



New Hampshire  
Department of  
Revenue Administration

2024  
MS-737

Proposed Budget

Sutton

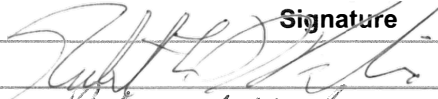


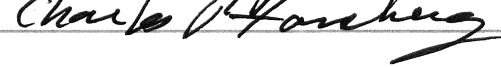
For the period beginning January 1, 2024 and ending December 31, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert DeFelice	Chairman	
Robert Wright, Jr.	Member	
Charles Nelson	Member	
Charles Forsberg	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
Department of  
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2024  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2023	Appropriations for period ending 12/31/2023	Selectmen's	Selectmen's	Budget	Budget
					Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
General Government								
4130	Executive	03	\$246,982	\$221,729	\$240,389	\$5,130	\$245,519	\$0
4140	Election, Registration, and Vital Statistics	03	\$266,520	\$3,380	\$4,500	\$0	\$4,500	\$0
4150	Financial Administration	03	\$75,016	\$89,815	\$85,737	\$0	\$85,329	\$408
4152	Property Assessment	03	\$5,415	\$11,500	\$11,500	\$0	\$11,500	\$0
4153	Legal Expense	03	\$20,958	\$18,000	\$30,000	\$0	\$30,000	\$0
4155	Personnel Administration	03	\$515,324	\$583,019	\$607,524	\$0	\$597,524	\$10,000
4191	Planning and Zoning	03	\$38,178	\$45,880	\$51,171	\$1,321	\$52,492	\$0
4194	General Government Buildings	03	\$37,307	\$34,750	\$39,650	\$0	\$39,650	\$0
4195	Cemeteries	03	\$9,595	\$16,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance Not Otherwise Allocated	03	\$60,902	\$61,650	\$66,488	\$0	\$66,488	\$0
4197	Advertising and Regional Associations	03	\$2,508	\$2,508	\$2,625	\$0	\$2,625	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	03	\$20,000	\$20,000	\$30,508	\$206	\$30,714	\$0
General Government Subtotal			\$1,298,705	\$1,108,231	\$1,184,092	\$6,657	\$1,180,341	\$10,408
Public Safety								
4210	Police	03	\$395,198	\$407,761	\$425,655	\$10,185	\$435,840	\$0
4215	Ambulances	03	\$83,713	\$84,538	\$85,602	\$0	\$85,602	\$0
4220	Fire	03	\$58,174	\$62,165	\$62,165	\$0	\$62,165	\$0
4240	Building Inspection	03	\$4,102	\$6,332	\$7,000	\$0	\$7,000	\$0
4290	Emergency Management	03	\$0	\$2,087	\$2,100	\$0	\$2,100	\$0
4299	Other Public Safety	03	\$22,426	\$22,426	\$22,426	\$0	\$22,426	\$0
Public Safety Subtotal			\$563,613	\$585,309	\$604,948	\$10,185	\$615,133	\$0



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Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Highway Administration	03	\$0	\$0	\$865,772	\$12,709	\$878,481	\$0
4312	Highways and Streets		\$713,663	\$819,093	\$0	\$0	\$0	\$0
4313	Bridges	03	\$0	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	03	\$2,512	\$4,200	\$3,000	\$0	\$3,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$716,175	\$826,293	\$871,772	\$12,709	\$884,481	\$0
Sanitation								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$134,102	\$183,122	\$181,922	\$4,566	\$186,488	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$134,102	\$183,122	\$181,922	\$4,566	\$186,488	\$0



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			Expenditures for period ending 12/31/2023	for period ending 12/31/2023	Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
Water Distribution and Treatment								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration	03	\$1,613	\$2,250	\$2,300	\$0	\$2,300	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	03	\$5,736	\$5,736	\$5,736	\$0	\$5,736	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
Health Subtotal			\$7,349	\$7,986	\$8,036	\$0	\$8,036	\$0



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					Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
Welfare								
4441	Welfare Administration	03	\$15,000	\$27,378	\$27,557	\$197	\$27,754	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$15,000	\$27,378	\$27,557	\$197	\$27,754	\$0
Culture and Recreation								
4520	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550	Library	03	\$97,460	\$106,550	\$109,536	\$0	\$109,536	\$0
4583	Patriotic Purposes	03	\$400	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation	03	\$15,049	\$16,853	\$8,603	\$0	\$8,603	\$0
Culture and Recreation Subtotal			\$112,909	\$124,403	\$119,139	\$0	\$119,139	\$0
Conservation and Development								
4611	Conservation Administration	03	\$7,842	\$7,842	\$7,839	\$48	\$7,887	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$7,842	\$7,842	\$7,839	\$48	\$7,887	\$0



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Account	Purpose	Article	Actual	Appropriations	Selectmen's	Selectmen's	Budget	Budget
			Expenditures for period ending 12/31/2023	for period ending 12/31/2023	Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
Debt Service								
4711	Principal - Long Term Bonds, Notes, and Other Debt	03	\$27,304	\$27,227	\$23,844	\$0	\$23,844	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	03	\$14,067	\$14,145	\$20,527	\$0	\$20,527	\$0
4723	Interest on Tax and Revenue Anticipation Notes		\$0	\$2,000	\$0	\$0	\$0	\$0
4790	Other Debt Service Charges		\$596	\$1,000	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$41,967	\$44,372	\$44,371	\$0	\$44,371	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$260,000	\$0	\$0	\$0	\$0
4903	Buildings		\$20,000	\$20,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$20,000	\$280,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,049,676	\$34,362	\$3,073,630	\$10,408



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2024 (Recommended)	Selectmen's Appropriations for period ending 12/31/2024 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4331	Water Administration	05	\$100,000	\$0	\$0	\$100,000
	<i>Purpose: To see if the town will vote to raise and appropri</i>					
4915	To Capital Reserve Funds	04	\$754,750	\$0	\$754,750	\$0
	<i>Purpose: To see if the Town will vote to raise and appropri</i>					
4916	To Expendable Trusts	06	\$5,000	\$0	\$5,000	\$0
	<i>Purpose: To see if the town will vote to establish an HR Wo</i>					
4916	To Expendable Trusts	07	\$1,000	\$0	\$1,000	\$0
	<i>Purpose: To see if the town will vote to establish a Conser</i>					
4916	To Expendable Trusts	11	\$1,000	\$0	\$1,000	\$0
	<i>Purpose: To see if the town will vote to establish a Highwa</i>					
4916	To Expendable Trusts	12	\$20,000	\$0	\$20,000	\$0
	<i>Purpose: To see if the Town will vote to raise and appropri</i>					
Total Proposed Special Articles			\$881,750	\$0	\$781,750	\$100,000



Individual Warrant Articles

Account	Purpose	Article	Selectmen's	Selectmen's	Budget	Budget
			Appropriations for period ending 12/31/2024 (Recommended)	Appropriations for period ending 12/31/2024 (Not Recommended)	Committee's Appropriations for period ending 12/31/2024 (Recommended)	Committee's Appropriations for period ending 12/31/2024 (Not Recommended)
4150	Financial Administration	09	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: To see if the town will vote to increase the town</i>				
4311	Highway Administration	08	\$10,000	\$0	\$0	\$10,000
		<i>Purpose: To see if the town will vote to raise and appropri</i>				
4589	Other Culture and Recreation	10	\$6,000	\$0	\$6,000	\$0
		<i>Purpose: To see if the Town will vote to raise and appropri</i>				
Total Proposed Individual Articles			\$66,000	\$0	\$56,000	\$10,000





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund	03	\$0	\$10,000	\$10,000
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	03	\$24,782	\$30,000	\$30,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$15	\$15	\$15
3189	Other Taxes	03	\$0	\$1,700	\$1,700
3190	Interest and Penalties on Delinquent Taxes	03	\$34,079	\$40,000	\$40,000
<b>Taxes Subtotal</b>			<b>\$58,876</b>	<b>\$81,715</b>	<b>\$81,715</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$527,461	\$479,000	\$479,000
3230	Building Permits	03	\$5,830	\$4,500	\$4,500
3290	Other Licenses, Permits, and Fees	03	\$9,434	\$5,200	\$5,200
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$542,725</b>	<b>\$488,700</b>	<b>\$488,700</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
<b>From Federal Government Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$189,432	\$175,000	\$175,000
3353	Highway Block Grant	03	\$113,458	\$111,500	\$111,500
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$20	\$25	\$25



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>State Sources</b>					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	03	\$0	\$400	\$400
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$220,779	\$0	\$0
3379	Intergovernmental Revenues - Other		\$86,461	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$610,150</b>	<b>\$286,925</b>	<b>\$286,925</b>
<b>Charges for Services</b>					
3401	Income from Departments	03	\$39,286	\$40,000	\$40,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$39,286</b>	<b>\$40,000</b>	<b>\$40,000</b>
<b>Miscellaneous Revenues</b>					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property	03	\$13,856	\$30,000	\$30,000
3502	Interest on Investments	03	\$20,999	\$2,500	\$2,500
3503	Other	03	\$0	\$27,000	\$27,000
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified		\$55,916	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$90,771</b>	<b>\$59,500</b>	<b>\$59,500</b>
<b>Interfund Operating Transfers In</b>					
3911	From Revolving Funds		\$0	\$0	\$0



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Selectmen's Estimated Revenues for period ending 12/31/2024	Budget Committee's Estimated Revenues for period ending 12/31/2024
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from LT Notes/Bonds/Other Sources	05	\$0	\$100,000	\$0
9998	Amount Voted from Fund Balance	12	\$0	\$20,000	\$20,000
9999	Fund Balance to Reduce Taxes		\$445,000	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$445,000</b>	<b>\$120,000</b>	<b>\$20,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,786,808</b>	<b>\$1,076,840</b>	<b>\$976,840</b>



**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 12/31/2024 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2024 (Recommended)</b>
Operating Budget Appropriations	\$3,049,676	\$3,073,630
Special Warrant Articles	\$881,750	\$781,750
Individual Warrant Articles	\$66,000	\$56,000
Total Appropriations	\$3,997,426	\$3,911,380
Less Amount of Estimated Revenues & Credits	\$1,076,840	\$976,840
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,920,586</b>	<b>\$2,934,540</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,911,380</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$23,844
3. Interest: Long-Term Bonds & Notes	\$20,527
4. Capital outlays funded from Long-Term Bonds & Notes	\$100,000
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$144,371
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$3,767,009</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$376,701
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$4,288,081</b>