



# THE TOWN OF **SUTTON** NEW HAMPSHIRE

## 2023 ANNUAL REPORT



About the cover: Our cover photo was taken by local photographer and Sutton Central graduate, Adrian Whitcomb. This arial photograph captures Kezar Lake, Lyon Brook, and the Lane River from the southeast. The winter sun hangs low, casting long, crisp shadows over the ice. To see more of Adrian's photography, visit his Instagram page @a.y.whitcomb.



# Annual Report and Vital Statistics

*For the fiscal year ending December 31, 2023*

*Visit us on our website at: [www.sutton-nh.org](http://www.sutton-nh.org)*

Estimated Population (OPD)..... 2,019

Registered Voters ..... 1,540

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Please bring it with you to the Town Meeting.*

## Notes



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# SUTTON DIRECTORY

## EMERGENCY NUMBERS

Police Department – **Chief Jon Korbet** (non-emergency 927-4422)..... 911  
Fire – Chief Cory Cochran (non-emergency 927-4740)..... 911  
Sutton Rescue Squad – **Chief Hilary Grimes** (New London Ambulance) 911

**TOWN CLERK/TAX COLLECTOR** – Beth-Holly LaDuke, ..... 927-2401  
**DEPUTY TOWN CLERK/TAX COLLECTOR** – Kristie Kisler 927-2415  
Monday 9:00 a.m. to 6:00 p.m.

Tuesday and Wednesday 8:00 a.m. to 4:00 p.m.

Last Saturday of the month 9:00 a.m. to Noon

**SELECTMEN’S OFFICE** – **Julia Jones and Lorri Himes** ..... 927-2400

Public Hours – **Monday, Tuesday, Wednesday 8:00 a.m. - 4:00 p.m.**

*Selectmen’s Meetings – Mondays at 4:00 p.m.*

*All items for the agenda must be submitted by noon the Wednesday  
before the meeting. Appointments only at meetings.*

**BUILDING INSPECTOR** – Matthew Grimes ..... 927-2400

**CONSERVATION COMMISSION**..... 927-2400

*The Commission meets the 2nd Wednesday of the month at 6:30 p.m.*

**FIRE WARDEN** – Aaron Flewelling ..... 927-2727

**HEALTH OFFICER** – David Burnham ..... 927-2400

**DEPUTY HEALTH OFFICER** – Matthew Grimes..... 927-4321

**HIGHWAY DEPARTMENT** – Adam Hurst, Road Agent ..... 927-2407

**SOLID WASTE/TRANSFER/RECYCLING** – Diego Solimine 927-4475

*Tuesday 7a.m. – 11:45am and Thursday Noon – 4:45p.m. / Saturday 8:00 a.m. – 3:45 p.m.*

**LIBRARY** – Elizabeth Geraghty, Librarian ..... 927-4927

*Library Hours: Tuesday & Thursday 9:00 a.m.- 1:00 p.m. & 3:00 p.m.-6:00 p.m.*

*Wednesday and Saturday 9:00 a.m.-1:00 p.m.*

*CLOSED: Monday, Friday, Sunday*

**PLANNING BOARD** – Peter Stanley,

Planning and Zoning Administrator ..... 927-2402

*By appointment.*

*The Board meets the 2nd Tuesday of the month at 7:00 p.m., as needed.*

**WELFARE OVERSEER** – Alison Jones ..... 927-2400

*Meetings by appointment.*

**ZONING BOARD** – Peter Stanley,

Planning and Zoning Administrator ..... 927-2402

*By appointment.*

*The Board meets the 3rd Wednesday of the month at 7:00 p.m., as needed.*

# **TOWN OFFICERS/EMPLOYEES**

*\* Is an elected position*

## **MODERATOR\***

Derek Lick ..... Term Expires 2025  
Garrett Evans, Assistant Moderator

## **SELECT BOARD\***

Walter Baker, Jr. .... Term Expires 2024  
Michael McManus ..... Term Expires 2025  
Glenn Pogust ..... Term Expires 2024

## **TOWN ADMINISTRATOR**

Julia Jones

## **ASSISTANT/BOOKKEEPER**

Lorri Himes

## **PLANNING AND ZONING ADMINISTRATOR**

Peter Stanley

## **TREASURER**

Vacant ..... Term Expires 2024

## **DEPUTY TREASURER**

Joanne Lord ..... Term Expires 2024

## **TOWN CLERK/TAX COLLECTOR\***

Beth-Holly LaDuke ..... Term Expires 2024

## **DEPUTY TOWN CLERK/TAX COLLECTOR**

Kristie Kisler ..... Term Expires 2024

## **HIGHWAY DEPARTMENT**

Adam Hurst, Road Agent

Brandon Grendell, Michael Bascom, Eugene Cote, Richard Bixby, Jr.,  
Timothy Greene

## **POLICE DEPARTMENT**

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant

Kevin Faria, Corporal

Jennifer Rowe, Administrative Assistant

## **FIRE DEPARTMENT**

Cory Cochran, Fire Chief

Aaron Flewelling, Deputy Fire Chief



**RESCUE**

Hilary Grimes, Rescue Chief

**EMERGENCY MANAGEMENT**

Matthew Grimes, Director

**SOLID WASTE/TRANSFER/RECYCLING CENTER**

Diego Solimine, Solid Waste Supervisor  
Charles Nelson, Carl Johnson, Jr., Attendants

**OVERSEER OF PUBLIC WELFARE\***

Alison Jones, Term Expires 2024

**BUILDING INSPECTOR**

Matthew Grimes

**HEALTH OFFICER**

David Burnham  
Matthew Grimes, Deputy Health Officer

**LIBRARY DIRECTOR**

Elizabeth Geraghty

**TRUSTEES OF THE TRUST FUNDS\***

Samantha Gordon ..... Term Expires 2024  
Robert DeFelice..... Term Expires 2025  
Michael Cornelio ..... Term Expires 2024

**BUDGET COMMITTEE\***

Charles Forsberg ..... Term Expires 2026  
Vacant ..... Term Expires 2026  
Robert Wright, Jr. .... Term Expires 2025  
Charles Nelson ..... Term Expires 2025  
Robert DeFelice, Chair ..... Term Expires 2024  
Gail Guertin ..... Term Expires 2024  
Walter Baker Jr., Ex-Officio ..... Term Expires 2024

**PLANNING BOARD**

Charles Bolduc..... Term Expires 2026  
Vacant..... Term Expires 2025  
Pete Blakeman, Alternate ..... Term Expires 2026  
Jason Teaster, Chair..... Term Expires 2025  
David Hill..... Term Expires 2025  
Kristin Angeli, Alternate ..... Term Expires 2025  
Christine Fletcher ..... Term Expires 2024  
Roger Wells, Vice Chair..... Term Expires 2024  
Glenn Pogust, Ex-Officio..... Term Expires 2024  
Peter Stanley, Planning and Zoning Administrator

**ZONING BOARD OF ADJUSTMENT  
BUILDING CODE BOARD OF APPEALS**

Zachary Brock.....	Term Expires 2026
Melissa Ballinger (Alternate).....	Term Expires 2026
Marc Beauchemin, Alternate .....	Term Expires 2026
Derek Lick, Chair .....	Term Expires 2025
Kathryn Beauchemin (Alternate).....	Term Expires 2025
Donna Catanzaro .....	Term Expires 2025
Betsy Forsham, Vice Chair.....	Term Expires 2024
Samantha Gordon .....	Term Expires 2024
Peter Stanley, Planning and Zoning Administrator	

**CEMETERY COMMISSION\***

Vacant.....	Term Expires 2026
Vacant.....	Term Expires 2025
William O'Connell .....	Term Expires 2024

**SUPERVISORS OF THE CHECKLIST\***

Jenn Alford-Teaster .....	Term Expires 2028
Alison Jones .....	Term Expires 2024
Kathleen Stowell .....	Term Expires 2024

**TRUSTEES, SUTTON FREE LIBRARY\***

Tracy Mingarelli .....	Term Expires 2026
Catherine Paden .....	Term Expires 2025
Lauren Avery .....	Term Expires 2025
Emily Cooper .....	Term Expires 2024
Nancy Glynn .....	Term Expires 2024
Betsy Anderson (Alternate) .....	Term Expires 2024

**CONSERVATION COMMISSION**

Chuck Bolduc.....	Term Expires 2026
Henry Howell, Chair .....	Term Expires 2026
Vacant.....	Term Expires 2026
Bonnie Hill .....	Term Expires 2025
Lynn Wittman.....	Term Expires 2025
Donald Davis, Jr. ....	Term Expires 2024
Deborah Lang .....	Term Expires 2024
James Morris.....	Term Expires 2024
Joanna Murphy, Alternate .....	Term Expires 2024
Yvonne Howard, Alternate.....	Term Expires 2024
Walter Baker, Jr (Alternate) .....	Term Expires 2025
Bonnie Hill, Recording Secretary	

**ROAD COMMITTEE**

Douglas Sweet, Chair .....	Adam Hurst, Road Agent
Peter Blakeman .....	Carroll "Pete" Thompson

**SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Kyle Lombard .....	Term Expires 2025
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**SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Robert DeFelice.....	Term Expires 2025
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# Round Room Report

**2023 was a year of milestones and transition for the Town of Sutton.**

**Elly Phillips**, our long-trusted Town Administrator, retired after 25 years of distinguished service to the Town. When Elly began working for the Town in 1998, assessment cards were recorded on cardstock, complete with hand sketched property maps. Current use values were updated by calculator every summer. Among her many achievements, Elly led the transition to a fully digitized Computer Assisted Mass Appraisal system, with current assessments made available to the public online. Elly prepared 23 annual reports, which earned recognition from the New Hampshire Local Government Center and later the New Hampshire Municipal Association. Two of these reports won first place for excellence in annual reports. As Town Administrator, Elly served the Town through two decades of change and provided consistency through periods of profound uncertainty, including a global pandemic. The Board of Selectmen would like to thank Elly Phillips for her exceptional service to the Town of Sutton. We wish you all the best for a long and happy retirement.

In March, the Town hired David Grinsell as Town Administrator, with Elly staying on to impart institutional knowledge and sage advice for a successful transition. A Certified Financial Planner with decades of experience in finance, David achieved meaningful advancements in financial management during his tenure. He established a Money Market Account that leveraged the Town's cash flow to generate an additional \$30,000 in interest income.

In December, the Town welcomed Julia Jones as our new Town Administrator. A proud graduate of Sutton Central, Julia earned a Bachelor of Arts in Economics from Smith College, and a Master of Science in Environmental Economics from the Department of Natural Resources at the University of New Hampshire. Professionally, Julia has experience in commercial lending, alternative finance, and consulting for municipal, state, and federal agencies. Julia enjoys working with the public and is honored to serve the Town of Sutton in her new role.

Jennifer Call departed her role as Treasure in September after a decade of outstanding service to the community as Bookkeeper, Deputy Town Clerk, Town Clerk, Tax Collector, Town Clerk/Tax Collector, and Treasurer.

Selectman Dane Headley chose not to run for re-election. During his tenure, Dane served on the Select Board and the Planning Board.

This period of transition was made successful in great part by Lorri Himes, Executive Assistant and Bookkeeper. Since joining the Town in 2009, Lorri has served as Deputy Town Clerk, Treasurer, and Secretary/Bookkeeper. She is an invaluable resource to the community and



remains a pillar of support to the Board of Selectmen and our new Town Administrator.

Chief of Police Jon Korbet celebrated 20 years of service to the Town this year. Following a career with Merrimack County Telephone, Jon joined the Sutton Police Department in June of 2003 as a full-time police officer. He completed the full-time police academy in November that year and was promoted to the rank of Sergeant in 2007. In 2009 he was promoted to the rank of Chief. During his tenure, Chief Korbet has strengthened the Department's working relationship with the School District and championed the use of body cameras, which were adopted by the Department in 2014.

In 2024, the Town:

- Completed restoration projects at the Old Store Museum.
- Purchased a new police cruiser.
- Ordered a 10-Wheeler Truck for the Highway Department.
- Applied gravel to the grist mill parking lot.
- Paved the second half of Shaker Street.
- Purchased a portable speed limit sign equipped with a radar gun.

The Board of Selectman looks forward to implementing several projects and initiatives in 2024:

- Developing a plan for installing a lift at the Sutton Free Library.
- Resuming work on the supporting infrastructure for the Lane River footbridge.
- Accepting delivery of a new 10-Wheeler Truck for the Highway Department.

In addition to these priorities, the Board has identified critical repairs that will need to be completed at Pillsbury Memorial Hall to maintain a safe and healthy work environment. Repairs to the ceiling and walls of the Round Room and the Town Clerk/Tax Collector's offices are already underway. The Board plans to replace the flooring in these offices and is considering internal modifications to the Town Clerk/Tax Collector's office.

We extend a thank you to our community for your continued support, and a warm welcome to those of you who are newcomers to Sutton in 2023. We give our heartfelt thanks to our volunteers, staff, local officials, and citizens for your various contributions to Sutton's quality of life and sense of community.

#### SUTTON BOARD OF SELECTMEN

Walter Baker, Jr., Chair  
Michael McManus, Selectman  
Glenn Pogust, Selectman

# **Sutton History:**

## **District 9 Schoolhouse, South Sutton**

South Sutton's District 9 schoolhouse, quite shabby for years, was restored in 2023 by the Sutton Historical Society. Thanks go particularly to Andy and Dorothy Jeffery for their fund raising efforts and to Gary Lefferts for overseeing the contractors who did the work. There have been two schoolhouses on that foundation: one built in 1820; the other in 1863.

The first road into Perrystown (incorporated as Sutton in 1784) ended in the future South Sutton village. It was laid out and roughly cleared in 1752, entering town from Warner on or near today's Birch Hill Road. Close to where Birch Hill Road now ends the old route next follows a woods road and joins the section of Eaton Grange Road that goes to South Sutton. The schoolhouse built in 1820 came on the 50th anniversary of the town's first white settlers, Samuel and Sarah Peaslee, who arrived in April of 1770. Original documents in the town hall and at state archives in Concord show that claims in the 1890 town history that David Peaslee arrived in 1767 and on the 1892 map showing a different location for the first road in Sutton are both wrong.

Prior to 1770 no provincial law regarding schools is relevant to Sutton. A law passed in 1771, however, served as a reminder that any new town after it had reached a certain population could be fined for not having schools. Receipts of payment to teachers during the 1780s, when schooling was conducted in private homes or barns, survive in the historical documents safe at the town hall. Pay to some teachers back then was in bushels of rye or pounds of flax.

Back in 1790 a pay receipt signed by Sarah Brown showed she'd taught "School for Capt. Thomas Wadleys district." At town meeting in 1795 each of two more areas was declared as a "district for schooling." Then in 1796 voters approved appointing a committee to divide the town into five formal school districts. Two years later they voted to appropriate \$900 to build schoolhouses. Thus began the designation of district schools, their number and their locations determined by where most of the "scholars" attending them would be within walking distance.

Each district back then hired and paid its own teacher. Three 1797 receipts signed by teacher Isaac Garvin show that he was personally responsible for collecting his own pay from each family in his school district. Three similar receipts signed in 1799 by teacher Philip N. Roby survive among the preserved town records.

Late in the 1790s the "Old South" district schoolhouse well to the south of South Sutton village was severely crowded with 130 students

ranging in ages from very young to perhaps 18 or 19. The older boys had beaten up and driven out two earlier schoolmasters before the town hired Jacob Evans. In the 1890 town history Augusta Worthen included her older sister Theresa's account as an eyewitness to Jacob's "fist-and-fire-shovel" approach to reestablishing and maintaining order. After that incident he had a most orderly school.

Year by year the shifting numbers of students in each part of town caused the splitting or consolidation of school districts to meet current needs. The Sutton census taken in 1820 recorded 1573 residents, the town's largest population for both the nineteenth and twentieth centuries. Enough youngsters lived in or near South Sutton village so that it got its own schoolhouse then.

Scarcely any information about that schoolhouse, its teachers, or its students survives during the 43 years before it was replaced by the current building. The lone exception I have found thus far came from the speech George Pillsbury gave in 1891 at the dedication of the Civil War statue he had donated to the town. His father, John Pillsbury, had arrived in Sutton at age five in 1795, had grown up in the family's house on Dodge Hill Road, and had later moved down into South Sutton village to raise his own family. At the dedication speech just down the slope from the schoolhouse George spoke to the thousand people gathered there about the earlier schoolhouse on the same foundation which he, his siblings, and his wife had attended.

The 1863 date on today's South Sutton schoolhouse likely indicates that the earlier schoolhouse had deteriorated so badly that the best solution was to tear it down and build a new one.

Sutton printed its first annual town report in 1846. A single copy survives, but evidently none from the rest of the 1840s or from the 1850s. By the 1860s those reports had expanded to include information about the schools. Late in that decade three of the reports show that the town had 15 school districts then.

In surviving 1860s town records one young woman teacher appears under three different names. She was an ancestor of Don Davis and Peggy Davis Ford, who have deep Sutton roots. Mary Amanda Hazen was certified in 1862 by Charles S. Fowler as being well qualified to teach school and in 1863 by Alfred Harvey. Fowler and Harvey each held a position as "Superintending School Committee," and Harvey's document is pasted with an Internal Revenue Certificate stamp. In 1866 she taught at the district 9 schoolhouse as Mary Amanda Campbell in the summer school and as Mary Amanda Davis in 1867 in the winter school. (Annual reports then were printed before March town meeting in the year that appears on their covers; thus the 1867 annual report shows the summer school she taught in 1866.)



Robert Campbell and Enoch Davis had grown up in Sutton and were best friends. After the Civil War broke out they probably traveled together to enlist in the cavalry on December 17, 1861, both as volunteers for three years without seeking any enlistment bounty. Perhaps at the expiration of those three years they traveled home to Sutton for Christmas and then went together to reenlist on January 5, 1864. On April 6th that year Campbell married Mary Amanda and then went back to war. He was killed in battle on June 13th. Don has the letter that Davis wrote to Mary Amanda to tell her of her husband's death. After the war Davis returned home to Sutton. He and Mary Amanda were married on January 15, 1867.

The district school system remained intact until 1885. In that year the legislature passed a law requiring that for five years all of a town's districts be consolidated into a single district. Funding the schools thus became a town responsibility rather than the responsibility of each district, and the goal was to even out the quality of education each schoolhouse provided. After five years a town could return to the earlier system if it wanted to; Sutton didn't.

In Sutton and other rural communities populations continued to shrink. The 1960 census showed fewer than one third the number of 1820 residents. Schoolhouses were abandoned or converted into private homes. The district 9 schoolhouse continued in operation until 1954. Now it can well serve Sutton as a museum of the town's school history. Displays there are already underway.

(The town's school history is covered in more detail in Sutton's Seven Villages (2010), pages 103-156.)

Jack Noon

# SUTTON TOWN MEETING RULES

## 2024

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number. The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
  - b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen (or their designee) or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise their hand and one of the hand-held microphones will be provided.
6. No one may speak unless they have the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Each speaker must provide their name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.

7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. A voter may raise a Point of Order at any time, and
  - b. If a voter has the floor, the voter may make
    - i. A motion to amend the pending motion, or
    - ii. A motion to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative such as “I move that we not adopt the budget.”
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that they wish to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator’s opinion, the voters have not yet had an adequate opportunity to discuss an issue.
10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak a second time after everyone who has asked to speak has had their first opportunity to do so.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.



17. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
  - a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
18. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.
19. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
  - a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
  - b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
  - c. **Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
20. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
  - a. To break a tie
  - b. To make a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
21. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

*Derek D. Lick*  
Town Moderator

**TOWN OF SUTTON,  
STATE OF NEW HAMPSHIRE  
TOWN WARRANT**

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at the Pillsbury Memorial Hall in said Sutton on Tuesday, the 12th day of March 2024 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Articles 1 and 2. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 13th day of March 2024 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

**Article 1:** To choose all officers for the year ensuing.

**Article 2:** To see if the Town will vote to adopt Amendment No. 1 to the Sutton Zoning Ordinance as proposed by the Planning Board as follows: Add a new article “Sutton Village Overlay Districts” which establishes requirements for development within not yet created Village Overlay Districts through the Conditional Use Permit process. If the Article is adopted, the Planning Board will work over the coming years to propose potential Village Overlay Districts. The creation of any Village Overlay District in the future will be a zoning amendment, which will require both public hearings before the Planning Board and an affirmative vote of a future Town Meeting.

**Article 3:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$3,073,630.79 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Executive Office	\$245,519.00	\$240,388.91
Election and Voter Registration	4,500.00	4,500.00
Financial Administration	85,329.47	85,737.38
Financial/Executive	30,713.78	30,507.92
RP Appraisal Services	11,500.00	11,500.00
Judicial & Legal Expenses	30,000.00	30,000.00
Personnel Administration	597,524.18	607,524.18
Planning & Zoning	52,492.00	51,171.31
General Government Building	39,650.00	39,650.00
Cemeteries	14,000.00	14,000.00

Insurance	66,488.00	66,488.00
Ads & Regional Associations	2,625.00	2,625.00
Police Department	435,840.00	425,655.00
Ambulance	85,602.00	85,602.00
Fire Department	62,165.00	62,165.00
Building Inspection	7,000.00	7,000.00
Emergency Management	2,100.00	2,100.00
Dispatching Services	22,426.00	22,426.00
Highway Department	878,481.00	865,771.59
Bridge Expenses	3,000.00	3,000.00
Street Lighting	3,000.00	3,000.00
Solid Waste Disposal	186,488.00	181,922.00
Health Administration	2,300.00	2,300.00
Health Agencies and Hospitals	5,736.00	5,736.00
Welfare	27,754.00	27,557.31
Culture & Recreation	8,603.00	8,603.00
Library	109,536.00	109,536.00
Patriotic Purposes	1,000.00	1,000.00
Conservation Administration	7,887.00	7,838.79
Debt Service	44,371.36	44,371.36
<b>Total</b>	<b>3,073,630.79</b>	<b>3,049,676.75</b>

**Article 4:** To see if the Town will vote to raise and appropriate the Select Board recommended sum of \$754,750.00 to be added to various Capital Reserve Funds previously established, as follows:

	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Blacktop Roads	\$300,000.00	\$300,000.00
Gravel Roads	5,000.00	5,000.00
Tree Maintenance	10,000.00	10,000.00
Computers Admin	9,000.00	9,000.00
Welfare Direct Assistance	5,000.00	5,000.00
Town Hall Facility	1,000.00	1,000.00
Library ADA Modifications	5,000.00	5,000.00
Highway Heavy Equipment	27,000.00	27,000.00
Police Depart. Cruisers	40,000.00	40,000.00
Police Depart. Computer Equipment	3,500.00	3,500.00
Accrued Benefits	20,000.00	20,000.00
Conservation Land	7,000.00	7,000.00
Highway Equipment Plow/Dump Trucks	100,000.00	100,000.00
Highway Bridges	50,000.00	50,000.00
Forest Fire Equipment	250.00	250.00
Fire Equipment Replacement	50,000.00	50,000.00
Rescue Vehicle	10,000.00	10,000.00
Municipal Building Fund	80,000.00	80,000.00

Master Plan Update	2,000.00	2,000.00
Legal Fees	3,000.00	3,000.00
Highway Grader	26,000.00	26,000.00
Historical Records Preservation	1,000.00	1,000.00
<b>Total</b>	<b>754,750.00</b>	<b>754,750.00</b>

**Article 5:** To see if the town will vote to raise and appropriate the sum of \$100,000 (gross budget) by obtaining a New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NHCWSRF) loan for the purpose of hiring a Certified Lake Management/Engineering firm to prepare a watershed-based plan for Kezar Lake, and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon for the sole purpose of obtaining that loan. The plan will address watershed scale stormwater impacts to the lake and prevent future algae blooms. Once the plan is completed, the Town will be eligible for certain grants aimed at reducing threats to the lake’s ecosystem and to remediate identified pollution threats. The bond will be in the form of a loan from the Department of Environmental Services Clean Water State Revolving Fund and the full amount of principal will be entirely forgiven when the plan is completed pursuant to DES requirements. The town will be required to pay interest on the loan amount, however, this article is contingent upon the Kezar Lake Protective Association (KLPA) depositing into escrow an amount sufficient to reimburse the town for all of those interest payments prior to the finalization of the loan agreement; as well as KLPA providing a surety to repay any portion of the principal which is not forgiven, if any. **Not recommended by the Budget Committee. Recommended by the Board of Selectmen.** (3/5 ballot vote required)

**Article 6:** To see if the town will vote to establish an HR Workplace Modification Non-Capital Reserve Fund under the provisions of RSA 35:1 for requests for reasonable accommodations in the workplace such as providing or modifying equipment or devices, making the workplace readily accessible to and usable by people with disabilities and to raise and appropriate the sum of \$5,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (Majority vote required)

**Article 7:** To see if the town will vote to establish a Conservation Commission Special Projects Non-Capital Reserve Fund under the provisions of RSA 35:1 for special conservation projects such as signage, kiosks, trail bridges, and maps and to raise and appropriate the sum of \$1,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (Majority vote required)

**Article 8:** To see if the town will vote to raise and appropriate the sum of up to \$10,000 for the purpose of paving the Grist Mill parking lot. (Majority vote required).

**Article 9:** To see if the town will vote to increase the town clerk's wages from \$47,519.47 to \$50,000.00 beginning January 1, 2024.

**Article 10:** To see if the Town will vote to raise and appropriate \$6,000 for the purpose of operating costs for the Sutton Historical Society's headquarters, the Cressy House in South Sutton for the year 2024.

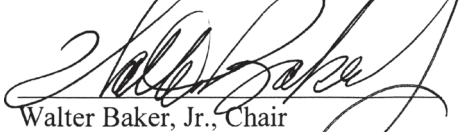
**Article 11:** To see if the town will vote to establish a Highway Department Sand & Salt Non-Capital Reserve Fund under the provisions of RSA 35:1 to supplement the existing operational budget line for the purchase of sand and salt for the town roads and to raise and appropriate the sum of \$1,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Recommended by the Budget Committee. Recommended by the Board of Selectmen. (Majority vote required)

**Article 12:** To see if the Town will vote to raise and appropriate \$20,000 to be added to the Accrued Benefits Expendable Non-Capital Reserve previously established in 1994. This sum to come from unassigned fund balance. No amount to be raised by general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (Majority vote required).

**Article 13:** To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 19th day of February in the year of our Lord Two Thousand and Twenty-Four.

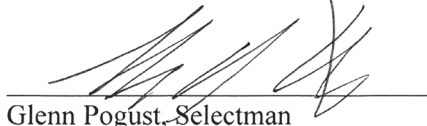
SUTTON BOARD OF SELECTMEN



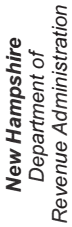
Walter Baker, Jr., Chair



Michael McManus, Selectman



Glenn Pogust, Selectman



**2024**  
**MS-737**

## Sutton





For the period beginning January 1, 2024 and ending December 31, 2024

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

## BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert DeFelice	Chairman	
Robert Wright, Jr.	Member	
Charles Nelson	Member	
Charles Forsberg	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
Department of  
Revenue Administration

2024  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>General Government</b>								
4130	Executive	03	\$246,982	\$221,729	\$240,389	\$5,130	\$245,519	\$0
4140	Election, Registration, and Vital Statistics	03	\$266,520	\$3,380	\$4,500	\$0	\$4,500	\$0
4150	Financial Administration	03	\$75,016	\$89,815	\$85,737	\$0	\$85,329	\$408
4152	Property Assessment	03	\$5,415	\$11,500	\$11,500	\$0	\$11,500	\$0
4153	Legal Expense	03	\$20,958	\$18,000	\$30,000	\$0	\$30,000	\$0
4155	Personnel Administration	03	\$515,324	\$583,019	\$607,524	\$0	\$597,524	\$10,000
4191	Planning and Zoning	03	\$38,178	\$45,880	\$51,171	\$1,321	\$52,492	\$0
4194	General Government Buildings	03	\$37,307	\$34,750	\$39,650	\$0	\$39,650	\$0
4195	Cemeteries	03	\$9,595	\$16,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance Not Otherwise Allocated	03	\$80,902	\$61,650	\$66,488	\$0	\$66,488	\$0
4197	Advertising and Regional Associations	03	\$2,508	\$2,508	\$2,625	\$0	\$2,625	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	03	\$20,000	\$20,000	\$30,508	\$206	\$30,714	\$0
<b>General Government Subtotal</b>			<b>\$1,298,705</b>	<b>\$1,108,231</b>	<b>\$1,184,092</b>	<b>\$6,657</b>	<b>\$1,180,341</b>	<b>\$10,408</b>
<b>Public Safety</b>								
4210	Police	03	\$395,198	\$407,761	\$425,655	\$10,185	\$435,840	\$0
4215	Ambulances	03	\$83,713	\$84,538	\$85,602	\$0	\$85,602	\$0
4220	Fire	03	\$58,174	\$62,165	\$62,165	\$0	\$62,165	\$0
4240	Building Inspection	03	\$4,102	\$6,332	\$7,000	\$0	\$7,000	\$0
4290	Emergency Management	03	\$0	\$2,087	\$2,100	\$0	\$2,100	\$0
4299	Other Public Safety	03	\$22,426	\$22,426	\$22,426	\$0	\$22,426	\$0
<b>Public Safety Subtotal</b>			<b>\$563,613</b>	<b>\$585,309</b>	<b>\$604,948</b>	<b>\$10,185</b>	<b>\$615,133</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Highway Administration	03	\$0	\$0	\$865,772	\$12,709	\$878,481	\$0
4312	Highways and Streets		\$713,663	\$819,093	\$0	\$0	\$0	\$0
4313	Bridges	03	\$0	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	03	\$2,512	\$4,200	\$3,000	\$0	\$3,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$716,175</b>	<b>\$826,293</b>	<b>\$871,772</b>	<b>\$12,709</b>	<b>\$884,481</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$134,102	\$183,122	\$181,922	\$4,566	\$186,488	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$134,102</b>	<b>\$183,122</b>	<b>\$181,922</b>	<b>\$4,566</b>	<b>\$186,488</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Water Distribution and Treatment</b>								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>								
4411	Health Administration	03	\$1,613	\$2,250	\$2,300	\$0	\$2,300	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	03	\$5,736	\$5,736	\$5,736	\$0	\$5,736	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$7,349</b>	<b>\$7,986</b>	<b>\$8,036</b>	<b>\$0</b>	<b>\$8,036</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selection's Appropriations for period ending 12/31/2024 (Recommended)	Selection's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Welfare</b>								
4441	Welfare Administration	03	\$15,000	\$27,378	\$27,557	\$197	\$27,754	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$15,000</b>	<b>\$27,378</b>	<b>\$27,557</b>	<b>\$197</b>	<b>\$27,754</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550	Library	03	\$97,460	\$106,550	\$109,536	\$0	\$109,536	\$0
4583	Patriotic Purposes	03	\$400	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation	03	\$15,049	\$16,853	\$8,603	\$0	\$8,603	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$112,909</b>	<b>\$124,403</b>	<b>\$119,139</b>	<b>\$0</b>	<b>\$119,139</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611	Conservation Administration	03	\$7,842	\$7,842	\$7,839	\$48	\$7,887	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$7,842</b>	<b>\$7,842</b>	<b>\$7,839</b>	<b>\$48</b>	<b>\$7,887</b>	<b>\$0</b>



## Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
<b>Debt Service</b>								
4711	Principal - Long Term Bonds, Notes, and Other Debt	03	\$27,304	\$27,227	\$23,844	\$0	\$23,844	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	03	\$14,067	\$14,145	\$20,527	\$0	\$20,527	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$2,000	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$596	\$1,000	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$41,967</b>	<b>\$44,372</b>	<b>\$44,371</b>	<b>\$0</b>	<b>\$44,371</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$260,000	\$0	\$0	\$0	\$0
4903	Buildings		\$20,000	\$20,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$20,000</b>	<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,049,676</b>	<b>\$34,362</b>	<b>\$3,073,630</b>	<b>\$10,408</b>



New Hampshire  
Department of  
Revenue Administration

2024  
MS-737

Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4331	Water Administration	05	\$100,000	\$0	\$0	\$100,000
		<i>Purpose: To see if the town will vote to raise and appropri</i>				
4915	To Capital Reserve Funds	04	\$754,750	\$0	\$754,750	\$0
		<i>Purpose: To see if the Town will vote to raise and appropri</i>				
4916	To Expendable Trusts	06	\$5,000	\$0	\$5,000	\$0
		<i>Purpose: To see if the town will vote to establish an HR Wo</i>				
4916	To Expendable Trusts	07	\$1,000	\$0	\$1,000	\$0
		<i>Purpose: To see if the town will vote to establish a Conser</i>				
4916	To Expendable Trusts	11	\$1,000	\$0	\$1,000	\$0
		<i>Purpose: To see if the town will vote to establish a Highwa</i>				
4916	To Expendable Trusts	12	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: To see if the Town will vote to raise and appropri</i>				
Total Proposed Special Articles			\$881,750	\$0	\$781,750	\$100,000





Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for 12/31/2024 (Recommended)	Selectmen's Appropriations for 12/31/2024 (Not Recommended)	Selectmen's Appropriations for 12/31/2024 (Recommended)	Budget Committee's Appropriations for 12/31/2024 (Recommended)	Budget Committee's Appropriations for 12/31/2024 (Not Recommended)
4150	Financial Administration	09	\$50,000	\$0	\$0	\$50,000	\$0
<i>Purpose: To see if the town will vote to increase the town</i>							
4311	Highway Administration	08	\$10,000	\$0	\$0	\$0	\$10,000
<i>Purpose: To see if the town will vote to raise and appropri</i>							
4589	Other Culture and Recreation	10	\$6,000	\$0	\$0	\$6,000	\$0
<i>Purpose: To see if the Town will vote to raise and appropri</i>							
Total Proposed Individual Articles			\$66,000	\$0	\$0	\$66,000	\$10,000



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund	03	\$0	\$10,000	\$10,000
3180	Resident Taxes			\$0	\$0
3185	Yield Taxes	03	\$24,782	\$30,000	\$30,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$15	\$15	\$15
3189	Other Taxes	03	\$0	\$1,700	\$1,700
3190	Interest and Penalties on Delinquent Taxes	03	\$34,079	\$40,000	\$40,000
<b>Taxes Subtotal</b>			<b>\$58,876</b>	<b>\$81,715</b>	<b>\$81,715</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$527,461	\$479,000	\$479,000
3230	Building Permits	03	\$5,830	\$4,500	\$4,500
3290	Other Licenses, Permits, and Fees	03	\$9,434	\$5,200	\$5,200
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$542,725</b>	<b>\$488,700</b>	<b>\$488,700</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
<b>From Federal Government Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$189,432	\$175,000	\$175,000
3353	Highway Block Grant	03	\$113,458	\$111,500	\$111,500
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$20	\$25	\$25



New Hampshire  
Department of  
Revenue Administration

2024  
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>State Sources</b>					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	03	\$0	\$400	\$400
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$220,779	\$0	\$0
3379	Intergovernmental Revenues - Other		\$86,461	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$610,150</b>	<b>\$286,925</b>	<b>\$286,925</b>
<b>Charges for Services</b>					
3401	Income from Departments	03	\$39,286	\$40,000	\$40,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$39,286</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Miscellaneous Revenues</b>					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	03	\$13,856	\$30,000	\$30,000
3502	Interest on Investments	03	\$20,999	\$2,500	\$2,500
3503	Other	03	\$0	\$27,000	\$27,000
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$55,916	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$90,771</b>	<b>\$59,500</b>	<b>\$59,500</b>
<b>Interfund Operating Transfers In</b>					
3911	From Revolving Funds		\$0	\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from LT Notes/Bonds/Other Sources	05	\$0	\$100,000	\$0
9998	Amount Voted from Fund Balance	12	\$0	\$20,000	\$20,000
9999	Fund Balance to Reduce Taxes		\$445,000	\$0	\$0
Other Financing Sources Subtotal			\$445,000	\$120,000	\$20,000
Total Estimated Revenues and Credits			\$1,786,808	\$1,076,840	\$976,840



Budget Summary

Item	Selectmen's Period ending 12/31/2024 (Recommended)	Budget Committee's Period ending 12/31/2024 (Recommended)
Operating Budget Appropriations	\$3,049,676	\$3,073,630
Special Warrant Articles	\$881,750	\$781,750
Individual Warrant Articles	\$66,000	\$56,000
Total Appropriations	\$3,997,426	\$3,911,380
Less Amount of Estimated Revenues & Credits	\$1,076,840	\$976,840
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,920,586</b>	<b>\$2,934,540</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,911,380</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$23,844
3. Interest: Long-Term Bonds & Notes	\$20,527
4. Capital outlays funded from Long-Term Bonds & Notes	\$100,000
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$144,371
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$3,767,009</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$376,701
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	
	<b>\$4,288,081</b>



# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## TOWN MEETING MINUTES

MARCH 14 and 15, 2023

On March 14, 2023, Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open.

Moderator Lick closed the polls at 7:00 p.m.

There were 1,545 already registered voters. 203 ballots were cast, which included 18 absentee ballots and 3 same day newly registered voters to choose all necessary Town Officers for the ensuing year as well as voting on the Zoning Board of Adjustment Amendment and the KRSD ballot articles.

**Article 1:** To choose all necessary Town Officers for the year ensuing.

### **Selectman – 3 Year Term** (vote for 1)

Dane Headley - 171

#### Write In Votes

Sue Esposito	4	Jean Alford-Teaster	1
Nancy Glynn	2	Jack Noon	2
Jack Dyer	1	Kevin Rowe	1
Ben St. Pierre	1	Paul Little	1

### **Trustees of the Trust Funds – 3 Year Term** (vote for 1)

#### Write in Votes

Jack Dyer	1	Patrkin McMahon	1
Diane Sullivan	1	Allison D. Jones	1
Jayn Rayno	1	Jaquelyn Benett	1
John Mack	1	Beth Renzulli	4
Marc Beauchemin	1	Gregg Gill	1
Beth Reneulli	2	Jon Bennett	1
Jonah Coldwell	1	Brendan Rowe	1
Dave Smith	1	Sara Blake	1
Kathleen Stowell	1	Beth Ronzulli	1
Leigh Stepp	1	Tammy Dugas	1
Rene Riviezzo	1	Sue Esposito	1
Roger Wells	1	Jason Stepp	1
Ron Menning	1	Paul Little	1
Tammy Dugas	1		

**Trustees, Sutton Free Library – 3 Year Term** (vote for 1)

Tracy Mingarelli 172

## Write In Votes

Kathy Gill	1	Jenny Menning	1
Dane Headley	1	Anyone Else	1
Beth Renzulli	1		

**Budget Committee – 3 Year Term** (vote for 1)

## Write In Votes

John Mock	1	Charlie Ash	1
Charles Forsberg	3	Samantha Gordon	1
Sondra Brake	2	Chris Geraghty	1
Dave Weaver Jr	1	Todd St. Cyer	1
Jack Gibson	1	Allison Marsh	1
Betsy Forsham	1	Catherine Paden	1
Kevin Rowe	1	Anyone but Defelice	1
Marci Macnamara	3	Sue Esposito	1
Chuck Nelson	1	Bud Nelson	1
Paul Little	1	Laura Ballam	1
Ernest Brake	1	Mark Peterson	1
Thom Stowell	1	Penelope Entwistle	1

**Budget Committee – 3 Year Term** (vote for 1)

## Write In Votes

Steve King	1	Jody Wells	1
Charlie Forsberg	1	Sondra Brake	1
Chuck Nelson	1	Alanna Hurst	1
Kathy Stowell	1	Dave Smith	1
Justin Willett	1	Jen Call	3
Joshua Ortiz	1	Laura Ballam	1
Anyone but Defelice	1	Katharine Face	1
Glen Pogust	1	Jack Dyer	1
Jack Dyer	1	John Mock	1
Kristen Snow	1		

**Budget Committee – 2 Year Term** (vote for 1)

## Write In Votes

John Mock	1	Paul Little	1
C. Forsberg	1	Charles Chuck Nelson	8
Pete Blakeman	1	Kevin Rowe	1
Kevin Rowe	2	Joseph Burns	1
Bob Defelice	1	Samantha Gordon	1
Charles Forsberg	1	Koreen Bennett	1
Bob Wright	1	Kim Ortnkies	1
Ron Menning	1	Kristia Jordon	1
Dave Weaver	1	Pat Trunan	1
Anita Blakeman	1	Greg Gill	1

Nancy Glynn	1	Aaron Flewelling	1
Sondra Brake	2	Allison Marsh	1
Anyone But Defelice	1	Dan Rahilly	1
Kevin Rooney	1	Andrew Face	1
Jen Alford Teaster	1	Jack Dyer	1
James Luca	1	James Luca	1

**Overseer of Public Welfare – 1 Year Term (vote for 1)**

Allison D. Jones	185		
Write In Votes			
Sondra Brake	1		
Lorrie Himes	1		
Dave	1 (not counted/overvote)		

**Cemetery Commission – 3 Year Term (vote for 1)**

Write In Votes			
Jack Noon	3	Cory Cochran	1
Keith Badgley	1	James Lemeloin	1
Andrew Face	1	Sue Esposito	1
Rachel Ortiz	2	Rob Defelice	1
Bob Defelice	3	Robert Defelice	1
John Mock	1	Ken Day	1
Brendon Rowe	1	Dave Smith	1
Joanna Murphy	1	Caleb Cochran	1
Mark Legsdin	1	Kevin Rowe	1
Bob Wright	1	Jack Dyer	1
James Lemelin	1	Christopher Lambert	2

**Cemetery Commission – 2 Year Term (vote for 1)**

Write In Votes			
Jim Lucia	1	Robert D. Nelson	1
Chris Rowe	1	C. Forsberg	1
Robert D. Nelson	1	Jim Lemeline	2
John Bennett	1	Jen Alford Teaster	2
Joanna Murphy	2	Bob Defelice	2
Rachel Ortiz	2	Samantha Gordon	3
Jack Dyer	2	Harold Rowe Jr	1
Joanna Murphy	1	Rachel Ortiz	1
Dan Rahilly	2	Wally Baker	1
Mark Legsdin	1	Cory Cochran	1
Marnie Thompson	1	Randy Flurey	1
Brendon Rowe	1	Beverly Gagnon	1
Michael Hefferman	1	Kevin Rowe	1

## Derek Lick 189

Gregg Gill 1

Joe Burns 1

James Luca	1 (not counted/over vote)
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The revised Article IX increases the minimum acreage permitted in the Rural Agricultural District to 25 acres and makes a distinction between “Open Space” for conservation and “Common Land”.

This revised Article IX no longer permits commercial uses or apartment buildings within a cluster development.

The revised Article IX also contains changes in the existing Article IX concerning organization, wording, grammar and clarity of language.

Yes Votes – 128                      No Votes – 34

**Question 1:** To see if the School District will vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$51,144,587 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The School Board recommends \$51,144,587. This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner, and Wilmot, the amount to be raised by taxation by said towns. **(School Board Recommends 7-0) (MBC Recommends 7-0)**

- |    |  |           |
|----|--|-----------|
| A. | \$51,144,587 for the proposed Operating Budget recommended by the School Board               | 133 votes |
| B. | \$51,144,587 for the proposed Operating Budget recommended by the Municipal Budget Committee | 52 votes  |

**Question 2:** To see if the School District will vote to approve the cost item included in the Collective Bargaining Agreement reached between Kearsarge Regional School Board and Para Educators Association of Kearsarge, PEAK, which calls for the following increases in salaries and benefits.

Year	Estimated Increase
2023-2024	\$207,818
2024-2025	\$193,048
2025-2026	\$172,993

And further to raise and appropriate the sum of \$207,818 for the 2023-2024 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.

**(School Board Recommends 7-0) (MBC Recommends 8-0)**

Yes – 149            No – 53

**Question 3:** To see if the School District will vote to raise and appropriate up to \$12,000 to be placed in the Special Education Expendable Trust Fund established in 2008 within the provision of RSA 198:20-c for the purposes of emergency funding of unforeseen Special Education costs incurred by the district, with such amount to be funded from unassigned fund balance (surplus funds) remaining on hand as of June 30, 2023.

**(School Board Recommends 7-0) (MBC Recommends 8-0)**

Yes - 153            No - 49

**Question 4:** To see if the School District will vote to raise and appropriate up to \$100,000 to be placed in the School Buildings Maintenance Expendable Trust Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amount to be funded from unassigned fund balance (surplus funds) remaining on hand as of June 30, 2023.

**(School Board Recommends 7-0) (MBC Recommends 7-1)**

Yes - 150            No – 51

**For Moderator for 1 Year: (Vote for One)**

Derek D. Lick – 192

Write In

Jack Dyer – 1

Gregg Gill – 1

Gregg Gille - 1

Moderator Lick opened the 2023 Town Meeting on March 15, 2023 at 7:00p.m. Moderator Lick welcomed and thanked everyone for attending. The meeting began with the pledge of allegiance followed by a moment of silence for all Sutton residents who passed away in the past year, those serving in our military, and our first responders.

Dane Headley recognized Elly Phillips, Town Administrator for her 25 years of service to the Town of Sutton. Elly was presented with a beautiful wall clock with the Town Seal.

Wendy Grimes from the Sutton Rescue Squad recognized one of their own for her dedication and commitment to the Rescue Squad. Bette Frederickson has been a key member of the Rescue Squad for over 30 years. She has held positions such as Treasurer and CPR instructor and has been a member of the NH State EMS Protocol Committee for a number of years as well. She has been instrumental in ensuring our members remain certified in life saving CPR skills. We are grateful to her for all of her years of dedicated service.

Wendy also noted, on February 8th New London Dispatch toned Sutton Rescue to respond to a person barely breathing. Corporal Kevin Faria of the Sutton Police Department and Chief Ed Shaughnessy of the Bradford Police Department arrived on scene to find the spouse performing CPR. The took over until Sutton Rescue members Hillary Grimes, Pat Riviezzo, Kevin Rowe and Sutton Fire Department member Brendan Rowe arrived. New London Ambulance arrived on scene and through the efforts of all these people this person survived. Today I present you with the CPR save pin. Thank you for your willingness to help not only a stranger, but your community.

Moderator Lick announced results from voting. He thanked all who ran and the volunteers. He then asked those that were elected and in attendance to come forward to be sworn in. Moderator Lick asked Beth-Holly LaDuke, Town Clerk/Tax Collector to come forward to administer the oath of office.

Moderator Lick asked for a motion to move Article 3 as written.

**Article 3:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$2,896,378 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority Vote Required).

**Recommended by the Select Board**



	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Executive Office	\$221,729	\$216,437
Election and Voter Registration	\$3,380	\$3,308
Financial Administration	\$89,815	\$87,415
Financial/Executive	\$29,442	\$29,165
RP Appraisal Services	\$11,500	\$11,500
Judicial & Legal Expenses	\$18,000	\$18,000
Personnel Administration	\$563,019	\$556,087
Planning & Zoning	\$45,880	\$44,899
General Government Building	\$34,750	\$36,100
Cemeteries	\$16,000	\$17,000
Insurance	\$61,650	\$61,650
Ads & Regional Associations	\$2,508	\$2,508
Police Department	\$407,761	\$395,284
Ambulance	\$84,538	\$84,538
Fire Department	\$62,165	\$62,165
Building Inspection	\$6,332	\$6,116
Emergency Management	\$2,087	\$2,050
Dispatching Services	\$22,426	\$22,426
Highway Department	\$819,093	\$806,933
Bridge Expenses	\$3,000	\$3,000
Street Lighting	\$4,200	\$4,200
Solid Waste Disposal	\$183,122	\$180,653
Health Administration	\$2,250	\$2,250
Health Agencies and Hospitals	\$5,736	\$5,736
Welfare	\$27,378	\$27,174
Culture & Recreation	\$8,853	\$8,853
Library	\$106,550	\$105,568
Patriotic Purposes	\$1,000	\$1,000
Conservation Administration	\$7,842	\$7,792
Debt Services	\$44,372	\$44,372
<b>Total</b>	<b>\$2,896,378</b>	<b>\$2,854,179</b>

Budget Committee Chairman Bob Defelice made a motion to move Article 3 as written, seconded by Selectman Dane Headley.

Bob Defelice spoke to the Article explaining the difference in the Budget Committee Recommendation and the Select Board Recommendation. The Budget Committee is asking for the COLA (Cost of Living Allowance) amount of 8.7% for town employees, the Select Board has only approved for 5%.

Kim Ortakales made a motion to amend Article to accept the Select Board Recommendation of \$2,854,179. Seconded by Sue Esposito.

There was much discussion on both sides regarding the amount of COLA for the town employees.

There being no further discussion on the amendment to Article 3, Moderator Lick called the question for the amendment to Article 3. Vote for the amendment yes – 37 no – 63

Amendment did not pass.

There being no further discussion on Article 3, Moderator Lick called the question for Article 3 for the sum of \$2,896,378 . Motion passed.

At this time Moderator Lick asked to skip to Article 6 as the decision on this article would change the figures on Article 4.

Moderator Lick asked for a motion to accept Article 6 as written.

**Article 6:** To see if the town will vote to raise and appropriate the sum of \$260,000 for the purpose of acquiring a fully equipped, 10-wheel Plow/Dump Truck and to authorize the withdrawal of \$200,000 from the Highway Equipment “Plow/Dump” Truck Capital Reserve Fund created for this purpose. The balance of up to \$60,000 is to come from a one-time special Highway Block Grant Revenue provided by the State of NH for this purpose. No amount to be raised by general taxation.  
**Recommended by the Budget Committee. Recommended by the Select Board.** (Majority Vote Required)

Motion made by Budget Committee Chairman Bob Defelice and seconded by Selectman Walter Baker for Article 6.

Adam Hurst, Road Agent spoke to this article. Purchasing this vehicle will save time and money during storms. We can haul more sand at a time, saving making multiple trips.

There was much discussion on this article.

There being no further discussion on Article 6, Moderator Lick called the question for Article 6. Motion passed.

Moderator Lick asked for a motion to accept Article 4 as written.

**Article 4:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$655,500 to be added to various Capital Reserve Funds previously established, as follows:

	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Blacktop Road	\$250,000	\$250,000
Gravel Road	\$5,000	\$5,000
Tree Maintenance	\$10,000	\$10,000
Computers Admin	\$4,000	\$9,000
Welfare Direct Assistance	\$5,000	\$5,000
Town Hall Facility	\$500	\$500
Library ADA Modifications	\$2,500	\$2,500
Highway Heavy Equipment	\$15,000	\$15,000
Police Depart Computer Eq	\$3,500	\$3,500
Cemetery Fence and Tombstone	\$0	\$2,500
Conservation Land	\$3,500	\$3,500
Highway Equipment Plow/Dump Truck	\$60,000	\$90,000
Highway Bridges	\$50,000	\$50,000
Forest Fire Equipment	\$250	\$250
Fire Equipme	\$25,000	\$25,000
Rescue Vehicle	\$5,000	\$5,000
Property Revaluation/Mapping	\$12,750	\$12,750
Cemetery - Mastin Road	\$0	\$30,000
Municipal Building Fund	\$30,000	\$30,000
Fire Safety Equipment	\$37,000	\$37,000
Fire/Safety Building	\$50,000	\$50,000
Master Plan Update	\$2,000	\$2,000
Legal Fees	\$3,000	\$3,000
Highway Grader	\$13,000	\$13,000
Historical Records Preservation	\$1,000	\$1,000
<b>Total</b>	<b>\$588,000</b>	<b>\$655,500</b>

#### **Recommended by the Budget Committee.**

#### **Recommended by the Select Board.**

Budget Committee Chairman Bob Defelice made a motion to move Article 4 as written, seconded by Selectman Walter Baker.

Bob Defelice spoke to the Article as posted. The requested amounts will be different with the passing of Article 6.

Bob Defelice voted to amend Article 4 to the amount recommended by the Budget Committee of \$588,000, seconded by Bob Wright.

There was discussion on the amendment.

There being no further discussion on the amendment to Article 4, Moderator Lick called the question for Article 4 for the sum of \$588,000. Motion passed.

Moderator Lick asked for a motion to accept Article 5 as written.

**Article 5:** To see if the town will vote to change the purpose of the existing Milfoil Capital Reserve Fund established in 2002 to the Watershed Invasive Species Capital Reserve Fund and further to appoint the Select Board as agents to expend. (2/3 vote required)

Lynn Whitman made a motion to accept Article 5, Seconded by Bob Defelice.

Lynn Whitman spoke to the article stating if they change the name, they can use the funds for more than just milfoil. It can be used for other invasive species.

There was discussion on the Article.

There being no further discussion on the Article, Moderator Lick called the question for Article 5. Motion passed.

Moderator Lick asked for a motion to accept Article 7 as written.

**Article 7:** To see if the town will vote to raise and appropriate the sum of \$20,000 for the purpose of conducting an independent wage classification study and update of personnel and purchasing policies. (Majority vote required).

Motion made by Selectman Dane Headley and seconded by Budget Committee Chairman Bob Defelice.

Selectman Headley spoke to the article. This will help us when hiring and giving raises to be in line with other communities. It will also help to create new personnel policies, which need to be done.

There was discussion on the article.

There being no further discussion on Article 7, Moderator Lick called the question for Article 7. Motion passed.

Moderator Lick asked for a motion to accept Article 8 as written.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of repairs to the Old Store Museum. (Majority vote required)

Motion made by Selectmen Walter Baker and seconded by Budget Committee Chairman Bob Defelice.

Selectman Baker spoke to the article. This money is for much needed repairs to the Old Stone Museum that has fallen into disrepair.

There was discussion on the article.

There being no further discussion on Article 8, Moderator Lick called the question for Article 8. Motion passed.

Moderator Lick asked for a motion to accept Article 9 as written.

**Article 9:** To see if the town will vote to approve the sale of Tax Deeded Land on Meetinghouse Hill Road, located at Tax Map/Lot 04-194-375 and 04-207-389 for the sum of \$5,000.

Selectman Dane Headley made a motion to accept this article, seconded by Budget Committee Chairman Bob Defelice.

Selectman Headley spoke to the article. These are two pieces of spaghetti shaped land on Meetinghouse Hill Road, that are under water. The abutter approached the town to purchase these properties to add onto his. These properties will be put into current use, as the rest of the piece already is.

There was discussion on this article.

There being no further discussion on Article 9, Moderator Lick called the question for Article 9. Motion passed.

Moderator Lick asked for a motion to accept Article 10 as written.

**Article 10:** To see if the Town will vote to authorize, but not obligate, the Board of Selectmen to convey the title to property located at Tax Map 03-776-234, which was obtained by the town via tax deed in 2020, on such terms and conditions as the selectmen may deem reasonable and appropriate.

Motion made by Selectman Dane Headley and seconded by Selectman Walter Baker.

Selectman Headley spoke to the article. This is a 30-acre parcel that was cut out of a larger parcel. The original owner wants to buy this back, if he can prove his previous ownership.

There was discussion on this article.

There being no further discussion on Article 10, Moderator Lick called the question for Article 10. Motion passed.

Moderator Lick asked for a motion to accept Article 11 as written.

**Article 11:** Shall the town readopt the Optional Veterans Tax Credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500? (Majority vote required).

Motion made by Selectman Dane Headley and seconded by Selectman Walter Baker.

Town Administrator Elly Phillips spoke to this article. Veterans' exceptions previously approved need to be readopted. The state changed criteria and this needs to be done so that veterans do not lose their benefits.

There was some discussion on the article.

There being no further discussion on Article 11, Moderator Lick called the question for Article 11. Motion passed.

Moderator Lick asked for a motion to accept Article 12 as written.

**Article 12:** Shall the town readopt the All-Veterans' Tax Credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans tax credit voted by the town under RSA72:28?  
(Majority Vote Required)

**NOTE:** This article is required because the legislature expanded the eligibility criteria for this credit to include individuals who have not yet been discharged from service in the armed forces.

Motion made by Selectman Dane Headley and seconded by Budget Committee Chairman Bob Defelice.

Selectman Headley spoke to the article.

There being no further discussion on Article 12, Moderator Lick called the question for Article 12. Motion passed.

Moderator Lick asked for a motion to accept Article 13 as written.

**Article 13:** To see if the town will vote to raise and appropriate \$6,000 for the purpose of operating costs for the Sutton Historical Society's headquarters, the Cressy House in South Sutton. Insurance for the headquarters is almost \$5K a year, heating is approximately \$3K a year, and electricity is over \$100 a month. A petitioned Warrant Article is necessary.

**Petitioned Warrant Article. Recommended by the Select Board. Recommended by the Budget Committee.**

Motion made by Budget Committee Chairman Bob Defelice and seconded by Selectman Dane Headley.

Bob Defelice spoke to the article. He explained that these used to be in the Town Budget. This year it was not put into the Budget. These buildings are owned by the Historical Society. They need to petition with a warrant article.

Sue Esposito also spoke to the article for the Historical Society.

There was much discussion.

There being no further discussion on Article 13, Moderator Lick called the question for Article 12. Motion passed.

Moderator Lick asked for a motion to accept Article 14 as written.

**Article 14:** To see if the Town will vote to raise and appropriate \$2,000 for the Kezar Lake Protective Association to administer the Kezar Lake Host Program.

**Petitioned Warrant Article. Recommended by the Select Board. Recommended by the Budget Committee.**

Motion made by Sondra Brake and seconded by Budget Committee Chairman Bob Defelice.

Sondra Brake spoke to the article. Kezar Lake Protective Association has held fundraisers for this purpose. They educate the citizens about the area, wildlife and waterfowl on the lake. They maintain the area with trash and doggie poop station.

There was some discussion on this article.

There being no further discussion on Article 14, Moderator Lick called the question for Article 14. Motion passed.

Moderator Lick asked for a motion to accept Article 15 as written.

**Article 15:** To transact any other business that may legally come before this meeting.

Selectman Dane Headley introduced David Grinsell who was hired to be the new Town Administrator.

Betsy Forsham wanted to recognize and thank the Highway Crew for keeping the roads in such passable condition through a very challenging winter. Those in attendance agreed, with a round of applause.

Moderator asked for a motion to adjourn.

Adam Hurst made a motion to adjourn, seconded by Charles Forsberg. Motion passed.

Moderator Lick thanked all for attending and thanked all election workers for the past year.

With all in favor, the meeting adjourned at 9:05pm.

Respectfully submitted,

*Beth-Holly LaDuke*  
Town Clerk/Tax Collector

# Town Administrator's Report

The following is a brief summary of the Town's finances at year's end. The Town's unassigned fund balance was \$1,456,206.28, a decrease of \$88,637.670 from the previous year.

Last year, the Town used \$445,000 in unassigned fund balance to offset the tax rate.

The following funds totaling \$612,779.16 were encumbered to complete projects:

Highway Truck 10-Wheeler	\$260,000.00
Gristmill Embankment	\$ 63,609.75
Police Cruiser Equipment	\$ 1,900.40
Library Ramp	\$ 7,694.00
State of NH – Additional Highway Block Grant	\$127,609.31
State of NH – Bridge Aid	\$ 83,154.61
State of NH – Additional Highway Block Grant	\$ 68,811.09

At the end of the year, operating expenses are offset by revenues. Unspent funds that were not encumbered were returned to the general fund.

The Town's 2023 annual audit will take place after publication and the auditor's 2023 letter will be printed in next year's report. Copies of the letter will be available at the Select Board's office as soon as it becomes available.


If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: [www.sutton-nh.org](http://www.sutton-nh.org). Scroll to the bottom of the homepage and fill out the form to sign up.

Respectfully submitted,

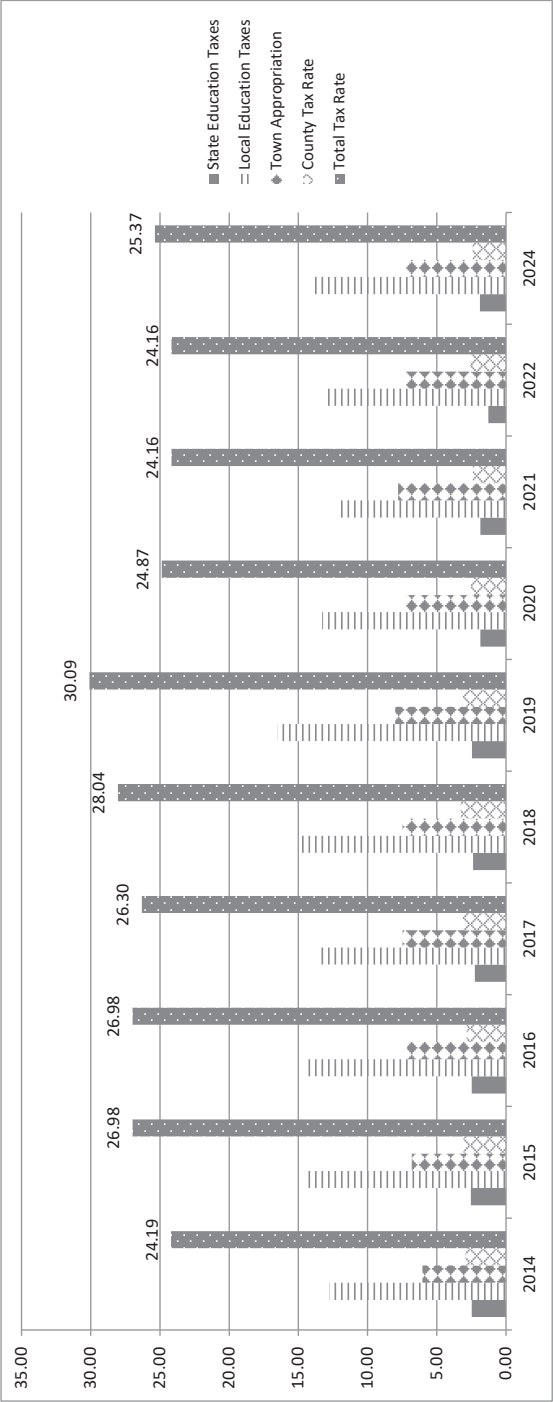
*Julia Jones*  
Town Administrator



2023 Tax Rate Calculation

Municipal Tax Rate Calculation				
Jurisdiction		Tax Effort	Valuation	Tax Rate
Municipal		\$2,355,117	\$326,580,608	\$7.21
County		\$789,643	\$326,580,608	\$2.42
Local Education		\$4,521,778	\$326,580,608	\$13.85
State Education		\$609,582	\$321,697,618	\$1.89
Total		\$8,276,120		\$25.37
Village Tax Rate Calculation				
Jurisdiction		Tax Effort	Valuation	Tax Rate
Total		\$0		\$0.00
Tax Commitment Calculation				
Total Municipal Tax Effort				\$8,276,120
War Service Credits				(\$73,500)
Village District Tax Effort				\$0
Total Property Tax Commitment				\$8,202,620
 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration				10/26/2023

# 2023 Tax Rate Comparison



# Summary of 2023 Inventory Valuation



New Hampshire  
Department of  
Revenue Administration

2023  
MS-1

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,906.51	\$959,488	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,699.40	\$144,919,700	
1G	Commercial/Industrial Land	485.66	\$3,258,500	
1H	<b>Total of Taxable Land</b>	<b>24,091.57</b>	<b>\$149,137,688</b>	
1I	Tax Exempt and Non-Taxable Land	1,790.47	\$13,662,063	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$165,990,540	
2B	Manufactured Housing RSA 674:31	0	\$108,860	
2C	Commercial/Industrial	0	\$7,551,960	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$173,651,360</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$26,330,620	
Utilities & Timber			Valuation	
3A	Utilities		\$4,882,990	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	<b>Valuation before Exemption</b>		<b>\$327,672,038</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	<b>Modified Assessed Value of All Properties</b>		<b>\$327,672,038</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	8	\$500,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$20,000	1	\$20,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	47	\$571,430
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,091,430</b>
21A	<b>Net Valuation</b>			<b>\$326,580,608</b>
21B	<b>Less TIF Retained Value</b>			<b>\$0</b>
21C	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$326,580,608</b>
21D	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
21E	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$326,580,608</b>
22	<b>Less Utilities</b>			<b>\$4,882,990</b>
23A	<b>Net Valuation without Utilities</b>			<b>\$321,697,618</b>
23B	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$321,697,618</b>

# Summary of 2023 Inventory Valuation



**New Hampshire**  
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Revenue Administration

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**MS-1**

<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$500	89	\$44,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	7	\$14,000
All Veterans Tax Credit RSA 72:28-b	\$500	30	\$15,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>126</b>	<b>\$73,500</b>

## Deaf & Disabled Exemption Report

### Deaf Income Limits

Single

Married

### Deaf Asset Limits

Single

Married

### Disabled Income Limits

Single

\$13,400

Married

\$20,400

### Disabled Asset Limits

Single

\$35,000

Married

\$35,000

## Elderly Exemption Report

### First-time Filers Granted Elderly Exemption for the Current Tax Year

<b>Age</b>	<b>Number</b>
<b>65-74</b>	0
<b>75-79</b>	1
<b>80+</b>	0

### Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
<b>65-74</b>	2	\$20,000	\$40,000	\$40,000
<b>75-79</b>	2	\$30,000	\$60,000	\$60,000
<b>80+</b>	4	\$100,000	\$400,000	\$400,000
	<b>8</b>		<b>\$500,000</b>	<b>\$500,000</b>

### Income Limits

<b>Single</b>	\$38,000
<b>Married</b>	\$48,000

### Asset Limits

<b>Single</b>	\$80,000
<b>Married</b>	\$80,000

## Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No

Properties:

## Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No

Properties:

## Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

## Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

## Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

## Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

## Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:

# Summary of 2023 Inventory Valuation



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-1**

Current Use RSA 79-A	Total Acres	Valuation
Farm Land	572.11	\$132,725
Forest Land	13,238.40	\$694,559
Forest Land with Documented Stewardship	4,044.06	\$117,297
Unproductive Land	71.02	\$1,026
Wet Land	980.92	\$13,881
	<b>18,906.51</b>	<b>\$959,488</b>

## Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	8,735.75
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	
Total Number of Owners in Current Use	<b>Owners:</b>	371
Total Number of Parcels in Current Use	<b>Parcels:</b>	476

## Land Use Change Tax

Gross Monies Received for Calendar Year		\$26,850
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b>
Monies to Conservation Fund		
Monies to General Fund		\$26,850

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

## Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0



**New Hampshire**  
Department of  
Revenue Administration

**2023**  
**MS-1**

## Utility Value Appraiser

CNP

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$141,730	\$0	\$0	\$0	\$141,730
OTTER LANE HYDRO LLC	\$0	\$41,100	\$0	\$0	\$41,100
PSNH DBA EVERSOURCE ENERGY	\$4,700,160	\$0	\$0	\$0	\$4,700,160
	<b>\$4,841,890</b>	<b>\$41,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,882,990</b>

# Summary of 2023 Inventory Valuation



New Hampshire  
Department of  
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2023  
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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
		0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation

Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax			Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357			\$20.00	36.00
White Mountain National Forest only, account 3186				

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
This municipality has no additional sources of PILTs.	

Notes

# Town of Sutton Balance Sheet

## December 31, 2023

### Assets

Cash & Investments:		
Cash in Checking, MM & CDs	\$ 3,353,761.78	
Sutton Free Library	19,129.80	
Conservation Commission	208,653.21	
King Hill Reservation	4.26	
PD Special Duty Revolving Fund	52,862.78	
Cash in performance deposits	33,157.07	\$ 3,667,568.90
Capital & Non-Capital Reserve Fund Investments		3,271,339.34
Uncollected Taxes:		
Unassigned credits	(2,426.21)	
Property	313,432.50	
Current Land Use Change	357.13	
Timber yield	8,273.33	
Fox Chase Betterment Assessments	257.00	
Unredeemed Taxes:		
Levies of 1 prior year	83,799.93	
Levies of 2 prior years	61,261.19	
Allowance for uncollectible taxes	(10,000.00)	454,954.87
Accounts Receivable - NSF Checks		277.64
Accounts Receivable - PD Special Duty		4,488.00
Due from State of NH - HOP Grant		9,600.00
		<u>\$ 7,408,228.75</u>

### Liabilities and Equity

Accounts Payable & accrued expenses		
Accrued Payroll & Benefits		3,448.53
Deferred inflow of taxes		285,000.00
Encumbrances:		
Corporation Hill Embankment	\$ 63,609.75	
10-wheel dump truck	260,000.00	
Library ramp	7,694.00	
Police cruiser equipment	1,900.40	
Restricted income:		
State of NH - Additional Highway Block Grant	127,609.31	
State of NH - Bridge Aid	83,154.61	
ARPA	68,811.09	612,779.16
Special Revenue Funds, net of interfund payables:		
Sutton Free Library		19,129.80
Conservation Commission		209,010.34
King Hill Reservation		4.26
Police Special Duty Revolving		6,793.97
Performance Deposits		33,157.07
Due to School District		1,711,360.00

# Town of Sutton Balance Sheet

## December 31, 2023

Capital & Non-Capital Reserve Funds, net of pending obligations:

Accrued Benefits	3,718.13	
Admin Computer Equip	28,466.53	
Ballot Machine	3,199.35	
Blacktop Upgrade	10,343.48	
Cemetery Fences	27,857.59	
Cemetery Land	5,408.61	
Conservation Land	72,649.59	
Fire / Safety Building	833,095.54	
Fire Equip	140,700.94	
Fire Safety Equip	156,744.53	
Forest Fire Equipment	7,279.76	
Forest Fire Salaries	5,123.77	
Gravel Road Upgrade	49,918.31	
Heavy Equipment	153,544.72	
Highway Equip Trucks (net of wa 23-06 - \$200k for 10-wheel dump truck encumbered above)	117,754.75	
Highway Grader	214,813.87	
Legal Fees	57,513.75	
Library Modifications	24,841.31	
Master Plan 2022	5,237.15	
Mastin Cemetery 2022	63,262.76	
Milfoil	25,846.35	
Municipal Building Exp	23,457.29	
Police Cruiser	78,712.99	
Police Department Computers	17,117.17	
Record Preservation	13,062.40	
Rescue Ekg/ Other Equip Exp	50,172.41	
Rescue Vehicle Crf	50,485.32	
Revaluation & Tax Map/Overlay	146,928.82	
Septage Lagoon Maintenance	32,553.46	
Solid Waste/ Transfer	99,131.42	
Town Bridges	499,999.31	
Town Hall Facility	2,692.45	
Tree Maintenance	17,599.23	
Welfare Direct Assistance	32,106.28	3,071,339.34
		<hr/> 5,952,022.47

### Fund Balance

Unassigned Fund Balance	<hr/> 1,456,206.28
	<hr/> <hr/> \$ 7,408,228.75



# Report of Town Clerk/Tax Collector's Office

During the 2023 year the Town Clerk/Tax Collector's Office has undergone many changes.

Yvonne Howard stepped down as Town Clerk/Tax Collector at the end of February. Thank you, Yvonne, for your service. Beth-Holly LaDuke who was the Deputy Town Clerk/Tax Collector was appointed by the selectmen to fill the position. In September, Kristi Kisler was hired as Deputy Town Clerk/Tax Collector. Welcome Kristi. She is knowledgeable about some motor vehicle transactions and is very pleasant and helpful.

I would like to thank Glenn Pogust for the two years that he filled in in the office to help during our time of short staffing. We are very grateful to him.

In the past year we have done some re-organization and rearranging in the office. This has made assisting the residents with their transactions more efficient.

It has been a pleasure meeting the residents of the Town of Sutton. I have met some people that I knew previously in my career life.

We are looking to make some changes in the office over the next year. These changes will assist with helping multiple customers more easily. It will also improve on the aesthetics of the office.

I attended the NH City and Town Clerk's Association and the NH Tax Collector's Association workshops and conferences this past year. They were very informative and I learned some information that I did not know. I find both of these Associations very helpful with information that is shared through emails to all clerks in the state.

It is very helpful when you come in to do your motor vehicle registrations to have all the pertinent information you need. You should have your driver's license, your vehicle registration or the notice we sent you. This cuts down on the time you have to wait getting this process completed. If you purchase a new vehicle and wish to transfer your current plates, the state Motor Vehicle Division requires that you turn in the current registration on the old vehicle. If you don't have it, you will be required to purchase a duplicate. If you have any questions you want or need answered, do not hesitate to call us before coming in.

A friendly reminder, all dogs are required to have their licenses renewed every year, starting January 1 and prior to April 30 to avoid extra fees and fines. Please be sure their rabies vaccines are current. They must be current for us to process the license.

We strive to make your trip to the Town Clerk’s office as efficient and friendly as possible. We look forward to the next year and what it might bring.

Respectfully,

*Beth-Holly LaDuke*  
Town Clerk/Tax Collector

Motor Vehicle Permit Fees	\$ 694,693.00
Motor Vehicle Title Fees	\$ 6,671.00
Boat Fees	\$ 4,637.04
Dog License/Penalties	\$ 3,887.50
Vital Statistics	\$ 1,193.00
Misc. Clerk Fees	<u>\$ 3,539.50</u>
<b>Total Revenue</b>	<b>\$ 714,621.04</b>

# Summary Report of the Trust Funds

## for the year ending December 31, 2023

Town of Sutton, NH  
Trustees of the Trust Funds Report  
Year Ended December 31, 2023

*Funds are invested with the New Hampshire Public Depositors' Investment Pool (NHPDIP)*

Information from the M5-9 Report

		EXPENDABLE CAPITAL RESERVE	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
065	2018	Admin Computer Equip	\$ 30,653.61	\$ 4,000	\$ 1,657.90	\$ 7,844.98	\$ 28,466.53
064	2018	Blacktop Upgrade	13,615.67	250,000	6,836.47	260,108.66	10,343.48
057	2015	Cemetery Fences & Tombstone	26,472.20	-	1,385.39	-	27,857.59
075	2020	Fire Safety Equip	112,488.25	37,000	7,256.28	-	156,744.53
066	2018	Gravel Road Upgrade	46,415.86	5,000	2,606.20	4,103.75	49,918.31
061	2016	Library Modifications	21,142.32	2,500	1,198.99	-	24,841.31
078	2022	Master Cemetery	60,116.58	-	3,146.18	-	63,262.76
026	2002	Milfoil/Watershed Invasive Species	24,560.97	-	1,285.38	-	25,846.35
060	2016	Police Department Computers	12,816.87	3,500	800.30	-	17,117.17
051	2010	Record Preservation	11,427.34	1,000	635.06	-	13,062.40
074	2019	Rescue Ekg/ Other Equip Exp	47,677.26	-	2,495.15	-	50,172.41
070	2019	Septage Lagoon Maintenance	30,934.53	-	1,618.93	-	32,553.46
068	2018	Tree Maintenance	10,524.18	10,000	900.05	3,825.00	17,599.23
Subtotal			\$ 448,845.64	\$ 313,000	\$ 31,822.28	\$ 275,882.39	\$ 517,785.53

		EXPENDABLE NON-CAPITAL RESERVE	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
047	1994	Accrued Benefits (EMPLOYEE)	\$ 3,533.21	\$ -	\$ 184.92	\$ -	\$ 3,718.13
069	2018	Direct Assistance	25,582.41	5,000	1,523.87	-	32,106.28
048	1994	Forest Fire Salaries	4,868.97	-	254.80	-	5,123.77
005	1988	Legal Fees	51,697.21	3,000	2,816.54	-	57,513.75
079	2022	Master Plan	3,005.83	2,000	231.32	-	5,237.15
072	2019	Municipal Building Exp	6,516.11	30,000	1,278.83	14,337.65	23,457.29
073	1986	Revaluation & Tax Map/Overlay	127,057.54	12,750	7,121.28	-	146,928.82
Subtotal			\$ 222,261.28	\$ 52,750	\$ 13,411.56	\$ 14,337.65	\$ 274,085.19

		CAPITAL RESERVE	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
076	2020	Ballot Machine	\$ 3,040.26	\$ -	\$ 159.09	\$ -	\$ 3,199.35
055	2012	Cemetery Land	5,139.65	-	268.96	-	5,408.61
034	2005	Conservation Land Acquisition	65,587.59	3,500	3,562.00	-	72,649.59
071	2007	Fire / Safety Building	742,392.61	50,000	40,702.93	-	833,095.54
030	2005	Fire Equip	109,067.77	25,000	6,633.17	-	140,700.94
002	1980	Forest Fire Equipment	6,671.35	250	358.41	-	7,279.76
062	2016	Heavy Equipment	131,127.18	15,000	7,417.54	-	153,544.72
006	1993	Highway Equip Trucks	242,826.15	60,000	14,928.60	-	317,754.75
021	2001	Highway Grader	191,320.17	13,000	10,493.70	-	214,813.87
059	2016	Police Cruiser And Equipment	74,798.46	-	3,914.53	-	78,712.99
053	2011	Rescue Vehicle Crf	43,047.43	5,000	2,437.89	-	50,485.32
003	1982	Solid Waste/ Transfer	94,201.47	-	4,929.95	-	99,131.42
001	1959	Town Bridges	425,861.77	50,000	24,137.54	-	499,999.31
067	2018	Town Hall Facility	2,065.84	500	126.61	-	2,692.45
Subtotal			\$ 2,137,147.70	\$ 222,250	\$ 120,070.92	\$ -	\$ 2,479,468.62

# Summary Report of the Trust Funds

## for the year ending December 31, 2023

Funds are invested with the New Hampshire Public Depositors' Investment Pool (NHPDIP)

Information from the MS-9 Report

Acct#	Year	Trust-EXPENDABLE w/agents	Purpose	Beginning Balance	Income Earned	Amount Withdrawn	Available Balance
		Name of Fund/Trust					
077	2022	Richard Russell Trust (Millwood)	CEMETERY	\$ 14,308.79	\$ 748.85	\$ -	15,057.64
		<b>CUSTODIAL FUNDS</b>					
038	1989	Sutton Rescue Squad	RESCUE	3,573.77	187.04	-	3,760.81
037	1990	Vol. Fire Dept	FIRE DEPT	22,214.96	1,162.61	-	23,377.57
		Subtotal		\$ 40,097.52	\$ 2,098.50	\$ -	\$ 42,196.02

Acct#	Year	Trust- Town meeting	Purpose	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Available Balance
		Name of Fund/Trust						
036	1966	Cemetery Gen'L Trust	GEN'L CARE	\$ 18,588.42	\$ -	\$ 972.81	\$ -	\$ 19,561.23
027	2003	N Sutton Cem R Fund	REP & MAINT	33,402.52	-	1,748.10	-	35,150.62
		Subtotal		\$ 51,990.94	\$ -	\$ 2,720.91	\$ -	\$ 54,711.85

Acct#	Year	Trust-Income only Town meeting	Purpose	Principal	Beginning Income	Income Earned	Amount Withdrawn	Available Balance
		Name of Fund/Trust						
035	1906	126 Cemetery Trusts (Common)	PERPETUAL CARE	\$ 30,000.00	\$ 3,796.91	\$ 1,768.73		\$ 5,565.64
049	1988	Ada.P. Anderson	LIBRARY	3,000	254.40	170.32		424.72
039	2000	Amelia Chapman	LIBRARY	10,000	852.59	567.96		1,420.55
045	1967	Douglas Anderson	LIBRARY	500	583.13	56.68		639.81
046	1988	F.B.Wadleigh	BOOKS, LIBRARY	4,000	522.26	236.66		758.92
050	2008	Fay Pugliese Library	LIBRARY	1,000	83.13	56.68		139.81
017	1944	Fred E. Nelson (TOWN)	TOWN	1,500	132.73	85.45		218.18
019	1944	Fred E. Nelson Misc.	MISC. TOWN	2,000	1,551.30	185.86		1,737.16
041	1971	Grace P. Nelson	LIBRARY	50,000	2,701.61	2,758.10		5,459.71
018	1966	Helena W. Wells (Old Store)	OLD STORE	10,000	1,618.68	608.06		2,226.74
015	1930	John Eaton SCHOOLS	SCHOOLS	500	143.27	33.69	-	176.96
042	1918	John Pressey	LIBRARY	1,000	83.13	56.68		139.81
044	1943	Lewis Richards	LIBRARY	300	24.36	16.98		41.34
016	1909	Mary Eaton	SCHOOLS	100	94.24	10.17		104.41
043	1916	Orin Nelson	LIBRARY	1,000	83.13	56.68		139.81
014	1916	WORTHY POOR (Orin Nelson)	WORTHY POOR	3,000	230.48	169.07	-	399.55
		Subtotal		\$ 117,900	\$ 12,755.35	\$ 6,837.77	\$ -	\$ 19,593.12

Total

Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Available Balance	Ending Balance
\$ 3,018,243.08	\$ 588,000.00	\$ 176,961.94	\$ 290,220.04	\$ 3,387,840.33	\$ 3,505,740.33

Available Balance \*

Most Trusts, for the Town, are intended for the Interest/Income only available to be withdrawn and not the Principal. This new column reports available funds without touching the Principal.

Treasurer’s Report

Town of Sutton, New Hampshire  
2023 Treasurer’s Report

	General Fund	Police Detail	Conservation Commission	Conservation Donations	King Hill Reservation	Performance Deposits	Total
Cash Balances - Beginning	3,104,704.23	38,423.61	194,399.78	-	1,574.51	22,565.67	3,361,667.80
Receipts:							
Tax Collector	8,265,570.70						8,265,570.70
Town Clerk	536,884.54						536,884.54
State of New Hamshire	357,153.09	58,939.00		100.00		28,932.46	445,124.55
Income from Departments	39,285.90						39,285.90
Sale of Town Property	13,856.44						13,856.44
Interest on deposits	20,999.11		5,964.09	2.21	48.63	9.00	27,023.04
Cable Franchise Fees	17,669.57						17,669.57
Miscellaneous Income	24,196.16						24,196.16
Payroll Withholdings	367,417.45						367,417.45
Withdrawal from Capital Reserve Fund	290,220.04						290,220.04
Conservation Income(Land Use Change 100%)			8,422.87				8,422.87
	9,933,253.00	58,939.00	14,386.96	102.21	48.63	28,941.46	10,035,671.26
Disbursements:							
Selectmen Orders Paid	9,684,195.45	44,499.83				18,350.06	9,747,045.34
Conservation Commission Orders Paid			235.74		1,618.88		1,854.62
	9,684,195.45	44,499.83	235.74	-	1,618.88	18,350.06	9,748,899.96
Cash Balances - Ending	3,353,761.78	52,862.78	208,551.00	102.21	4.26	33,157.07	3,648,439.10

Respectfully Submitted,

Joanne Lord

Deputy Treasurer

Treasurer’s Agency Report

TOWN OF SUTTON

Agency Funds - Summary of Changes in Assets and Liabilities  
FYE December 31, 2023

Depositor	Date Established	Purpose	Type of Deposit	Bank/Ins. Company	Account/ Policy Number	Balance Beginning	Deposits Received	Interest Credited	Deductions	Balance Ending
Z Ventures Corporation	12/29/05	Performance bond	Cash	TD Bank North	XXXXXXXX0298	15,146.61	-	7.57		15,154.18
Daniel S. Peterson	2023	Road Bond	Cash	Bar Harbor	XXXXXXXX5711		3,000.00	0.13	3,000.13	-
Peacock Hill Road, LLC.	10/30/21	Performance bond	Cash	Bar Harbor	XXXXXXXX3617	7,419.06	25,932.46	1.43	18,350.06	15,002.89
						22,565.67	28,932.46	9.00	18,350.06	33,157.07

Police Department Special Duty Account Est. 2016  
FYE December 31, 2023

Type of Deposit	Bank	Account Number	Account/ Balance Beginning	Deposits Received	Interest Credited	Deductions	Balance Ending
Cash	Bar Harbor Bank & Trust	XXXXXXXX4540	38,423.61	58,939.00	-	44,499.83	52,862.78
			38,423.61	58,939.00	-	44,499.83	52,862.78

# Conservation Commission Special Revenue Funds

	Conservation Commission accounts			
	Conservation Commission	Donation Fund	King Hill Reservation	Total
<b>REVENUES</b>				
Beginning Bal		100.00		100.00
Land Use Change Tax	8,422.87			8,422.87
Interest on Deposits	5,964.09	2.21	48.63	6,014.93
	14,386.96	102.21	48.63	14,537.80
<b>EXPENDITURES</b>				
Current - Conservation				
Establish Donation Fund	100.00			100.00
Trail Mulching at King Hill Reservation	135.74		1,618.88	1,754.62
Plowing Expenses				-
	235.74	-	1,618.88	1,854.62
Net change in fund balances	14,151.22	102.21	(1,570.25)	12,683.18
Fund balances - beginning	194,399.78	-	1,574.51	195,974.29
Fund balances - ending	<b>208,551.00</b>	<b>102.21</b>	<b>4.26</b>	<b>208,657.47</b>
Analysis of ending balance:				
Cash in Banks	208686.74	102.21	1623.14	<b>210,412.09</b>
Checks in Transit	135.74		1618.88	
	<b>208,551.00</b>	<b>102.21</b>	<b>4.26</b>	<b>208,657.47</b>

Respectfully Submitted,

*Conservation Commision*

# 2023 Expenditure Statement

<b>4130 Executive Office</b>		<b>\$246,982.29</b>
Selectemen's Salaries	9,233.28	
Town Administrator's Salary	119,221.01	
Bookkeeper/Executive Assistant's Wages	57,684.66	
Financial Coordinator Wages	-	
Financial Clerk's Wages	-	
IT Administration	-	
Additional Assistance	-	
Telephone	1,927.32	
Other Professional Services	8,604.18	
Computer	39,025.45	
Equipment Maintenance	554.13	
Printing Costs	4,188.00	
Advertising	1,707.56	
Dues/Conferences/Publications	2,874.00	
Office Supplies	1,188.61	
Postage and Envelopes	574.09	
Mileage Reimbursement	-	
Office Equipment	200.00	
<b>4140 Election and Registration</b>		<b>\$714.80</b>
Supervisors Wages	481.09	
Ballot Clerk Wages	178.71	
Maintenance	-	
Advertising	-	
Training	55.00	
Supplies	-	
Postage	-	
<b>4150 Financial Administration</b>		<b>\$75,016.48</b>
Town Clerk/Tax Collector Wages	44,048.39	
Deputy Tax Collector/Town Clerk Wages	15,586.47	
Recording Fees	188.88	
Telephone	1,738.80	
Mortgage Research	-	
Computer Expenses	4,484.77	
Credit/Debit Card Payment	1,200.00	
Equipment Maintenance	-	
Advertising	696.40	
Dues/Conferences/ Publications	914.14	
Office Supplies	1,285.15	
Postage & Envelopes	4,200.46	
Professional Services	206.92	
Mileage Reimbursement	466.10	



# 2023 Expenditure Statement

<b>4151 Financial Executive</b>		<b>\$26,662.05</b>
Deputy Treasurer Salary	126.00	
Treasurer Salary	5,476.76	
Budget Committee Secretary	-	
Budget Committee	110.00	
Auditing Services	16,125.00	
Telephone DSL/Fax	478.92	
Computer	2,679.00	
Postage & Envelopes	887.73	
Bank Service Charges	10.00	
Mileage Reimbursement	768.64	
<b>4152 Revaluation of Property</b>		<b>\$5,415.00</b>
RP Appraisal Services	5,415.00	
RP Appraisal Recertification	-	
<b>4153 Judicial and Legal Expenses</b>		<b>\$20,958.24</b>
Legal Expenses and Services	15,697.98	
Litigation Expenses	5,260.26	
<b>4155 Personnel Administration</b>		<b>\$495,324.22</b>
Health Insurance - Executive	48,705.10	
Health Insurance - Police	109,517.52	
Health Insurance - Highway	134,005.91	
Contingency Insurance	-	
Group Insurance - Life/D/S-L	6,030.15	
Group Insurance - Dental	7,169.39	
Group Insurance - NH Paid Family Medical Leave	-	
FICA	52,183.20	
Medicare	16,343.16	
Salary Contingency	-	
Police Retirement Contribution	99,904.95	
Highway Retirement Contribution	11,818.51	
Executive Retirement Contribution	5,237.03	
Financial Retirement Contribution	279.72	
Administrative Retirement Contribution	4,129.58	
<b>4191 Planning and Zoning Boards</b>		<b>\$38,177.92</b>
Planning and Zoning Administrator	18,790.66	
Professional Services	10,752.35	
P/Z Recording Secretary	1,688.23	
PB Recording Fees	-	
Telephone	1,342.92	
Printing	338.75	

# 2023 Expenditure Statement

Notices	3,814.98	
Dues/Conferences/Publications	48.60	
Computer	40.00	
Office Supplies	114.41	
Postage	1,247.02	
Mileage Reimbursement	-	
<b>4194 General Government Buildings</b>		<b>\$37,306.76</b>
Custodial Wages	3,600.00	
Snow Removal	2,000.00	
Building Security System	1,896.00	
Electricity	4,963.40	
Heating Fuel	9,055.96	
Contingency	-	
Repairs & Maintenance	13,753.68	
Supplies	2,037.72	
<b>4195 Cemeteries</b>		<b>\$9,595.00</b>
Cemetery Services	9,595.00	
<b>4196 Insurance</b>		<b>\$60,902.00</b>
Unemployment Insurance	615.00	
Workers Compensation	21,837.00	
Property/Liability	38,450.00	
Insurance Expense - Misc.	-	
<b>4197 Advertising &amp; Regional Associations</b>		<b>\$2,508.00</b>
Central New Hampshire		
Regional Planning Commission	2,508.00	
<b>4210 Police Department</b>		<b>\$395,197.84</b>
Full Time Wages	162,045.26	
Additional Compensation	-	
Part-Time Wages	-	
Building and Grounds	3,895.00	
Building Security	744.00	
On Call Wages	66.60	
Overtime Wages	29,177.73	
Police Chief Salary	103,602.22	
Administrative Assistant	36,393.77	
PD Custodial	1,191.04	
Court Representation	1,151.00	
Court Witness Fees	-	
Telephone	8,480.02	

# 2023 Expenditure Statement

Computer Services	4,203.00	
Animal Control Expenses	-	
Electric	3,491.62	
LP Gas	1,640.78	
Maintenance	401.00	
Dues/Conferences/Publications	4,115.00	
Training	3,449.44	
Office Supplies	2,176.92	
Investigative Supplies	6,381.33	
Firearms/Ammo	1,847.99	
Postage	263.72	
Mileage	884.90	
Cruiser Fuel	12,032.36	
Cruiser Repair/Maintenance/Replacement Cruiser	5,163.04	
Uniforms	2,400.10	
<b>4215 Ambulance</b>		<b>\$83,713.00</b>
Sutton Rescue Squad	11,500.00	
New London Ambulance	72,213.00	
<b>4220 Fire Department</b>		<b>\$58,174.29</b>
Building Alarms/Safety	848.00	
Telephone	2,388.03	
Active 911	1,632.96	
Electricity	5,357.46	
Heating Fuel	3,115.55	
Building Maintenance	13,227.50	
Equipment Fuel	79.80	
Training	-	
Fire Warden	473.84	
Maintenance Fee Gen Air	-	
Miscellaneous & Supplies	14,051.39	
Vehicle Repairs and Maintenance	9,353.63	
Personal Safety Equipment	4,627.84	
HazMat Annual Fees	-	
Radios	3,018.29	
<b>4240 Building Inspection</b>		<b>\$4,101.69</b>
Inspection Services	4,101.69	
Wetlands Inspection	-	

# 2023 Expenditure Statement

<b>4290 Emergency Management</b>		<b>\$-</b>
Emergency Management Services	-	
Emergency Management EOP/HMIT Planning & Expense		-
Emergency Management Expenses	-	
<b>4299 Dispatching Services</b>		<b>\$22,426.02</b>
Dispatching Services	22,426.02	
<b>4312 Highway Department</b>		<b>\$713,663.29</b>
Wages	361,130.91	
Part Time Labor	-	
Overtime Wages	37,870.09	
Custodial Wages	2,175.00	
Telephone	1,834.03	
Alarms	4,461.79	
Uniform Expenses	7,444.10	
Other Professional Services	13,166.02	
Radio Repairs/Purchase/Lease	-	
Electricity	6,784.32	
Heating Oil	11,207.57	
LP Gas	-	
Building Repairs/Maintenance	10,999.41	
Dues/Conferences/Publications & Adv.	30.00	
Equipment Rental	23,299.29	
Mileage Reimbursement	309.81	
Vehicle Fuel	53,892.74	
Safety Equipment	1,619.83	
Vehicle Repair/Maintenance	29,677.60	
Oil & Filters	7,453.21	
Tires	12,474.25	
Materials & Supplies	3,470.17	
Cutting Edges	6,915.58	
Equipment Repair/Maintenance	10,109.47	
Chains	127.24	
Small Equipment/Tools	1,719.23	
Culverts	8,938.08	
Hand Tools	153.98	
Shop Equipment	1,036.79	
Sand & Salt	67,535.49	
Gravel	21,480.41	
Asphalt Products	4,115.16	
Signs	1,779.20	
Liquid Calcium Chloride	452.52	

# 2023 Expenditure Statement

<b>4313 Bridges</b>		<b>\$-</b>
Bridge Expenses	-	
<b>4316 Street Lighting</b>		<b>\$2,511.50</b>
SL STREET LIGHTING EXPENSES	2,511.50	
<b>4324 Solid Waste Disposal</b>		<b>\$134,102.18</b>
Wages	63,638.65	
Building Alarms/Safety	164.00	
Telephone	486.77	
Water Testing	2,370.00	
Electricity	3,865.46	
Diesel	1,308.45	
Dues/Conferences/Publications	545.48	
Maintenance/Supplies	1,316.50	
Uniforms	80.97	
Safety Equipment	-	
Operator Certification	150.00	
Repairs	1,128.37	
Lagoon Maintenance	-	
Demo Dumpster/Tipping Fee	12,311.30	
Electronic Recycling	1,052.16	
Plastic Recycling	1,427.40	
Hazardous Waste	-	
Cardboard	-	
Aluminum/Steel Cans	3,428.35	
Freon Recycling	-	
Oil Filter Recycling	-	
Tire Removal	1,782.13	
Florescent Bulb Recycling	-	
MSW Tipping	25,155.19	
MSW Trucking	10,096.66	
Gas Heat	490.59	
Calcium Chloride	-	
Glass	3,303.75	
<b>4411 Health Administration</b>		<b>\$1,613.02</b>
Inoculations & Tests	1,113.02	
Miscellaneous Expenses	500.00	
<b>4415 Lake Sunapee Region VNA</b>		<b>\$5,736.00</b>
Lake Sunapee Region VNA	5,736.00	

# 2023 Expenditure Statement

<b>4442 Direct Assistance</b>		<b>\$15,000.08</b>
Dues Conferences and Publications	100.00	
Worthy Causes	1,500.00	
Miscellaneous Direct Assistance	2,023.35	
Services	5,976.73	
Community Action Program	5,400.00	
<b>4520 Culture and Recreation</b>		<b>\$7,949.07</b>
South Sutton Common	300.00	
Historical Society	-	
Churches	263.00	
Old Store Museum	196.07	
COA	3,190.00	
Youth Recreation Programs	3,000.00	
North Sutton Improvement Society	1,000.00	
<b>4550 Library</b>		<b>\$97,459.75</b>
Children's Librarian	-	
Library Director	36,994.38	
Assistant	25,010.04	
Substitutes	1,328.23	
Custodial	1,841.10	
Operating Budget	32,286.00	
<b>4583 Patriotic Purposes</b>		<b>\$400.00</b>
Patriotic Purposes	400.00	
<b>4611 Conservation Administration</b>		<b>\$7,842.00</b>
Secretarial Services	1,317.22	
Mowing and Plowing	2,760.00	
Dues/Conferences/Publications	800.00	
Expenses	207.40	
Supplies	-	
Special Projects	2,757.38	
<b>4700 Debt Service</b>		<b>\$41,967.18</b>
Principal LT Bonds/Notes	27,303.92	
Interest LT Bonds/Notes	14,067.44	
Interest on Tans	-	
Interest on Abatements	595.82	

# 2023 Expenditure Statement

<b>4914 Capital Reserve Funds</b>		<b>\$588,000.00</b>
Black Top Roads	250,000.00	
Gravel Roads	5,000.00	
Tree Maintenance	10,000.00	
Computers Admin	4,000.00	
Welfare Direct Assistance	5,000.00	
Town Hall Facility	500.00	
Septage Lagoon	-	
Library Modifications	2,500.00	
Highway Heavy Equipment	15,000.00	
Cruisers	-	
PD Computer Equipment	3,500.00	
Cemetery Fence and Tombstone	-	
Corporation Hill	-	
Accrued Benefits	-	
Highway Emergency	-	
Conservation Commission Land	3,500.00	
Highway Equipment/Plow Dump Trucks	60,000.00	
Highway Town Bridges	50,000.00	
Solid Waste Facility	-	
Forest Fire Equipment	250.00	
Fire Equipment Replacement	25,000.00	
Rescue Vehicle	5,000.00	
Property Revaluation	12,750.00	
Cemetery Land	-	
Municipal Building Fund	30,000.00	
Fire Safety Equipment	37,000.00	
Highway Pickup Truck	-	
Fire/Safety Building	50,000.00	
Master Plan Update	2,000.00	
Legal Fees	3,000.00	
Highway Grader	13,000.00	
Ballot Counting Machine	-	
Historical Records Preservation	1,000.00	
Rescue Equipment	-	
<b>Warrant Articles</b>		<b>\$308,000.00</b>
CR Highway Department 10-Wheeler Truck	260,000.00	
Independent Wage Classification Study	20,000.00	
Repairs to Old Store Museum	20,000.00	
Sutton Historical Society	6,000.00	
Kezar Lake Protective Association	2,000.00	

<b>Total Expenditures</b>		<b>\$3,507,419.67</b>
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# Statement of Receipts and Actual Revenues

for the year ending December 31, 2023

	Estimated Revenues	Actual Revenues	(Over)/Under
<b>TAXES</b>			
Timber Tax	\$ 25,000.00	\$ 24,781.55	\$ 218.45
Interest & Penalties on Delinquent Taxes	\$ 30,000.00	\$ 34,079.01	\$ (4,079.01)
Excavation Tax & Activity Tax	\$ 9.00	\$ 14.78	\$ (5.78)
<b>LICENSES, PERMITS AND FEES</b>			
Pole Licenses	\$ -	\$ 10.00	\$ (10.00)
Motor Vehicle Permit Fees	\$ 410,000.00	\$ 527,451.04	\$ (117,451.04)
Building Permits	\$ 4,150.00	\$ 5,830.00	\$ (1,680.00)
Other License Permits and Fees	\$ 8,700.00	\$ 9,433.50	\$ (733.50)
<b>FROM STATE /FEDERAL GOVERNMENT</b>			
Shared Revenues (Municipal Aid Receivable)	\$ -	\$ -	\$ -
Meals & Room Tax Distribution	\$ 189,432.00	\$ 189,432.26	\$ (0.26)
Highway Block Grant	\$ 113,472.00	\$ 113,457.85	\$ 14.15
State Forest Land	\$ 20.00	\$ 20.22	\$ (0.22)
Other State Grants/FEMA	\$ -	\$ 220,778.92	\$ (220,778.92)
Other Intergovernmental Revenue	\$ -	\$ 86,461.12	\$ (86,461.12)
<b>CHARGES FOR SERVICES</b>			
Income from Departments	\$ 20,000.00	\$ 94,274.90	\$ (74,274.90)
Other/Bank Charges	\$ 10,000.01	\$ (26.00)	\$ 10,026.01
<b>MISC. REVENUE</b>			
Sale of Municipal Property	\$ 13,000.00	\$ 13,856.44	\$ (856.44)
Interest on Investments	\$ 13,000.00	\$ 20,999.11	\$ (7,999.11)
Other/Cable, Insurance, Dividends & Reimbursement	\$ 80,000.00	\$ 55,915.73	\$ 24,084.27
<b>INCOME FROM CAPITAL RESERVES</b>			
Income from Capital Reserves	\$ 200,000.00	\$ -	\$ 200,000.00
<b>Total Revenues</b>	<b>\$ 1,116,783.01</b>	<b>\$ 1,396,770.43</b>	<b>\$ (279,987.42)</b>



# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2023

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	\$ 221,729.00	\$ 246,982.29	\$ (25,253.29)
4140 Elections and Registrations	\$ 3,380.00	\$ 714.80	\$ 2,665.20
4150 Financial Administration	\$ 89,815.00	\$ 7,501.46	\$ 82,313.54
4151 Financial Executive	\$ 29,442.00	\$ 26,662.05	\$ 2,779.95
4152 Appraisal Services	\$ 11,500.00	\$ 5,415.00	\$ 6,085.00
4153 Legal Expenses	\$ 18,000.00	\$ 20,958.00	\$ (2,958.00)
4155 Personnel Administration	\$ 563,019.00	\$ 495,324.22	\$ 67,694.78
4191 Planning Board/Zoning	\$ 45,880.00	\$ 38,177.92	\$ 7,702.08
4194 General Government Buildings	\$ 34,750.00	\$ 37,306.76	\$ (2,556.76)
4195 Cemeteries	\$ 16,000.00	\$ 9,595.00	\$ 6,405.00
4196 Insurance	\$ 61,650.00	\$ 60,902.00	\$ 748.00
4197 Regional Association	\$ 2,508.00	\$ 2,508.00	\$ -
<b>PUBLIC SAFETY</b>			
4210 Police Department	\$ 407,761.00	\$ 395,197.84	\$ 12,563.16
4215 Ambulance	\$ 84,538.00	\$ 83,713.00	\$ 825.00
4220 Fire Department	\$ 62,165.00	\$ 58,174.29	\$ 3,990.71
4240 Building Inspection	\$ 6,332.00	\$ 4,101.69	\$ 2,230.31
4290 Emergency Management	\$ 2,087.00	\$ -	\$ 2,087.00
4299 Dispatching	\$ 22,426.00	\$ 22,426.02	\$ (0.02)
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	\$ 819,093.00	\$ 713,663.29	\$ 105,429.71
4313 Bridges	\$ 3,000.00	\$ -	\$ 3,000.00
4316 Street Lighting	\$ 4,200.00	\$ 2,511.50	\$ 1,688.50
<b>SANITATION</b>			
4324 Solid Waste Disposal	\$ 183,122.00	\$ 134,102.18	\$ 49,019.82
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations, Tests and Expenses	\$ 2,250.00	\$ 1,613.02	\$ 636.98
4415 Health Agencies	\$ 5,736.00	\$ 5,736.00	\$ -
<b>WELFARE</b>			
4442 Welfare/Worthy Causes/CAP	\$ 27,378.00	\$ 15,000.08	\$ 12,377.92
<b>CULTURE &amp; RECREATION</b>			
4520 Churches, Commons, Museum, Recreation	\$ 8,853.00	\$ 7,949.07	\$ 903.93
4550 Library	\$ 106,550.00	\$ 97,459.75	\$ 9,090.25
4583 Patriotic Purposes	\$ 1,000.00	\$ 400.00	\$ 600.00

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2023

	Appropriations	Expenditures	Balance
<b>CONSERVATION</b>			
4611 Administration, Expenses & Supplies	\$ 7,842.00	\$ 7,842.00	\$ -
<b>DEBT SERVICE</b>			
4711 Debt Service LT Principal	\$ 27,227.00	\$ 27,303.92	\$ (76.92)
4711 Debt Service LT Interest	\$ 14,145.00	\$ 14,067.44	\$ 77.56
4723 Interest on Tax Anticipation Notes	\$ -	\$ -	\$ -
4724 Interest on Abatements	\$ 1,000.00	\$ 595.82	\$ 404.18
<b>Total Operating Budget</b>	<b>\$ 2,894,378.00</b>	<b>\$ 2,543,904.41</b>	<b>\$ 350,473.59</b>
<b>CAPITAL RESERVE FUNDS</b>			
Black Top Roads	\$ 250,000.00	\$ 250,000.00	\$ -
Gravel Roads	\$ 5,000.00	\$ 5,000.00	\$ -
Tree Maintenance	\$ 10,000.00	\$ 10,000.00	\$ -
Computers Admin	\$ 4,000.00	\$ 4,000.00	\$ -
Welfare Direct Assistance	\$ 5,000.00	\$ 5,000.00	\$ -
Town Hall Facility	\$ 2,500.00	\$ 2,500.00	\$ -
Septage Lagoon Decommission	\$ -	\$ -	\$ -
Library Modifications	\$ 500.00	\$ 500.00	\$ -
Highway Heavy Equipment	\$ 15,000.00	\$ 15,000.00	\$ -
Cruisers	\$ -	\$ -	\$ -
PD Computer Equipment	\$ 3,500.00	\$ 3,500.00	\$ -
Cemetery Fence and Tombstone	\$ -	\$ -	\$ -
Conservation Commission Land	\$ 3,500.00	\$ 3,500.00	\$ -
Highway Equipment/Plow Dump Trucks	\$ 60,000.00	\$ 60,000.00	\$ -
Highway Town Bridges	\$ 50,000.00	\$ 50,000.00	\$ -
Solid Waste Facility	\$ -	\$ -	\$ -
Forest Fire Equipment	\$ 250.00	\$ 250.00	\$ -
Fire Equipment Replacement	\$ 25,000.00	\$ 25,000.00	\$ -
Rescue Vehicle	\$ 5,000.00	\$ 5,000.00	\$ -
Property Revaluation	\$ 12,750.00	\$ 12,750.00	\$ -
Cemetery Land	\$ -	\$ -	\$ -
Municipal Building Fund	\$ 30,000.00	\$ 30,000.00	\$ -
Fire/Safety Equipment	\$ 37,000.00	\$ 37,000.00	\$ -
Fire/Safety Building	\$ 50,000.00	\$ 50,000.00	\$ -
Legal Fees	\$ 3,000.00	\$ 3,000.00	\$ -
Highway Grader	\$ 13,000.00	\$ 13,000.00	\$ -
Ballot Counting Machine	\$ -	\$ -	\$ -
Historical Records Preservation	\$ 1,000.00	\$ 1,000.00	\$ -
Master Plan Update	\$ 2,000.00	\$ 2,000.00	\$ -
Rescue Equipment	\$ -	\$ -	\$ -
<b>Total Capital Reserve Funds</b>	<b>\$ 588,000.00</b>	<b>\$ 588,000.00</b>	<b>\$ -</b>
<b>Total Operating Budget &amp; Capital Reserves</b>	<b>\$ 3,482,378.00</b>	<b>\$ 3,131,904.41</b>	<b>\$ 350,473.59</b>
<b>WARRANT ARTICLES (Remaining Funds Encumbered)</b>			
Highway/Plow Dump Truck CR	\$ 260,000.00	\$ -	\$ 260,000.00
Historical Society	\$ 6,000.00	\$ 6,000.00	\$ -

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2023

	Appropriations	Expenditures	Balance
Wage Classification Study	\$ 20,000.00	\$ 20,000.00	\$ -
Repairs to Old Store Museum	\$ 20,000.00	\$ 20,000.00	\$ -
Keyser Lake Protective Association	\$ 2,000.00	\$ 2,000.00	\$ -
Police Cruiser	\$ 24,000.00	\$ 22,099.60	\$ 1,900.40
<b>Total Warrant Articles</b>	<b>\$ 332,000.00</b>	<b>\$ 70,099.60</b>	<b>\$ 261,900.40</b>

<b>GRAND TOTAL OPERATING BUDGET</b>	<b>\$ 3,814,378.00</b>	<b>\$ 3,202,004.01</b>	<b>\$ 612,373.99</b>
-------------------------------------	------------------------	------------------------	----------------------

County Tax	\$ 789,643.00
Local School Assessment	\$ 4,521,777.99
State Education Tax Assessment	\$ 609,582.00
<b>TOTAL COUNTY AND SCHOOL ASSESSMENT</b>	<b>\$ 5,921,002.99</b>

# Inventory of Town Property 2023

## Schedule of Town-Owned Property

Map/Lot	Location	Market Value
04-246,386	Old Store Museum and Land	171,400
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	60,200
04-387,478	Solid Waste Facility and Land	181,080
05-609,563	Kearsarge Valley backland	3,000
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	738,420
06-365,163	Village Road	100
06-403,240	Library and Land	164,000
06-427,248	Grist Mill Street Parking Area	17,500
06-428,236	Pillsbury Memorial Hall and Land	439,000
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	299,010
07-913,302	Police Station/North Road	231,070
07-927,424	Old Fire House Land	13,980
09-284,237	Charles Avenue/R-O-W.	3,500
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
	Total Town Property	2,472,760

### Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	463,560
05-505,365	Kearsarge Regional High School and Land	10,133,710
05-909,431	Kearsarge Regional Middle School and Land	13,152,745
06-472,183	Sutton Elementary School and Land	920,520
	Total School Property	24,670,535

### Conservation Land

01-113,554	North Road and I-89 (Cloues Natural Area)	31,400
03-126,029	North Road (Redington Dam Area)	1,500
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	80,500
04-070,198	off Eaton Grange Road (Sprout Lot)	12,300
04-087,102	Eaton Grange Road	10,400
04-110,318	Gambsy/Wells Property	9,300
04-391,036	Rte 114 & Russell Pond (Spiers)	59,000
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	114,000
07-926,552	Rte 114 - Enroth Gift	43,500
07-942,328	Stevens/RLD Lot	107,100

# Inventory of Town Property 2023

07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	124,200
08-367,498	Maple Leaf Natural Area	143,500
08-369,498	King Hill Reservation	276,600
08-527,561	William Bean Quarry	111,100
	Total Conservation Property	1,501,900

## Tax Deeded Property

01-407,067	Stotler Property	175,860
02-491,339	Bocknick Property	300
03-293,290	Saddleback Road	31,500
03-776,234	Landmark Natural Resources Property	57,200
04-312,539	Stewart Property	89,040
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker Property	49,200
05-710,520	Ghallagher Property	37,100
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	137,260
06-675,538	Jackitis Property	7,700
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,200
08-847,006	Tarr, Barry	58,000
	Total Tax Deeded Property	524,900

## Cemeteries

01-162,131	Sutton Lane	0
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-210,378	Mastin Road Cemetery	51,400
07-939,404	North Sutton, Route 114	4,500

# Inventory of Town Equipment 2023

Inventory of Major Equipment

Year	Model	Value	Type	Acquisition Date	Dept	Manufacturer
2002	Forestry Truck	\$ 20,625.00	Truck		Fire Department	Ford
2022	Forestry Trailer	\$ 3,500.00	Trailer	12/15/2022	Fire Department	Quality Steel&Aluminum
2022	Side by Side w/Fire Pump	\$ 40,000.00	UTV	12/15/2022	Fire Department	Canam/Kimteck
2015	Custom Pumper Fire Truck	\$ 450,000.00	Fire Apparatus	1/14/2015	Fire Department	NEWM
2002	Pumper/Tanker	\$ 220,000.00	Fire Apparatus	10/15/2001	Fire Department	Sterling
1994	Tanker	\$ 83,600.00	Fire Apparatus		Fire Department	Ford
2022	Dump Truck 1089D	\$ 150,000.00	Truck	8/26/2021	Highway Department	Freightliner
2020	F-550	\$ 90,000.00	Auto/Pickup	4/22/2020	Highway Department	Ford
2020	108SD	\$ 188,000.00	Truck	4/6/2021	Highway Department	Freightliner
2019	Dump Truck 108SD	\$ 150,000.00	Truck	2/4/2021	Highway Department	Freightliner
2017	6 Wheel Dump Truck 108SD	\$ 140,000.00	Truck	9/11/2017	Highway Department	Freightliner
2016	410L Backhoe	\$ 139,738.00	Backhoe	10/7/2018	Highway Department	John Deere
2016	544K Loader	\$ 140,000.00	Loader	2/23/2016	Highway Department	John Deere
2015	F550 Dump	\$ 85,000.00	Truck	3/20/2015	Highway Department	Ford
2014	Dump Truck	\$ 145,000.00	Truck	6/25/2013	Highway Department	Freightliner
2014	Grader	\$ 295,000.00	Grader	5/9/2014	Highway Department	John Deere
2002	Chipper	\$ 32,500.00	Chipper	5/29/2001	Highway Department	Brush
2003	w/mechanized sweeper unit	\$ 10,000.00	Trailer	12/17/2003	Highway Department	Trailer
1994	Trailer	\$ 500.00	Trailer	10/3/1994	Highway Department	Homemade
2021	Durango	\$ 50,000.00	Cruiser	8/17/2021	Police Department	Dodge
2019	Charger	\$ 45,000.00	Cruiser	3/8/2020	Police Department	Dodge
2023	Tahoe	\$ 65,000.00	Police	1/9/2023	Police Department	Chevrolet
2019	F550 Rescue Truck	\$ 51,801.00	Ambulance	9/9/2019	Rescue/EMS	Ford
1999	416-Cit Backhoe	\$ 30,000.00	Backhoe		Transfer Station	Caterpillar

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2023 thru December 31, 2023



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110		\$339,826.95		\$4,158.12
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$12,840.44		
Excavation Tax	3187				
Other Taxes	3189		(\$7,996.47)	(\$2,407.55)	(\$12.93)
Property Tax Credit Balance					
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2022	
Property Taxes	3110	\$8,198,054.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$24,781.55		
Excavation Tax	3187	\$14.76		
Other Taxes	3189	\$7,600.22	\$1,730.00	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2022	2021	2020
Property Taxes	3110	\$229.00	\$2,710.27	\$6,010.02	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,510.19	\$13,349.40		\$936.56
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$8,233,189.72	\$362,460.59	\$3,602.47	\$5,081.75





New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2022	Prior Levies 2021	2020
Property Taxes	\$7,884,152.36	\$324,775.81		\$4,158.12
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$22,667.23	\$5,735.75		
Interest (Include Lien Conversion)	\$2,510.19	\$13,349.40		\$936.56
Penalties				
Excavation Tax	\$14.76			
Other Taxes	\$7,600.22	\$2,858.16		
Conversion to Lien (Principal Only)				
prepayment	\$2,083.44		(\$16.52)	
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2022	Prior Levies 2021	2020
Property Taxes	\$1,015.00	\$8,025.27	\$3,618.99	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$945.68		
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire  
Department of  
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$313,432.50	\$2.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$2,114.32	\$6,159.01		
Excavation Tax				
Other Taxes		\$614.13		
Property Tax Credit Balance	(\$2,400.30)	(\$4.62)		(\$12.93)
Other Tax or Charges Credit Balance				
Total Credits		\$8,233,189.72	\$362,460.59	\$3,602.47
				\$5,081.75

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$319,904.11
Total Unredeemed Liens (Account #1110 - All Years)	\$145,061.15



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year		\$79,066.15	\$40,503.74	
Liens Executed During Fiscal Year	\$140,051.44			
Interest & Costs Collected (After Lien Execution)	\$1,533.54	\$5,070.89	\$11,760.77	
Credit Balances				(\$19.29)
<b>Total Debits</b>	<b>\$141,584.98</b>	<b>\$84,137.04</b>	<b>\$52,264.51</b>	<b>(\$19.29)</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions	\$56,251.51	\$17,804.93	\$40,219.12	
Interest & Costs Collected (After Lien Execution) #3190	\$1,533.54	\$5,070.89	\$1,760.17	
Credit Balances				(\$19.29)
Abatements of Unredeemed Liens				
Liens Deeded to Municipality			\$284.62	
Unredeemed Liens Balance - End of Year #1110	\$83,799.93	\$61,261.22		
<b>Total Credits</b>	<b>\$141,584.98</b>	<b>\$84,137.04</b>	<b>\$42,263.91</b>	<b>(\$19.29)</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$319,904.11</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$145,061.15</b>



SUTTON (439)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Beth-Holly

Preparer's Last Name

LaDuke

Date

Jan 2, 2024

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Preparer's Signature and Title

# Report of the Budget Committee

2023 was another roller-coaster ride with the U.S. economy, due to uncertain economic conditions and record costs. Because leading economists are expecting these conditions to continue into 2024, we had to keep this in mind when preparing the budget. We instituted a change to our procedure of having department heads meet with our committee.

Instead, the Budget Committee attended the Board of Selectman meeting with the department heads with larger budgets. The smaller budget departments we meet separately at the fire house. We were able to ask questions and ask for clarification of items in the budget during both meetings. If there were any line items that needed more explanation, we had the option of asking the department head to come back and speak directly to the committee. In keeping with our policy of offering the same annual adjustment as the Social Security Administration, we did recommend a cost-of-living adjustment of 3.2%.

We would like to thank the heads of all town departments for preparing and presenting their budgets and helping the Budget Committee keep costs down for our taxpayers.

We would also like to thank the Sutton Fire Department for allowing us to use the firehouse for our weekly meetings.

Respectfully submitted,

*Charles Nelson*

*Charles Forsberg*

*Robert Wright, Jr.*

*Gail Guertin – Vice Chair*

*Robert DeFelice – Chair*

# Report of the Highway Department and Road Agent

**H**ello from the Highway Department. Another year in the books. As many of you have seen, we have gotten a lot of rain this year. Not just easy rain, we seem to be getting more down pour type of rain. Rain ends up getting over 1.5 inches in an hour. We have been using our debris blower to move the leaves out of the ditches and cleaning culverts to help prevent any damage from the downpours. We did not lose any roads because of the rain. There were some ditches that got deeper but all the roads were still passable. Because of this changing weather we need to look at doing maintenance differently than it has been done in the past.

The rest of Shaker Road, from Cotton Road to just past the stop sign at North Road was ground, graded, and a base of asphalt was laid down. The Highway department added some material in spots of the road before the paving was done. We also replaced thirteen culverts on the road, along with adding 350 feet of fabric in a wet section of the road then reclaim on top of that. There was also ditch work done prior to the grinding of the old asphalt. Many people may think that the road is now “all done” but that is not true. We still need to put a top layer of asphalt down. The section that was done in 2022 needs to be topped in 2024. The reason this is done this way is to let the road settle down with traffic for a year. This way, when we put a top on, it will smooth out any spots in the road surface making for a smoother ride and also a longer life span of the road itself.

The grader was out grading the dirt roads in between the large rainstorms we had. We put gravel in spots all over town to help with the road surface. Culverts were replaced all around town. Ditching was done to help prevent washing of the roads. We rented a wheeled excavator for a month to get projects done that the backhoe could not do. We plan to rent another wheeled excavator in 2024 to complete more projects faster and more efficiently than we can with the backhoe. There are a lot of culverts that need to be replaced all over town and we plan to do them with that machine. The town needs to do a few catch basin repairs around town and with that machine we will be able to do them. We did what we could with the equipment we had this year.

The town was able to open up the “Stock Yard” across from the transfer station. This is a great addition to the Highway Department. We now will be able to stock more materials for emergency purposes. We will also have a place to have reclaim material piled up. Reclaim is when an asphalt road is ground up to the gravel underneath. For example, they are reclaiming sections of interstate 89 and we would be able to get that material at less than half of what we pay for gravel. Town saves money.

# Report of the Highway Department and Road Agent

Down at the stock yard we will also be able to store rocks that we dig out of the road when replacing a culvert and doing maintenance. By doing this when the pile gets large enough, we can get a crusher in to crush the larger rocks into usable sizes for use around town.

As 2023 comes to an end I would like to thank my guys for the excellent work that they do. At the end of the day, they are the ones that make me look good. Brandon Grendell as the assistant road agent has been a great asset to the town, with new ideas and ways of doing things to help the town. Thank you, sir! Eugene Cote, Mike Bascom, Rick Bixby, and Tim Greene are a great team. I cannot thank you guys enough for all that you do. I would also like to thank the Fire department and Police department. We all work well together to get through what ever this crazy world throws at us. Last but not least are the great people over at the town hall. Thank you for all your help.

Respectfully Submitted

*Adam Hurst*  
Road agent

# Report of the Sutton Police Department 2023

**I**t was another busy year for the Sutton Police Department. During 2023, your Police Department saw an increase in Calls for Service of 78%, and a small increase in Citations of 26%.

This department values the importance of In-Service Training. Here is a list of some of the trainings our officers attended in 2023:

- Strengthening Child Abuse and Exploitation Cases with Statement Evidence
- National Alliance on Mental Illness (NAMI)
- New Hampshire Case Law
- Response to People in Crisis
- Pedestrian and Bicycle Laws
- Civilian Response to Active Shooter Train the Trainer
- Active Attack Events Response Leadership
- Introduction to Active Shooter Response
- Active Attack Emergency Communications

After attending Level 1 Gracie Survival Tactics (GST) Instructor Certification in 2022, Sergeant Crone has instructed the department on this revolutionary defensive tactic system based on Gracie Jiu-Jitsu. This incorporates time-tested techniques into an easy-to-learn system designed to help officers humanely prevail against larger and stronger opponents. These leverage-based techniques are less likely to cause serious injury to both the officer and arrestee.

The Department purchased a new police cruiser, a 2023 Chevrolet Tahoe, replacing the 2017 Ford Police Utility that was totaled on Interstate 89 at the end of 2022. The cruiser was purchased with insurance reimbursement funds, as well as funds from the police department operating budget.

Again, the Department was challenged with cruiser issues. The 2021 Dodge Durango required another new engine and had other mechanical issues. For the first part of 2023, we were operating with one (1) cruiser. The Durango was out of service for repairs, while the department was waiting for the new Tahoe to be fully equipped. Having only one (1) operating cruiser for this duration really put a strain on the management of the department.



# Report of the Sutton Police Department 2023

The department applied for a grant through the US Department of Sheriff's Association, and we were awarded a FLIR Thermal Image Camera.

Lastly, I have reached a personal and professional milestone. 2023 was my 20th anniversary serving the Town of Sutton. When I arrived in 2003, I never would have believed that in 2023 I would still be here, let alone surviving as your Chief of police where I have been for the past 14 years. I believe that it is a credit to the men and women of the Sutton Police Department, Town officials and especially the citizens. This is a very hard and sometimes highly stressful job. Without your support, it would be impossible to do it with any reasonable success.

I wish to express my sincere gratitude and support to all department heads and their staff for their dedication and efforts over these past twelve months.

To my Administrative Assistant and the men and women of the Sutton Police Department, I offer my deepest appreciation and thanks for a job well done. Working with such a fine group of people makes coming to work both enjoyable and my job a bit easier, knowing they will excel in their duties and are always there for support.

To the Board of Selectmen, I offer my thanks for their continued understanding, patience, and support. We as a department pledge to do the best we can and to be ready to meet the next challenge that may arise.

To the residents of Sutton, I would like to extend a heartfelt appreciation and thank you for the interest you show in our police department. As always, we welcome your input as we move forward during these challenging times and into the coming year.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2023, through December 31, 2023

Respectfully submitted,

*Jonathan Korbet*  
Chief of Police

# Report of the Sutton Police Department 2023

Call Type	# of Calls
Alarms .....	16
911 Hangup.....	4
Abandoned Vehicles .....	12
Traffic Accident .....	51
Animal Complaints.....	25
Arrest .....	2
Assist Ambulance.....	47
Assist Citizens .....	38
Assist Fire .....	29
Assist Motorist.....	26
Assist Police .....	59
Assist-Social Service Agencies .....	8
Assault .....	21
Background Checks .....	4
Be on look out .....	8
Building Checks .....	108
Bullying .....	4
Case Follow up.....	11
Child Pornography .....	1
Civil Issue/Stand by .....	14
Community Policing.....	47
Criminal Mischief.....	9
Criminal Threating .....	10
Criminal Trespass .....	12
Directed Patrol.....	262
Disorderly Conduct .....	4
Dogs, loose, bite, barking.....	28
Domestic Dispute .....	4
Drugs/Possession .....	8
Drunk Person.....	1
Driving While intoxicated.....	2
Fraud.....	8
Harassment .....	37

# Report of the Sutton Police Department 2023

Harassing Communication.....	5
Involuntary Emergency Admission .....	3
Indecent Exposure .....	1
Littering-Illegal Dumping.....	2
Missing Person .....	4
Motor Vehicle Stops .....	158
Motor Vehicle Complaint.....	40
Motor Vehicle Unlock.....	4
Neighborhood Dispute .....	1
Neglect.....	3
Noise Disturbance.....	2
OHRV Complaint.....	2
Paperwork Service/Relay .....	19
Parking Violation .....	11
Pistol Permits .....	10
Police Information.....	14
Property Lost/Found/Returned.....	12
Protective Order Violation.....	2
Report Request .....	12
Residential Lockout .....	3
Road Hazard/obstruction .....	52
Sexual Assault.....	5
Sex Offender Registration.....	13
Shots Fired.....	9
Stalking .....	2
Suspicious Person/Vehicle/Incident.....	44
Theft .....	18
Tobacco Violation.....	5
Total School Calls.....	274
Traffic Control .....	85
Unassisted Death.....	3
VIN Inspection.....	8
Welfare Check.....	14

# Report of the Solid Waste Transfer Station and Recycling Facility

The following is a comparative summary of volumes over the past five years with expense details for 2023.

	2019 Tonnage	2020 Tonnage	2021 Tonnage	2022 Tonnage	2023 Tonnage
Aluminum Cans	5.51	6.33	9.28	6.8	7.52
Steel Cans	7.16	6.88	3.79	5.83	8.29
Plastic	26.17	21.48	27.2	35.65	
Paper/Cardboard	58.56	65.51	95.71	83.20	108.00
Glass	66.35	50.22	56.25	56.25	56.25
Septage	57.8	163.82	228.72		
Tires	5.82	1.94	2.5	3.62	
Solid Waste (MSW)	336.17	358.65	357.11	329.1	358.31
Demolition Debris	128.59	118.25	130.25	105.03	102.35

We received \$18,260 in revenue for recycling in 2023. Although recycling does not create much revenue these days, it does reduce our Municipal Solid Waste (MSW) costs and has a positive impact on the environment. Sutton citizens do a terrific job at recycling, and we thought that you might be interested in the following list of materials that you recycled this year:

<b>Appliances</b>	Refrigerators	70
	Air Conditioners	50
	Dehumidifiers	15
	Smoke Detectors	20
	Microwaves	30
<b>Batteries</b>	Alkaline	
	Button Cell	2
	Lithium	18
	NiCD	10
	NiMH	4
<b>Electronics</b>	Computers and Laptops	230
	Flat Screen Monitors	194
	Flat Screen Televisions	1155
	Mercury Containing Devises	1
	Miscellaneous Electronics	378
	Printers	590
<b>Lamps</b>	Fluorescent	158
	Incandescent	2
	LED	2
	Compact Fluorescent	86

# Report of the Solid Waste Transfer Station and Recycling Facility

Propane (20lb units)	103
Non-PCB Ballast	2
Tires (units)	634
Used Oil (gallons)	550

The Town has implemented a sticker system allowing for better tracking of facility users. Stickers are issued through the Town Clerk's office for a fee of \$2.00 each. The hours for the Clerk's office are Mondays: 9:00 a.m. – 6:00 p.m., Tuesdays and Wednesdays: 8:00 a.m. – 4:00 p.m. and the last Saturday of the month from 9:00 a.m. – Noon.

In 2023 the cost of recycling plastic increased from \$35.00 to \$225 per ton, with no guarantee that plastic waste would, in fact, be recycled. For comparison, the cost to dispose regular municipal solid waste is \$78 per ton. After discussions with the Department of Environmental Services and the Select Board, we decided to do away with plastic recycling.

Sutton and surrounding towns recycle glass through a program facilitated by the Northeast Resource Recovery Association in New London. The program produces tons of crushed glass each year that is free to participating towns. Sutton used crushed glass in a paving project on Shaker Rd.

The Town operates a municipal compost. In 2023, the Town generated approximately 5 tons of compost, which residents are welcome to take home for gardening. Ask your transfer station attendants for more information.

There is dry cord wood available at the Transfer station for emergency use. Ask your transfer station attendants for more information.

The transfer station hours are Tuesday from 7:00 a.m. until noon; Thursday from noon until 4:45 p.m. and Saturday from 8:00 a.m. until 3:45 p.m. Our phone number is 603-927-4475.

**Thanks to all of you for recycling, reusing, and repurposing!!!**

Respectfully submitted,

*Diego Solimine*  
Solid Waste Facility Supervisor

*Charles Nelson and Carl Johnson*  
Attendants

# Report of the Zoning Board of Adjustment – 2023

The Zoning Board of Adjustment (ZBA) conducts meetings on the 3rd Wednesday of the month upon receipt of an application requesting a Special Exception or a Variance to the Sutton Zoning Ordinance, an Appeal from an Administrative Decision, or an Equitable Waiver of Dimensional Requirements. Applications are due 45 days prior to the desired hearing date, or approximately the 1st of the preceding month. The Zoning Ordinance and application forms are available on the Town website or at the Town Hall.

In addition to hearing cases, the ZBA must also perform various administrative functions regarding the application process and procedures, review proposed zoning changes, and from time to time, review and amend its Rules of Procedure, as required to keep pace with New Hampshire statutory changes. The current version of our Rules of Procedure was presented at a public Hearing in 2019 and approved by the Board.

We would encourage anyone interested in joining the ZBA to contact either the ZBA Chair or the Selectmen's Office.

During 2023, the ZBA held public hearings on the following appeals:

## **Case ZBA 2023-01 – Davis, Appeal of an Administrative Decision**

On Wednesday February 15, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** a request by John R. Davis, 113 Morse Lane, Warner NH 03278, Map/Lot 01-516-086, represented by Robert Stuart of RCS Designs, 162 E Main St, Bradford, NH 03221, to appeal an administrative decision by Peter Stanley, Sutton Planning and Zoning Administrator, regarding the depth of a wetland buffer bordering the Warner River on the Applicant's property. This approval reverses the administrative decision requiring a 125' wetland buffer and allows the use of a 25' wetland buffer from the Warner River for the purpose of a planned subdivision of the property. The vote was **UNANIMOUS WITH NO CONDITIONS**.

## **CASE ZBA 2023-02 –Marcy, Special Exception, MAP/LOT 10-082-200 88, Winslow Road**

On Wednesday February 15, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE WITH CONDITION (by unanimous vote)** a request by Henry & Paula Marcy, 88 Winslow Road, Map/Lot 10-082-200, for a Special Exception, as

# Report of the Zoning Board of Adjustment – 2023

permitted by Article IV, Section B, 2, of the Sutton Zoning and Building Ordinance, to allow an Attached Accessory Dwelling Unit over an existing, attached garage.

The CONDITION OF APPROVAL is as follows:

**That the septic system on the property meets the minimum NHDES design standards for a 4 bedroom house.**

**CASE ZBA 2023-03 – O’Neil Variance, Map/Lot 02-504-408,  
98 Johnson Hill Rd**

Withdrawn – Condition of Ordinance not legal and not enforceable.

**CASE ZBA 2023-04 – O’Neil, Special Exception,  
Map/Lot 02-504-408, 98 Johnson Hill Rd**

On Wednesday February 15, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to APPROVE a request by Jacob & Wade O’Neil, 102 Main Street, Bradford, NH 03221, regarding property at Johnson Hill Road in South Sutton, Map/Lot 02-508-408, for a SPECIAL EXCEPTION to approve a Detached Accessory Dwelling Unit, as permitted by Article IV, Section B, 3 of the Sutton Zoning and Building Ordinance. APPROVAL WAS UNANIMOUS, WITH NO CONDITIONS.

**CASE ZBA 2023-05 – Preston Variance, Map/Lot 02-632-219,  
115 Old Blaisdell Road**

A Public Hearing was held on Wednesday April 20, 2023, at 7:00p.m. at the Pillsbury Memorial Town Hall, 93 Main Street, Sutton Mills, NH, concerning a request by Mark & Diane Preston, 57 Lawmarissa Road, Newton, MA 02468, regarding Map/Lot 02-632-219, 115 Old Blaisdell Road, to grant 3 Zoning Variances in order to allow additions to the existing house and to construct a new detached garage with an Accessory Dwelling Unit above. The 3 Zoning Variances requested, and the Board’s findings on each are as follows:

**1. Additions to the existing legal non-conforming house that exceed the 20% increase allowed by Article VII.B.2.d of the Sutton Zoning and Building Ordinance (the Ordinance).**

# Report of the Zoning Board of Adjustment – 2023

**VARIANCE APPROVED BY UNANIMOUS VOTE WITH THE FOLLOWING CONDITION:** That 6" of crushed stone be applied beneath the two decks to infiltrate stormwater.

**2. An Accessory Dwelling Unit (detached) that exceeds 40% of the area of the Principal Dwelling Unit, as required by the Definition of Accessory Dwelling Unit (Detached) in Article XV of the Ordinance. VARIANCE DENIED BY UNANIMOUS VOTE.**

**3. A new detached garage that encroaches 20' into the 75' buffer from Blaisdell Lake required by Article X.B.2 of the Ordinance. VARIANCE APPROVED BY UNANIMOUS VOTE WITH NO CONDITIONS.**

**CASE ZBA 2023-06 – Preston Special Exception, Map/Lot 02-632-219, 115 Old Blaisdell Road.**

A Public Hearing was held on Wednesday April 20, 2023, at 7:00p.m. at the Pillsbury Memorial Town Hall, 93 Main Street, Sutton Mills, NH, concerning a request by Mark & Diane Preston, 57 Lawmarissa Road, Newton, MA 02468, regarding Map/Lot 02-632-219, 115 Old Blaisdell Road, to grant a Special Exception to allow an Accessory Dwelling Unit (Detached) above a new detached garage on the site. The Board's findings are as follows:

**The Board voted to APPROVE THE SPECIAL EXCEPTION BY UNIMOUS VOTE, with the condition that the ADU space be limited to 764sf, or 40% of the overall footprint of the Primary Dwelling.**

**CASE ZBA 2023-07 – Knight Variance, Map/Lot 01-406-086, 133 Route 103**

A Public Hearing was held on Wednesday May 17, 2023, at 7:00p.m. at the Pillsbury Memorial Town Hall, 93 Main Street, Sutton Mills, NH, concerning a request by Kyle Knight, 133 Route 103, Sutton, NH, (mailing address - Warner, NH 03278-6423), Map/Lot 01-406-086, to grant a Variance to the terms of Article X, E, 1 and Table D, 1 of the Sutton Zoning and Building Ordinance, to allow a Structure (small barn/brewery) within the 75' Wetland Buffer.

**THE VARIANCE WAS APPROVED BY UNANIMOUS VOTE, WITH NO CONDITIONS**



# Report of the Zoning Board of Adjustment – 2023

## **CASE ZBA 2023-08 – Leary Variance, Map/Lot 06-451-123, 59 Newbury Road**

On Wednesday July 19, 2023, the Sutton Zoning Board of Adjustment reviewed a request by Bryan Leary, 59 Newbury Road, Sutton, NH 03221, Map/Lot 06-451-123, to grant a Zoning Variance to the requirements of Article IV, C, 4 of the Sutton Zoning and Building Ordinance, to allow a shed, to be used as a farm stand, with less than the required 55' setback from the centerline of Newbury Road, per sketch.

After deliberation, the Board voted to **APPROVE THE VARIANCE, UNANIMOUSLY, WITH NO CONDITIONS.**

## **CASE ZBA 2023-09 – Savage Variance, Map/Lot 05-353-440, property on Mastin Road**

On Wednesday July 19, 2023, the Sutton Zoning Board of Adjustment reviewed a request by John Reed, Alden Construction LLC, PO Box 24, New London, NH 03257, representing Michael & Tia Savage, 123 Dutton Road, Pelham, NH 03076, owners of property on Mastin Road, Map/Lot 05-353-440, to grant a Variance to the terms of Article X, E, 1 and Table D, 1 of the Sutton Zoning and Building Ordinance, to allow a Structure (Single Family Dwelling) within the 75' Wetland Buffer.

After Deliberation, the Board voted to **APPROVE THE VARIANCE, UNANIMOUSLY, WITH NO CONDITIONS.**

## **CASE ZBA 2023-10 – Frost Appeal of an Administrative Decision, Map/Lot 07-749-090, Property on North Road.**

On Wednesday September 20, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to **DENY** a request by Sean & Shannon Frost, PO Box 119, North Sutton, NH 03260, to overturn, by appeal, an Administrative Decision by the Sutton Board of Selectmen that a building Permit was required prior to erecting a structure on the subject property. The vote to **DENY WAS UNANIMOUS WITH NO CONDITIONS.**

# Report of the Zoning Board of Adjustment – 2023

## **CASE ZBA 2023-11 – Peterson/Smith Special Exception, Map Lot 05-655-474, 115 Shadow Hill Road.**

On Wednesday August 16, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to APPROVE a request by George Peterson & Sydney Smith, PO Box 398, North Sutton, NH 03260, regarding property at 115 Shadow Hill Road, Sutton, NH, Map/Lot 05-655-474, for a **SPECIAL EXCEPTION** to approve a Detached Accessory Dwelling Unit, as permitted by Article IV, Section B, 3 of the Sutton Zoning and Building Ordinance. **APPROVAL WAS UNANIMOUS, WITH NO CONDITIONS.**

## **CASE ZBA 2023-12 – Savage Variance, Map/Lot 05-353-440, property on Mastin Road**

On Wednesday October 18, 2023, the Sutton Zoning Board of Adjustment reviewed a request by John Reed, Alden Construction LLC, PO Box 24, New London, NH 03257, representing Michael & Tia Savage, 123 Dutton Road, Pelham, NH 03076, owners of property on Mastin Road, Map/Lot 05-353-440, to grant a Variance to the terms of Article X, E, 1 and Table D, 1 of the Sutton Zoning and Building Ordinance, to allow the addition of a deck and a carport to a Structure (Single Family Dwelling) within the 75' Wetland Buffer. Note that a variance has already been granted in July of this year for the basic structure, without the proposed additions.

After Deliberation, the Board voted to **APPROVE THE VARIANCE, UNANIMOUSLY, WITH NO CONDITIONS.**

## **CASE ZBA 2023-13 – Post Special Exception, Map/Lot 09-864-413, 1908 Route 114**

On Wednesday December 20, 2023, after a duly noticed Public Hearing, the Sutton Zoning Board of Adjustment voted to **APPROVE** a request by Susan & Jeffrey Post, PO Box 593, North Sutton, NH 03260, regarding property at 1908 NH Route 114, Sutton, NH, Map/Lot 09-864-413, for a **SPECIAL EXCEPTION** to have a Detached Accessory Dwelling Unit, as permitted by Article IV, Section B, 3 and Article V, Section B, 1 of the Sutton Zoning and Building Ordinance. **APPROVAL WAS UNANIMOUS, WITH NO CONDITIONS.**

# Report of the Zoning Board of Adjustment – 2023

## CASE ZBA 2023-14

On Wednesday December 20, 2023, the Sutton Zoning Board of Adjustment reviewed a request by Ronald & Brenda Cooper, 350 Baker Hill Road, Bradford, NH 03221, Map/Lot 08-884-265, to grant a Zoning Variance to the requirements of Article V, C, 4 of the Sutton Zoning and Building Ordinance, to allow a garage with less than the required 66.5' setback from the centerline of Baker Hill Road, per sketch.

After deliberation, the Board voted to **APPROVE THE VARIANCE, UNANIMOUSLY, WITH NO CONDITIONS.**

### **Board Members:**

Derek Lick, Chair

Betsy Forsham, Vice-chair

Samantha Gordon

Donna Catanzaro

Zachary Brock

Mark Beauchemin - Alternate

Melissa Ballinger - Alternate

Respectfully submitted,

*Derek Lick – Chair, Peter Stanley – Planning and Zoning Administrator*

# Planning Board Annual Report – 2023

The basic function of a Planning Board in New Hampshire cities and towns is to develop a Master Plan for their community, with extensive input from residents, and then to develop and administer a series of ordinances and regulations that are designed to guide the development of the town in the direction of the goals set by the Master Plan. These regulations include the Zoning Ordinance, the provisions of which are adopted through the Town Meeting process, and Subdivision Regulations, Site Plan Review Regulations and Driveway Access Regulations adopted by the Planning Board.

The Planning Board then oversees the subdivision of land, including major and minor subdivisions, annexations, lot line adjustments, lot mergers, etc. In addition, the Planning Board oversees the development of commercial uses in town through the Site Plan Review process.

In 2023, the Planning Board reviewed the following land use applications:

**Case PB 2023-01** - Request by John R. Davis, 113 Morse Lane, Warner NH 03278, Map/Lot 01-516-086, represented by Robert Stuart of RCS Designs, 162 E Main St, Bradford, NH 03221, to allow a Minor Subdivision of the subject parcel has been **APPROVED UNANIMOUSLY, WITH CONDITIONS:**

**Case PB 2023-02** - Request by Wally Baker, 550 North Road, Sutton NH, representing Christine F. Kuhlman, PO Box 222, 77 Penacook Road, North Sutton, NH 03260, Map/Lot 08-135-185, to grant a Conditional Use Permit, as permitted by Article X, G of the Sutton Zoning and Building Ordinance, to allow a reconfigured, wooden walkway and steps over, and replacing, the existing 3' wide concrete steps within the 75' Buffer of Kezar Lake. The Conditional Use Permit was **APPROVED UNANIMOUSLY, WITH CONDITIONS.**

**Case PB 2023-03** – Withdrawn.

**Case PB 2023-04** – Schwarz merger of 8 tracts of land along Grist Mill Road to result in three parcels of record. **APPROVED UNANIMOUSLY.**

**Case PB 2023-05** – Request by Knight for Conditional Use Permit, Map/Lot 01-406-086, 133 Route 103, incomplete - no action taken.

**Case PB 2023-06** - Request by Cellco Partnership, a Delaware General Partnership dba Verizon Wireless, for Site Plan Review and approval from the Sutton Planning Board to co-locate a wireless telecommunications facility and supporting equipment on the existing Blue Sky tower located off Wrights Hill Road, Sutton, NH 03273, Map/Lot 02-865-520/520A (Verizon Wireless “Bradford 2 NH” Cell Site). has been **APPROVED UNANIMOUSLY, SUBJECT TO CONDITIONS**

# Planning Board Annual Report – 2023

**Case PB 2023-07** - Request by Clayton Platt of Pennyroyal Hill Land Surveying LLC, 414 Pine Hill Road, Croydon, NH 03773, representing property owner Teresa Hosmer, Trustee of the Hosmer Family Revocable Living Trust, PO Box 1714, New London, NH 03257, to subdivide property along NH Route 114 in North Sutton, NH, Map/Lot 09-750-178, into two parcels has been **APPROVED UNANIMOUSLY, WITH CONDITIONS.**

**Case PB 20-23-08** - Request by Clayton Platt of Pennyroyal Hill Land Surveying LLC, 414 Pine Hill Road, Croydon, NH 03773, representing property owners Michael & Maria Gilbert, 42 Little Pond Road, Concord, NH 03301, to subdivide a 36acre property along the South side of Baker Road in Sutton, NH, Map/Lot 09-310-420, into three (3) 12acre parcels was **APPROVED UNANIMOUSLY, WITH CONDITIONS.**

**Case PB 2023-09** - request by Cerberus Kearsarge Real Estate Trust, Eric Tentarelli TTEE, regarding land on Beaver Pond Road, Map/Lot 03-022-098, to grant a Conditional Use Permit, as permitted by Article X, G of the Sutton Zoning and Building Ordinance, to allow a small portion of a driveway to encroach into a 75' wetland buffer near the intersection with Beaver Pond Road. The Conditional Use Permit was **APPROVED UNANIMOUSLY, WITH NO CONDITIONS.**

**Case PB2023-10** - Request by J. E. Belanger Land Surveying, PLLC, 61 Old Hopkinton Road, Dunbarton, NH 03046, representing property owner Robert A.K. Jeffrey Family 2011 Trust, Robert A.K. Jeffrey TTEE, PO Box 413, South Sutton, NH 03273, to subdivide a 129acre property along Blaisdell Hill Road and Archie Sawyer Road, Map/Lot 02-204-044, into three parcels was **APPROVED UNANIMOUSLY, WITH CONDITIONS.**

**Case PB 2023-11** - Request by Anthony Seminara, 4 Brookside Road, Newbury, NH, regarding property along Hominy Pot Road in Sutton, NH, Map/Lot 10-218-424, to grant a Conditional Use Permit, as permitted by Article X, G of the Sutton Zoning and Building Ordinance, for a driveway to be located within the 75' Wetland Buffer of an adjacent stream on the property. Case continued to January 9, 2024, and will be in next year's report.

**Case PB 2023-12** - Request by Drew MacDermott, PE, of Horizons Engineering, Inc, 176 Newport Road, New London, NH, representing property owner Anthony Dale Sossong, 6 Newbury Terrace, Newton, MA, regarding property along Newbury Road in Sutton, Map/Lot 04-809-492, to approve an appeal of a Driveway Access Permit Application that was denied by the Road Agent because of insufficient sight distance. Case continued to January 9, 2024, and will be in next year's report.

# Planning Board Annual Report – 2023

## MASTER PLAN IMPLEMENTATION

**Improved Cluster Development Ordinance** – The revised Cluster Development Ordinance drafted by the Planning Board in 2022 was adopted by a vote of the Town at the 2023 Town Meeting.

In 2023, continuing to take steps to implement some recommendations outlined in the Master Plan, the Planning Board took the following steps:

**InvestNH Housing Opportunity Planning (HOP) Grant** – The Planning Board applied for and was awarded a Housing Opportunity Grant so that it could engage the services of the Central New Hampshire Regional Planning Commission (CNHRPC) to draft appropriate ordinances and regulations to implement some of the housing initiatives identified in the 2021 Master Plan Update.

**Sutton Village Overlay Ordinance** – With the award of the HOP Grant, the Planning Board prioritized the Master Plan recommendation to protect the character of Sutton’s historic villages while also using careful planning and design to implement the goals, objectives, and policies of the 2021 Master Plan Update for housing, economic development, and the protection of neighborhood character.

To achieve that goal, the Planning Board drafted a proposed Village District Overlay Ordinance that lays out the procedure for utilizing a Conditional Use Permit process in designated Village Overlay Districts for applications involving specified appropriate non-residential uses and/or subdivision of land into lots smaller than the minimum acreage required in the Residential Zone and with Village-appropriate setbacks. The Planning Board also prepared a proposed Zoning Map Amendment designating the existing village of Sutton Mills as a Village Overlay District.

The Planning Board held Public Information Sessions on September 26, and October 24, 2023 to explain both proposals and invited public comment at both sessions. Attendees at those sessions expressed a mix of support and opposition to the proposed Ordinance with the bulk of the opposition focused on an objection to the designation of the village of Sutton Mills as a Village Overlay District.

At a public hearing on December 12, 2023 to address both the proposed Ordinance and the proposed designation of the Sutton Mills Overlay District, the Planning Board acknowledged the opposition expressed with regard to the Sutton Mills Village Overlay District designation and voted to withdraw that proposed designation from consideration at the 2024 Town Meeting. After hearing from the public regarding

# Planning Board Annual Report – 2023

the proposed Village District Overlay District Ordinance, the Planning Board formally voted to approve the proposed Ordinance. Based on suggestions from Town Counsel, the Planning Board held a second public hearing addressing the revised text of the Ordinance on January 9, 2024 and again formally voted to approve the proposed Ordinance. The revised Village District Overlay ordinance has been included in the Town Warrant for the 2024 Town Meeting.

## **PLANS FOR 2024**

In addition to conducting its regular business reviewing and voting on land use applications, the Planning Board will be working on additional ways to implement recommendations outlined in the Master Plan Update with a focus on (a) proposals to designate each of the existing villages as Village Overlay Districts, (b) creating means for the development of both senior and workforce housing within appropriate areas of the Town, and (c) drafting a proposed Planned Unit Development ordinance for application within appropriate areas of the Town.

Respectfully Submitted,

*Glenn Pogust, Chair*

*Roger Wells, Vice Chair*

*Dane Headley, Ex-Officio*

*David Hill*

*Christine Fletcher*

*Charles Bolduc*

*Jason Teaster*

*Kristen Angeli (Alternate)*

*Peter Blakeman (Alternate).*

*Peter Stanley, Planning and Zoning Administrator*

# Report Of The Building Inspector/ Code Enforcement Officer

Ninety eight building permits were approved this past year.

Additions / Renovations	22
Barn/garage	10
Generator	3
New Homes	13
Roof	1
Shed	16
Solar	13
Utility updates	11
Other	9

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. or visit the Town's website at [www.sutton-nh.gov](http://www.sutton-nh.gov) and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires a permit. Any addition to the footprint of your structure requires a permit. Installation of solar panels requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website: <http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector, Wetlands/Shoreland Scientist and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email [binspector@sutton-nh.org](mailto:binspector@sutton-nh.org).

Thanks to both towns people and their builders for your continued cooperation.

*Matthew Grimes*

Building Inspector/ Code Enforcement Officer



# Sutton Volunteer Fire Department

2023 kept the Sutton Volunteer Fire Department busy making necessary upgrades to the station, implementing new tools to protect the life and property of our citizens and responding to the most calls in over ten years.

The department took delivery of a new tanker in the summer of 2023. The truck was ordered in 2021 but manufacturing delays caused by COVID prolonged the build process. The truck replaced a 1993 tanker that served the town well for three decades. The truck was immediately outfitted with tools and equipment, and has been utilized in numerous incidents throughout the fall and winter.

Upgrades to the station were completed including new energy efficient LED light fixtures in the garage bays. The original fluorescent light fixtures constantly needed bulb replacements and upkeep. The increased brightness and energy efficiency are an added benefit and should last for many years. In addition, a new smokey the bear sign was purchased. The previous sign was refurbished several years ago and was showing it's age. The new sign will be aluminum and display the current fire weather for the day.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

The department responded to 169 calls this year which was over a 10% increase from 2022 and the most calls in over 10 years. Most of the increase was seen in motor vehicle accidents on 89 and other town roads.

## **This is a breakdown of the calls for 2023**

19	CO/Fire Alarm Activations
29	Motor Vehicle Accidents on I89
32	Motor Vehicle Accidents (on other town roads)
8	Mutual Aid Response
20	Tree/Wires Down
1	Structure Fire
11	Medical Assist
4	Other Fire

# Sutton Volunteer Fire Department

- 2 Odor/Smoke/Leak Investigations
- 2 Furnace/Oven Malfunction
- 41 Canceled in Route/Fire Officer Resolved

Respectfully Submitted,

*Chief Cory Cochran*

Deputy Chief Aaron Flewelling

Captain Brendan Rowe

1st Lieut Phil Biron

2nd Lieut George Caswell

Members:

Bud Nelson, Kevin Rowe Garrett Evans, Matt Grimes, Chip Rowe, Chris Rowe, Pete Thompson. Harold Rowe, Andy Palmer, Kirk Chadwick, Keith Badgley, Ken Day, Shreve Soule, Steve Enroth, Darrel Palmer, Wendy Grimes, Peter Boucher, Nick Rowe, Robert Defelice, Sam Dube, Ken Sutton, Nate Thompson, Taylor Cochran, Tanner Boucher, John Chilpyian, Hilary Grimes, Adam Hurst, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, John McBroom, Cole Dube, Patrick Brodigan, Jonathan Bennett.

# Sutton Volunteer Fire Department Ladies Auxiliary

The primary function of the Sutton Volunteer Fire Department Ladies Auxiliary is to be available to assist our volunteer firefighters with necessary refreshments when they respond to a structure fire or any other serious emergency that may occur in Sutton. We also help to maintain the fire station, supply scholarships to High School graduates who are fire fighters or cadets, host events and fundraise to bring the community and fire personnel together. We appreciate all who have supported our endeavors. A very big "Thank You" to Diane Sullivan who hosted "Tarts for Hearts" in the spring at the station. This event promoted heart health to the community and benefited the Auxiliary and Sutton Rescue. If you are interested in joining the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 603-398-9716 or becrowe75@gmail.com. We meet as needed. All are welcome!

Respectfully submitted,

*Becca Rowe*  
President

*Members:*

Becca Rowe  
Laurie Cochran  
Diane Sullivan  
Kathy Smith  
Marne Thompson  
Jessica Caswell

Samantha Rowe  
Linda Ford  
Lois Palmer  
Kaitlyn Covel  
Martha Thompson  
Sue Sutton

Melina Cochran  
Shelly Boucher  
Sue Badgley  
Annie Gagnon  
Sheila Wilcox  
Andrea Rowe

# Report of Forest Fire Warden and State Forest Ranger

This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

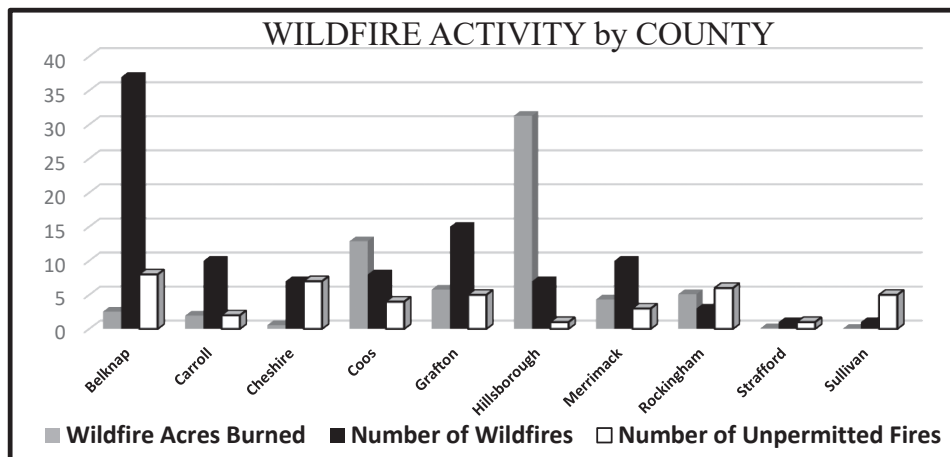
This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up-to-date information, follow us on X and Instagram: @NHForestRangers



# Report of Forest Fire Warden and State Forest Ranger

## 2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

\*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED											
Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

# Sutton Rescue Squad Annual Report

In 2023, the Sutton Rescue Squad responded to a total of 136 service calls, maintaining a consistent pattern with motor vehicle accidents comprising 29% of our total call volume, the largest single category. This was closely followed by calls related to falls, which accounted for 19% of our activities. Our team also handled various other emergencies, including breathing difficulties, seizures, medical alarms, and cardiac arrests. Notably, we achieved a successful cardiac arrest save this year. Operating in a rural area like Sutton, where access to emergency services is more limited compared to urban settings, this accomplishment underscores the critical importance of our rapid response capabilities in life-threatening situations.

January marked our annual election of officers, and as with years past, our leadership remained the same. Throughout the year, we engaged in monthly meetings and dedicated training sessions to ensure the delivery of the highest standard of patient care. Our training curriculum encompassed a broad range of topics, including cardiology, airway management, respiratory emergencies, and patient assessment. To maintain certification, every licensed provider in New Hampshire is required to complete a specified number of continuing education hours. Our internal training, supplemented by external programs from local agencies, keeps us abreast of the latest developments in emergency medicine and fulfills these recertification requirements. Several squad members also attended the Dartmouth Hitchcock CREST Rural Trauma Conference, enhancing our expertise in managing emergencies in rural contexts.

Financially, the Sutton Rescue Squad has been judicious with its expenditures, primarily allocating funds for training and essential supplies. This year, we covered the costs of attending the CREST Trauma Conference and a subscription to an online continuing education resource. Additionally, funds were allocated for medication purchases and equipment maintenance, including the annual servicing and recalibration of our cardiac monitor, and the replacement of expiring electrodes and defibrillation pads. Our budget, generously supported by Sutton taxpayers, adequately covered these expenses, enabling us to maintain a high standard of readiness.

This year also brought significant changes to our team composition. We bid farewell to Andy Palmer, who relocated to be closer to his family, and we extend our heartfelt gratitude for his years of dedicated service. Similarly, we said goodbye to Matt Grimes and Kevin Rowe, who have been pivotal in providing 24/7 coverage over the years. They sacrificed many holidays, birthdays, time with family, etc. to serve their

# Sutton Rescue Squad Annual Report

community. Their collective contributions, spanning 30 and 17 years respectively, have been invaluable, and their departure is deeply felt by the entire squad.

Given these significant departures, we are actively seeking community members interested in joining the Sutton Rescue Squad. While initial certification does require a commitment, it is an incredibly rewarding opportunity to serve and support our community. The State of New Hampshire is currently covering the cost of training from the Emergency Medical Responder to the Advanced Emergency Medical Technician levels, making this an ideal time to join our team. If you are interested in learning more about the Rescue Squad or wish to join our ranks, please contact us at [suttonrescue90@gmail.com](mailto:suttonrescue90@gmail.com) or reach out to any of our members for additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hilary Grimes'.

*Hilary Grimes*  
Chief

## Sutton Rescue Squad Members

Phil Biron, FF-EMT  
Dick Byrne, AEMT  
Ken Day, FF-AEMT  
Bette Fredrickson, EMT

Hilary Grimes, FFI-Paramedic  
Wendy Grimes, FF-EMT  
Patrick Riviezzo, EMT  
Brenda Spencer, EMT

# Annual Report - Emergency Management – 2023

Thankfully considering all the crazy weather, this past year remained quiet for the Office of Emergency Management. Concern was high during the summer with torrential rain storms that left conditions saturated. While these storms kept our fire department, highway crew and police department busy there was no need to activate Sutton's Emergency Operations Plan (EOP). Over the past year I continued to communicate with the State of New Hampshire, Office of Emergency Management to further update our plan as new information became available. Anyone wishing to view a copy of Sutton's plan may do so by either stopping by the Selectmen's Office, Sutton Firemen's Association, Sutton Rescue Squad, Sutton Police Station, or the Pillsbury Free Library. This plan has been developed as a tool to be used in the event there is some type of disaster. It will assist in guiding us with our decision-making process. If you have questions regarding the plan or how you can be of assistance, please call the Office of the Selectmen at (603) 927-4200. Training continues to be an important element of this position. Training opportunities are made available through the Department of Safety, Division of Fire Safety & Emergency Management. I encourage anyone with an interest in giving back to the Town of Sutton to reach out to our local fire department, rescue squad or myself. There are many ways you can be helpful and become part of a great group of people who are your neighbors working hard to keep Sutton safe.

Respectfully submitted,

*Matt Grimes*  
Emergency Management Director



# Sutton Conservation Commission

## 2023 Annual Report

### Trail Work and Land Stewardship

Significant maintenance was performed at some of Sutton's public parks to improve access and make the trails there more user-friendly.

At the Webb/Crowell forest, fallen trees and brush were cut and removed from the loop trail, more visible trail markers were added, and the trail area at the entrance was brush-hogged. Plank bridges were installed over the wet areas at the beginning of the loop trail. The access road to the Webb/Crowell parking area was re-graveled and smoothed. The Webb/Crowell Reservation has been chosen by the Ausbon Sargent Land Preservation Trust as one of their "DIY" (do it yourself) hiking trail locations.



*New kiosk map*

At King Hill Reservation, fallen trees and brush were cut and removed on the Nichols and upper Felch trails. In mid-summer, walking paths were brush-hogged through the overgrown fields on the White Rabbit Trail and Penacook Path. Large detailed maps of KHR were created and posted on the kiosks at the Hominy Pot Rd and Maple Leaf trailheads. Maps were also added at trail junctions showing "You Are Here" locations to make path walking easier. A number of the King Hill ski trails were mowed to keep them open for hiking, snowmobiling and back-country skiing and to provide habitat for field-adapted wildlife.

The agreement with the Sutton Ridge Runners snowmobile club giving them additional ski trail access was extended for another year. In exchange, the SRR used heavy equipment to repair some sections of the KHR trails. The SCC hired a brontosaurus mower to trim back the encroaching trees and shrubs at the edges of KHR's recreational trails. This maintenance task is costly but will not need to be done again for several years. Besides keeping the trails from growing in, it will improve drainage and help protect the watershed.



*Brontosaurus rig*

At the park entry, an on-site voluntary donation system is being set up for those who enjoy SCC's parks and wish to help pay for their upkeep.

The SCC continues to have KHR's Hominy Pot Rd parking lot and the Webb/Crowell parking lot snow plowed so the trails there can be used throughout the winter. We are also working to keep the Enroth-Leffert trail entry on Rt.114 mowed and accessible for parking.

# Sutton Conservation Commission

## 2023 Annual Report

### Public Education

Brochures have been provided at the Town Hall on how to manage your forest lands to help them adapt to climate change: “Increasing Forest Resiliency” and “Forest Carbon” published by UMass Amherst and the University of Vermont.

### Protecting Our Watersheds

In addition to promoting beaver habitat in our parklands, we have received state approval for road salt reduction along sections of Rt.114 where it travels near Blaisdell Lake and Russell Pond. We are working with the Kezar Lake Protective Association towards developing a Watershed Based Plan for Kezar Lake. The next step is for the town to vote yes on a warrant article at Town Meeting to accept a fully-forgiven loan from the State Revolving Loan Fund. That money will be used to develop the watershed plan, and once the plan is in place, it will help secure grant money for improvements to watershed management in our area.

### Volunteer Day

In August many volunteers helped reroute the Lyon Brook Trail at King Hill Reservation from where it had been flooded by new beaver dams; they also cleared fallen branches and debris from many of the other KHR trails.



*Washed out bridge on Lyon Brook Trail*

**THANK YOU VOLUNTEERS!** (Note: The Sutton Conservation Commission supports protection of beavers as a benefit to our entire ecosystem where they do not interfere with roads and agriculture.)

### Other

Turtle crossing signs were again placed on local roads during the turtle breeding season.

The Kezar Lake parking area has been better arranged, and a demonstration “rain garden” has been installed there to show how gardens can be used to reduce potentially polluting run-off.

We participated in the annual statewide butterfly data collection effort, for contribution towards the 2025 New Hampshire Wildlife Action Plan.

# Sutton Conservation Commission 2023 Annual Report



*Pollinator garden*

We said a fond farewell to long-time SCC member and environmental lawyer, Babara Hoffman; and we welcomed two new members, Joanna Murphy and Yvonne Howard to our commission.

Please consider joining or helping out the Sutton Conservation Commission with our environmental work for the benefit of the Town of Sutton. You can contact us at [concom@sutton-nh.org](mailto:concom@sutton-nh.org).

Respectfully submitted,

*Henry Howell, Chair  
Walter Baker, Jr, Ex-officio  
Chuck Bolduc  
Debbie Lang  
Don Davis, Jr*

*Jim Morris  
Lynn Wittman  
Bonnie Hill  
Yvonne Howard (Alternate)  
Joanna Murphy (Alternate)*

# Annual Report of the Sutton Historical Society for 2023

2022 was a major transition of officers and trustees of the Society. Several officers completed their terms and were replaced: President, Judy Lowe (Bob Wright), VP., Sue Esposito (Jody Wells), and Clerk, Dorothy Jeffires (Jackie Winn). Rob O'Neal remains as Treasurer, with much appreciation. There are also three new trustees: Don Davis, Chris St. Cyr, and Claudia Robinson.

Our second major restoration project, the district nine schoolhouse, monitored by our project manager, Gary Dellert, completed the following: site preparation, new roof, major renovation to the interior, some exterior painting, electrical work and removal of 'tired' or rotted wood. This year the project will be completed with old pane windows and completion of painting.

Some items:

1. The Society had its first Christmas observance at the Meeting House since its renovation; still cold but light was better. It is expected that the Meeting House will host a number of events in 2024.
2. On December 9, \$1,765 was raised at our annual cookie walk.
3. The Afghans are back and will be shown at all our voting events. This year, there will be four of them.
4. Via the direction of Chris St. Cyr and Claudia Robinson efforts will be made in encouraging younger people to join the Society. New outreach methodologies - Face Book, e-mails even Twitter (concepts foreign to this writer) will be used.
5. Under the guidance of Jack Noon, middle school and high school students will be offered to participate in archival research work. Sutton has a rich history, and the trustees want to make this fact public and user friendly.
6. The Society will be petitioning the town of Sutton for \$6,000 to assist with its insurance expenses. Over the last three years, over \$200,000 was raised and expended to renovate the two historical buildings owned by the Society. This \$200,000 from private funds would, if owned by the town of Sutton, be raised via taxation, also the increase in value of the buildings increases their value and the insurance. The petition is required by law as each annual town meeting cannot hold another town meeting hostage.

# Annual Report of the Sutton Historical Society for 2023

The Society, its officers and trustees much appreciate the support of all its members, interested parties, and the town of Sutton.

## OFFICERS

*Bob Wright, President*  
*Jody Wells, Vice President*  
*Jackie Winn, Clerk*  
*Rob O'Neal, Treasurer*

## TRUSTEES

*Don Davis*  
*Gary Dellert*  
*Chris St. Cyr*  
*Dan Rahilly*  
*Claudia Robinson*  
*Mark Hewitt*  
*Sonja Smith Suitor*

# Report of the Welfare Department

Requests for welfare assistance are scheduled by appointment. Please call 603-927-2400 if you need assistance.

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. This year, a Sutton family sponsored both Thanksgiving and Christmas for a local family in need. We are so very thankful and appreciative of the generosity of these good Samaritans. We use monetary donations to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us to more flexibly assist those in need who may not qualify for town assistance or have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

<b>Food Pantries</b>	<b>Hours</b>	<b>Contact</b>
Bradford Community Food Pantry Trinity Bible Church 539 NH-114 Bradford, NH 03221	3rd Wednesday of every month, 5:30-6:30pm, or by appointment.	(603) 938-5313
Community FREEdge Sweet Beet Market 11 W Main St Bradford, NH 03221	Open and available to all 24hrs a day, 7 days a week, 365 days a year.	(603) 938-5323
Warner Food Pantry Warner Community Action Program 49 W Main St Warner, NH 03278	Tuesdays 4p-6pm Thursdays 11am-1pm	(603) 456-2053
Kearsarge Lake Sunapee Community Food Pantry First Baptist Church 461 Main St. New London, NH 03257	Wednesdays 4:30-6:30pm Saturdays 10-11:30am	(603) 526-6511
Food For Thought NH, Inc	Provides kids with free healthy food for weekends and school breaks.	Sign up through your child's school nurse, or by emailing <a href="mailto:FoodForThoughtForKids@gmail.com">FoodForThoughtForKids@gmail.com</a>

# Report of the Welfare Department

Direct Assistance	Services	Contact
Loaves and Fishes	Utilities, short term food and clothing needs, and other requests on a case-by-case basis.	(800) 978-6395. Calls are returned within 24 hours.
Kearsarge Neighborhood Partners (KNP)	Chores, transportation, emergency firewood, meals, phone check-ins, and more.	(603) 317-5900
Energy Assistance Community Action Programs of Belknap and Merrimack Counties	Home heating and electric.	(800) 856-5525
NH Saves	Home energy audits and rebates on appliances and energy efficient construction upgrades.	<a href="https://nhsaves.com/contact-us/">https://nhsaves.com/contact-us/</a>
Kearsarge Region Ecumenical Ministries (KREM)	Emergency aid funds and referrals.	(603) 526-6511
NHEasy	Cash, Medical, SNAP (Food Assistance), Child Care, Medicare Beneficiary and Long Term Care Assistance.	<a href="https://nheasy.nh.gov/">https://nheasy.nh.gov/</a>
Merrimack County Community Action Program, Warner NH	Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC), a food pantry and so much more	(603) 456-2207
2-1-1 New Hampshire Community Resources	Access to specially trained Information and Referral Specialists 24 hours a day, 365 days a year.	Dial 2-1-1
ServiceLink Aging and Disability Resource Center of Merrimack County	Administers Information and Referral Services, Person-Centered Options Counseling, NH Family Caregiver Program, State Health Insurance Assistance Program (SHIP), and Senior Medicare Patrol (SMP).	(603) 228-6625
Warner Connects	Access to healthy foods, nutrition education, and clothing	(603) 456-2053

Respectfully submitted,

*Alison D. Jones*  
Overseer of Public Welfare

# Library Report for 2023



## SUTTON FREE LIBRARY

5 Corporation Hill Road ♦ Box 202, Sutton, NH 03260  
(603) 927-4927 ♦ [suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

Thank you for helping to support and utilize your Sutton Free Library.

- **Use** - There are currently **753** individual patrons cards in use with a total of **3,380** visits into the library in 2023.
- **Circulation** - Thanks to the various means of filling your library needs & requests, our total circulation for 2023 was **14,530** items. Which is **2,957** more items coming and going than in 2022.
- **Programs** - We saw **717** program participants in 2023.
- **Building & Grounds** - After being closed for a large chunk of the year, the basement was re-opened in December after mold remediation issues were addressed. Due to an increase in demand, further ADA building compliance solutions are ongoing.
- **Service Updates** -
  - ❖ **Museum Memberships:** Thanks to the Friends of Sutton Free Library and their grant efforts, many museum passes were added this year. Stop by to check out passes to: Currier Museum of Art, Squam Lakes Natural Science Center, See Science Center, Mount Kearsarge Indian Museum, the Fells, Seacoast Science Center, Billings Farm & Museum NH Telephone Museum, VINS, NH State Parks, Mc-Auliffe Shepard Discovery Center, and the American Precision Museum.



# Library Report for 2023

- ❖ **Summer Programming:** The summer of 2023 ended with a record amount of program participants (of all ages). Summer programming increased from 94 participants in 2022 to **236** participants in 2023.

*Moving forward, we stick by our belief that Sutton's motto of "Enter Here To Be And Find a Friend" is a reminder of the very characteristics that create and encourage a deeper and more meaningful sense of community. Sutton Free Library is very much the epitome of this as it is a place for gathering, education, learning, sharing, playing and meeting.*

Have other ideas of how we can service our patrons? Please share your ideas with us!

Respectfully Submitted,

Trustees:

Nancy Glynn (Chair)

Lauren Avery

Emily Cooper

Tracy Mingarelli,

Catherine Paden

*Alternate Trustees: Betsy Anderson*

*Library Director: Elizabeth Geraghty*

*Children's Librarian: Kristin Snow*

*Library Assistant: Angeline Little*

*Library Substitute: Kristin McCarthy*

## HOOURS

Tue: 9-1 & 3-6

Wed: 9-1

Thu: 9-1 & 3-6

Sat: 9-1

## CONTACT US

[www.suttonfreelibrary.com](http://www.suttonfreelibrary.com)

603.927.4927

[suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

Find us on social media:

Facebook & Instagram

# Kearsarge Area Council on Aging, Inc.

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area.

COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to help others through our many volunteer opportunities. 2023 is a strong year for COA. We have 26 active programs. We are collaborating with New London Recreation, The Barn Playhouse, New London Outing Club, Lake Sunapee Region Visting Nurse Association, Wilmot Red Barn, AmeriCorps, AARP and Senior Community Service Employment Program.

- The Transportation Program operates with one paid driver funded through many generous grants and the return of many volunteers. This service brings seniors to their physician appointments, grocery store, etc. and is heavily relied on by many isolated individuals.
- The Durable Medical Equipment Program is fully operational and serving the needs of many who are unable to obtain medical equipment elsewhere.
- Daily programs and services are offered within our building and in the community. Many have the new option of Zoom attendance.
- We partner with Lake Sunapee VNA to provide foot care four times a month.
- COA continues to be a resource center to our seniors and their families.

We are proud to be a resource center, operate the second largest free Mobility Lending Equipment Program in New Hampshire, and provide free transportation to our clients in the nine towns we serve. We are fiscally resourceful and operate on a lean budget.

We appreciate our partners, towns, volunteers, members, donors, business sponsors, Board members and staff. It is with their guidance and support that we continue to lead to high levels of health and well-being opportunities for our senior neighbors.

Respectfully submitted,

*Kelley F. Keith*, BA, MS  
Executive Director

# Musterfield Farm Museum

Muster Field Farm Museum on Harvey Road in North Sutton continues to be a source of pride for residents of Sutton and the region. The farmland provides fresh vegetables, fruits and flowers sold seasonally at the farm stand as well as hay and grassland pasture for livestock. The woodlands provide 50 to 60 cords of firewood sold locally for residents to use to heat their homes. The land also provides critical habitat for wildlife, and is used by hikers, skiers and snowshoers for recreation year round. The regional snowmobile trail crosses Muster Field lands as it traverses from Warner through to Newbury and Bradford.

As in years past, Farm educators have worked with students in each class at the Sutton Central Elementary School, teaching them about the history of their town and the ways of colonial people living on the Farm property. This year, Farm Educators paid a visit to Sutton Central to demonstrate the processing of grains into flour, engaging each class in various aspects so each students could get a hands on educational experience.



Kearsarge Regional Middle School holds afternoon winter activities at the Farm while the High School students visit as a segment of their culinary and industrial art programming. This unique collaboration is made possible through Muster Field Farm's Lyford Education Fund and the support of the staff and administration of the regional schools.

Farm events draw crowds to its historic buildings a few times a year. The collection of agricultural tools inspires nostalgia for some, and curiosity for many more as representations of what appears to be a simpler time or at least a time that used drastically different technology. The volunteers making the events possible often span multiple generations of Sutton families, we appreciate their hard work in keeping these traditions alive.

2023 challenged Steve Paquin and his crew with wet weather that prevented many crops from flourishing. The hay crop proved impossible to harvest in a timely fashion. The Farm Team fulfilled customer requests for produce as they were able, but breathed an audible sigh of relief when the closed sign went up at the end of the year.

Muster Field runs on membership support, volunteer efforts and the continued generosity of our Sutton neighbors in the quest to honor the legacy of Robert S. Bristol. Find Muster Field Farm online to become a member or renew your membership and to learn more about the annual events and local agricultural history that are illuminated at Muster Field Farm Museum.

# Report of the Lake Sunapee Region VNA and Hospice 2023



Dear Friends:

On behalf of the entire team at Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health, hospice, personal care, clinics, support groups and more in 2023. We remain proud of our organization's culture of respect and our ability to respond to community need in a complex world. Medicare regulations related to how we care for patients and, in turn, are reimbursed changed in consequential ways last year. Responding to these new guidelines, which impact care plans and many processes, is a core focus of our updated strategic plan. While competition for staff, especially nurses, remains fierce, we successfully recruited a significant number of RN Case Managers in 2023. Retention of employees also remained a priority, and we saw an average retention rate last year of 90%, well above industry averages. We continued to offer a variety of meaningful employee benefits such as resources to help defray the cost of health care premiums and the establishment of a well-received car care fund to help staff maintain their vehicles and remain safe on the roads (staff drive 500,000 +/- miles annually delivering care in 25+ area towns!).

The past year also welcomed the return of the beloved *Women Who Make A Difference Luncheon* and the much-needed *Good Day Respite Program*. Also in 2023, we created a unique partnership with New London Barn Playhouse to offer innovative workshops to address needs of caregivers. I am proud to report that for the 12-month period ending September 30, 2023, we served residents of Sutton in the following ways:

- Provided skilled nursing, therapy, hospice and supportive care to 24 residents;
- Provided free/reduced cost nursing, therapy and social work visits to residents; visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost);
- Provided 14 months of bereavement programming to hospice families after the death of their loved one at no cost to the family, as well as several support groups to help people through the grieving process;

# Report of the Lake Sunapee Region VNA and Hospice 2023

- With the expertise of both a palliative nurse practitioner and a palliative care registered nurse (LSRVNA is the only local home care agency with these dedicated positions), patients and their families continued to benefit from our Palliative Care Program, helping them understand and navigate advanced illness;
- Foot Care Clinics were offered in six communities, in response to a general lack of access to this important care.

With so many challenges, our gratitude for those who help sustain LSRVNA as an enduring presence is enormous. Our dedicated team of frontline caregivers and behind the scenes employees, as well as generous community partners like you, keep us strong in service to our community. We understand that your funds, like ours, are limited. This makes us even more grateful for your ongoing confidence and your consideration of funding this year. Please do not hesitate to contact me if you have questions or if there are other ways we may be of service to you and your Town's residents.

With respect,

*Jim Culhane*, President & CEO  
603-526-4077  
jculhane@lakesunapeevna.org

# UNH Cooperative Extension Merrimack County 2023

UNH Cooperative Extension serves residents in each of Merrimack County's 25 towns and 2 cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, trainings, diagnostic services, applied research, and one-on-one consultations. In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations, 140 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 384 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county. Extreme weather events impacting producers required a pivot in the scope of our work, which we shifted towards economic impact analysis to inform legislators and partner organizations in hopes that state and federal legislative action will help mitigate the impact to individual farms.

**Natural Resources:** Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 1,945 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence. At least 1,426 County residents participated in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes. This year's educational offerings were augmented by a wide variety of virtual meetings to provide residents with virtual learning opportunities. To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page (<https://www.facebook.com/nhwoods.org>). This year, there were over 400 Volunteers who worked with UNH Extension in Merrimack County helping to conserve and manage its natural

# UNH Cooperative Extension Merrimack County 2023

resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to Volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

**Community & Economic Development (CED):** The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals throughout the community in developing a vision, designing an approach, and moving to action. Over the past year, the Merrimack County CED team has supported ongoing statewide programming on housing and broadband/digital equity. Continued support of the Northfield-based Foothills Foundation, along with a collaborative project to support outdoor economy, trails, and non-profit capacity and development across central Merrimack County and portions of Belknap County is ongoing. Additionally, the CED team has nearly completed the Downtowns and Trails program in Hopkinton and Contoocook, NH, which began in December 2022. This project will result in a detailed report for the community, action, and next steps, and include a community presentation and ongoing support from the CED team as goals are worked towards.

**4-H Youth Development & Education:** 4-H is the youth development program of UNH Cooperative Extension and is offered in partnership with the USDA/ NIFA. The mission of 4-H is to provide hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities. A timeless tradition is Merrimack County 4-H members participating in events at the Hopkinton Fair. The 2023 fair hosted 114 4-H animal exhibitors and 92 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. All these opportunities serve as a capstone experience for a 4-H project, for youth to demonstrate their learning from the past program year. To close out the 2022-2023 program year, Merrimack County involved 371 youth in the program with the help of 109 volunteers.



# UNH Cooperative Extension Merrimack County 2023

Nutrition Connections is a no-cost, hands-on nutrition and physical education program that provides limited-resource youth, adults, and families the knowledge and skills needed for better health. In Merrimack County, Nutrition Connections engaged adults through partnerships with local agencies, including housing sites for older adults, senior centers, emergency housing, peer support, and more. Participants explored topics like saving money at the grocery store, reading food labels, simple recipes, and physical activity. Nutrition Connections also worked with youth in Franklin and Pittsfield. Middle schoolers learned how to set nutrition and physical activity goals and make healthy food choices. Two garden nutrition programs were offered to youth attending an afterschool and summer program and three preschool groups learned about fruits and vegetables. Nutrition Connections will continue to collaborate with local organizations and schools to help engage all ages around the skills and knowledge for better health.

**Health & Well-being:** Provides information, programs and training grounded in research to help individuals and their families succeed and thrive, such as Youth and Adult Mental Health First Aid Training, Chronic Disease, and Chronic Pain Self-Management Programs. We are collaborating with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities. Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by SAMHSA, which is bringing opioid prevention education to audiences across NH.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county. Our 2022-2023 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Schamberg.

Connect with us:

<https://extension.unh.edu/facility/merrimack-county-office>



# New London Hospital 2023

One of our goals at New London Hospital (NLH) is to ensure long term sustainability so we can continue providing care to our community for years to come. In 2023, while we addressed critical needs in our service lines, we also continued to focus on our most valuable asset: our employees.

We made a definitive effort to invest in the people we employ at NLH and Newport Health Center (NHC). We ensured our employees' wages and benefits were market-competitive—reflecting our commitment to meet their needs as an employer. We take great pride in the quality care we are able to provide our community and appreciate the true value of the employees at NLH and Newport Health Center who support and deliver that care.

This commitment to our staff resulted in another positive effect of which we are also pleased to share. Since the beginning of the year, we've hired more than 100 new employees. We have always known NLH and NHC are special places to work and are grateful to be an employer of choice in our region.

## **Financials**

We are pleased to report that Fiscal Year 2023 (July 2022 thru June 2023) featured one of NLH's strongest financial performances in decades. We closed the year with an impressive \$7.3 million operating margin (7.7%), which was \$5 million over budget and 5.3% over the budgeted margin. While these figures are reflective of some strong results in our Radiology, Operating Room and Laboratory Services, the number we are most proud to share is our low employee turnover rate of 9%.

## **Primary Care**

We also have an encouraging update in our primary care practice, as we recently welcomed several new providers. It has been a challenging couple of years and we thank you for your patience as we filled these vacancies. Our goal has always been to secure the best people to deliver your care and we are confident that you will be pleased with our new team members. As our new staff work their way into rotations, we look forward to welcoming new patients in our primary care practice.

## **Hospital Days**

This year's Hospital Days raised thousands of dollars for its beneficiary, Hematology/Oncology Infusion Services. This department provides compassionate and personalized care to our community members living with cancer, blood disorders and other conditions. Thank you to our sponsors, staff and especially, our community, for making the 97th Annual Hospital Days one to remember. It was so refreshing to see

# New London Hospital 2023

our community spirit in full bloom. From the kickoff at our Community Forum on Thursday, through all the activities on Saturday, so many of us came together to share support for NLH and our pride in this special region of New Hampshire.

Our community strengthens and sustains us. Please know how grateful we are for your ongoing support, and that we wish you and yours the very best in 2024.

Warmly,

*M. Tom Manion*  
President and CEO

*Jeff Hollinger*  
Chair, Board of Trustees

To receive the latest NLH updates including information about upcoming events, important messages to the community and general hospital updates, please visit the bottom of our website homepage and click on "Subscribe to eNews."

# Ausbon Sargent Land Preservation Trust

## 2023 Annual Report for the Town of Sutton

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural character of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region, through land conservation, stewardship, and community engagement. This area includes the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner, and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 165 projects and protected 13,541 acres – including sixteen working farms and over eight miles of lake frontage. Each of these conservation lands provides for public benefits in the form of forest, farm, wetland, or open space conservation and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places, and our opportunities for outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

Ausbon Sargent has had a busy year of completing land projects, working on others in various stages of completion, bringing awareness to land protection, and stewarding the 165 projects under our care. We completed two land projects, which make up a little over 197 acres of land, now protected in the towns of Bradford and Wilmot. 2023 has also been a year of transition, as we honored the remarkable legacy of Debbie Stanley, our first Executive Director, who retired in June after 35 years leading Ausbon Sargent. We also created and filled the new position of Stewardship and Outreach Coordinator.

This summer, we held lots of hikes and other events as the threat of COVID lessened. We collaborated with LSPA, local Conservation Commissions, The Council on Aging, Woodcrest Village, and Tracy Memorial Library on outings and presentations to showcase and connect people with the wonderful properties we preserve. We held hikes in Wilmot, Bradford, Grantham, New London, and Springfield, and a rail trail bike ride in Andover. Our annual Dragonfly Walk was held at the beautiful Russell Pond property, which is owned by and situated within the Town of Sutton. A new snowshoe trail guide was created for this winter and can be downloaded from our website! A butterfly program was offered at LSPA last March, in preparation for springtime pollinator gardens, and we held volunteer training workshops for people who wished to become conservation easement monitors. In addition to these activities, which are open to all, we held our Volunteer Appreciation party at LSPA, we resumed the in-person

version of the ever-popular Progressive Dinner, and we were thrilled to hold our holiday party at the beautiful and historic Livery in Sunapee Harbor. It has been a pleasure for the board and staff to be able to hold events and activities in so many of the towns we serve.

Ausbon Sargent is thankful to have the assistance of over 200 volunteers who help with easement monitoring, committee support, and clerical work. Your community members help to protect these special places in many ways as members, conservation easement donors, volunteer easement monitors and participating in various committees at the Land Trust. They also encourage town officials throughout our 12-town region to conserve our rural character by supporting land conservation.

Our website ([www.ausbonsargent.org](http://www.ausbonsargent.org)) indicates which of the land trust’s protected properties have trails open to the public for hiking, cross-country skiing, and snowshoeing, and includes trail maps, printable hiking challenges, and driving directions. Be sure to look under the heading “Connect with the Land” for these details. Our calendar of events for the winter season is also available on our website, so take a look and join us! For information on all of Ausbon Sargent’s protected properties, please visit our website and join our email list. Find us on Instagram and be sure to “Like” us on Facebook!

It has always been a pleasure to work with the Town of Sutton Conservation Commission. We look forward to future events, collaborations, and land projects with you!

Respectfully submitted,

*Ben Wallace*  
Executive Director

**Board of Trustees**

<i>Robin Albing</i>	<i>Susan Ellison</i>	<i>Mike Quinn</i>
<i>Lisa Andrews</i>	<i>Lexi Garcia</i>	<i>Diane Robbins</i>
<i>Aimee Ayers</i>	<i>Deborah Lang</i>	<i>Steve Root</i>
<i>Chuck Bolduc</i>	<i>Russ Moore</i>	<i>Bob Zeller</i>
<i>Laurie DiClerico</i>	<i>Jim Owers</i>	

**Staff**

Executive Director	<i>Ben Wallace</i>
Land Protection Specialist	<i>Andy Deegan</i>
Stewardship Manager	<i>Anne Payeur</i>
Operations Manager	<i>Jen Deasy</i>
Development and Communications Coordinator	<i>Kristy Heath</i>
Outreach and Stewardship Coordinator	<i>Glennie LeBaron</i>
Bookkeeper	<i>Susie Moore</i>

# The Sunapee-Ragged-Kearsarge Greenway 2023

The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote local hiking and land conservation. A 75-mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mount Sunapee, Ragged Mountain and Mount Kearsarge.

The SRK Greenway extends through ten towns and of the 75 mile network, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest and then onto the perimeter of Kearsarge Regional Middle School property. It crosses NH Route 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge crossing over the Lane River. The Greenway continues from the bottom of Corporation Hill and passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRKG heads toward Chalk Pond in Newbury by following Penacook Road, around Kezar Lake, to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line onto Haynes Road and eventually Baker Hill Rd. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website ([www.srkg.com](http://www.srkg.com)), a trail guide book and map. Usually, pandemics aside, we are able to offer occasional group hikes and an annual meeting in late March. Dave Gardner and Mark Brito currently serve as the Sutton representatives on the Greenway Board. Many volunteers help keep Sutton's portion of SRK Greenway trails open, repaired and blazed.



# The Sunapee-Ragged-Kearsarge Greenway 2023



Our website at [www.srkg.org](http://www.srkg.org) has maps of the entire Greenway. There you will find events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally SRK Greenway representatives continually meet with several town boards, conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), SPNHF, the Mount Sunapee State Park Advisory Committee, the NH Trails Bureau and the Statewide Trails Advisory Committee.

# Warner River Local Advisory Committee

## Bradford, Sutton, Warner, Sutton, Hopkinton

The Warner River Local Advisory Committee (WLAC) is pleased to report on its work for the calendar year 2023. This Committee has statutory authority (RSA 483:8-a) to advise state and local governments on federal, state, and local permit applications and other environmental issues within the Designated Warner River Corridor, which extends for ¼ mile outward from each river bank as the main stem of the river flows through our five riverfront towns: Bradford, Sutton, Warner, Webster, and Hopkinton. Committee members work with citizens and state and local officials to promote thoughtful stewardship of this treasured element of our natural and social landscape.

One of the main tasks of the Committee is to provide its perspective on town permits within the corridor as described above. This year, the Committee provided comments on permits issued in the towns of Bradford, Sutton, and Warner. We have received thoughtful responses to our comments from residents, town officials, and state regulators. WRLAC has also provided its unique perspective to NH DOT officials on the Davisville Bridge reconstruction project, and to DES about the launch of the Instream Flow Study Management Plan. The Committee also discusses and tries to find ways to encourage communities to address river-related problems such as flooding, run-off, and erosion.

WRLAC also maintains communication with members of state agencies whose work is related to ours. We have written in support of a culvert restoration project in tributary brooks spearheaded by NH Fish & Game. This project will increase the health and resilience of the river, both the water itself as well as the creatures who live in and near the river. In addition, members of this Committee have participated in the Volunteer River Assessment Program, sponsored by NH DES. This program provides an opportunity for citizen scientists to assist in assessing the quality of the river's water. In its 7th year, the data continue to show that the quality of the water is, for the most part, excellent. The raw data sets are available at DES's Volunteer Assessment Programs webpage, as well as WLAC's website ([www.wlac.com](http://www.wlac.com)). However, with increased pressure from human development and changes in weather patterns, we are reminded that the river and its ecosystem, while resilient in many ways, are dependent on a natural balance that must be maintained over time.

This Committee has also engaged with our neighbors across the five towns. Early in the year, we heard from advocates of the Concord Lake Sunapee Rail Trail project as well as citizens concerned about the impact of a rail trail on the riverine communities. We also have the good fortune to have a dedicated member of Trout Unlimited on our



# **Warner River Local Advisory Committee**

## **Bradford, Sutton, Warner, Sutton, Hopkinton**

Committee who keeps us informed about that organization's work and its partnership with state agencies like NH Fish & Game. These two organizations will soon provide an opportunity for the five riverfront towns' citizen scientists to gather data through macroinvertebrate surveys in the Warner River. With support from local organizations like TU, MainStreet Bookends, and the Mt Kearsarge Indian Museum, WRLAC has worked to raise its visibility in the community by having a booth at the Warner Fall Foliage Festival and the Warner Palooza business event at the MKIM.

During the past year, the Committee has found itself discussing how it can get the information it needs in order to be more effective. Thus, for the coming year, we will be working to create stronger ties to, and better coordination with our communities' hardworking and dedicated local agencies and committees whose work is related to ours. This includes staying in touch with the five towns' conservation commissions, planning boards, water precincts, road committees, and selectboards. There is also work that can be done in analyzing data in order to continue to learn about the health of the river and its relationship to its human neighbors. Finally, we hope to increase the number of representatives on the Committee. We invite interested members of the community to join us in our work.

Respectfully submitted,

*Laura Russell*  
WLAC Secretary



### **Warner River Local Advisory Committee**

Bradford: Marlene Freyler, Rebecca Herman, Mike Howley

Sutton: Peter Savickas, Treasurer

Warner: Laura Russell, Secretary; Christopher Spannweit

Webster: George Embley

Hopkinton: Daniel Morrissey, Chair



# Town Of Sutton

## Resident Marriage Report

January 1, 2023 through December 31, 2023  
All information gathered from the Division of Vital Records Site

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
Mckenna, Hannnah Farrell South Sutton, NH	Young, Matthew Adam New London, NH	Sutton	Concord	2/2/23
Loud, Amanda Drew Ashland, NH	Helfrich, Andrew Lockwood Sutton, NH	Ashland	Holderness	3/31/23
Roy, Matthew Arthur Bradford, NH	Blake, Kendall Anne North Sutton, NH	Henniker	Lincoln	5/17/23
McFall, Matthew Norman North Sutton, NH	Kilar, Jillian Rose North Sutton, NH	Sutton	Milford	5/27/23
Green, Shannon Ashley Sutton, NH	Boulerice, Zachery Albert Sutton, NH	Sutton	Sutton	6/13/23
Patten, Jeffery Allen North Sutton, NH	Lorette, Kearra Maria North Sutton, NH	Sutton	Weare	7/22/23
Murray, Hailie Dawn Sutton, NH	Lutz, Robert John Sutton, NH	Sutton	Sutton	8/5/23
Opio, Joel Wilson Omara Concord, NH	Blake, Paige Caroline Sutton, NH	Sutton	Plymouth	9/4/2023
Rowe, Cody Cochran North Sutton, NH	Sanborn, Lindsey Jean Salisbury, NH	Salisbury	Sanbornton	9/22/2023
Swords, Denis Collins Sutton, NH	Perkins, Kendall Davidson Sutton, NH	Sutton	North Sutton	12/2/2023

# Town Of Sutton

## Resident Birth Report

January 1, 2023 through December 31, 2023

All information gathered from the Division of Vital Records Site

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
Parkhurst, Scout Garry	1/22/23	Lebanon, NH	Parkhurst, Jeffrey Kenneth	Parkhurst, Katrina Marie
St. Pierre, Desmond Anthony	2/14/23	Concord, NH	St. Pierre, Benjamin Andrew	Chartier, Brittany Alary
Acevedo, Anna Sophia	2/16/23	Lebanon, NH	Acevedo, Anthony Michael	Acevedo, Jennifer Lee
Capon, Theodore Samuel	4/5/23	Concord, NH	Capon, Maxwell Gregory	Capon, Tricia Louise
Biron, Sophie Alexandra	6/3/23	Lebanon, NH	Biron, Philip Robert	Biron, Elizabeth Cristina
Adams, Zara Sabrina	6/8/23	Lebanon, NH	Adams, Maverick William	Adams, Zoe Sabrina
Stagnone, Noah Robert	7/16/23	Lebanon, NH	Stagnone, Mitchell Robert	Sagnone, Allison Marie
Knight, Lennox Hartwell	7/16/23	Lebanon, NH	Knight, Damian	Lavoie, Erika Lyn
Parsons, Elliott Logan	7/29/23	Concord, NH	Parsons, Ryan Walker	Young, Laura Marie
Baker, Brodie Russell	8/1/23	Lebanon, NH	Baker, Stephen Robert	Baker, Sarah Louise
Baluk, Klara Everleigh Iris	9/16/23	Lebanon, NH	Baluk, Kurt Steven	Baluk, Crystal Anne
Brito, Damian Lucas	9/22/23	Lebanon, NH	Brito, Mark Phillip	Bannish, Catherine Anne
Donesky, Beau Sequoia	10/7/23	Concord, NH	Donesky, Bradley Stephen	Donesky, Olivia Nevada
Angeli, Amelia Katherine	10/7/23	Lebanon, NH	Angeli, Craig Holton	Angeli, Erin Elizabeth
Phillips, Logan Reid	11/4/23	Concord, NH	Phillips, Collin Reid	Phillips, Leah Grace
Quinn, Owen William	11/6/23	Lebanon, NH	Quinn, Ryan Louis	Quinn, Liane Alisa
Young, Evelyn June	12/29/23	Lebanon	Young, Matthew Adam	Young, Hannah Farrell

# Town Of Sutton

## Resident Death Report

January 1, 2022 through December 31, 2022

All information gathered from the Division of Vital Records Site

Decedent's Name	Date of Death	Place of Death	Father's/Parent's Name	Mother's/Parent's Name	Military
Kozikowski, Bruce Alex	1/7/23	Lebanon	Kozikowski, Alex	Jordan, Louise	N
Gagnon, Gerald R.	1/14/23	Lebanon	Gagnon, Robert	Rayno, Annie	N
Westergom, Celia I. W.	2/19/23	New London	Wojtera, Stanley	Lukaniec, Mary	N
Clayton, Richard R.	2/26/23	North Sutton	Clayton, Lester	Reese, Gladys	N
Button, Daniel D.	3/15/23	Newport	Button, Paul	Lewis, Katherine	N
Sutor, Jr, Douglas Gilman	3/24/23	New London	Sutor, Douglas	Lane, Louise	N
Curtis, Timothy S.	5/17/23	Sutton	Curtis, James	Whittier, Thelma	N
Cleveland, Marcella B	6/24/23	North Sutton	Skurat, Steve	Stern, Agnus	N
Hnizdor, Randal L.	7/9/23	Sutton	Hnizdor, Nicholas	Unknown, Florence	Y
Buckley, Holly	7/9/23	Sutton	Bousquet, Richard	Binette, Constance	N
Chadwick, Tammy A	7/16/23	North Sutton	Anderson, Sr., Harry	Flanders, Alice	N
Trowbridge, Casandra E.	8/16/23	South Sutton	Smith, Theodore	Bakeman, Virginia	N
Gagne, Patricia A.	10/9/23	Sutton	Jerram, James	Clark, Margaret	N
Lawrie, Robert Wayne	12/27/23	New London	Lawrie, Lloyd	Colby, Phyllis	N



## **Are you considering logging your land in Sutton?**

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices.
- Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

Your forest has been growing for many years. It will continue to increase in value over time. A timber sale should be an informed decision. Please do your homework!

Town of Sutton  
93 Main Street  
Sutton Mills, NH 03221