



New Hampshire
Department of
Revenue Administration

2021
MS-737

**Proposed Budget
Sutton**

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2-19-2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert De Felice	Budget Com Chair	<i>Robert De Felice</i>
MARK PETERSON	Budget Com Member	<i>Mark Peterson</i>
CAROL THOMPSON	Budget Com Member	<i>Carol Thompson</i>
Gail Guertin	Budget Com Co-chair	<i>Gail Guertin</i>
Dam Gordon	Budget Com. Member	<i>Dam Gordon</i>

ROBERT W. THOMPSON JR. BRS/SEC. Mark De Felice

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Health								
4411	Administration	04	\$1,387	\$2,250	\$2,250	\$0	\$2,250	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$5,353	\$5,353	\$5,353	\$0	\$5,353	\$0
	Health Subtotal		\$6,740	\$7,603	\$7,603	\$0	\$7,603	\$0
Welfare								
4441-4442	Administration and Direct Assistance	04	\$12,003	\$26,525	\$26,592	\$0	\$26,592	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$12,003	\$26,525	\$26,592	\$0	\$26,592	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	04	\$0	\$0	\$13,963	\$0	\$13,963	\$0
4550-4559	Library	04	\$61,911	\$67,487	\$72,339	\$0	\$72,339	\$0
4583	Patriotic Purposes	04	\$353	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation		\$13,658	\$13,963	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$75,922	\$82,450	\$87,302	\$0	\$87,302	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	04	\$0	\$0	\$7,537	\$0	\$7,537	\$0
4619	Other Conservation		\$6,783	\$7,537	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$6,783	\$7,537	\$7,537	\$0	\$7,537	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	04	\$25,480	\$24,649	\$25,480	\$0	\$25,480	\$0
4721	Long Term Bonds and Notes - Interest	04	\$15,892	\$16,723	\$15,892	\$0	\$15,892	\$0
4723	Tax Anticipation Notes - Interest	04	\$2,206	\$0	\$2,500	\$0	\$2,500	\$0
4790-4799	Other Debt Service	04	\$407	\$3,500	\$1,500	\$0	\$1,500	\$0
	Debt Service Subtotal		\$43,985	\$44,872	\$45,372	\$0	\$45,372	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$89,435	\$90,000	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$89,435	\$90,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$2,511,827	\$0	\$2,511,827	\$0



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4901	Land	11	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Cemetery Land</i>				
4902	Machinery, Vehicles, and Equipment	06	\$258,514	\$0	\$258,514	\$0
		<i>Purpose: Fire Tanker Truck</i>				
4902	Machinery, Vehicles, and Equipment	07	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: 6-wheel plow dump truck</i>				
4902	Machinery, Vehicles, and Equipment	08	\$48,000	\$0	\$48,000	\$0
		<i>Purpose: Police Cruiser, Fully Equipped</i>				
4903	Buildings	03	\$130,000	\$0	\$130,000	\$0
		<i>Purpose: ADA Compliant Library Ramp</i>				
4915	To Capital Reserve Fund	05	\$794,750	\$0	\$794,750	\$0
		<i>Purpose: Appropriate to Capital Reserves</i>				
Total Proposed Special Articles			\$1,431,264	\$0	\$1,431,264	\$0



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for 12/31/2021 (Recommended)	Selectmen's Appropriations for 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for 12/31/2021 (Recommended)	Budget Committee's Appropriations for 12/31/2021 (Not Recommended)
4312	Highways and Streets	12	\$8,500	\$0	\$0	\$8,500
		<i>Purpose: Debris Blower</i>				
4550-4559	Library	13	\$4,500	\$0	\$4,500	\$0
		<i>Purpose: Camera Security System</i>				
4909	Improvements Other than Buildings	09	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Engineering Design, Site Assessment</i>				
4909	Improvements Other than Buildings	10	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Grist Mill Engineering and Site work</i>				
Total Proposed Individual Articles			\$43,000	\$0	\$54,500	\$8,500



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$0	\$10,000	\$10,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	04	\$0	\$13	\$13
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$0	\$35,000	\$35,000
9991	Inventory Penalties		\$0	\$0	\$0
			\$0	\$45,013	\$45,013
Taxes Subtotal					
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	04	\$0	\$400,000	\$400,000
3230	Building Permits	04	\$0	\$5,500	\$5,500
3290	Other Licenses, Permits, and Fees	04	\$0	\$6,000	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
			\$0	\$411,500	\$411,500
Licenses, Permits, and Fees Subtotal					
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$0	\$95,000	\$95,000
3353	Highway Block Grant	04	\$0	\$112,000	\$112,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	04	\$0	\$27	\$27
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
			\$0	\$207,027	\$207,027
State Sources Subtotal					



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Charges for Services					
3401-3406	Income from Departments	04	\$0	\$25,000	\$25,000
3409	Other Charges	04	\$0	\$50	\$50
Charges for Services Subtotal			\$0	\$25,050	\$25,050
Miscellaneous Revenues					
3501	Sale of Municipal Property	04	\$0	\$1	\$1
3502	Interest on Investments	04	\$0	\$7,500	\$7,500
3503-3509	Other	04	\$0	\$15,000	\$15,000
Miscellaneous Revenues Subtotal			\$0	\$22,501	\$22,501
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	06, 08, 11, 07	\$0	\$452,399	\$452,399
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$452,399	\$452,399
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$130,000	\$130,000
9998	Amount Voted from Fund Balance	07	\$0	\$39,140	\$39,140
9999	Fund Balance to Reduce Taxes	04	\$0	\$250,000	\$250,000
Other Financing Sources Subtotal			\$0	\$419,140	\$419,140
Total Estimated Revenues and Credits			\$0	\$1,582,630	\$1,582,630



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Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$2,511,827	\$2,511,827
Special Warrant Articles	\$1,431,264	\$1,431,264
Individual Warrant Articles	\$43,000	\$34,500
Total Appropriations	\$3,986,091	\$3,977,591
Less Amount of Estimated Revenues & Credits	\$1,582,630	\$1,582,630
Estimated Amount of Taxes to be Raised	\$2,403,461	\$2,394,961



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Supplemental Schedule

1. Total Recommended by Budget Committee	\$3,977,591
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$25,480
3. Interest: Long-Term Bonds & Notes	\$15,892
4. Capital outlays funded from Long-Term Bonds & Notes	\$130,000
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$171,372
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$3,806,219
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$380,622
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
(Line 1 + Line 8 + Line 11 + Line 12)	
	\$4,358,213