

# Town of Sutton

## Hazard Mitigation Committee 2019



### Meeting 4

Wednesday, July 10, 2019 | 4:00 - 6:00 PM Pillsbury  
Memorial Hall | 93 Main Street, Sutton Mills

### AGENDA for Hazard Mitigation Plan Update

- 4:00 **1 Introductions, Complete Attendance Sheet AND Sign Meeting Match Timesheet**
- Sign both **Attendance** and **Meeting Match Timesheet** at every Meeting and Work Session
  - ⇒ **HMC TASK- Begin New Personal Individual Timesheet through June 30**
- 4:10 **2 Review Draft 07-10 Sutton Hazard Mitigation Plan (HMP) Update 2019**
- See Table of Contents for Plan layout
  - Chapters and selected data review – keeps the essential (FEMA) content organized and short
  - Review sections where more information is needed ⇒ **HMC provide info as needed**
  - Brief overview of implementation, necessary annual Plan evaluation & update of Mitigation Action Plan
- 5:30 **3 Overview of Work Session 4 Tasks and Public Information Meeting (NOT a public hearing)**
- The HMC needs more than 1 exposure to Draft HMP. We'll use the time from now until then to:
    - ↳ Complete document
    - ↳ Familiarize yourself with Plan content (HMC) as the Haz Mit Plan will soon be yours (!)
  - (SA) Will email HMC members final draft PDF Plan (in **Dropbox**) in advance of **HMC Work Session 4**
  - @**WS4**: Will hold detailed discussion on annual **Implementation** and **Evaluation Worksheets**
  - @**WS4**: Will discuss the very large **Appendices** series
  - @**WS4**: Will discuss the Plan's **remaining process** from WS4 until HSEM/FEMA's approval
  - @**WS4**: Will prepare for **HMC member PIM responsibilities** at the **Public Information Meeting (PIM)** and Board of Selectmen Adoption Meeting
- 5:50 **4 Schedule Public Information Meeting Date**
- **Public Information Meeting**: Evening ½ hour. Hold a separate HMC PIM or add to Selectmen's meeting?
- Since the HMP is the Town's document going forward, SA doesn't attend PIMs or BOS adoption meetings....HMC members will be presenting the Plan to the public!*
- 5:55 **5 Next Steps – Other Assignments**
- **HMC OFFICE ASSIGNMENTS**: submit remaining data, Photos, PUBLICITY ⇒ by date **FRI Jul 12**

**Next Meetings:** Work Session 4 - Wed 07-10 @ 4 PM

Public Information Meeting (PIM) – TBD @ BOS Mtg? Jul Day @ Time PM

Contact **Stephanie Alexander (SA)**: email [salexander@cnhrpc.org](mailto:salexander@cnhrpc.org) & phone/message **226.6020**



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[www.nh.gov/safety/divisions/hsem](http://www.nh.gov/safety/divisions/hsem)



FEDERAL EMERGENCY  
MANAGEMENT AGENCY  
[www.fema.gov](http://www.fema.gov)

Central New Hampshire Regional  
Planning Commission (CNHRPC)  
28 Commercial Street, Suite 3  
Concord, NH 03301 | 603.226.6020  
[www.cnhrpc.org](http://www.cnhrpc.org)

