made in an effort to maintain the Town's "financial health" as a buffer against an uncertain economy due to the COVID-19 pandemic. All of the Departments, Boards, and Committees worked together to achieve this goal and deserve a big high five for this accomplishment, but for now, they will have to take a raincheck due to social distancing . . .

Last year, the Town used \$419,914 in undesignated fund balance to offset the tax rate. At the end of the year, operating expenses are offset by revenues. Unspent funds that were not encumbered were returned to the general fund.

In 2020, the following funds totaling \$56,350 were encumbered to complete projects:

Master Planning Contract	\$7,350.00
Stotler Property Clean Up	30,000.00
Truck F550 Equipped	565.00
Library Ramp	7,694.00
Fire Department Furnace	<u>10,741.00</u>
Total	\$56,350.00

If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: [www.sutton-nh.org](http://www.sutton-nh.org). Scroll to the bottom of the homepage and fill out the form to sign up.

Respectfully submitted,

*Elly Phillips*  
Town Administrator

# 2020 Tax Rate Calculation



**New Hampshire**  
Department of  
Revenue  
Administration

**2020**  
**\$24.87**

## Tax Rate Breakdown Sutton

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,293,425	\$317,813,376	<b>\$7.21</b>
County	\$801,355	\$317,813,376	<b>\$2.52</b>
Local Education	\$4,219,295	\$317,813,376	<b>\$13.28</b>
State Education	\$582,550	\$313,838,176	<b>\$1.86</b>
<b>Total</b>	<b>\$7,896,625</b>		<b>\$24.87</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$7,896,625
War Service Credits	(\$68,500)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$7,828,125

11/10/2020

James P. Gerry  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$3,460,745	
Net Revenues (Not Including Fund Balance)		(\$869,377)
Fund Balance Voted Surplus		\$0
Fund Balance to Reduce Taxes		(\$419,914)
War Service Credits	\$68,500	
Special Adjustment	\$0	
Actual Overlay Used	\$53,471	
<b>Net Required Local Tax Effort</b>	<b>\$2,293,425</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$801,355	
<b>Net Required County Tax Effort</b>	<b>\$801,355</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$5,382,917	
Net Education Grant		(\$581,072)
Locally Retained State Education Tax		(\$582,550)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,219,295</b>	
State Education Tax	\$582,550	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$582,550</b>	

## Valuation

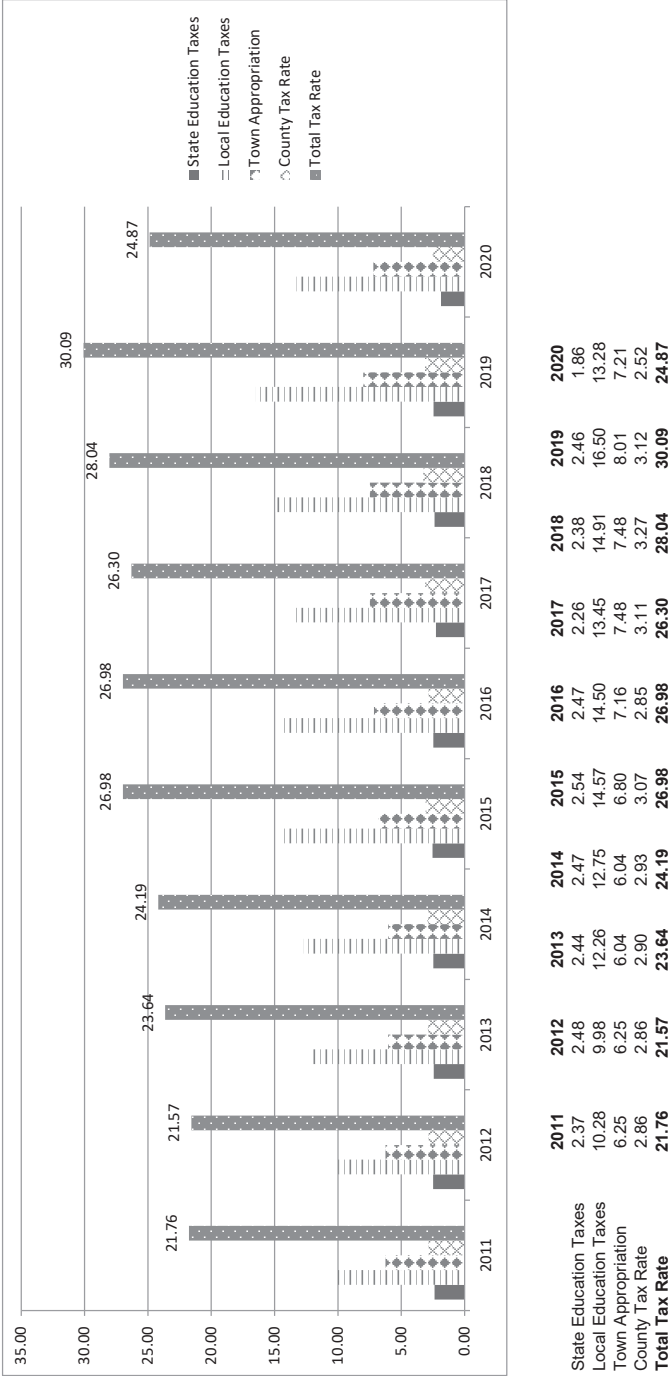
### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$317,813,376	\$259,970,799
Total Assessment Valuation without Utilities	\$313,838,176	\$256,361,349
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$317,813,376	\$259,970,799

### Village (MS-1V)

Description	Current Year
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# 2020 Sutton Tax Rate Comparison



# Summary of 2020 Inventory Valuation



**New Hampshire**  
Department of  
Revenue Administration

**2020  
MS-1**

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,934.97	\$1,350,956	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,653.29	\$142,985,300	
1G	Commercial/Industrial Land	485.66	\$3,258,500	
1H	Total of Taxable Land	24,073.92	\$147,594,756	
1I	Tax Exempt and Non-Taxable Land	1,772.53	\$13,541,943	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$159,030,690	
2B	Manufactured Housing RSA 674:31	0	\$106,620	
2C	Commercial/Industrial	0	\$7,943,750	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$167,081,060	
2G	Tax Exempt and Non-Taxable Buildings	0	\$26,345,660	
Utilities & Timber			Valuation	
3A	Utilities		\$3,975,200	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$318,651,016	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$318,651,016	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	8	\$570,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$20,000	1	\$20,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	27	\$247,640
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$837,640
21A	Net Valuation			\$317,813,376
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$317,813,376
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$317,813,376
22	Less Utilities			\$3,975,200
23A	Net Valuation without Utilities			\$313,838,176
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$313,838,176

# Summary of 2020 Inventory Valuation



**New Hampshire**  
Department of  
Revenue Administration

**2020**  
**MS-1**

<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$500	91	\$45,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	4	\$8,000
All Veterans Tax Credit RSA 72:28-b	\$500	30	\$15,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>125</b>	<b>\$68,500</b>

## Deaf & Disabled Exemption Report

<b>Deaf Income Limits</b>	
<b>Single</b>	
<b>Married</b>	

<b>Deaf Asset Limits</b>	
<b>Single</b>	
<b>Married</b>	

<b>Disabled Income Limits</b>	
<b>Single</b>	\$13,400
<b>Married</b>	\$20,400

<b>Disabled Asset Limits</b>	
<b>Single</b>	\$35,000
<b>Married</b>	\$35,000

## Elderly Exemption Report

First-time Filers Granted Elderly  
Exemption for the Current Tax Year

<b>Age</b>	<b>Number</b>
<b>65-74</b>	1
<b>75-79</b>	0
<b>80+</b>	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax  
Year and Total Number of Exemptions Granted

<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
<b>65-74</b>	2	\$20,000	\$40,000	\$40,000
<b>75-79</b>	1	\$30,000	\$30,000	\$30,000
<b>80+</b>	5	\$100,000	\$500,000	\$500,000
	<b>8</b>		<b>\$570,000</b>	<b>\$570,000</b>

<b>Income Limits</b>	
<b>Single</b>	\$38,000
<b>Married</b>	\$48,000

<b>Asset Limits</b>	
<b>Single</b>	\$80,000
<b>Married</b>	\$80,000

## Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

## Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

## Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

## Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

## Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:

# Summary of 2020 Inventory Valuation



**New Hampshire**  
Department of  
Revenue Administration

**2020**  
**MS-1**

<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	561.39	\$196,710
Forest Land	13,298.50	\$972,208
Forest Land with Documented Stewardship	4,032.64	\$160,683
Unproductive Land	71.02	\$1,484
Wet Land	971.42	\$19,871
	<b>18,934.97</b>	<b>\$1,350,956</b>

## Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	9,089.20
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	14.12
Total Number of Owners in Current Use	<b>Owners:</b>	372
Total Number of Parcels in Current Use	<b>Parcels:</b>	484

## Land Use Change Tax

Gross Monies Received for Calendar Year			\$30,927
Conservation Allocation	<b>Percentage:</b>	100.00 %	<b>Dollar Amount:</b>
Monies to Conservation Fund			\$30,927
Monies to General Fund			

## Conservation Restriction Assessment Report RSA 79-B

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

## Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0

# Town of Sutton Balance Sheet

## December 31, 2020

### ASSETS

Cash & Investments in hands of Treasurer:	
Cash in Checking	\$ 2,589,026.15
Sutton Free Library	10,020.69
Conservation Commission	148,086.80
King Hill Reservation	1,649.14
PD Special Duty Revolving Fund	2,464.23
Cash in performance deposits	<u>15,136.97</u>
Total Cash and Investments in hands of Treasurer	2,766,383.98
Capital & Non-Capital Reserve Fund Investments	2,128,298.87
Uncollected Taxes:	
Unassigned credits	(16,190.00)
Property	385,937.00
Timber yield	2,041.44
Fox Chase Betterment Assessments	6,969.13
Unredeemed Taxes:	
Levies of 1 prior year	107,288.06
Levies of 2 prior years	54,576.50
Allowance for uncollectible taxes	<u>(15,000.00)</u>
Total Taxes Receivable	525,622.13
Interfund Receivables: Due from Capital Reserves	<u>5,631.87</u>
Total Assets	<u>\$ 5,425,936.85</u>

### LIABILITIES AND EQUITY

Deferred inflow of taxes	\$ 150,000.00
Encumbrances:	
Master Plan Contract	7,350.00
Stotler Property Clean Up	30,000.00
Truck F550 Equipped	565.00
Library ramp	7,694.00
Fire department furnace	<u>10,741.00</u>
Total Encumbrances	56,350.00
Special Revenue Funds, net of interfund payables:	
Sutton Free Library	10,020.69
Conservation Commission	148,086.80
King Hill Reservation	1,649.14
Police Special Duty Revolving	<u>3,280.91</u>
Total Special Revenue Funds	163,037.54



# Town of Sutton Balance Sheet

## December 31, 2020

### LIABILITIES AND EQUITY (CONTINUED)

Performance Deposits	\$ 15,136.97
Due to School District	1,586,562.00
Capital & Non-Capital Reserve Funds, net of interfund payables:	
Accrued Benefits	3,474.59
Admin Computer Equipment	17,654.32
Ballot Equipment	1,000.00
Blacktop Road Upgrade	844.88
Cemetery Fences	16,084.01
Cemetery Land	47,029.64
Conservation Land	50,570.65
Fire / Safety Building	531,094.33
Fire Equipment	266,221.99
Fire Safety Equipment	37,000.00
Forest Fire Equipment	6,063.17
Forest Fire Salaries	4,788.16
Gravel Road Upgrade	72,660.70
Heavy Equipment	75,227.21
Highway EquipmentTrucks	98,885.97
Highway Grader	136,410.86
Legal Fees	44,869.85
Library Modifications	10,842.58
Milfoil Control	24,153.30
Municipal Building Exp.	17,186.20
Police Cruiser	79,760.57
Police DepartmentComputers	9,198.12
Record Preservation	7,528.13
Rescue Equipment	19,029.27
Rescue Vehicle	22,435.34
Revaluation and Tax Map Overlay	75,204.64
Septage LagoonMaintenance	20,472.29
Solid Waste/ Transfer Station	87,702.63
Town Bridges	319,305.28
Town Hall Facility	41.79
Tree Maintenance	10,349.49
Welfare Assistance	15,209.00
Total Capital and Non-capital Reserve Funds	<u>2,128,298.87</u>
Fund Balance	
Unassigned Fund Balance	<u>1,326,551.47</u>
Total Liabilities and Equity	<u>\$ 5,425,936.85</u>

# Report from Town Clerk/Tax Collector's Office

The year 2020 was unprecedented in so many ways, and we were all glad to put the year behind us and welcome in 2021. Not only were our personal lives changed, but how we conducted business was significantly impacted also. I would like to thank you for your patience as we transitioned to appointments only, in an effort to keep our residents and fellow co-workers safe from the threat of Covid-19. Because of the virus, all the town clerk and tax collector's workshops were cancelled as well as certification classes. Both associations are hopeful that all classes will be back on track in 2021.

On a more positive note, at town meeting, it was voted on and passed to purchase Avitar Clerk/Motor Vehicle Software. Thank you to all the residents who were in attendance and voted to pass this Article. With increased internal controls, the incredible support team available and the ease of use, this software is far superior to what the office had been using. In conjunction with Avitar, we also switched to a new credit card company. Many of you received dog license renewal letters and vehicle renewal letters by email as part of our cost reduction efforts started in 2019. This new software will also automatically send reminders if renewals are not completed, which is an additional cost savings for this office.

In 2020, if you weren't talking about Covid, you were definitely talking about the presidential election. It was a year for records to be set, not just in the number of votes cast, but also the number of absentee ballots cast and the number of new registrations. Sutton started the year with 1,550 registered voters and ended the year with 1,746 registered voters - an impressive 196 new voters. Sutton had 390 requests for absentee ballots for the General Election. In total, 1,363 Sutton voters cast ballots. As always, thank you for your patience as we continue to learn and make changes to improve the office.

Respectfully submitted,

Carol Merullo  
Town Clerk/Tax Collector

# Report of the Town Clerk For the Period of January 1, 2020 – December 31, 2020

Description	<u>Qty</u>	<u>Credit</u>
Town Municipal Agent Fees	2166	\$9,503.00
Dog Basic License	55	\$357.50
Dog Group 5+	8	\$156.00
Dog Altered	420	\$1,680.00
Dog Duplicate Tag	12	\$17.00
Dog Miscellaneous	186	\$1,349.00
Dog Senior	68	\$102.00
Dog State Fees	474	\$948.00
Dog State Tags	545	\$272.50
Motor Vehicle Registrations	2596	\$442,278.64
Marriage Licenses	4	\$200.00
Miscellaneous	20	\$2,685.79
Insufficient Check Fees	3	\$75.00
State Auto Fees	2936	\$119,542.46
Town Clerk Fees	2130	\$6,155.00
Title Fees	465	\$1,036.00
Transfer Fees	160	\$860.00
Vital Records 2nd Copy	18	\$180.00
Vital Records 1st Copy	23	\$345.00
	<u>12289</u>	<u>\$587,742.89</u>

# Summary Report of the Trust Funds

New Hampshire

Name of Fund	Purpose	How Invested	PRINCIPAL			Withdrawals	Balance End of Year	***INCOME***			Grand Total	
			Balance beginning of year	New Funds Created				Balance of beginning year	Income During Year	Expended During Year		Balance End of Year
126 CEMETERY TRUSTS (COMMON FUND)	PERPETUAL CARE	NHPDIP*	29,775.81	0.00	0.00	0.00	29,775.81	1,762.83	197.66	0.00	1,960.49	31,736.30
	ACCURIED BENEFITS	NHPDIP*	3,199.93	0.00	0.00	0.00	3,199.93	253.01	21.65	0.00	274.66	3,474.59
	ADA.P. ANDERSON	NHPDIP*	3,000.00	0.00	0.00	0.00	3,000.00	180.46	19.94	0.00	200.40	3,200.40
	ADMIN COMPUTER EQUIP	NHPDIP*	8,428.00	9,000.00	0.00	0.00	17,428.00	169.83	56.49	0.00	226.32	17,654.32
	AMELIA CHAPMAN	NHPDIP*	10,000.00	0.00	0.00	0.00	10,000.00	606.01	66.47	0.00	672.48	10,672.48
	BALLOT MACHINE	NHPDIP*	0.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00
	BLACKTOP UPGRADE	NHPDIP*	139,272.38	200,000.00	339,272.38	0.00	0.00	2,683.65	888.83	2,772.62	844.88	844.88
	CEMETERY PERAGES	NHPDIP*	10,732.00	5,000.00	0.00	0.00	15,732.00	282.92	382.92	0.00	952.10	16,084.01
	CEMETERY GEN'L TRUST	NHPDIP*	15,644.00	900.00	0.00	0.00	16,544.00	846.80	105.30	0.00	952.10	17,933.10
	CEMETERY LAND	NHPDIP*	40,000.00	5,000.00	0.00	0.00	45,000.00	1,767.79	265.85	0.00	2,029.64	47,029.64
	CONSERVATION LAND	NHPDIP*	41,435.18	7,000.00	0.00	0.00	48,435.18	1,883.99	271.48	0.00	2,155.47	50,590.65
	DIRECT ASSISTANCE	NHPDIP*	10,000.00	5,000.00	0.00	0.00	15,000.00	415.34	63.66	0.00	479.00	15,479.00
	DOUGLAS ANDERSON	NHPDIP*	1,000.00	0.00	0.00	0.00	1,000.00	58.50	6.63	0.00	65.13	1,065.13
	P.A. WADLEIGH	NHPDIP*	4,168.21	0.00	0.00	0.00	4,168.21	251.28	27.69	0.00	278.97	4,447.18
	PAT PUGLISE LIBRARY	NHPDIP*	1,000.00	0.00	0.00	0.00	1,000.00	58.50	6.63	0.00	65.13	1,065.13
	PIRE SAFETY BUILDING	NHPDIP*	408,067.28	100,000.00	0.00	0.00	508,067.28	20,340.64	2,886.41	0.00	23,027.05	531,094.33
	PIRE SAFETY EQUIP	NHPDIP*	185,037.64	75,000.00	0.00	0.00	260,037.64	4,992.34	1,197.01	0.00	6,184.35	266,221.99
	PIRE SAFETY SALARIES**	NHPDIP*	4,636.74	250.00	0.00	0.00	4,886.74	1,140.21	36.22	0.00	1,176.43	6,063.17
	FOREST FIRE SALARIES**	NHPDIP*	3,404.11	0.00	0.00	0.00	3,404.11	1,354.23	29.82	0.00	1,384.05	4,788.16
	FRED E. NELSON	NHPDIP*	1,510.24	0.00	0.00	0.00	1,510.24	85.35	10.01	0.00	95.36	1,605.60
FRED E. NELSON MISC.	NHPDIP*	3,284.20	0.00	0.00	0.00	3,284.20	186.44	21.74	0.00	208.18	3,492.38	
GRAVE P. NELSON	NHPDIP*	48,560.10	0.00	0.00	0.00	48,560.10	2,943.93	322.82	0.00	3,266.75	51,826.85	
HEAVY ROAD UPGRADE	NHPDIP*	49,920.00	30,000.00	0.00	8,462.14	71,457.86	872.11	330.73	0.00	1,202.84	72,660.70	
HEAVY EQUIPMENT	NHPDIP*	47,100.00	27,000.00	0.00	0.00	74,100.00	826.47	300.74	0.00	1,127.21	75,227.21	
HELENA W. WELLS (OLD STORE)	NHPDIP*	9,518.25	0.00	0.00	0.00	9,518.25	1,836.39	71.17	0.00	1,907.56	11,425.81	
HIGHWAY EQUIP/ TRUCKS	NHPDIP*	59,065.76	210,000.00	0.00	180,000.00	89,065.76	9,166.21	654.00	0.00	9,820.21	98,885.97	
HIGHWAY GRADER	NHPDIP*	105,640.58	26,000.00	0.00	0.00	131,640.58	4,082.24	688.04	0.00	4,770.28	136,410.86	
HIGHWAY PICKUP TRUCK	NHPDIP*	37,109.61	0.00	0.00	37,109.61	0.00	1,787.62	243.58	2,031.20	0.00	0.00	
JOHN EATON	SCHOOLS	NHPDIP*	500.00	0.00	0.00	500.00	128.67	3.93	0.00	132.60	632.60	
JOHN PRESSEY	NHPDIP*	1,000.00	0.00	0.00	0.00	1,000.00	58.50	6.63	0.00	65.13	1,065.13	
LEGAL FEES	EXPENDABLE CR	NHPDIP*	39,489.58	3,000.00	0.00	42,489.58	2,119.44	260.83	0.00	2,380.27	44,869.85	
LEWIS RICHARDS	LIBRARY	NHPDIP*	300.00	0.00	0.00	300.00	16.92	2.00	0.00	18.92	318.92	
LIBRARY MODIFICATIONS	NHPDIP*	20,856.41	10,101.16	20,888.22	20,888.22	10,058.85	648.84	134.89	0.00	783.73	10,842.58	
MARY EATON	SCHOOLS	NHPDIP*	150.00	0.00	0.00	150.00	39.88	1.19	0.00	41.07	191.07	
MILFORD	EXPENDABLE CR	NHPDIP*	20,000.00	0.00	0.00	20,000.00	4,003.86	150.44	0.00	4,153.30	24,153.30	
N.SUTTON CLEAR FUND	REP & MAINT	NHPDIP*	27,745.82	0.00	0.00	27,745.82	4,897.71	204.58	0.00	5,102.29	32,848.11	
JOHN NELSON	LIBRARY	NHPDIP*	1,000.00	0.00	0.00	1,000.00	58.50	6.63	0.00	65.13	1,065.13	
MUNICIPAL BUILDING EXP	CAPITAL RESERVE	NHPDIP*	13,934.82	3,000.00	0.00	16,934.82	162.99	88.39	0.00	251.38	17,186.20	
POLICE CRUISER	CAPITAL RESERVE	NHPDIP*	55,197.41	21,000.00	0.00	76,197.41	3,158.73	404.43	0.00	3,563.16	79,760.57	
POLICE DEPARTMENT	CAPITAL RESERVE	NHPDIP*	5,313.80	5,000.00	0.00	10,313.80	848.79	35.53	0.00	884.32	9,198.12	
RECORD PRESERVATION	CAPITAL RESERVE	NHPDIP*	12,009.23	2,000.00	7,290.00	6,719.23	460.79	78.11	0.00	538.90	7,258.13	
RESCUE VEHICLE CHF	CAPITAL RESERVE	NHPDIP*	10,237.65	8,201.00	0.00	18,438.65	3,830.77	86.92	0.00	3,917.69	22,356.34	
REVALUATION & TAX MAP/OVERLAY	CAPITAL RESERVE	NHPDIP*	95,406.08	25,000.00	46,750.00	73,656.08	944.80	603.76	0.00	1,548.56	75,204.64	
SEPTAGE LAGOON MAINTENANCE	EXPENDABLE CR	NHPDIP*	20,358.87	5,000.00	0.00	25,358.87	1,697.90	96.45	0.00	1,794.35	27,153.22	
SOLID WASTE/ TRANSFER	NHPDIP*	76,659.09	5,000.00	0.00	0.00	81,659.09	5,528.35	515.19	0.00	6,043.54	87,702.63	
SUTTON RESCUE	RESCUE SQUAD	NHPDIP*	3,001.46	0.00	0.00	3,001.46	491.13	21.88	0.00	513.01	3,514.47	
TOWN BRIDGES	CAPITAL RESERVE	NHPDIP*	257,296.68	50,000.00	0.00	307,296.68	10,330.56	1,678.04	0.00	12,008.60	319,305.28	

# Summary Report of the Trust Funds

TOWN HALL FACILITY	CAPITAL RESERVE	N/PPDip*	2,000.00	2,000.00	4,000.00	0.00	29.07	12.72	0.00	41.79	41.79
TREE MAINTENANCE	EXPENDABLE CR	N/PPDip*	10,000.00	10,000.00	0.00	10,000.00	285.03	64.48	0.00	349.49	10,349.49
VOL FIRE DEPT	FIRE DEPT	N/PPDip*	20,540.73	20,540.73	0.00	20,540.73	1,169.44	136.08	0.00	1,305.52	21,846.25
WORTHY POOR (O. NELSON)	WORTHY POOR	N/PPDip*	1,085.00	1,085.00	0.00	1,085.00	2,072.08	19.78	0.00	2,091.86	3,176.86
RESCUE EKG/OTHER EQUIP EXP	EXPENDABLE CR	N/PPDip*	5,000.00	5,000.00	0.00	10,000.00	0.00	29.27	0.00	29.27	19,025.27
			1,574,469.65	889,552.15	643,782.85	2,220,638.35	101,365.89	13,371.87	4,758.82	109,578.94	2,330,617.90

# Treasurer's Report

## Town of Sutton, New Hampshire 2020 Treasurer's Report

	General Fund	Conservation Commission	King Hill Reservation	Police Dept. Special Duty	Performance Deposits	Total
Beginning Balances	2,119,415.65	147,502.62	2,763.71	1,524.93	15,128.76	2,286,335.67
Receipts:						
Tax Collector	7,864,924.22					7,864,924.22
Town Clerk	449,565.00					449,565.00
State of New Hampshire	211,432.96					211,432.96
Shared Revenues	28,103.00					28,103.00
Town Office & Other Departments	768,085.90					768,085.90
Sale of municipal property	22,800.00					22,800.00
Interest on deposits	7,839.42	596.69	10.43		8.21	8,454.75
Special Duty	3,312.70			4,252.00		7,564.70
COVID Relief	70,085.30					70,085.30
Income from Expendable Capital Reserves	429,400.86					429,400.86
Income from Capital Reserves	129,140.81					129,140.81
Tax Anticipation Notes	500,000.00					500,000.00
Matthew Churchwell Eagle Scout Donations		1,605.00				1,605.00
Conservation Income(Land Use Charge 100%)		2,549.45				2,549.45
	<b>10,484,690.17</b>	<b>4,751.14</b>	<b>10.43</b>	<b>4,252.00</b>	<b>8.21</b>	<b>10,492,106.95</b>
Disbursements:						
Selectboard Orders Paid	10,021,026.46			3,312.70	-	10,024,339.16
Conservation Commission Orders Paid		4,166.96	1,125.00			5,291.96
	<b>10,021,026.46</b>	<b>4,166.96</b>	<b>1,125.00</b>			<b>10,029,631.12</b>
Ending Balance	<b>2,583,079.36</b>	<b>148,086.80</b>	<b>1,649.14</b>	<b>2,464.23</b>	<b>15,136.97</b>	<b>2,748,811.50</b>
Bank Balances:						
Bar Harbor Bank & Trust	2,583,079.36			2,464.23		2,585,543.59
TID Banknorth	-	148,086.80	1,649.14		15,136.97	164,872.91
	<b>2,583,079.36</b>	<b>148,086.80</b>	<b>1,649.14</b>	<b>2,464.23</b>	<b>15,136.97</b>	<b>2,750,416.50</b>
Respectfully Submitted,						

*Jennifer Call, Treasurer*

Jennifer Call, Treasurer

# Treasurer's Agency Report

## TOWN OF SUTTON

Agency Funds - Summary of Changes in Assets and Liabilities  
FYE December 31, 2020

Depositor	Date Established	Purpose	Type of Deposit	Bank/Ins. Company	Account/ Policy Number	Balance Beginning	Additions		Deductions	Balance Ending
							Deposits Received	Interest Credited		
Z Ventures Corporation	12/29/05	Performance bond	Cash	TD Bank North	9721940298	15,128.76	-	8.21	-	15,136.97
						15,128.76	-	8.21	-	15,136.97

Police Department Special Duty Account Est. 2016  
FYE December 31, 2020

Type of Deposit	Bank	Account Number	Account/ Balance Beginning	Additions		Balance Ending
				Deposits Received	Interest Credited	
Cash	Bar Harbor Bank & Trust	8240054540	1,524.93	4,252.00	-	2,464.23
			1,524.93	4,252.00	-	2,464.23

# Conservation Commission Special Revenue Funds

**TOWN OF SUTTON, NEW HAMPSHIRE**  
*Special Revenue Fund - Conservation Commission*  
*Statement of Revenues, Expenditures and Changes in Fund Balance*  
For the Fiscal Year Ended December 31, 2020

*All amounts are expressed in USA Dollars.*

	Conservation Commission accounts		Total
	Conservation Commission	King Hill Reservation	
<b>REVENUES</b>			
Land Use Change Tax	2,549.45		2,549.45
Matthew Churchwell Eagle Scout Donations	1,605.00		1,605.00
Interest on Deposits	596.69	10.43	607.12
	<u>4,751.14</u>	<u>10.43</u>	<u>4,761.57</u>
<b>EXPENDITURES</b>			
Current - Conservation			
Land Use Change Tax Refund-Lang Appeal	2,670.00		2,670.00
Mowing Expenses	742.00	1,125.00	1,867.00
Plowing Expenses	100.00		100.00
Parking Lot Expansion	654.96		654.96
	<u>4,166.96</u>	<u>1,125.00</u>	<u>4,537.00</u>
Net change in fund balances	584.18	(1,114.57)	224.57
Fund balances - beginning	147,502.62	2,763.71	150,266.33
Fund balances - ending	<u><b>148,086.80</b></u>	<u><b>1,649.14</b></u>	<u><b>149,735.94</b></u>
Analysis of ending balance:			
Cash in Banks	148,086.80	1,649.14	149,735.94
	<u>-</u>	<u>-</u>	<u>-</u>
	<u><b>148,086.80</b></u>	<u><b>1,649.14</b></u>	<u><b>149,735.94</b></u>

Respectfully Submitted,

*Conservation Commission*



# 2020 Expenditure Statement

## 2020 TOWN OF SUTTON EXPENDITURE STATEMENT

<b>4130 Executive Office</b>		<b>\$</b>	<b>155,490.66</b>
Selectmen's Salaries	7,918.08		
Town Administrator's Salary	61,184.76		
Secretary & Clerk Wages	36,717.79		
Telephone	2,056.07		
Other Professional Services	2,297.39		
Computer	33,228.68		
Equipment Maintenance	455.44		
Printing Costs	7,336.52		
Advertising	411.06		
Dues/Conferences/Publications	2,010.00		
Office Supplies	1,171.97		
Postage and Envelopes	241.07		
Mileage Reimbursement	63.83		
Office Equipment	398.00		
<b>4140 Election and Registration</b>		<b>\$</b>	<b>4,310.84</b>
Supervisors Wages	2,071.35		
Ballot Clerk Wages	1,420.02		
Advertising	628.30		
Training	0.00		
Supplies	36.17		
Postage	155.00		
<b>4150 Financial Administration</b>		<b>\$</b>	<b>59,643.79</b>
Town Clerk/Tax Collector Wages	38,000.15		
Deputy Tax Collector/Town Clerk Wages	12,784.54		
Recording Fees	298.00		
Telephone	1,587.41		
Mortgage Research	1,020.00		
Computer Expenses	399.95		
Credit/Debit Card Payment	300.00		
Equipment Maintenance	140.00		
Printing	0.00		
Advertising	90.00		
Dues/Conferences/ Publications	40.00		
Office Supplies	794.62		
Postage & Envelopes	3,648.84		
Professional Services	60.72		
Mileage Reimbursement	479.56		
<b>4151 Financial Executive</b>		<b>\$</b>	<b>20,121.58</b>
Deputy Treasurer Salary	0.00		
Treasurer Salary	5,277.96		
Budget Committee Secretary	0.00		
Budget Committee	99.00		
Auditing Services	10,800.00		
Telephone DSL/Fax	435.71		
Computer	2,126.10		
Postage & Envelopes	651.49		
Bank Service Charges	0.00		
Mileage Reimbursement	731.32		
<b>4152 Revaluation of Property</b>		<b>\$</b>	<b>8,060.12</b>
RP Appraisal Services	7,239.15		
RP Appraisal Recertification	820.97		

# 2020 Expenditure Statement

<b>4153 Judicial and Legal Expenses</b>		<b>\$</b>	<b>15,155.65</b>
Legal Expenses and Services	12,007.20		
Litigation Expenses	3,148.45		
<b>4155 Personnel Administration</b>		<b>\$</b>	<b>412,430.63</b>
Health Insurance - Executive	53,334.72		
Health Insurance - Police	107,737.20		
Health Insurance - Highway	112,227.91		
Contingency Insurance	0.00		
Group Insurance - Life/D/S-L	5,149.74		
Group Insurance - Dental	7,536.36		
FICA	39,522.06		
Medicare	12,329.36		
Police Retirement Contribution	58,171.71		
Highway Retirement Contribution	10,013.68		
Executive Retirement Contribution	3,059.11		
Financial Retirement Contribution	0.00		
Administrative Retirement Contribution	3,348.78		
<b>4191 Planning Board</b>		<b>\$</b>	<b>19,370.89</b>
Planning and Zoning Administrator	15,496.87		
Professional Services	0.00		
P/Z Recording Secretary	895.34		
PB Recording Fees	219.51		
Telephone	1,225.73		
Printing	0.00		
Notices	1,080.00		
Dues/Conferences/Publications	55.00		
Computer	0.00		
Office Supplies	138.44		
Postage	260.00		
Mileage Reimbursement	0.00		
<b>4194 General Government Buildings</b>		<b>\$</b>	<b>25,270.42</b>
Custodial Wages	292.23		
Snow Removal	641.34		
Building Security System	1,162.00		
Electricity	2,422.85		
Heating Fuel	5,378.67		
Contingency	528.86		
Repairs & Maintenance	13,470.33		
Supplies	1,374.14		
<b>4195 Cemeteries</b>			
Cemetery Services	16,120.00	<b>\$</b>	<b>16,120.00</b>
<b>4196 Insurance</b>			
Unemployment Insurance	693.00	<b>\$</b>	<b>63,293.00</b>
Workers Compensation	32,252.00		
Property/Liability	29,348.00		
Insurance Expense - Misc.	1,000.00		
<b>4197 Advertising &amp; Regional Associations</b>		<b>\$</b>	<b>2,255.00</b>
Central New Hampshire Regional Planning Commission	2,255.00		
<b>4210 Police Department</b>		<b>\$</b>	<b>278,613.22</b>
Full Time Wages	102,855.88		

# 2020 Expenditure Statement

Additional Compensation	0.00		
Part-Time Wages	0.00		
Building and Grounds	2,498.33		
Building Security	0.00		
On Call Wages	5,860.80		
Overtime Wages	11,600.00		
Police Chief Salary	82,999.80		
Part Time Secretary	31,200.00		
Court Representation	1,446.00		
Court Witness Fees	0.00		
Telephone	8,770.05		
Computer Services	2,250.00		
Animal Control Expenses	0.00		
Electric	1,932.54		
LP Gas	1,322.12		
Maintenance	1,922.43		
Dues/Conferences/Publications	4,150.82		
Training	215.64		
Office Supplies	5,615.58		
Investigative Supplies	709.69		
Firearms/Ammo	770.00		
Postage	116.27		
Mileage	0.00		
Cruiser Fuel	6,117.88		
Cruiser Repair/Maintenance	3,896.64		
Uniforms	2,362.75		
<b>4215 Ambulance</b>		<b>\$</b>	<b>78,914.00</b>
Sutton Rescue Squad	11,500.00		
New London Ambulance	67,414.00		
<b>4220 Fire Department</b>		<b>\$</b>	<b>46,913.84</b>
LP Gas	0.00		
Building Alarms/Safety	390.00		
Telephone	2,031.44		
Active 911	1,478.94		
Electricity	3,430.46		
Heating Fuel	3,151.06		
Building Maintenance	2,619.72		
Equipment Fuel	56.31		
Training	0.00		
Fire Warden	391.32		
Maintenance Fee Gen Air	2,295.00		
Miscellaneous & Supplies	13,852.93		
Vehicle Repairs and Maintenance	7,433.64		
Personal Safety Equipment	6,009.34		
HazMat Annual Fees	0.00		
Radios	3,773.68		
<b>4240 Building Inspection</b>		<b>\$</b>	<b>5,618.49</b>
Inspection Services	2,693.49		
Wetlands Inspection	2,925.00		
<b>4290 Emergency Management</b>		<b>\$</b>	<b>4,500.00</b>
Emergency Management Services	500.00		
Emergency Management Expenses	4,000.00		

# 2020 Expenditure Statement

## 4299 Dispatching Services

Dispatching Services	\$	25,601.00
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## 4312 Highway Department

Wages	266,655.57	\$	539,424.33
Part Time Labor	0.00		
Part Time Mechanic	0.00		
Overtime Wages	21,759.09		
Part-Time Secretary	214.39		
Telephone	1,821.65		
Alarms	2,309.84		
Uniform Expenses	7,669.48		
Other Professional Services	5,956.02		
Radio Repairs/Purchase/Lease	59.45		
Electricity	3,295.11		
Heating Oil	6,213.83		
LP Gas	0.00		
Building Repairs/Maintenance	1,062.53		
Dues/Conferences/Publications & Adv.	55.00		
Equipment Rental	22,998.10		
Mileage Reimbursement	41.18		
Vehicle Fuel	33,857.49		
Safety Equipment	1,970.11		
Vehicle Repair/Maintenance	14,852.95		
Oil & Filters	4,293.37		
Tires	4,347.00		
Materials & Supplies	2,300.01		
Cutting Edges	5,395.26		
Equipment Repair/Maintenance	14,843.36		
Chains	3,480.50		
Small Equipment/Tools	612.94		
Culverts	6,000.00		
Hand Tools	338.56		
Shop Equipment	357.98		
Sand & Salt	67,827.70		
Gravel	22,434.42		
Asphalt Products	1,363.44		
Signs	1,038.00		
Liquid Calcium Chloride	14,000.00		

## 4313 Bridges

Bridge Expenses	450.00	\$	450.00
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## 4316 Street Lighting

Street Lighting Expenses	6,594.39	\$	6,594.39
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## 4324 Solid Waste Disposal

Wages	67,146.96	\$	146,886.12
Building Alarms/Safety	80.00		
Telephone	426.01		
Water Testing	3,460.00		
Electricity	1,874.62		
Diesel	555.30		
Dues/Conferences/Publications	170.03		
Maintenance/Supplies	60.62		
Uniforms	99.99		
Safety Equipment	106.68		

# 2020 Expenditure Statement

Operator Certification	150.00		
Repairs	9,251.00		
Lagoon Maintenance	2,491.34		
Demo Dumpster/Tipping Fee	13,093.65		
Electronic Recycling	2,311.80		
Hazardous Waste	0.00		
Cardboard/Plastic	3,898.77		
Aluminum/Steel Cans	1,800.00		
Freon Recycling	0.00		
Tire Removal	1,282.70		
Florescent Bulb Recycling	0.00		
MSW Tipping	27,973.75		
MSW Trucking	7,972.86		
Propane	489.27		
Calcium Chloride	0.00		
Glass	2,190.77		
<b>4411 Health Administration</b>		<b>\$</b>	<b>1,387.00</b>
Inoculations & Tests	887.00		
Miscellaneous Expenses	500.00		
<b>4415 Lake Sunapee Region VNA</b>		<b>\$</b>	<b>5,353.00</b>
Lake Sunapee Region VNA	5,353.00		
<b>4442 Direct Assistance</b>		<b>\$</b>	<b>12,003.34</b>
Dues Conferences and Publications	75.00		
Worthy Causes	1,270.00		
Miscellaneous Direct Assistance	133.26		
Services	5,125.08		
Community Action Program	5,400.00		
<b>4520 Culture and Recreation</b>		<b>\$</b>	<b>13,657.72</b>
South Sutton Common	300.00		
Historical Society	6,000.00		
Council on Aging	2,900.00		
Churches	263.00		
Old Store Museum	194.72		
Youth Recreation Programs	3,000.00		
North Sutton Improvement Society	1,000.00		
<b>4550 Library</b>		<b>\$</b>	<b>61,911.10</b>
Library Director	29,889.00		
Assistant	8,761.91		
Substitutes	476.10		
Custodial	1,689.03		
Building and Grounds	3,408.33		
Building Alarms/Safety	220.00		
Telephone	1,233.43		
Electricity	1,330.61		
Heating Fuel	1,226.96		
Repairs and Maintenance	792.33		
Advertising	0.00		
Dues/Conferences/Publications	982.00		
Supplies	1,200.00		
Administrative	1,529.57		
Books and Media	8,179.61		
Programs	992.22		

# 2020 Expenditure Statement

<b>4583 Patriotic Purposes</b>	352.95	\$	<b>352.95</b>
<b>4611 Conservation Administration</b>		\$	<b>6,783.12</b>
Secretarial Services	965.12		
Dues/Conferences/Publications	835.00		
Expenses	600.00		
Supplies	0.00		
Special Projects	4,383.00		
<b>4700 Debt Service</b>		\$	<b>43,984.40</b>
Principal LT Bonds/Notes	24,648.74		
Interest LT Bonds/Notes	16,722.62		
Interest on Tans	2,205.73		
Interest on Abatements	407.31		
<b>4914 Capital Reserve Funds</b>		\$	<b>760,951.00</b>
Black Top Road	200,000.00		
Gravel Roads	30,000.00		
Tree Maintenance	0.00		
Computers Admin	9,000.00		
Welfare Direct Assistance	5,000.00		
Town Hall Facility	2,000.00		
Septage Lagoon Decommission	5,000.00		
Library Modifications	10,000.00		
Highway Heavy Equipment	27,000.00		
Cruisers	21,000.00		
PD Computer Equipment	3,500.00		
Cemetery Fence and Tombstone	5,000.00		
Conservation Commission Land	7,000.00		
Highway Equipment/Plow Dump Trucks	120,000.00		
Highway Town Bridges	50,000.00		
Solid Waste Facility	5,000.00		
Forest Fire Equipment	250.00		
Fire Equipment Replacement	75,000.00		
Rescue Vehicle	8,201.00		
Property Revaluation	25,000.00		
Cemetery Land	5,000.00		
Municipal Building Fund	3,000.00		
Highway Pickup Truck	0.00		
Fire/Safety Building	100,000.00		
Legal Fees	3,000.00		
Highway Grader	26,000.00		
Historical Records Preservation	2,000.00		
Rescue Equipment	14,000.00		
<b>Warrant Articles</b>		\$	<b>180,883.00</b>
Truck F550 Equipped	89,435.00		
Grist Mill #1	27,298.00		
CR Fire Safety Equipment	37,000.00		
CR Ballot Counting	1,000.00		
Street Lights	15,000.00		
Town Clerk Software	11,150.00		
Stotler Cleanup	0.00		
<b>Total Expenditures</b>			<b>\$3,022,304.60</b>

# Statement of Receipts and Actual Revenues

for the year ending December 31, 2020

	2020 Estimated Revenues	Actual Revenues	(Over)/Under
<b>TAXES</b>			
Timber Tax	19,000.00	29,781.45	(10,781.45)
Interest & Penalties on Delinquent Taxes	36,000.00	39,112.00	(3,112.00)
Excavation Tax & Activity Tax	13.00	13.00	0.00
<b>LICENSES, PERMITS AND FEES</b>			
Motor Vehicle Permit Fees	390,000.00	449,565.00	(59,565.00)
Building Permits	5,020.00	6,110.00	(1,090.00)
Other License Permits and Fees	5,500.00	6,272.00	(772.00)
<b>FROM STATE /FEDERAL GOVERNMENT</b>			
Shared Revenues (Municipal Aid Receivable)	27,398.00	28,103.00	(705.00)
Meals & Room Tax Distribution	95,184.00	95,183.69	0.31
Highway Block Grant	112,235.00	112,222.47	12.53
State Forest Land	27.00	26.80	0.20
Other State Grants/FEMA	4,000.00	4,000.00	0.00
<b>CHARGES FOR SERVICES</b>			
Income from Departments	25,000.00	31,004.68	(6,004.68)
Other/Bank Charges	0.00	65.00	(65.00)
<b>MISC. REVENUE</b>			
Sale of Municipal Property	20,000.00	22,200.00	(2,200.00)
Interest on Investments	10,000.00	7,839.42	2,160.58
Other/Cable, Insurance, Dividends & Reimbursement	30,000.00	35,356.01	(5,356.01)
<b>INCOME FROM CAPITAL RESERVES</b>			
Income from Capital Reserves	90,000.00	129,140.81	(39,140.81)
<b>Total Revenues</b>	<b>869,377.00</b>	<b>995,995.33</b>	<b>(126,618.33)</b>

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2020

## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES for Year Ending December 31, 2020

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	\$ 168,403.00	\$ 155,490.66	\$ 12,912.34
4140 Elections and Registrations	\$ 8,675.00	\$ 4,310.84	\$ 4,364.16
4150 Financial Administration	\$ 72,000.00	\$ 59,643.79	\$ 12,356.21
4151 Financial Executive	\$ 23,784.00	\$ 20,121.58	\$ 3,662.42
4152 Appraisal Services	\$ 14,000.00	\$ 8,060.12	\$ 5,939.88
4153 Legal Expenses	\$ 15,000.00	\$ 15,155.65	\$ (155.65)
4155 Personnel Administration	\$ 446,709.00	\$ 412,430.63	\$ 34,278.37
4191 Planning Board/Zoning	\$ 39,434.00	\$ 19,370.89	\$ 20,063.11
4194 General Government Buildings	\$ 38,400.00	\$ 25,270.42	\$ 13,129.58
4195 Cemeteries	\$ 14,000.00	\$ 16,120.00	\$ (2,120.00)
4196 Insurance	\$ 65,552.00	\$ 63,293.00	\$ 2,259.00
4197 Regional Association	\$ 2,255.00	\$ 2,255.00	\$ -
<b>PUBLIC SAFETY</b>			
4210 Police Department	\$ 358,900.00	\$ 278,613.22	\$ 80,286.78
4215 Ambulance	\$ 81,614.00	\$ 78,914.00	\$ 2,700.00
4220 Fire Department	\$ 56,525.00	\$ 46,913.84	\$ 9,611.16
4240 Building Inspection	\$ 9,700.00	\$ 5,618.49	\$ 4,081.51
4290 Emergency Management	\$ 6,000.00	\$ 4,500.00	\$ 1,500.00
4299 Dispatching	\$ 25,601.00	\$ 25,601.00	\$ -
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	\$ 679,780.00	\$ 539,424.33	\$ 140,355.67
4313 Bridges	\$ 3,000.00	\$ 450.00	\$ 2,550.00
4316 Street Lighting	\$ 7,550.00	\$ 6,594.39	\$ 955.61
<b>SANITATION</b>			
4324 Solid Waste Disposal	\$ 178,925.00	\$ 146,886.12	\$ 32,038.88
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations, Tests and Expenses	\$ 2,250.00	\$ 1,387.00	\$ 863.00
4415 Health Agencies	\$ 5,353.00	\$ 5,353.00	\$ -
<b>WELFARE</b>			
4442 Welfare/Worthy Causes/CAP	\$ 26,525.00	\$ 12,003.34	\$ 14,521.66
<b>CULTURE &amp; RECREATION</b>			
4520 Churches, Commons, Museum, Recreation	\$ 13,963.00	\$ 13,657.72	\$ 305.28
4550 Library	\$ 67,487.00	\$ 61,911.10	\$ 5,575.90
4583 Patriotic Purposes	\$ 1,000.00	\$ 352.95	\$ 647.05



# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2020

	Appropriations	Expenditures	Balance
<b>CONSERVATION</b>			
4611 Administration, Expenses & Supplies	\$ 7,537.00	\$ 6,783.12	\$ 753.88
<b>DEBT SERVICE</b>			
4711 Debt Service LT Principal	\$ 24,649.00	\$ 24,648.74	\$ 0.26
4711 Debt Service LT Interest	\$ 16,723.00	\$ 16,722.62	\$ 0.38
4723 Interest on Tax Anticipation Notes	\$ 2,000.00	\$ 2,205.73	\$ (205.73)
4724 Interest on Abatements	\$ 1,500.00	\$ 407.31	\$ 1,092.69
<b>Total Operating Budget</b>	<b><u>\$ 2,484,794.00</u></b>	<b><u>\$ 2,080,470.60</u></b>	<b><u>\$ 404,323.40</u></b>
<b>CAPITAL RESERVE FUNDS</b>			
Black Top Road	200,000.00	200,000.00	\$ -
Gravel Roads	30,000.00	30,000.00	\$ -
Tree Maintenance	0.00	0.00	\$ -
Computers Admin	9,000.00	9,000.00	\$ -
Welfare Direct Assistance	5,000.00	5,000.00	\$ -
Town Hall Facility	2,000.00	2,000.00	\$ -
Septage Lagoon Decommission	5,000.00	5,000.00	\$ -
Library Modifications	10,000.00	10,000.00	\$ -
Highway Heavy Equipment	27,000.00	27,000.00	\$ -
Cruisers	21,000.00	21,000.00	\$ -
PD Computer Equipment	3,500.00	3,500.00	\$ -
Cemetery Fence and Tombstone	5,000.00	5,000.00	\$ -
Conservation Commission Land	7,000.00	7,000.00	\$ -
Highway Equipment/Plow Dump Trucks	120,000.00	120,000.00	\$ -
Highway Town Bridges	50,000.00	50,000.00	\$ -
Solid Waste Facility	5,000.00	5,000.00	\$ -
Forest Fire Equipment	250.00	250.00	\$ -
Fire Equipment Replacement	75,000.00	75,000.00	\$ -
Rescue Vehicle	8,201.00	8,201.00	\$ -
Property Revaluation	25,000.00	25,000.00	\$ -
Cemetery Land	5,000.00	5,000.00	\$ -
Municipal Building Fund	3,000.00	3,000.00	\$ -
Fire/Safety Building	100,000.00	100,000.00	\$ -
Legal Fees	3,000.00	3,000.00	\$ -
Highway Grader	26,000.00	26,000.00	\$ -
Historical Records Preservation	2,000.00	2,000.00	\$ -
Rescue Equipment	14,000.00	14,000.00	\$ -
<b>Total Capital Reserve Funds</b>	<b><u>\$ 760,951.00</u></b>	<b><u>\$ 760,951.00</u></b>	<b><u>\$ -</u></b>
<b>Total Operating Budget &amp; Capital Reserves</b>	<b><u>\$ 3,245,745.00</u></b>	<b><u>\$ 2,841,421.60</u></b>	<b><u>\$ 404,323.40</u></b>
<b>WARRANT ARTICLES</b>			
Truck F550 Equipped	90,000.00	\$ 89,435.00	\$ 565.00
Grist Mill #1	30,000.00	\$ 27,298.00	\$ 2,702.00
CR Fire Safety Equipment	37,000.00	\$ 37,000.00	\$ -
CR Ballot Counting	1,000.00	\$ 1,000.00	\$ -
Street Lights	15,000.00	\$ 15,000.00	\$ -

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2020

	Appropriations	Expenditures	Balance
Town Clerk Software	12,000.00	\$ 11,150.00	\$ 850.00
Stotler Clean Up	30,000.00	\$ -	\$ 30,000.00
<b>Total Warrant Articles</b>	<b>\$ 215,000.00</b>	<b>\$ 180,883.00</b>	<b>\$ 34,117.00</b>
 <b>GRAND TOTAL OPERATING BUDGET</b>	 <b><u>\$ 3,460,745.00</u></b>	 <b><u>\$ 3,022,304.60</u></b>	 <b><u>\$ 438,440.40</u></b>

County Tax	\$ 801,355.00
Local School Assessment	\$ 4,219,295.00
State Education Tax Assessment	<u>\$ 582,550.00</u>
<b>TOTAL COUNTY AND SCHOOL ASSESSMENT</b>	<b><u>\$ 5,603,200.00</u></b>

# Inventory 2020

## Schedule of Town Owned Property

Map/Lot	Location	Market Value
04-246,386	Old Store Museum and Land	143,700
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	60,200
04-387,478	Solid Waste Facility and Land	181,080
05-609,563	Kearsarge Valley backland	3,000
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	738,420
06-365,163	Village Road	100
06-403,240	Library and Land	164,000
06-428,236	Pillsbury Memorial Hall and Land	439,000
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	299,010
07-913,302	Police Station/North Road	231,070
07-927,424	Old Fire House Land	13,980
09-284,237	Charles Avenue/R-O-W.	3,500
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
Total Town Property		2,427,560

### Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	463,560
05-505,365	Kearsarge Regional High School and Land	10,133,710
05-909,431	Kearsarge Regional Middle School and Land	13,152,745
06-472,183	Sutton Elementary School and Land	920,520
Total School Property		24,670,535

### Conservation Land

01-113,554	North Road and I-89 (Cloues Natural Area)	31,400
03-126,029	North Road (Redington Dam Area)	1,500
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	80,500
04-070,198	off Eaton Grange Road (Sprout Lot)	12,300
04-087,102	Eaton Grange Road	10,400
04-110,318	Gambsey/Wells Property	9,300
04-391,036	Rte 114 & Russell Pond (Spiers)	59,000
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	114,000
06-427-248	Grist Mill Street #26	74,100
07-926,552	Rte 114 - Enroth Gift	43,500
07-942,328	Stevens/RLD Lot	107,100
07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	124,200
08-367,498	Maple Leaf Natural Area	143,500
08-369,498	King Hill Reservation	276,600

# Inventory 2020

08-527,561	William Bean Quarry	111,100
	Total Conservation Property	1,576,000

## Tax Deeded Property

02-491,339	Bocknick Property	300
03-293,290	Saddleback Road	31,500
03-776,234	Landmark Natural Resources Property	57,200
04-194,375	Holloway Property	16,200
04-207,389	Nista Property	34,400
04-212,391	Lonnie White	4,100
04-312,539	Stewart Property	89,040
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker Property	49,200
05-710,520	Ghallagher Property	37,100
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	137,260
06-675,538	Jackitis Property	7,700
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,200
08-847,006	Tarr, Barry	58,000
	Total Tax Deeded Property	579,600

## Cemeteries

01-162,131	Sutton Lane	0
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-939,404	North Sutton, Route 114	4,500

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2020 thru December 31, 2020



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$353,767.13	\$2.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$6,223.72		
Excavation Tax	3187				
Other Taxes	3189		\$1,742.29	(\$5.57)	(\$123.53)
Property Tax Credit Balance			(\$4,919.11)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$7,824,769.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$25,599.17		
Excavation Tax	3187	\$13.00		
Other Taxes	3189	\$1,742.29	\$1,028.00	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110	\$5,276.72	\$3,101.38		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
prepayment					
Interest and Penalties on Delinquent Taxes	3190	\$1,843.70	\$17,742.37	\$0.48	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,859,243.88</b>	<b>\$378,685.78</b>	<b>(\$3.09)</b>	<b>(\$123.53)</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$7,466,906.97	\$342,626.69	(\$3.57)	(\$0.41)
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$23,557.73	\$6,223.72		
Interest (Include Lien Conversion)	\$1,843.70	\$17,742.37	\$0.48	
Penalties				
Excavation Tax	\$13.00			
Other Taxes		\$2,770.29		
Conversion to Lien (Principal Only)				
prepayment	\$355.00	(\$310.00)		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$1,021.72	\$3,266.63		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$377,676.84	\$6,518.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$2,041.44			
Excavation Tax				
Other Taxes	\$1,742.29			
Property Tax Credit Balance	(\$15,914.81)	(\$151.92)		(\$123.12)
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$7,859,243.88</b>	<b>\$378,685.78</b>	<b>(\$3.09)</b>	<b>(\$123.53)</b>

**\* For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$371,788.72</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$161,864.56</b>





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year		\$102,477.50	\$46,906.17	
Liens Executed During Fiscal Year	\$124,059.94			
Interest & Costs Collected (After Lien Execution)	\$782.41	\$9,143.89	\$12,608.96	
<b>Total Debits</b>	<b>\$124,842.35</b>	<b>\$111,621.39</b>	<b>\$59,515.13</b>	<b>\$0.00</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions	\$15,717.83	\$53,457.93	\$39,363.79	
	(\$19.41)			
Interest & Costs Collected (After Lien Execution) #3190	\$782.41	\$9,143.89	\$12,608.96	
Abatements of Unredeemed Liens	\$57.05			
Liens Deeded to Municipality	\$1,016.41	\$1,421.93	\$563.52	
Unredeemed Liens Balance - End of Year #1110	\$107,288.06	\$47,597.64	\$6,978.86	
<b>Total Credits</b>	<b>\$124,842.35</b>	<b>\$111,621.39</b>	<b>\$59,515.13</b>	<b>\$0.00</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$371,788.72</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$161,864.56</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**SUTTON (439)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Carol

Merullo

01/19/2021

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature and Title

Town Clerk/Tax collector

# Report of the Budget Committee

In 2020 we said good-bye and thank you to Suzanne Esposito. We welcomed John Mock as the newest member of the Budget Committee.

What an unconventional year! Covid-19 turned our daily lives upside-down. We tasked every department to attempt to find savings of 10% within their current budget and they did! They found items they could put off for a year. We asked them to “kick the can down the road” (we must remember the “can” is still there).

In preparing the 2021 budget, we had to understand that life is still off-kilter. We did recommend a cost-of-living adjustment of 1.30%, in keeping with our decision to award the same annual adjustment as the Social Security Administration. Our budget recommendation for the year is an increase of less than 2% over last year’s approved budget.

We continued our approach to the Budget process. We had an orientation meeting in October. Our focus points continue to be: Transparency, Wants vs. Needs, CIP (capital improvement plan) and COLA.

We continued to look at making line items consistent within departments (redistribution of funds not additional funds).  
Consistency = Transparency.

We continued our work on the Capital Reserves. We are looking at them as living, breathing documents. They must be reviewed perpetually, and the schedules must be updated regularly.

Next year (for the 2022 Budget) the Budget Committee will attempt to complete an in-depth wage study in the form of “parity” (due to COVID-19, we did not complete it in 2021).

As always, we would like to thank all of the town’s managers for doing a great job of preparing and attempting to adhere to their budgets, and we are thankful for their presentations and attention to detail.

Pete Thompson  
Mark Peterson  
Samantha Gordon  
John Mock  
Gail Guertin – Vice Chair  
Robert DeFelice – Chair  
Robert Wright, Jr. – Ex Officio/Scribe

# Report of the Highway Department and Road Agent

What a year 2020 has been. It has been business as usual for us here at the Highway Department. One of the projects we completed this year was to put a new top on Newbury Road. We also shouldered the new pavement with gravel. We started on Roby Road and were able to go 9000 feet down the road with base pavement. The road surface was ground up and the gravel base upgraded. There were 18 culverts changed with the help of Chip Rowe from Sutton. We also dug A LOT of rocks out of the road base. Our plan is to finish the 4,500 feet of road with base and then top the entire 13,500 feet of road (that is if we have the funds). We graded roads as needed and treated them with calcium to help with stabilization. We ditched town roads and cleaned out culverts.

I cannot thank my crew enough for all that they do. I would also like to thank the ladies over at the town hall for all their help as well as the fire, rescue, and police departments for their assistance. To my crew, Eugene Cote, Chris Grant, Mike Bascom, James Dunn and newest member, Brandon Grendell, thank you guys!

Respectfully submitted,

*Adam Hurst*  
Road Agent

# Report of the Sutton Police Department 2020

The year 2020 started off with many challenges for the police department. We were faced with the COVID-19 pandemic, as well as being understaffed for the first six (6) months of the year. The pandemic caused an unprecedented disruption in the way we operate. The department had to alter the way we conduct policing to ensure the safety of the department, its officers, and the citizens of Sutton. The department was able to cope with a two-officer staff, covering open shifts where it was warranted. We saw a reduction in Calls for Service, ending the year with a significant decrease from 2019.

We remain understaffed by three (3) part-time officers and a Full-Time School Resource Officer (SRO). The department has been unsuccessful in finding qualified candidates to fill these positions since 2016. Over the past few years, the Law Enforcement profession has faced many challenges. This has greatly impacted our profession, especially in recruiting.

In a recent article, a poll was done amongst 3,400 serving officers and 81% of them said they would not recommend or encourage their son or daughter to become a Law Enforcement officer. A few of the reasons listed are: poor pay and/or benefits; too dangerous; media and/or political cynicism. The most significant reason, indicated by 86% is lack of public respect for the profession. However, I am proud to say the overall support for the Sutton Police Department and its officers here in Sutton is as strong as ever, and for that we thank you!

Our residents are not only very knowledgeable about their community, but they are engaged in what happens, lend thoughts and ideas and, above all else are, very supportive.

I wish to express my sincere gratitude and support to all department heads and their staff for their dedication and efforts over these past twelve months. To my Administrative Assistant and the men and women of the Sutton Police Department, I offer my deepest appreciation and thanks for a job well done. Working with such a fine group of people makes coming to work both enjoyable and my job a bit easier, knowing they will excel in their duties and are always there for support.

To the Board of Selectmen, I offer my thanks for their continued understanding, patience, and support. We as a department pledge to do the best we can and to be ready to meet the next challenge that may arise.

To the residents of Sutton, I would like to extend a heartfelt appreciation and thank you for the interest you show in our police department. As always, we welcome your input as we move forward during these challenging times and into the coming year.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2020 through December 31, 2020.

Respectfully submitted,

*Jonathan Korbet*  
Chief of Police

Call Type		Call Type	
Alarms	57	Missing Person	1
911 Hang-up	11	Motor Vehicle Stops	47
Abandoned Vehicles	11	Motor Vehicle Complaint	45
Traffic Accident	26	Motor Vehicle Unlock	6
Animal Complaints	38	Neglect	2
Arrest	4	Noise Disturbance	14
Assist Ambulance	68	OHRV Complaint	5
Assist Citizens	53	Open Door/Window	5
Assist Fire	25	Paperwork Service/Relay	12
Assist Motorist	31	Parking Violation	8
Assist Police	62	Pistol Permits	22
Assist-Social Service Agencies	14	Police Information	7
Assault	10	Property Lost/Found/Returned	22
Be on lookout	15	Protective Order Violation	6
Building Checks	96	Report Request	19
Burglary	4	Road Hazard/obstruction	57
Case Follow up	16	Sex Offender Registration	14
Civil Issue/Stand by	29	Shots Fired	14
Criminal Mischief	14	Suicide/Attempt	2
Criminal Threatening	21	Suspicious Person/Vehicle/Incident	65
Criminal Trespass	14	Theft	20
Directed Patrol	614	Tobacco Violation	5
Dogs, loose, bite, barking	58	Traffic Control	37
Domestic Dispute	12	Unassisted Death	3
Drugs/Possession	4	Unwanted Subject	2
Driving While Intoxicated	1	Vacant Property Checks	290
Fraud	18	VIN Inspection	27
Harassing Communication	6	Welfare Check	11
Involuntary Emergency Admission	2		
Illegal Burn	2		
Interview	1		
Juvenile Complaints	3		
Littering-Illegal Dumping	9		
Log Note	6		
Mental Person	17		

# Report of the Solid Waste Transfer Station and Recycling Facility

The following is a comparative summary of volumes over the past five years. Expenses for tipping fees and revenue for 2020 for the facility are also shown.

2016 Tonnage	2017 Tonnage	2018 Tonnage	2019 Tonnage	2020 Tonnage		Expense	Revenue
3.98	4.28	6.040	5.51	6.33	Aluminum Cans		\$3,347.60
7.03	4.89	9.300	7.16	6.88	Steel Cans		\$206.53
34.3	32.25	32.160	26.17	21.48	Plastic	\$5,843.15	
105.75	143.37	104.05	58.56	65.51	Paper/Cardboard		
60.27	56.25	67.50	66.35	50.22	Glass	\$1,968.75	
121.5	121.4	147.76	57.8	163.82	Septage Gallons	\$2,491.34	\$13,088.00
4.28	8.97	2.84	5.82	1.94	Tires		
313.28	290.54	342.95	336.17	358.65	Municipal Solid Waste	\$27,974	
170.8	151.11	170.80	128.59	118.25	Demolition Debris	\$15,266.00	

This year we renewed our permit for the Septage Lagoons. We continue to explore the costs/benefits for running them. The permit is good until September 2029, so we have some time to ponder.

Recycling uses less energy than making products from scratch. Using less energy reduces emissions, and therefore, fewer greenhouse gases are emitted into the atmosphere. Sutton's recycling of aluminum and steel cans has avoided about 79 tons of carbon dioxide emissions which is the equivalent of removing 17 passenger cars from the road for an entire year. **Please remember that although the marketplace is not as lucrative as it once was, your continued recycling efforts have a positive impact on the environment.** Thanks to all of you for recycling, reusing, and repurposing!!!

Due to the pandemic, we had to make some modifications in how we assist citizens with solid waste for the safety of our staff. We appreciate your patience and understanding!

The hours for the Transfer Station are Tuesday and Thursday from 9:00 a.m. until 5:00 p.m. and Saturday from 8:00 a.m. until 4:00 p.m. Our phone number is 927-4475.

Respectfully submitted,

*Diego Solimine*  
Solid Waste Facility Supervisor

# Report of the Zoning Board of Adjustment – 2020

The Zoning Board of Adjustment (ZBA) conducts meetings on the 3<sup>rd</sup> Wednesday of the month upon receipt of an application requesting a Special Exception or a Variance to the Sutton Zoning Ordinance, an Appeal from an Administrative Decision, or an Equitable Waiver of Dimensional Requirements. Applications are due 45 days prior to the desired hearing date, or approximately the 1st of the preceding month. The Zoning Ordinance and application forms are available on the Town website or at the Town Hall.

In addition to hearing cases, the ZBA must also perform various administrative functions regarding the application process and procedures, review proposed zoning changes, and from time to time, review and amend its Rules of Procedure, as required to keep pace with New Hampshire statutory changes. The current version of our Rules of Procedure was presented at a Public Hearing in 2019 and approved by the Board.

We would encourage anyone interested in joining the ZBA to contact either the ZBA Chair or the Selectmen's Office.

During 2020, the ZBA held public hearings on the following appeals:

## **09/16/2020 – Case #2020-01**

The Melissa Laverack 2013 Trust, 49 Off Foothills Road, Map/Lot 02-872-358, to grant a **Variance** from the dimensional requirements of Article XV, Definition of a Dwelling Unit, Accessory (Detached) of the Sutton Zoning and Building Ordinance, to permit a detached accessory dwelling unit to be larger than the primary dwelling unit, and over 750 square feet in size.

**APPROVED with conditions**

If the Variance is approved, the applicant then requests approval of a **Special Exception** to permit a Detached Accessory Dwelling Unit, as provided by Article IV, B, 3 and Article V, B, 1 of the Sutton Zoning and Building Ordinance.

**APPROVED**

## **09/16/2020 - Case # 2020-02**

Concerning a request by Barbara Turner, 118 Newbury Road, Map/Lot 06-522-048, for a **Variance** to the terms of Article IV, C, 4 of the Sutton Zoning and Building Ordinance to permit the placement of an 8'X12' shed 51' from the centerline of Newbury Road, instead of the required 55' setback.

**APPROVED**



**10/21/2020 - Case # 2020-03**

Concerning a request by Richard J. Lovell, Trustee of the Richard J. Lovell Revocable Trust, located at 538 Roby Road, Map/Lot 01-890-282, for a **Variance** to the terms of Article X, E, of the Sutton Zoning and Building Ordinance to permit the construction of a Structure (Bridge) in a Wetland Buffer Area.

**APPROVED**

**10/21/2020 - Case# 2020-04**

Concerning a request by Steve St.Pierre, located at 37 Whiskey Pine Road, Map/Lot 07-847-318, for a **Variance** to the terms of Article V, C, 4 of the Sutton Zoning and Building Ordinance to permit a carport having less than the required setback from the centerline of Whiskey Pine Road, a 3 rod road in the Rural Agricultural Zone. The actual setback requested is 50', instead of the required distance of 75'.

**APPROVED**

**11/18/2020 – Case# 2020-05**

Concerning a request by R Andrew Jeffrey, TTEE of the Robert A. K. Jeffrey Family 2011 Trust, 87 Lovett Road, Map/Lot 02-478-356, for a **Special Exception**, as permitted by the terms of Article IV, D, 2 of the Sutton Zoning and Building Ordinance, to permit the placement of a gazebo of less than 150sf in area to be erected in the Wetland Buffer.

**APPROVED**

**Board Members:**

Derek Lick, Chair

Betsy Forsham, Vice-chair

Samantha Gordon

Kathryn Beauchemin

Mark Beauchemin

Zachary Brock, Alternate

Joe Eisenberg, Alternate

Respectfully submitted,

*Derek Lick*

Chair

# Planning Board Annual Report – 2020

The basic function of a Planning Board in New Hampshire cities and towns is to develop a Master Plan for their community, with extensive input from residents, and then to develop and administer a series of ordinances and regulations that are designed to guide the development of the town in the direction of the goals set by the Master Plan. These regulations include the Zoning Ordinance, the provisions of which are adopted through the Town Meeting process, and Subdivision Regulations, Site Plan Review Regulations and Driveway Access Regulations adopted by the Planning Board.

The Planning Board then oversees the subdivision of land, including major and minor subdivisions, annexations, lot line adjustments, lot mergers, etc. In addition, the Planning Board oversees the development of commercial uses in town through the Site Plan Review process.

Because of the Covid-19 pandemic, this has been a relatively quiet year with respect to land use applications, as follows:

1. A Concept Site Plan Review by Labsphere to determine if a full Site Plan Review was required for the installation and use of a temporary experimental antenna in their parking lot. A full Site Plan Review was not required.
2. A Conceptual review for a potential Major Subdivision of a large parcel of land on East Sutton Road, Map/Lot 01-173-097. No further action in 2020.
3. A Minor Subdivision of the Headley property on Shadow Hill Road, Map/Lot 05-678-405, was approved subdividing a 3 acre lot from 14 acre lot, and eliminating a tiny, landlocked, unbuildable sliver of land in the process.
4. A Conditional Use Permit was granted to the Lovell Trust, Map/Lot 01-890-282, to allow the replacement of a dilapidated log bridge over the Lane River to provide permanent access to the land on the other side of the river.
5. A Merger of properties belonging to the Noon family on North Road along Steven's Brook, Map/Lot 01-073-557 & 01-027-503 was approved.

In 2020, the Planning Board, with the assistance of the Central New Hampshire Regional Planning Commission, began working on an update to the Town's Master Plan, which was last updated in 2005. The Master Plan is meant to represent the Town's shared vision of what we want Sutton to be in the years to come. Therefore, as part of

the process to update the Master Plan, members of the Planning Board met with 10 community groups and organizations and also conducted an online survey to determine what is most precious about our town among our residents, what is of most concern and what Sutton should be doing over the next ten years that it is not now doing.

As a result of listening to our fellow residents at those meetings and reviewing the survey responses, the Planning Board has decided to implement three key themes into the Master Plan: (a) Maintaining the truly rural atmosphere of Sutton; (b) Protecting and nurturing the inherent sense of community and friendliness of the townspeople; and (c) Protecting, supporting and promoting Sutton's historic villages. Vital to any consideration of those themes, and to any recommendations that may arise as a result of preparing the Master Plan, is an appreciation of the growing concerns over the impact of ever-rising taxes.

In 2021, the Planning Board is working to complete a draft of the Master Plan to share with various constituent groups for additional input with a view to having a final Master Plan in advance of the 2022 Town Meeting. The Planning Board is also looking to develop some implementation strategies that can be presented to the Town for a vote at the 2022 and future Town Meetings.

Respectfully Submitted,

Roger Wells, Chair, Glenn Pogust, Vice Chair, Dane Headley, Ex-Officio,  
David Angeli, Debbie Lang, Jim Lowe, Peter Blakeman, Board Members,  
David Hill, Alternate

*Peter Stanley*  
Planning and Zoning Administrator

# Report Of The Building Inspector/ Code Enforcement Officer

Sixty three building permits were approved this past year. The majority of these permits were for storage sheds. Five permits were for new homes.

Additions 12  
Barn/garage 9  
Generator 4  
New Homes 5  
Renovation 11  
Roof 2  
Shed 11  
Solar 5  
Other 4

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:00 p.m. or visit the Town's website at [www.sutton-nh.gov](http://www.sutton-nh.gov) and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires a permit. Any addition to the footprint of your structure requires a permit. Installation of solar panels requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website:  
<http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector, Wetlands/Shoreland Scientist and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email [binspector@sutton-nh.org](mailto:binspector@sutton-nh.org).

Thanks to both townspeople and their builders for your continued cooperation.

*Matthew Grimes*  
Building Inspector/ Code Enforcement Officer

# Report of the Sutton Volunteer Fire Department

2020 was an interesting year for everyone, including the SVFD. Although many things in our everyday lives were put on hold, planning for future needs, keeping current with new technology and responding to incidents did not stop for our members.

With the onset of the pandemic, the department was forced to postpone many of its meetings this year. When meetings were able to be held, the department pulled trucks out of the station to create a makeshift meeting room. Social distancing was able to be accomplished and masks were worn by members.

A committee was formed in the winter of 2019 to start looking into a new tanker for the department, to replace the 1993 tanker. It has been costing the town a significant amount each year to keep maintained and on the road. The committee visited three nearby towns to determine what features and style would be beneficial to design into the new tanker. Prices were obtained from several manufacturers to determine the best value for the town. The department anticipates moving forward with a warrant article to expend our current capital reserve funds in 2021 to complete the upgrade.

In the fall of 2020, the department invested in a new reporting software to facilitate the process of logging emergency responses. The new software is much more user-friendly than our previous version and can be used on the iPads mounted in the fire trucks. The intent of this upgrade was to reduce the amount of time that members needed to spend away from their families and to speed up the paperwork process that follows each call. The software will be linked to dispatch and auto generates a good portion of the documentation required.

All of the members of the department are completely volunteer and continue to give their time to trainings, meetings and responding to incidents as the need arises.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

The department responded to 124 calls this year which was around a 20% decrease in the typical call volume. Dry conditions in the spring resulted in numerous brush fires in town. Fortunately, they were all contained to less than an acre. The department responded to a large

number of mutual aid calls in surrounding towns for structure and forest fires. The fire department continues to be very busy with motor vehicle accidents on Interstate 89 during all road conditions and answering all other incoming calls for assistance.

This is a breakdown of the calls for 2020:

- 2 Vehicle or Mobile Equipment Fires
- 3 Chimney Fires
- 8 Brush Fires
- 14 Alarm Activations
- 22 Motor Vehicle Accidents on I-89
- 21 Motor Vehicle Accidents (on other town roads)
- 20 Mutual Aid Responses
- 26 Tree/Wires Down
- 4 Medical Assists
- 3 Odor/Smoke Investigations
- 1 Other

Respectfully Submitted,  
*Chief Cory Cochran*  
Deputy Chief Aaron Flewelling  
Captain Brendan Rowe  
1<sup>st</sup> Lieut. John McBroom  
2<sup>nd</sup> Lieut. George Caswell

Members: Bud Nelson, Kevin Rowe Garrett Evans, Matt Grimes, Chip Rowe, Chris Rowe, Pete Thompson. Harold Rowe, Andy Palmer, Kirk Chadwick, Keith Badgley, Ken Day, Shreve Soule, Steve Enroth, Darrel Palmer, Wendy Grimes, Peter Boucher, Nick Rowe, Robert DeFelice, Sam Dube, Ken Sutton, Nate Thompson, Taylor Cochran, Tanner Boucher, John Chilpyian, Hilary Grimes, Adam Hurst, Bruce Putnam, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, Phil Biron, Ben Shwarz, Cole Dube, Natalie Soule and Liz Soule.

# Sutton Volunteer Fire Department Ladies Auxiliary

The primary function of the Sutton Volunteer Fire Department Ladies Auxiliary is to be available to assist our volunteer firefighters with necessary refreshments when they respond to a structure fire or any other serious emergency that may occur in Sutton. We also help to maintain the fire station, supply scholarships to High School graduates who are fire fighters or cadets, host events and fundraise to bring the community and fire personnel together. Thank you to all who have supported our endeavors. If you are interested in joining the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 398-9716. We meet as needed. All are welcome!

Respectfully submitted,

*Becca Rowe*  
President

Members:  
Becca Rowe  
Laurie Cuccinello  
Diane Sullivan  
Kathy Smith  
Marne Thompson  
Jessica Caswell  
Samantha Rowe  
Linda Ford  
Lois Palmer  
Kaitlyn Covell  
Martha Thompson  
Melina Cochran  
Shelly Boucher  
Sue Badgley  
Annie Gagnon  
Sheila Wilcox  
Sue Sutton

# Sutton Forest Fire Warden Report

Call (603) 927-2727 to request a Fire Permit

The state's fire permit website continues to prove itself as a convenient option for residents to obtain a permit in short notice. Nhfirepermit.com has been in operation for several years. In 2020 this was an excellent option for residents to obtain a permit without needing a face-to-face meeting. The Warden and Deputy Wardens are notified via email when a resident purchases an online permit. It is the responsibility of the permit holder to know and abide by the laws and regulations.

Category 1 & 2 fire permits can be obtained on a daily or up to a seasonal basis.

Category 2 & 3 permits are only valid after 5 PM unless it is actually raining. Category 3 permits are only valid up to 3 days.

Only clean, combustible material up to 5" (inches) diameter may be burned. NO PLYWOOD, FIBER BOARD OR PAINTED/TREATED MATERIAL SHALL BE BURNED AT ANY TIME OF THE YEAR.

No permit is required when the ground is covered with snow. Please call the permit phone and leave your name, number, and address if you are going to burn when there is snow cover, so that we don't get called out unnecessarily.

State open burning laws and rules can be found at nhdf.org – forest protection bureau. These rules should be reviewed by anyone attempting to obtain a permit.

In 2020 we instituted checking the permit phone Mondays, Wednesdays, and Fridays. This was done in an effort to relieve some of the time commitments that the volunteers who complete the permits face. The online service is always available 24/7 for a \$3 fee.

We would like to acknowledge and thank Bud Nelson for his 15 years of service to the town of Sutton as a Warden and Deputy Warden. Bud's commitment to the safety of the residents of Sutton is apparent in his numerous positions he has held over the years. We wish him the best in his well-earned retirement.

Respectfully Submitted,

*Aaron Flewelling*

Deputy Fire Wardens  
Cory Cochran  
Kevin Rowe  
Bob DeFelice  
Garrett Evans  
Matt Grimes  
Andy Palmer  
Brendan Rowe  
George Caswell



# Report of Forest Fire Warden and State Forest Ranger

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www](http://www).

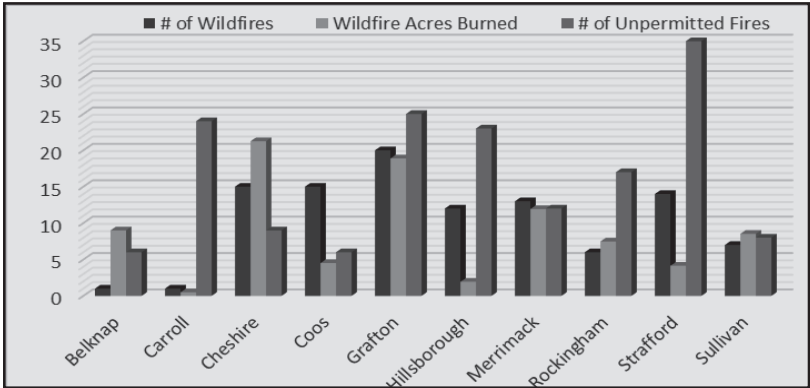
Scan here for  
Fire Permits



[NHfirepermit.com](http://NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up to date information, follow us on Twitter: @NHForestRangers

## 2020 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2020)



\*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

CAUSES OF FIRES REPORTED									
(These numbers do not include the WMNF)									
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.	
4	22	21	4	3	1	4	10	44	

\*Miscellaneous includes power lines, fireworks, electric fences, etc...

# Sutton Rescue Squad Annual Report

During the 2020 calendar year, Sutton Rescue Squad responded to over 122 patient contacts. We track patient contacts versus calls because one call can result in multiple patients requiring assessment and treatment. The majority of these calls were for motor vehicle accidents on I-89 and other roadways in Sutton. Sutton Rescue responds with Sutton Fire and Police to all motor vehicle accidents, building fires, and chimney fires. We responded to several people not feeling well and a number of residents needing assistance getting up from a fall.

With the close of 2020, the bulk of the year seemed to be consumed with planning for a potential COVID-19 outbreak in our small town. We received a number of donations of personal protective equipment (PPE) from the State of New Hampshire Department of Homeland Security and Emergency Management as well as the Greater Sullivan County Health Network. We had to adapt to new emergency protocols and ways of responding to incidents, including the need for additional PPE on every call. We all look a little bit different now coming into your homes with gloves, masks, and face shields or protective glasses on. Additionally, we set up a COVID-19 food pantry trailer with donations from very generous Sutton residents. We would like to thank everyone who provided either monetary or food donations to the trailer.

In January, we held our election of officers. Wendy and Matt Grimes both decided that they would like to step down from their positions of Chief and Captain respectively. Wendy was elected Captain and Matt moved into a non-officer, responder position. We would like to thank both of them for over 20 years of dedicated service in those positions. In mid-February, we received our new Zoll X-Series Defibrillator and Cardiac Monitor that was purchased with funds from the Town. We are very grateful for the purchase of this piece of life-saving equipment. We have put it to use on the majority of our calls for simple vital signs monitoring, more complex 12-lead electrocardiogram procedures, and have even used it for cardiac arrests as well. This is the same piece of equipment used by New London Hospital Ambulance, so it allows us to seamlessly transfer care to the Ambulance staff when they arrive on scene. March brought the height of the “first wave” of the COVID-19 pandemic. We were not able to meet or train in person for the majority of the spring, but we were able to take advantage of some video training and virtual meetings in order to keep our Squad up and running. Throughout the summer, we worked on the Emergency Operations Plan for the town. Many of us hadn’t ever used video conference platforms for meetings, so that brought its own host of challenges. With the completion of this plan, we are better equipped to deal with many

different incidents and events. In early December, two members participated in training to allow us to provide COVID surveillance testing for Sutton Police, Fire, and EMS. Our first round of testing was conducted in December. These tests are done to monitor asymptomatic transmission of COVID-19. In addition, a number of our members received the opportunity to be vaccinated against COVID-19.

Squad members participated in numerous trainings this past year, including a new State of NH EMS Protocol Rollout, Patient Assessment, CPR using a Lucas Mechanical CPR Device, Trauma, Anaphylaxis, and Stroke, just to name a few. Depending on the level of certification, responders are required to log at least 48 hours of continuing education every 2 years in order to maintain certification.

Expenditures for Sutton Rescue are kept to a minimum as our only needs are to pay for training and supplies. This year, our training expenditures were minimized, due to a number of our planned trainings having been canceled due to COVID-19 concerns.

Our major concern is, as always, finding new members and retaining the members we have. This year we said goodbye to 1 responder. Katie O’Neil moved out of town at the end of October. This leaves us with 9 members on the Squad. We continue to discuss ideas of how to increase our numbers. If you are interested in learning more about the Rescue Squad or joining, please reach out to one of our members.

We would like to take a moment to thank important groups within the Town of Sutton, from the Fire Department, Police Department, Highway Department, Town Offices, and last but not least the residents of this great town. You are the reason we choose to be First Responders.

Sincerely,



*Hilary Grimes*  
Chief

- |                        |                      |                        |
|------------------------|----------------------|------------------------|
| Phil Biron, FF-EMT     | Ken Day, FF-AEMT     | Bette Fredrickson, EMT |
| Hilary Grimes FFI-AEMT | Matt Grimes, FFI-EMT | Wendy Grimes, FF-EMT   |
| Andy Palmer, FFI-EMR   | Kevin Rowe, FFII-EMR | Brenda Spencer, EMT    |

# Office of Emergency Management – 2020

The Office of Emergency Management for the Town of Sutton continues to work to keep our town safe by keeping our Emergency Operations Plan current. This year several town departments and volunteers worked for several months to update the town's Emergency Operations Plan. It's a plan that identifies potential hazards and gives guidelines and resources to deal with such hazards should they arise. This plan requires updating every 5 years and all departments have a stake in the plan.

COVID-19 brought our meetings to a screeching halt until we were able to resume via zoom meetings. The plan was completed in late spring and presented to the Board of Selectmen for adoption and presentation to FEMA. COVID-19 also found all agencies working together to make sure our town remained relatively safe from any exposures. We were able to establish a food trailer at the Sutton Fire Department with donations from Sutton Rescue, Sutton Fire and many towns people. This continued well into May when it was determined it was time to get back to the business of safety services for the town. Many thanks to all who helped keep this project going for several months.

This office works closely with Sutton Fire, Rescue, Police, Highway and the Office of the Selectboard to coordinate efforts in a streamlined fashion. I would like to express my thanks for their on-going support.

Respectfully submitted,

*Matt Grimes*

# Sutton Conservation Commission 2020 Annual Report

The Sutton Conservation Commission (SCC) learned to adapt in 2020, as did we all. Since March, all of our meetings have been by video conference, with the public invited to dial in to hear what is happening. (Anyone wishing to speak at a meeting should contact a member to inquire about getting on the agenda.) One effect of the 2020 pandemic has been the increased use of the Town's trails and nature areas. It is gratifying to see so many of our fellow citizens enjoying the great outdoors on Sutton's trails. To that end, we have endeavored to make these areas more accessible by mowing and keeping trails free of fallen trees, increasing signage to identify our conservation areas, and working with Eagle Scouts to build a trail boardwalk at Webb-Crowell's Lane River bridge. New kiosks, constructed by KHRS students, were installed at the Webb-Crowell Reservation, the King Hill Reservation (KHR) and the Maple Leaf Natural Area to provide trail information, and we re-roofed and refurbished the kiosk at the KHR Hominy Pot entrance.



*Matthew Churchwell cuts the ribbon to the boardwalk of his Eagle Scout project for Sutton's Webb-Crowell Forest hiking trail.*

Other conservation projects included updating the logging and forest management plan for KHR, removing some of the invasive plants such as Japanese knotweed and water celery from the Sundell Natural Area and Smiley Grove, respectively, and providing conservation and natural habitat guidance for the private purchase of the 129-acre Pratt estate.

Among the projects completed in 2020 were partnering with the Kezar Lake Protective Association (KLPA) to build an information kiosk at Horse Beach, working with the KLPA and the Town to upgrade the Horse Beach parking area, renovating the KHR parking areas at the north and south entrances to make parking



safer and more accessible, and developing an SCC page on the Town's website. We hope that everyone will check it out. Under "Boards and Committees", go to "Conservation Commission" to find SCC news, information on the Town's properties and trails, the Strategic Conservation Plan, resources and links, and volunteer opportunities. Note that the SCC now has its own email address, which is [concom@sutton-nh.org](mailto:concom@sutton-nh.org).



*Renovated Parking area at King Hill Reservation Hominy Pot trail entrance*

While the pandemic kept us from presenting any educational programs in 2020, we nevertheless developed historical signs for KHR and collaborated with the Council on Aging to sponsor hikes with historian Jack Noon in the Webb-Crowell and Eaton Grange areas of South Sutton.



*Sutton historian Jack Noon leads a hike along Sutton's Eaton Grange Road for the COA's Outdoor Recreation for Seniors (ORFS).*

The SCC has started several projects that we hope to finish in 2021, including working with Kearsarge Regional High School students to clear a new hiking path for the Maple Leaf Natural Area and to make professional-quality scaled contour maps for Sutton's hiking trails. When done, these maps will be available at the kiosks and on the SCC website.

In 2020, the SCC also —

- Reviewed intents to cut involving wetland crossings as well as NH DES wetland applications.
- Monitored the conservation easements of the Wells Family Trust lands for the Town.
- Attended, virtually, various workshops and lectures of educational and practical value to our work.
- Responded to inquiries from citizens relating to conservation easements, permitted land uses, trails, etc.

Finally, we wish to acknowledge various changes within the SCC. Amy Highstrom resigned, effective August 13, 2020. We are sorry to see her go, as she contributed greatly to the SCC and created various butterfly programs of interest to the community. In her place, Bonnie Hill has now become a member in full standing, and the SCC welcomed Lynn Wittman as the new alternate member.



*SCC members: bottom row left to right – Don Davis, Debbie Lang, Bonnie Hill, Chuck Bolduc; top row left to right – Barb Hoffman, Henry Howell, Wally Baker, Lynn Wittman*



# Annual Report Of The Sutton Historical Society For 2020

To say 2020 was interesting is an understatement. We have never had a year like this, in fact, with the corona virus, no one has ever experienced a year like this. We, for reasons of health and safety, could not meet in person. Our board meetings were on conference call and ZOOM, and, we discovered that they are shorter and easier to attend. We also discovered that our board members are resourceful, creative, and, which we all knew, they are 'worker bees.'

Projects the board addressed this year:

1. South Sutton Meeting House: the board contracted with Barrington Builders to repair the foundation and the steeple. Additional monies are to be set aside for continued maintenance and up to 10% for cost over-runs. The programs is anticipated to be complete in the fall of 2021. The current value of our endowment for this effort approaches \$70,000. Appeal letters have been sent out and a number of contributors have been contacted by phone. In addition, due to the efforts of Don Davis, the Society will receive up to \$52,500 from LCHIP for this project.
2. Our 'Old Home Day' on August 23<sup>rd</sup> was virtual. It was a video with Dick Dutton's presentation, the reading of the governor's proclamation, a short history and the reason for 'Old Home Day' and the singing of 'NH Sunday Morn', written by Tom Lowe and sung by his nieces.
3. The Society continues its scholarship program under the guidance of Karla Salathe.
4. The Cressey House, home of the Society, continues to receive TLC from Bruno and Mary Lou Steblai.
5. Jack Noon continues to research and arrange the archives. In addition, the Society was fortunate to receive papers relating to the Russell, Jordan, Bean, and Hazel families. The earliest of these papers reveals that a Samuel Hazel was in the militia during the Revolutionary War and started his journey from Musterfield Farm.
6. The Society continues to put out its quarterly newsletter, ably edited by Dorothy Jeffrey.

When running a meeting, the best thing a chair can do is follow the agenda, direct traffic and get out of the way. The stronger and more proactive the board, the more important is this rule. We have a very strong and committed board; I am honored to serve with every member. Our meetings report on the progress of our projects

and activities, but do not report on the time and effort each board member and committee chairs contribute to that progress. These people do not only work hard, but they work smart.

There are very few towns, if any, that have a quality of history such as we enjoy in our Sutton landmarks; our historical buildings are on their original sites and in their original condition. Our community is very special.

The Society continues to meet on the 3rd Wednesday of each month at 4:00 PM.

*Robert W Wright Jr., President*  
Judy Lowe, Vice-President  
Dorothy Jeffrey, Clerk  
Clerk Robert O'Neil, Treasurer  
Sue Esposito, Trustee  
Andy Jeffrey, Trustee  
Don Davis, Trustee (Ex-Officio)  
Jenny Menning, Trustee  
Peggy Ford, Trustee  
Robert Preston, Trustee

# Report of the Health Officer

2020 has obviously not been a normal year.

I would like to thank all of you for doing such a good job of keeping Sutton's COVID-19 numbers to a minimum as of mid-December when I'm writing this

Moving through the winter and into the spring please keep your faith and courage that we will all get through this with proper precautions and be able to look forward to more normal times with our friends and family next summer.

The duties of the Health Officer are as follows:

- To enforce the NH public health rules and regulations;
- To serve as a liaison between state officials and the local community on issues concerning public health;
- To inspect foster homes, day care facilities, and septic systems;
- To investigate health-related nuisance complaints such as garbage;
- To inspect food establishments;
- To deal with any food borne and communicable disease outbreaks or any issue that would impact the public health of the citizens of Sutton.

To facilitate a referral to the Health Officer, please contact the Selectmen's Office at 927-2400.

Stay strong and healthy!

*David Burnham*  
Health Officer

# Welfare Department Report for 2020

Requests for welfare assistance are scheduled by appointment. Call 927-2400 if you need assistance.

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. This year we received the generous donation of a citizen's stimulus check. In addition, a Sutton family sponsored Christmas for a local family in need. We are so very thankful and appreciative of the generosity of these good Samaritans. We use monetary donations to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us more flexibly assist those in need who may not qualify for town assistance or have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

- Trinity Bible Baptist Church, South Sutton Food Pantry: Thursdays 6-7 p.m.
- Kearsarge Lake Sunapee Community Food Pantry, First Baptist Church, Main Street, New London: Wednesdays 5:30- 7 p.m. and Saturdays 10:00 – 11:30 a.m.
- Kearsarge Region Ecumenical Ministries
- NHEasy - <https://nheasy.nh.gov/>
- Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC), a food pantry and so much more: Merrimack County Community Action Program, Warner, NH: 603-456-2207
- 2-1-1 New Hampshire Community Resources: dial 2-1-1
- ServiceLink Aging and Disability Resource Center of Merrimack County: 603-228-6625
- Warner Connects - Food Pantry and Community Resources 603-456-2053

Respectfully submitted,

*Alison D. Jones*

Overseer of Public Welfare



5 Corporation Hill Road, Box 202, Sutton, NH 03260  
(603) 927-4927 [suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

**Sutton Free Library (SFL) is proud to announce another successful year.**

**We made it through together, despite the challenge of the global pandemic!**

**O**ut of an abundance of caution, we closed our doors to the public effective Monday 3/16/20 at 6pm. While we always love to see our patrons, SFL's highest priority is the health and well-being of library patrons, staff, and volunteers.

- **Use** - This year **1,833** patrons visited SFL inside the building through mid-March and via curbside pick-up the rest of the year. This number is, understandably, down from 2019's 3,586 visits, due to the pandemic. Despite not being able to physically enter the library, we still had **19** new individuals and families sign up for a library card!
- **Circulation** - Circulation was very different this year. We stopped interlibrary loan services in mid-March and therefore had no books/media coming and going through that program. Circulation numbers dropped for adults checking out physical items but grew for children's physical items. In total there were **4,258** physical materials flowing through the library this year, as well as an additional **2,361** downloadable materials utilized through NHDB (Overdrive/Libby) bringing our total circulation to **6,619**, which is **291** items *higher* than last year. We're thrilled to share this slight increase in circulation despite half the amount of patron visits in 2020.
- **Programs** - 2019 saw 1,113 patrons participating in programs provided by SFL. Remarkably, 2020 saw **2,969** patrons participating in our limited programming, yes, due to the pandemic. The more than *double patron participation* is due to our summer and fall offerings of To-Go Crafts and our almost

daily Virtual Story Time. In total, we handed out **630** children's craft bags (with 2 crafts per bag) and read over **350** different books to story time families!

- **Building & Grounds** - The ADA compliant bathroom project began in March and wrapped up in April. The Library Building Committee looks forward to making progress with the ongoing ADA entry project. Additional interior modifications, repositioning of the bookcases to be ADA compliant as well as carpeting replacement, will need to wait until the ramp is completed. At town meeting this year, a bond is being put forth by the Select Board for the ADA ramp & ADA entry work. Meanwhile, home delivery will continue to be an option for any locals who have difficulty making it into the library as it stands. Please call or email to discuss your specific needs.
- **Service Update** - The 2020 pandemic allowed library employees to focus on much needed weeding in order to keep SFL's collection *current, relevant, and in good condition*. This allowed us to reorganize and focus on gaps in our collection. Lastly, and most importantly, we started our automation project in early fall 2020 and hope to be finished by spring 2021. Key features we're excited about in this new integrated library system include: the ability to more easily track library statistics-circulation (items coming and going), use (which books are circulating more, which might need to be removed), and an **online catalog**. This will allow both staff and patrons to easily browse SFL's collection on any internet capable device. Patrons will be able to see if items are available, place items on hold, and even request items through ILL (interlibrary loan). We're beyond excited to be able to provide this service for Sutton and are eager to see how it will help SFL grow.
- **Looking Ahead to 2021**- Sutton's motto of "*Enter Here To Be And Find a Friend*" is a reminder of the very characteristics that create and encourage a deeper and more meaningful sense of community. Sutton Free Library is very much the epitome of this as it is a place for gathering, education, learning, sharing, playing and meeting. In light of what has been happening with Covid-19 on a world-wide scale, our goal is to continue to support all that makes our community great, while also taking measures which safeguard the health and wellbeing of every one of us.

While our doors are still closed, the library is still OPEN. We're committed to continuing quality service to our patrons and continue to offer the following options:

- ✧ **WIFI is available 24/7. Patrons can always utilize this free service from their cars or our lawn.**
- ✧ **Reserve or renew items from home; call 927-4927 or email [suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)**
- ✧ **Curbside Service: requested items will be placed in bags with your name and either placed outside on a table (good weather) or just inside the back door on a table (rain, winter etc.)**
- ✧ **Not comfortable getting items from the library? No worries, you can still read ebooks and magazines or listen to audiobooks without leaving the comfort of your house with Overdrive/Libby. Don't have the app yet? Call during open hours and we'll walk you through it with your library card number and password.**
- ✧ **Virtual story time (or outside socially distanced story time when warm & dry weather returns and the pandemic calms down).**
- ✧ **To-Go Crafts/Make & Take. Keep an eye on our social media for updates on a return date this spring.**
- ✧ **Have other ideas of how we can service our patrons while maintaining the health and safety of the Sutton community? Please share your ideas with us!**

Respectfully Submitted,

**Trustees:** Nancy Brook Heckel, Jen Call, Yvonne Howard, Diane Lander, Marcy Vierzen

**Alternate Trustee:** Betsy Anderson

**Library Director:** Elizabeth Geraghty

**[www.suttonfreelibrary.org](http://www.suttonfreelibrary.org)**

**603.927.4927**

**[suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)**

**Social Media:** Visit the SFL Facebook page for regular postings.

**[www.facebook.com/suttonfreelibrary](https://www.facebook.com/suttonfreelibrary)**



# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301

phone: (603) 226-6020 fax: (603) 226-6023 web: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Sutton is a member in good standing of the Commission. Emilio Cancio-Bello is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2020, CNHRPC undertook the following activities:

- Provided continued assistance to the Planning Board to update the Sutton Master Plan, which will be completed this year.
- Undertook Hazard Mitigation Plan update and Emergency Operations Plan development assistance in four communities. In Sutton, CNHRPC staff assisted in the update to the Sutton Emergency Operations Plan.
- Provided assistance to the Warner River Local Advisory Committee to prepare the draft Warner River Corridor Management Plan and conduct public outreach to inform the goals and strategies of the Plan through funding provided by the NH Department of Environmental Services.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).



- Provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted a statewide commuter challenge, 11 Coordination Committee meetings, and continued developing the Program's suite of services. A "Bike Back to Work" campaign was created with online information and resources. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Participated in the development of a new NH Bicycle and Pedestrian Plan, and provided local expertise about CNHRPC communities and their needs to be incorporated in the plan. This included a list of potential bicycle and pedestrian infrastructure needs in the region.
- Worked with the Friends of the Concord to Lake Sunapee Rail Trail non-profit to implement sections of the rail trail envisioned in the West-Central Trails Plan. Coordinated between trail advocates and municipalities.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2020, CNHRPC held five (5) TAC meetings. The CNHRPC TAC participated in the development of the region's Long Range Transportation Plan, and began the update to the CNHRPC Transportation Improvement Program concurrently with the NHDOT 2023-2032 Ten Year Plan (TYP) Update. The CNHRPC TAC evaluated six regional project proposals as part of the TYP Update process.
- Completed 188 traffic counts in the region as part of its annual Transportation Data Collection Program Provided geographic information services (GIS) mapping assistance to local communities.
- Provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# KEARSARGE AREA COUNCIL ON AGING, INC.

2020 Annual Report for the Town of Sutton

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area. COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to help others through our many volunteer opportunities.

The year 2020 has been extraordinarily challenging for our organization and for many area individuals. COVID-19 caused COA to close on March 6, 2020 in response to the pandemic. Immediately after closing, our staff began to examine the possibilities for continuing to provide services to area seniors. We determined that it was feasible to continue our Durable Medical Equipment Program by developing non-contact procedures and launching our "Mobility to Go" program.

While we could not subject our clients or volunteers to the risks of a continued Transportation Program, we contacted our Transportation clients to make sure that their basic needs were being met. Recognizing that the social isolation caused by the NH Stay at Home order would be a source of anxiety for many, we launched #ALONEWESTAYTOGETHER and provided calls to many of our members. We partnered with local organizations to aid those who asked for help or who were identified as needing assistance.

Our staff worked diligently during the time COA was closed to plan for the resumption of services and programs. We developed an extensive re-opening plan and safely launched a revised Transportation Program. We are now operating with a paid driver to ensure adherence to established safety protocols. We re-opened our doors on July 6, 2020 with many programs needing only minor changes and others extensively re-designed for safety and social distancing.

COA is currently operating with 2.5 staff and will work diligently to reestablish our senior volunteer base in 2021. We continue to monitor the COVID-19 situation. We are prepared to make necessary changes to our operations as the need arises. We are proud to be a resource center, operate the second largest free Mobility Lending Equipment Program

in New Hampshire, and to provide free transportation to our clients in the nine town we serve.

We appreciate our partners, volunteers, members, donors, business sponsors, Board members and staff. It is with their guidance and support that we continue to provide a high level of health and well-being opportunities for our senior neighbors.

Respectfully submitted,  
*Kelley F. Keith, BA, MS*  
Executive Director

# 2020 Report For Muster Field Farm Museum

Muster Field Farm Museum on Harvey Road in North Sutton continues to be a source of pride for residents of Sutton and the surrounding towns. The farmland provides fresh vegetables, fruits and flowers sold seasonally at our farm stand as well as hay and grassland pasture for livestock. The woodlands provide 50 to 60 cords of firewood sold locally for residents to use to heat their homes. The land also provides critical habitat for wildlife, and is used by hikers, skiers and snowmobile riders for recreation year round.

2020 was a challenging year due to the Covid-19 pandemic, which upended the way we all live, work and interact with our fellow humans. The work at the farm continued, firewood was harvested, gardens were tended to and the buildings still stood tall. We were unable to host our usual slate of events; the wearing of masks and voluntary social distancing became the norm as the summer season progressed. Our farm stand became an open-air market with customers waiting patiently for their turn to purchase the fresh produce offered. Our grounds became a place of refuge for many families – the ability to enjoy the open space and the shade of the expansive maples helped many stay healthy.

During the second half of 2020, the revenue shortfall we suffered due to the pandemic was replaced with many unsolicited gifts and membership renewals from our Sutton neighbors and friends, as well as a forgivable government loan procured through Ledyard National Bank. These funds allowed us to remain fully staffed, pay our employees fair wages and continue on with our mission.

Longtime Board of Director member Tom Paul served his final year of service to Muster Field Farm Museum in 2020, his twenty plus years of leadership have helped to guide our farm museum and keep our efforts focused on the mission statement created during our incorporation. Tom and his wife Janet are familiar faces with many of the volunteer organizations that serve the town and the area. We are thankful for their willingness to give back to the community in a generous and gracious manner.

We rely on membership support, volunteer labor and the continued generosity of our Sutton neighbors in our quest to honor the legacy of Robert S. Bristol.

# Community Action Program - Warner Area Center



## Warner Area Center

Town's Served-Andover, Bradford, Danbury, Henniker, Hill. Hopkinton, Newbury, New London, Salisbury,  
Sutton, Warner, Webster, and Wilmot  
Manager: Erin Reed

## Sutton Town Services

Program	Units of Service	Household/People	Value
<b>Fuel Assistance Program</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	Applications-20		\$19,740
<b>Electric Assistance Program</b> is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.		Households-20	\$8,490
<b>Emergency Food Pantries</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	Meals-500	People-100 Households-52	\$2,500
<b>Neighbor Helping Neighbor</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	Grants-1		\$200
<b>Total Services</b>			\$30,930

2 Industrial Park Drive ★ PO Box 1016 ★ Concord, NH 03302-1016 ★ (603) 225-3295



## **Report of the Lake Sunapee Region VNA and Hospice 2020**

January 2021

Dear Friends:

On behalf of the staff and volunteers of Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care and community-based programs in Sutton. 2020, our agency's 50th Anniversary, was truly an extraordinary year. Together we found creative ways to celebrate this exciting milestone and engage our community. But 2020 also brought an unprecedented pandemic. As we have since our founding in 1970, we responded to community need and supported one another in order to sustain our core mission to provide health care and supportive services in home and community settings with the safety of staff, patients and the community always our priority. COVID-19 forced us to adapt dramatically, sometimes daily. I could not be prouder of how our team came together to do whatever was needed under difficult and stressful circumstances. The impact of this dedication and compassion in providing needed services in Sutton and more than thirty other area towns cannot be underestimated. I am perhaps prouder than ever to report that, for the 12-month period ending September 30, 2020, LSRVNA served residents of Sutton in the following ways:

- Provided skilled nursing, therapy, hospice and in-home supportive care to 55 residents;
- Provided free/reduced fee in-home nursing, therapy and social work visits to residents; visits also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost);
- Provided 14 months of bereavement support to hospice families after the death of their loved ones at no cost, including free virtual bereavement support groups throughout the pandemic for these families and the community at large;

- Residents benefited from the expansion of our Palliative Care program, overseen by a physician and dedicated to specialized care that focuses on the navigation of chronic or serious illnesses with an emphasis on symptom management and personal goals;
- Due to COVID-19, our regularly scheduled Foot Care and Blood Pressure clinics were suspended in late March 2020; however, due to high demand and clinical need, Foot Care was carefully reinstated in limited locations for the last few months of 2020;
- Even with limited locations available to do community Flu Clinics due to COVID-19, we partnered with **15+** organizations in order to offer flu vaccines, which were especially important to receive this past year;

With special funding from State and Federal programs and with a strong financial foundation to start from, we did not lay off a single employee during the pandemic even when work hours were reduced. We knew we would need our team to be intact and ready to serve when demand rebounded, which it did. We took all available safety measures such as quickly setting up remote, at-home workstations for office staff and researching every avenue to secure vital PPE. We were also able to retain employee benefits and offer extra measures of support such as the “COVID-19 Employee Assistance Fund”, all with the goal of keeping our staff whole.

Our competent and compassionate team remains dedicated to quality of life for every person and to the overall wellness of our community. This past year underscores this so very clearly. We rely on your confidence in order to remain a leading provider of home care in the region, be the best place to work and volunteer, and remain an enduring presence for years to come. Please do not hesitate to contact me if there is any way we may be of service to you, your loved ones or your Town’s residents. Thank you.

With gratitude,  
*Jim Culhane*  
 President & CEO

# UNH Cooperative Extension Merrimack County 2020

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

This year, UNH Cooperative Extension trained and supported **452 volunteers** in Merrimack County. These volunteers contributed **21,569 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others. In addition, **2,287 volunteers** completed Covid-19 Safety trainings, used by **198 organizations** in New Hampshire.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, COVID-19 significantly changed our programming plan as producers were faced with a multitude of uncertainties with the start of the 2020 growing season just getting underway. UNH Extension acted quickly to provide a diverse and robust series of online trainings and resources, guiding producers through the many COVID-related questions that applied to their businesses, from managing crowds at u-pick farms, to shifting marketing strategies aimed at safely putting farm products in the hands of our citizens, to accessing funding streams for disrupted business operations. Extension worked diligently to provide online education to producers in NH and beyond. One example of our efforts can be viewed by visiting: <https://extension.unh.edu/resource/new-hampshire-farm-products-map>. Here you will see the results of a multi-team Extension effort to connect consumers with producers during the pandemic. Starting this spring and concluding in November 2020, Extension hosted regular NH Farmer Forums with service providers of diverse backgrounds in order to quickly and efficiently share the weekly developments in the early stages of the COVID outbreak in NH. Many of the efforts developed as a result of COVID will continue into the future as we have learned their value, even in normal times.

**Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism



industry, as well as for current and future economic opportunities. This year, 657 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence. At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Speaking for Wildlife talks, Stewardship Network, Forest Health workshops, and forest management services. This year's educational offerings were augmented by virtual meetings and webinars to comply the COVID-19 restrictions and these virtual events will continue next year. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,100 hours conserving and managing natural resources in Merrimack County.

**Community and Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team had a busy 2020 in Merrimack County. They played a key role revitalizing a portion of the former Beede Electric Building in Penacook and launching an 8,500 sq. ft. makerspace and shared workspace to increase entrepreneurship and innovation in the region. They worked with Northfield to launch the Foothills Foundation, an organization that plans to make the area a hub for mountain biking and recreation through collaboration, promotion, and trail building. They spearheaded a range of events to increase entrepreneurship and spur business growth, including 1 Million Cups Central NH, Twin State Innovation, the Community Changemaker Challenge, and the Connecting Entrepreneurial Communities Conference.

**4-H/Youth & Family:** 4-H is the youth educational program of the University of New Hampshire and Cooperative Extension. 4-H partners caring adults with youth between the ages of 5-18 who then engage in hands on educational opportunities. These members are involved in project areas based around agri-science, healthy living and civic engagement. Currently Merrimack County has close to 300 adults and youth involved in our County 4-H program and Extension supports and recognizes these volunteers and youth in their efforts and accomplishments. Members in 4-H take their learned project areas and then participate in County and State communication events, as well as fairs, where they demonstrate what they've learned. Members also have opportunities to grow further as they attend regional events where they take on larger leadership roles. 4-H members are also involved in many service learning projects, as we demonstrate, and require youth to give back to their communities.

**Nutrition Connections:** Nutrition Connections is a no-cost, hands-on nutrition education program that provides limited-resource families the

knowledge and skills they need for better health. Despite the effects of Covid-19, in Merrimack County, 42 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 232 children in local schools and Head Starts and an additional 127 in a local park and rec program. Two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools continued implementing changes they learned from the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Because the senior audience could not be reached during Covid-19, a senior newsletter was created and sent to five senior agencies and senior housing complexes. Nutrition Connections worked with three food pantries by providing resources such as recipes, taste testing, and food demos. All these programs help participants make healthier food choices.

**Youth & Family Resiliency:** Melissa Lee, Field Specialist and Certified Prevention Specialist provides information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training and community coalition development. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

<b>Connect with us:</b>	<b>UNHCE Education Center Infoline:</b>
UNH Cooperative Extension	1-877-398-4769 or <a href="mailto:answers@unh.edu">answers@unh.edu</a>
315 Daniel Webster Highway	<a href="http://extension.unh.edu/askunhextension">extension.unh.edu/askunhextension</a>
Boscawen, NH 03303	Hours: M-F 9 a.m. to 2 p.m.
Phone & FAX: 603-255-3556	Visit: <a href="http://extension.unh.edu">extension.unh.edu</a>
<a href="http://extension.unh.edu/About/Merrimack-County">extension.unh.edu/About/Merrimack-County</a>	

*The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*

# **BRADFORD NEWBURY SUTTON YOUTH SPORTS**

Bradford Newbury Sutton Youth Sports (BNSYS) had another successful year thanks to the continued support of the Town of Sutton. BNSYS is a 501©3, non-profit organization whose sole mission is to provide quality sports opportunities to area youths while reinforcing the concepts of sportsmanship and team participation. BNSYS owns and maintains the structures and facilities at Warren Brook Park, located at 164 Old Warner Road in Bradford. Our revenue is derived from fundraising events, program participation fees, donations and contributions from area towns. Our annual expenses include, but are not limited to, utility bills, liability insurance, team equipment, league fees, uniforms, field/building maintenance, toilet rentals and scholarships.

A special thank you also goes out to former Wrestling Director Erik Croto and his family of Bradford. Erik has stepped down from his role as Director and is passing the reins on to Jesse Griffin. Erik has been a BNSYS Board member for many years, even after his children moved on from the program. He has devoted countless hours to our organization and was instrumental in starting our youth wrestling program. His expertise in the sport helped to build a top-notch coaching staff that instilled the basics of the sport into our youth, while also putting a focus on sportsmanship and growth as individuals. Erik will be missed by BNSYS parents, Board and athletes.

## **FACILITIES**

If you attended any events at our facility, or just drove by, you probably noticed the fantastic condition that our fields were in all season. Our facility is maintained by volunteers that operate under our Field Director, Scott Richard, who as a group put in countless hours all summer long. Thank you to everyone who donated their time to ensure that our fields were in the best condition possible so that our athletes had a great playing surface. New signage for all the fields were hand constructed and installed by Clark Roberge of Roberge Signs in Bradford, NH.

In 2021, BNSYS plans to undertake a major facilities project. For years now we have rented portable bathrooms for the park and feel that it is time to improve. Several local companies have offered to assist us in this project, to include but not limited to, Joe Messer at Messer Dirt Works, Brett Cusick at Northcape Design, David Paquette of Lakeside Home Improvements, Nate Kimball of Valley Excavating and Rick Baron of Legacy Mechanical Services. If you would like to get involved in this project, please feel free to contact me. BNSYS has also set plans to build

dugouts on Raymond Memorial Field. Jim Bruss of Bruss Construction has graciously offered his team to construct the dugouts with supplies donated by Belletetes.

## REGISTRATIONS

2020 was a challenging year for BNSYS and the youth athletes due to the COVID-19 global pandemic that started in March. After careful review, the Kearsarge Valley Baseball League and Kearsarge Mountain South Softball League, decided to cancel the upcoming seasons. This was 100% the correct decision as the safety of our children is first and foremost.

Our Field Director continued to stay on top of the playing fields to ensure that they were in tip-top shape for our athletes to use. An email was sent out to all families to let them know that the fields were still open for use. It was nice to see parents down there using the fields and batting cages, working with their children, so that they could continue to develop their skillsets.

YES Soccer Camp was pushed back to August due to State guidelines prohibiting large gatherings and youth sports. Once the State issued new guidelines, Jared Lamothe (Soccer Director) and the Board were quick to review the guidelines and setup a plan to allow us to safely and effectively run the camp. This was a new challenge for us all, but it was well worth it in the end to see kids out playing in a safe and spacious environment. We are proud to announce that we had ZERO athletes test positive after camp.



Next up was Fall Soccer. The Kearsarge Valley Soccer League, after careful review, made the difficult decision to cancel the fall season. The Board reviewed our plan from YES camp, as well as the Kearsarge School District's Safety Plan, and made the decision to run a Fall Soccer season in house. Athletes from WYSA (Warner Youth Sports Association) were also invited to participate. Registrants were carefully divided into teams based on their grade, classmates and school to limit any cross contamination. Volunteer coaches were quick to step up and help, which allowed our athletes to get another year of development both as athletes and as young adults. This was by far our largest turnout ever for fall soccer with over 150 kids. The Board understood that many families were either out of work, or on a restricted income with a tighter budget, due to the global pandemic. Donations received throughout the year, as well as town appropriations from Bradford, Newbury and Sutton, allowed us to run fall soccer at NO cost for all athletes.

On October 7<sup>th</sup>, we held our 20<sup>th</sup> Annual Golf Tournament. It was the biggest and best tournament to date. Thank you to everyone that participated and a huge thank you to all of our sponsors. Special thanks to our Albatross sponsors Northcape Design Build, Colby Insurance, Crown Point Cabinetry and Go Lightly Consignment Boutique. If you missed out this year, then mark your calendar and start gathering your foursome, because the 21<sup>st</sup> Annual Golf Tournament is set for October 6, 2021.

Unfortunately, our winter wrestling season was cancelled due to the inability to safely remain distant and limit close contact.

## **VOLUNTEERS**

The success of our program would not be possible without the help of countless volunteers. Thank you to everyone who continues to volunteer and support BNSYS. From the Board to the Directors to the volunteers who run the snack shack during the year, paint the fields and cut the grass, we are where we are because of all of you.

If you would like to get involved with BNSYS, look at what we have to offer, or think you can help in other ways, please visit our website, [www.bnsyouthsports.org](http://www.bnsyouthsports.org), or contact one of the Directors. We would love to have you involved in making BNSYS the best youth sports program possible.

New additions to the Board in 2021 will be Devin Pendleton (Baseball) and Jeff Glover (Softball)

**Executive Board**

President: Edward Shaughnessy

Vice President: Vacant

Treasurer: Laura McKenna

Secretary: Justine Fournier

**Board of Directors**

Fundraising Director: Holly Fitzgerald

Baseball Director: David Kasregis

Softball Director: Jesse Griffin

Soccer Director: Jared LaMothe

Wrestling Director: Erik Croto

Equipment Director: Amy Cook

Field Director: Scott Richard

Thanks,

*Edward Shaughnessy*

BNSYS President



In Memory of Erik V. Croto (1969-2021)

# New London Hospital

Despite the hardships endured this past year, they helped highlight and affirm the value of community and the critical role of every member. As COVID-19 challenged our health, hopes and patience, signs of unity flourished—offering confirmation that we are not alone. At New London Hospital (NLH), our mission to provide safe and quality care never wavered as we adapted to rapidly changing protocols. We achieved excellence in healthcare delivery due to our committed staff, the support of our system members within Dartmouth-Hitchcock Health (D-HH) and our generous community, and were still able to meet 2020 goals and focus on opportunities for the New Year.

## **Strength of the System**

As the pandemic worsened, our strategic relationship as a member of D-HH proved vital as we were able to share information and resources critical for supplies, testing and vaccine distribution. This partnership not only provided additional safety support for staff but also enabled NLH to avoid implementing furloughs during this crisis.

Entering 2020, our priority was to make the transition to Epic, the same electronic health record system used at Dartmouth-Hitchcock Medical Center and many other healthcare institutions across the country. COVID-19 initially forced us to place a hold on our plans, but the lessening of cases during the summer provided resources and time for our dedicated employees to successfully execute NLH's migration to Epic in early October. This launch also included the transition to the new patient portal, myD-H. Providing our patients with a single health record securely unifies their information with our other member hospitals, and more importantly, allows them more control over their personal data and appointments. This transition is a work in progress and will become more seamless over time.

## **Leadership**

In March—the same week COVID-19 was declared a global pandemic—we welcomed our new President and CEO, Tom Manion. His previous experience at a small community hospital that, like NLH, is part of a larger health system, continues to prove valuable as we navigate the pandemic and the advancement of the D-HH system. While it was our hope to introduce Tom to the community through a series of local events, a lockdown and social distancing measures derailed these plans, forcing introductions through a variety of digital platforms. Even though the summer months allowed for some small outside meetings, we hope to revisit these efforts during the summer of 2021.



## **Recognition and Appreciation**

In a year that demanded so much of our providers and staff at NLH and Newport Health Center, we are grateful for their dedication and commitment. Our staff willingly assumed new roles and responsibilities required to meet our changing daily needs, while maintaining a shared passion to provide the best care possible. It was uplifting to witness.

## **Financial Performance**

Like many hospitals in the nation, NLH suffered financial losses as a result of the COVID-19 pandemic. In order to keep patients and staff safe, we reduced elective procedures and experienced a drop in outpatient care volume. While NLH received funds from the CARES Act and several other federal initiatives, we ended our fiscal year with a \$2.5 million loss. The year ahead will be even more challenging financially. Now, more than ever, we need our community to access its hospital and clinics so that NLH will still be here for the next 100-year-pandemic.

## **Community Counts**

One of the biggest challenges for all of us this past year was losing the interaction we share as a community. It was heartbreaking to see the empty streets and town greens during times typically bustling with farmer's markets, fairs and Hospital Days. What didn't surprise us was the tremendous amount of support demonstrated by community members—not only to NLH, but also to each other. It's what makes living here so special. We are humbled and grateful that we are able to provide care to such a thoughtful and appreciative community.

We all hope for a healthier and happier year ahead. We look forward to sharing smiles and new initiatives with you in the coming months.

Warm wishes,

*M. Tom Manion*  
President and CEO

*Douglas W. Lyon*  
Chair, Board of Trustees

*To receive the latest NLH updates, please visit our website homepage and click on "Subscribe to eNews."*



# Report Of The Warner River Local Advisory Committee - Sutton



The Warner River Local Advisory Committee (we are “WRLAC”) is pleased to report on the progress we made during Calendar Year 2020. We have statutory authority to advise state and local governments on federal, state, and local permit applications and other environmental issues within the Designated Warner River Corridor, which is ½-mile wide (¼ mile as measured outward from each river bank) as the river flows through our five riverfront towns. Sutton’s share of the Warner River extends from the Warner town line, where the river loops up into Sutton and dives back into Warner two times, for a short ¾ of a river-mile.

Calendar 2020 was a pretty quiet time on the Sutton reach of our river, which is mostly calm and out-of-sight, playing hide-and-seek with Route 103 and Roby Road. There were no Sutton permit applications that required our attention during 2020. There was much more activity in your neighboring river towns.

Last year, we reported that we began preparing our Corridor Management Plan (one of our statutory mandates), with the assistance of the Central New Hampshire Regional Planning Commission and financial backing from DES. As of this writing, the Corridor Management Plan is working its way through the final touch ups and approvals from DES, after being delayed somewhat by the Covid-19 emergency. We expect that the Plan will be completely finished during spring 2021. We have started introducing ourselves to the Conservation Commission and the Planning Board; we will need their support as we work towards having the Corridor Management Plan approved and incorporated into Sutton’s Master Plan during 2021.

We have a website now ([www.wrlac.com](http://www.wrlac.com)), courtesy of contributions of time and money from our WRLAC representatives (especially Sutton’s Andy Jeffrey!). It’s a work in progress, but it looks good (GO SEE!). As we become more established, we expect to have additional ecological and river-related content of interest to our Sutton neighbors, regardless of where you live in town.

Sutton was the scene of a small administrative achievement for us: Our designated river corridor was added to your interactive web-based GIS mapping (thanks, Elly!!).

Field work for a DES-funded Instream Flow Study of the Warner River began during fall 2020. This Study will evaluate the historical river flows and existing habitats in the river in order to determine the critical flows necessary to sustain fish survival and human use. These data will be combined into an Instream Flow Water Management Plan for the Warner River, which will be a road map of how to ensure there is an adequate flow of water to preserve a healthy river ecosystem as balanced with human water needs.

One other important aspect of our Warner River duties is to provide basic water-quality monitoring at several points along the Warner River and selected tributaries during the warm months of the year. This program began in 2017 under the DES's Volunteer River Assessment Program. While the pH is usually a little low due to our New Hampshire bedrock, the other water-quality parameters indicate that the Warner River is healthy and continues to have high-quality water. Our monitoring has not detected any water-quality concerns.

Three of your neighbors have volunteered to represent Sutton on the WRLAC: Andy Jeffrey, Bob Wright, and Peter Savickas. My thanks to them for their selfless donation of time and effort in helping to preserve the high quality of the Warner River. Please reach out to them (or me!) with any Warner River concerns. Come out and enjoy the Warner River!

Respectfully submitted,

*Ken Milender, Chair*

*WARNER RIVER LOCAL ADVISORY COMMITTEE*

# Ausbon Sargent Land Preservation Trust

2020 Annual Report for the Town of Sutton

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural landscape of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region. This area comprises the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 158 projects and protected 13,081 acres – including sixteen working farms and over eight miles of lake frontage. All of these conservation lands must provide for some public benefit and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places and outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

Although 2020 has been an interesting year, to say the least, Ausbon Sargent has kept busy with the completion of 8 projects, five of which are now owned by the land trust. These projects represent just over 1,000 acres in the towns of Andover, Grantham, Newbury, New London, Sunapee, Springfield, Warner, and Wilmot.

Our website ([www.ausbonsargent.org](http://www.ausbonsargent.org)) indicates which of the land trust's protected properties have trails open to the public for hiking, cross-country skiing and snowshoeing, and includes both trail maps and driving directions. Be sure to look under the heading "Connect With the Land" for these details. For information on all of Ausbon Sargent's protected properties, please visit our website and join our email list. Find us on Instagram, and be sure to "Like" us on Facebook!

Due to the Covid-19 pandemic, Ausbon Sargent had to cancel all in-person activities, including hikes, workshops and celebrations. We look forward to being able to gather again to promote our mission and include all interested individuals to experience and learn about our wonderful region. As time moves on, please check our activities calendar on our website to see what we've got planned. In the meantime, look for our "DIY" hiking programs, which cover all 12 towns in our region. Event updates are sent periodically, so signing up to be on our email list is the best way to keep abreast of our upcoming events. We hope to see you in 2021!

Even though we were in the midst of a pandemic, Ausbon Sargent was thrilled to work distantly with over 200 volunteers providing year-round support for easement monitoring, committee support, and clerical work. The Land Trust is required to visit each of our properties once a year to check the boundaries and take note of any changes. Since this is almost entirely done outside, the program continued, and we are thankful for all our monitors who helped with this task. The 12 properties in your town consist of over 1,000 protected acres! If you would like to join us in our work to protect these special places, there are many ways to get involved: you could become a conservation easement donor, volunteer your time to the organization, encourage the town officials throughout our twelve town region to conserve our rural character by supporting land conservation, and if you are not already, please consider becoming a member of Ausbon Sargent.

It has been a pleasure to work with the Town of Sutton. We look forward to future events, collaborations and land projects with you!

Respectfully submitted,

*Deborah L. Stanley*  
Executive Director

**Board of Trustees**

<i>Lisa Andrews</i>	<i>Frances Harris</i>
<i>Aimee Ayers</i>	<i>Jeff Hollinger</i>
<i>Sheridan Brown</i>	<i>Deborah Lang</i>
<i>Kathy Carroll</i>	<i>Jim Owers</i>
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<i>Susan Ellison</i>	<i>Steve Root</i>
<i>Ginny Gwynn</i>	<i>Bob Zeller</i>

**Staff**

**Executive Director**  
**Land Protection Specialist**  
**Stewardship Manager**  
**Operations Manager**  
**Development and Communications Coordinator**  
**Bookkeeper**

*Deborah Stanley*  
*Andy Deegan*  
*Anne Payeur*  
*Sue Ellen Andrews*  
*Kristy Heath*  
*Patsy Steverson*

# The Sunapee-Ragged-Kearsarge Greenway



The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75-mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt Sunapee, Mt Ragged and Mt Kearsarge.

The SRK Greenway extends through ten towns and of the 75 miles, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest and then onto the perimeter of Kearsarge Regional Middle School property. It crosses NH Route 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge over the Lane River. From the bottom of Corporation Hill it passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRKG heads toward Chalk Pond in Newbury by following Penacook Road to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line at Stone House Road. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website ([www.srkg.com](http://www.srkg.com)), a trail guide book and map. Usually, we are also able to offer occasional group hikes and an annual meeting in March, but due to the pandemic we were unable to this year. Dave Gardner currently serves as the Sutton Director on the Greenway Board. Many volunteers help keep Sutton's portion of SRK Greenway trails open, repaired and blazed.



Our website at [www.srkg.org](http://www.srkg.org) has maps of the entire Greenway. There you will find hike schedules and events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally SRK Greenway representatives continually meet with several town boards, conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), SPNHF, the Mount Sunapee State Park Advisory Committee, the NH Trails Bureau and the Statewide Trails Advisory Committee.

# Town Of Sutton

## Resident Marriage Report

January 1, 2020 through December 31, 2020  
All information gathered from the Division of Vital Records Site

Groom	Bride	Town of Issuance	Place of Marriage	Date of Marriage
Town of Residence Morneault, Max H Sutton, NH	Town of Residence Brown, Suzanna M Sutton, NH	Sutton	New London	04/25/2020
Town of Residence Dobrowski, Benjamin D Sutton, NH	Town of Residence Howe, Allison E Warner, NH	Warner	Webster	08/15/2020
Town of Residence Sullivan, John M North Sutton, NH	Town of Residence Mead, Morgan M New London, NH	Danbury	Gorham	11/28/2020

# Town Of Sutton

## Resident Birth Report

January 1, 2020 through December 31, 2020

All information gathered from the Division of Vital Records Site

Child's Name	Birth Date	Birth Place	Father's Name	Mother's Name
St Pierre, Martin Chartier	01/26/2020	Concord, NH	St Pierre, Benjamin	Chartier, Brittony
Kilens, Henry Robert	02/20/2020	Concord, NH	Kilens, Eric	Kilens, Harley
Fontaine, Finn Lewis	03/11/2020	Lebanon, NH	Fontaine, Eric	Fontaine, Melissa
Brock, Elsie Mathilde	04/10/2020	Lebanon, NH	Brock, Zachary	Brock, Sarah
Walz, Lyla Faith	04/21/2020	Lebanon, NH	Walz, Joseph	Walz, Sara
Williams-Hafner, Scott Jefferson	06/09/2020	Concord, NH	Hafner, Scott	Williams, Chelsea
Monticello, Madeline Margaret Battista	07/06/2020	Sutton, NH	Monticello, Anthony	Monticello, Anastasia
Walsh, Magnolia Jane	10/13/2020	Lebanon, NH	Walsh, Ryan	Walsh, Amanda



# Town Of Sutton

## Resident Death Report

January 1, 2020 through December 31, 2020

All information gathered from the Division of Vital Records Site

Name of Deceased	Date of Death	Place of Death	Father's/Parent's		Mother's/Parent's		Military
			Name	Name	Name	Name	
Hurst, David Ellis	03/28/2020	Sutton	Hurst, Edwin		Edgecomb, Bernecia		N
Manning, Elaine	06/22/2020	Sutton	Greeley, Bernard		UNKNOWN, Elsie		N
Marsh, Mark Clayton	07/26/2020	West Lebanon	Marsh Jr, Leon		Huckins, Helen		N
Davis, Donald J	09/04/2020	Lebanon	Davis Jr, Donald		Gallagher, Diane		N
Oliveri, Anthony D	09/29/2020	Lebanon	Oliveri, Anthony		Gold, Helen		Y
Mallon, Priscilla H	10/25/2020	Sutton	Simonds, Everett		Liley, Hazel		N
McHenry, Janet P	12/16/2020	Sutton	Pearce, Whitney		Ring, Margery		N

## Are you considering logging your land in Sutton?

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices.
- Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

**Your forest has been growing for many years.  
It will continue to increase in value over time.  
A timber sale should be an informed decision.  
Please do your homework!**