

Town of Sutton

Hazard Mitigation Committee 2019



Work Session 1

Wednesday, November 28, 2019 | 4:00 - 6:00 PM
Pillsbury Memorial Hall | 93 Main Street, Sutton Mills

AGENDA for Hazard Mitigation Plan Update

- 4:00 **1 Introductions, Complete Attendance Sheet AND Sign Meeting Match Timesheet**
- Sign both **Attendance** and **Meeting Match Timesheet** at every Meeting and Work Session
- HMC TASK- Record hours on your personal Individual Timesheet ⇒ SUBMIT TO SA TODAY IF POSSIBLE**
- 4:10 **2 Identify Potential and PAST Hazard Locations in Sutton, 2013-2018**
- Using the hazard list in the **Hazard Identification & Risk Assessment (HIRA)**, for each of the hazards:
 - ◊ Revise column of **Existing/ Potential Locations** and
 - ◊ Identify **Recent Past (2013-2018) Locations** of notable weather events, natural hazards, or other hazards occurring in Sutton by Hazard Category. WHERE? WHAT HAPPENED?
- HMC TASK- Depts & volunteers provide RECENT digital photos of severe weather impacts ⇒ Email to SA by FRI 11-30 or bring USB/Flash Drive or CD media to WS1**
- HMC TASK- Using the Excel file provided, fill in the anecdotal or official recollections of hazard events for each category by year ⇒ Email to SA by MON 12-03**
- 5:00 **3 Update Critical & Community Facilities Vulnerability Assessment and Determine Problem Statements**
- For EACH of the CCFVA Tables, review & update the following:
 - ◊ Update the **Facilities Names** to be current in each Table;
 - ◊ Write 1-3 **Problem Statements** for each Table.
- Staff Coordinator TASK- Continue remaining updates to Critical Facilities Excel file, filling in all columns ⇒ Email to SA by FRI 12-14**
- 5:45 **4 Revise Flood Hazards Locations Database and Map Review Stream Crossings Database**
- Update **Flood Hazards** location information for State database to ensure faster response to flood disasters in Sutton
 - Concurrently, update missing information in **Flood Hazards** database (paper or Excel form)
- HMC TASK- Using the Excel File and/or PDF Map provided, revise the information so it is corrected for the State databases ⇒ Scan to PDF & Email to SA by FRI 12-14**
- 5:55 **5 Update Completed Map 1 POTENTIAL Hazards and Map 2 PAST Hazards**
- Provide latest PAST Hazard and POTENTIAL Hazards revisions on the 2014 Maps to SA at M2 on 12-19
- HMC TASK- Visit Elly and mark up the Maps!**

Next Meeting: Meeting 2 on Wed 12-19 -- NEW TOPICS.... (IF we finish these WS1 items)

Contact Stephanie Alexander (SA): email salexander@cnhrpc.org & phone/message 226.6020



NH HOMELAND SECURITY and
EMERGENCY MANAGEMENT
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