

THE TOWN OF  
**SUTTON**  
NEW HAMPSHIRE



**2018 ANNUAL REPORT**

*This year's cover photo credit goes to Sue Esposito who was on the scene as Sergeant Val Crone captured 'Tess' the wayward llama. New signage for the town line has been suggested as follows: Welcome to Sutton. Enter Here to Be and Find . . . a Llama?*



# Annual Report and Vital Statistics

*for Fiscal Year Ending December 31, 2018*

*Visit us on our website: [www.sutton-nh.org](http://www.sutton-nh.org)*

Population (NHOSP)..... estimated 1,857

Registered Voters .....1,539

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*This report is printed on recycled paper.  
Please bring it with you to the Town Meeting.*

# Notes

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# SUTTON DIRECTORY

## EMERGENCY NUMBERS

Police Department – **Chief Jon Korbet** (non-emergency 927-4422). 911  
Fire – **Chief Cory Cochran** (non-emergency 927-4740)..... 911  
Sutton Rescue Squad – **Chief Wendy Grimes**  
(New London Ambulance).....911

**TOWN CLERK/TAX COLLECTOR – Carol Merullo,**  
**Cynthia Stillman, Deputy** .....927-2401

*Monday 9:00 a.m. to 7:00 p.m.*  
*Tuesday and Wednesday 8:00 a.m. to 3:00*  
*Last Saturday of the month 9:00 a.m. to Noon*

**SELECTMEN’S OFFICE – Elly Phillips and Lorri Himes**.....927-2400

*Monday, Wednesday, Friday, 8:00 a.m. - 4:00 p.m.*  
*Selectmen’s Meetings – Mondays at 4:00 p.m.*  
*All items for the agenda must be submitted by noon the*  
*Wednesday before the meeting.*  
*Appointments only at meetings.*

**BUILDING INSPECTOR – Matthew Grimes** .....927-4321

**CONSERVATION COMMISSION**.....927-2400

*The Commission meets the 2nd Wednesday of the month at 6:30 p.m.*

**FIRE WARDEN – Bud Nelson** .....927-2727

**HEALTH OFFICER – David Burnham** .....927-2400

**DEPUTY HEALTH OFFICER – Matthew Grimes**.....927-4321

**HIGHWAY DEPARTMENT – Stephen Bagley, Road Agent**.....927-2407

**SOLID WASTE/TRANSFER/RECYCLING – Diego Solimine** .....927-4475

*Tuesday and Thursday 9:00 a.m. - 5:00 p.m. / Saturday 8:00 a.m. - 4:00 p.m.*

**LIBRARY – Elizabeth Geraghty, Librarian**.....927-4927

*Library Hours:*

*Monday 10:00 a.m. - Noon and 3:00 p.m. - 7:00 p.m.*

*Wednesday 8:00 a.m. - Noon and 3:00 p.m. - 7:00 p.m.*

*Saturday: 10:00 a.m. - 2:00 p.m.*

**PLANNING BOARD – Land Use Coordinator**..... 927-2402

*By appointment.*

*The Board meets the 2nd Tuesday of the month at 7:00 p.m., as needed*

**WELFARE OVERSEER – Alison Jones** ..... 927-2400

*Meetings by appointment Monday evenings*

**ZONING BOARD – Land Use Coordinator** .....927-2402

*By appointment.*

*The Board meets the 3rd Wednesday of the month at 7:00 p.m., as needed*

# TOWN OFFICERS/EMPLOYEES

## For the Year Ending December 31, 2018

*\* Is an elected position*

### MODERATOR\*

Derek Lick ..... Term Expires 2019

### SELECT BOARD\*

Robert Wright, Jr., ..... Term Expires 2021

Dane Headley ..... Term Expires 2020

William Curless ..... Term Expires 2019

### TOWN ADMINISTRATOR

Elly Phillips

### ASSISTANT/BOOKKEEPER

Lorri Himes

### LAND USE COORDINATOR

Diane Lander

### TREASURER

Jennifer Call ..... Term Expires 2019

### DEPUTY TREASURER

Vacant

### TOWN CLERK/TAX COLLECTOR\*

Carol Merullo ..... Term Expires 2021

### DEPUTY TOWN CLERK/TAX COLLECTOR

Cynthia Stillman

### HIGHWAY DEPARTMENT

Stephen Bagley, Road Agent

Michael Bascom, Fred Burbee, Eugene Cote, Chris Grant,

Adam Hurst

### POLICE DEPARTMENT

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant, Duncan Domey, Corporal

Jennifer Rowe, Administrative Assistant

### FIRE DEPARTMENT

Chief Cory Cochran

### RESCUE

Wendy Grimes, Chief

**EMERGENCY MANAGEMENT**

Matthew Grimes, Director

**SOLID WASTE/TRANSFER/RECYCLING CENTER**

Diego Solimine, Solid Waste Supervisor

David Ellis, John Csutor, Lee Baker

**OVERSEER OF PUBLIC WELFARE\***

Alison Jones ..... Term Expires 2019

**BUILDING INSPECTOR**

Matthew Grimes

**ENVIRONMENTAL CODE RESOURCE OFFICER**

Jeffrey Evans

**HEALTH OFFICER**

David Burnham

Matthew Grimes, Deputy Health Officer

**LIBRARIAN**

Elizabeth Geraghty

**BUILDING & GROUNDS**

Joanna Murphy, Lorri Himes

**TRUSTEES OF THE TRUST FUNDS\***

Michael Cornelio ..... Term Expires 2021

Beth Renzulli ..... Term Expires 2020

Robert DeFelice ..... Term Expires 2019

**BUDGET COMMITTEE\***

Gail Guertin ..... Term Expires 2021

Robert DeFelice, Chair ..... Term Expires 2021

Samantha Gordon ..... Term Expires 2019

Steven Hamilton ..... Term Expires 2019

Andrew Palmer ..... Term Expires 2019

Suzanne Esposito ..... Term Expires 2019

Robert Wright Jr., Ex-Officio ..... Term Expires 2019

**PLANNING BOARD**

Roger Wells, Chair ..... Term Expires 2021

James Lowe ..... Term Expires 2021

David Angeli ..... Term Expires 2020

Deb Lang ..... Term Expires 2020

Julie McCarthy ..... Term Expires 2020

Glen Pogust ..... Term Expires 2019

William Curless, Ex-Officio ..... Term Expires 2019

David Hill, Alternate ..... Term Expires 2019

Diane Lander, Land Use Coordinator



**ZONING BOARD OF ADJUSTMENT  
BUILDING CODE BOARD OF APPEALS**

Betsy Forsham ..... Term Expires 2021  
Samantha Gordon ..... Term Expires 2021  
Joe Eisenberg (Alternate) ..... Term Expires 2020  
Doug Sweet ..... Term Expires 2020  
Derek Lick, Chair ..... Term Expires 2019  
Marc Beauchemin..... Term Expires 2019  
Kathryn Schneider (Alternate) ..... Term Expires 2019  
William Hallahan (Alternate) ..... Term Expires 2019  
Diane Lander, Land Use Coordinator

**CEMETERY COMMISSION\***

Marilyn Thompson ..... Term Expires 2021  
Harold (Chip) Rowe ..... Term Expires 2020  
Randy Fleury ..... Term Expires 2019

**SUPERVISORS OF THE CHECKLIST\***

Kathleen Stowell ..... Term Expires 2024  
Marilyn Thompson ..... Term Expires 2022  
Kathleen Gill, Chair ..... Term Expires 2020

**TRUSTEES, SUTTON FREE LIBRARY\***

Yvonne Howard ..... Term Expires 2021  
Diane O’Neil ..... Term Expires 2020  
Kristin Lombard ..... Term Expires 2019  
Bill Bastille ..... Term Expires 2019  
Nancy Brook-Heckel ..... Term Expires 2019  
Betsy Anderson (Alternate)

**CONSERVATION COMMISSION**

Donald Davis, Jr. .... Term Expires 2021  
Deborah Lang ..... Term Expires 2021  
Henry Howell ..... Term Expires 2020  
Jane Williamson ..... Term Expires 2020  
Barbara Hoffman (Alternate) ..... Term Expires 2021  
Dan Sundquist, Chair ..... Term Expires 2019  
Bonnie Hill, Alternate ..... Term Expires 2019  
Chuck Bolduc..... Term Expires 2020  
Bonnie Hill, Recording Secretary

**ROAD COMMITTEE**

Douglas Sweet, Chair ..... Stephen Bagley, Road Agent  
Peter Blakeman ..... Carroll “Pete” Thompson

**EMERGENCY MANAGEMENT DIRECTOR**

Matthew Grimes

**SUPERVISOR – HIGHWAY NOTIFICATION PROGRAM**

Vacant

**SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Emilio Cancio-Bello ..... Term Expires 2019

**SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Robert DeFelice ..... Term Expires 2019

# Round Room Report

2018 was a challenging and eventful year. It began much like any other, preparing for Town Meeting in March, the prelude to our year ahead.

## Hellos and Goodbyes in 2018

This year we said goodbye to Linda Ford who served as our Town Clerk and Tax Collector from 2009 through March of 2018 and also as Deputy Town Clerk and Tax Collector from 2007-2009. We wish Linda well in her new endeavors. We welcomed our newly elected Town Clerk/Tax Collector, Carol Merullo.



Cynthia Stillman was re-appointed to the office of Deputy Town Clerk/Tax Collector. With the support of our neighboring towns, we were able to affect a rapid and almost seamless transition in this important office. Our thanks go to Melissa Cloutier, Bradford Town Clerk/Tax Collector and Rhonda Gauthier, Wilmot Town Clerk/Tax Collector for aiding our citizens during Carol and Cindy's required municipal agent training. We also appreciate your patience as Carol and Cindy became quickly proficient in the myriad of duties and services provided by the Town/Clerk Tax Collector's office.

We mourned the loss of Martin "Marty" Carrier who served as Sutton's Treasurer, Emergency Management Director (EMD), and as a volunteer Firefighter. Marty was a member of the New Hampshire Association of Fire Chiefs for more than 50 years. He also served as accountant and financial advisor for the Capital Area Fire Mutual and Compact for more that 25 years. We will not only miss him for his valuable expertise, but also for his ever present dry sense of humor. The very

capable Jennifer Call was appointed Treasurer to succeed Marty. Jennifer is a seasoned public servant, and we are delighted to have her back in the Pillsbury Memorial Hall. Matthew Grimes, who has 16 years of previous experience as Sutton's Emergency Management Director was reappointed to the that office.

We welcomed Elizabeth Geraghty as Sutton's newest librarian. Elizabeth succeeded Heidi Thoma, our beloved librarian, who during her six-year tenure, spearheaded new technologies, programs and provided additional resources for our citizens of all ages. We wish Heidi all good things in her new position as Director of the Lovejoy Library at Proctor Academy. The Sutton Free Library continues to be a vibrant community resource under Elizabeth's leadership. Visit our website at <https://www.sutton-nh.org/town-department/library/> to keep abreast of library programming and projects.

In December, long serving (18 years) Zoning Board Member Ed Canane resigned. Dan Sundquist, Conservation Commission Chair also resigned at the end of this year. Dan provided 30 years of continuous community service in various capacities including the Planning Board, Select Board and Conservation Commission. The Conservation Commission accepted the resignation of Chris Ashton and welcomed Bonnie Hill as an alternate member.

Dennis O'Connor and Diane Lander resigned their positions on the Planning Board, and the Planning Board welcomed new members Glenn Pogust and David Hill as an alternate. Diane resigned as an alternate Planning Board member to fill a vacancy in the Land Use office but left at the end of the year to pursue her many interests.

On the Budget Committee, Julia Jones went on to pursue academic interests and Victoria O'Connor resigned so that she could dedicate her time to her business and her family. We are delighted that both Julia and Victoria continue to contribute to our local government as time allows. Sue Esposito and Samantha Gordon were appointed to the Budget Committee to fill those vacancies and contribute to the challenging task of developing our 2019 operating budget.

As you can see, there were a lot of comings and goings in 2018. It is always difficult to say goodbye to our experienced town officials and staff, but we genuinely appreciate the new energy and ideas from those who step forward to fill vacancies.

### **Highlights of 2018**

- The Budget Committee formed two subcommittees, one to determine COLA recommendations on an ongoing basis and

the other to do a complete analysis of the Capital Improvement Program.

- The Highway Department performed a much needed road upgrade on Kearsarge Valley Road as well as numerous maintenance activities throughout town.
- The Police Department conducted a tabletop impaired driving traffic collision for Kearsarge High School Students. A number of agencies and individuals participated in this instructive and sobering simulation including peer actors, emergency responders, Sutton and New London Police Departments, Sutton Fire Department, Sutton Rescue, New London Ambulance, Dartmouth-Hitchcock Advanced Response Flight Team and Chadwick's Funeral Services.
- The Solid Waste Facility adapted to many changes in the recycling marketplace in an effort to ensure that Sutton's recycled materials actually did get recycled. The Town also held a very successful Hazardous Waste Day in August. Our neighbors in Warner hosted the event which had a great turnout at a very convenient location.
- The Sutton Conservation Commission updated its strategic plan as well as developed mapping with up-to-date data. GPS tracking used to update the Sutton Strategic Conservation Plan was also used to develop detailed walking/hiking maps and descriptions of the many town foot trails to make them easy to find and use by our residents. Chairman Dan Sundquist was instrumental in the development of the Commission's Strategic Plan and Mapping. We are fortunate for his commitment of time and expertise as this plan will serve as a basis for prioritization of conservation efforts. In addition, the Commission partnered with Kearsarge area high school students and completed five projects under the guidance of Henry Howell.
- Every five years, the Town is tasked with updating its Hazard Mitigation Plan. The purpose of the Hazard Mitigation Plan is to assess past and potential natural disasters and other hazard events and identifying critical facilities and vulnerable areas and populations. The Committee is tasked with reviewing existing mitigation capabilities and developing long-term risk reduction mitigation actions to help alleviate the impact of these events to Sutton's people, buildings and property. The Hazard Mitigation Committee is comprised of staff, town officials, public safety personnel as well as citizens. The Committee's work will continue in 2019, and citizen participation and input is always welcome. To learn more about hazard mitigation efforts in Sutton and meeting times and dates, visit our webpage at: <https://www.sutton-nh.org/board-committee/hazard-mitigation-committee>.

## Fire Department Addition

Shortly after approval at the 2018 Town Meeting, we sought proposals for building the new Fire Department addition. Due to variations in the proposals that we received and concerns about structural details in erecting the addition, we decided to perform a structural inspection and retained professional assistance for engineering, architectural/code review and construction management.

The reason the new addition was proposed was because the existing building, which was built in 1974, is reaching its functional and building code obsolescence. A series of 29 meetings were held to arrive at a new plan. Participating in the planning process for the Fire Department were Fire Chief Cory Cochran, Rescue Chief, Wendy Grimes and department members Andy Palmer and Robert DeFelice (Budget Committee Chair). Selectman Curless represented this Board on the Committee. Professional Consultants participating in the planning process were Ken Holmes and Roland Pothier of North Branch Construction, Richard Parks and Charlie Herr of WV Engineering, Alex Azoti of Omega Structural Systems and Andrew Hoitt of All Demolition.

The Committee identified the following building deficiencies as areas for correction in conjunction with new construction:

- Roof Structure
- Building Envelope ( Energy code)
- Wiring
- HVAC
- Egress
- Americans with Disabilities Act requirements
- Fire Protection
- Personal Decontamination Area
- Trench Drain Discharge
- OH Door Sensors
- Fire Rated Separation Walls /Ceilings
- The building functional needs were identified:
  - Provide private office space for key personal.
  - Relocate Storage and Lockers from Apparatus Bay to provide unobstructed access to trucks and equipment.
  - Provide locker room for turnout gear.
  - Provide adequate storage.
  - Create an additional apparatus bay to avoid stacked parking and allow for quicker response.
  - Create a work area to maintain equipment.

- Make radio room easily accessible from outside and inside, and more functional.
  - Make decontamination room accessible from Apparatus Bay.
  - Create a larger meeting room for Department Personal and town gatherings.
- Building updates and future needs were explored as follows:
    - New Kitchen with code compliant appliances
    - Remediated / replace asbestos containing flooring
    - Provide ADA showers and personal lockers
    - Provide bunkrooms
    - Provide Dayroom
    - Provide ADA M &W bathrooms for public use
    - Separate, easily accessible, Mechanical, Fire Sprinkler, and Electrical Rooms

Last year's proposal was for over 2800 sq. ft. on the first floor and another 900 sq. ft. on the second floor, totaling 3,700 sq. ft. This was a good plan but needed some code issues worked out and did not address some of the requirements for a 20-year plan. The final plan the team arrived at was 3,224 sq. ft. of addition or 7,424 sq. ft. total. The reduction in square footage was done in an effort to keep construction costs down.

It was clear to us, however, that the 2018 construction cost estimate was unrealistic in view of costs associated with public safety building codes. We received the new plans and construction estimates in late January of this year. To make a long story short, we had a bit of a sticker shock at the estimated total project cost of \$2,304,121. This Board sought input from the Fire Department as to whether they wanted to go forward with a warrant article for an additional loan or bond or to hold off for 2019, continue capital and project planning and wait for a more opportune time to go forward with the project. Ultimately, both the fire department membership and this Board felt that the timing was not right to go forward with the project. It was a difficult decision, but we will continue working toward a future solution that meets all of the needs of our fire department and rescue squad.

## **In Closing**

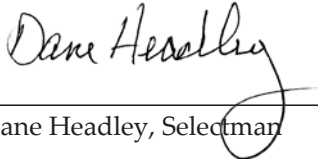
We would like to remind you to post your E-911 address at the roadside (driveway) entrance to your house in reflective numbers as well as on the building itself. Please help our public safety personnel help you in the event of an emergency. If you have any questions about street num-

bering requirements or your E-911 address, please contact our office. We would like to take this opportunity to thank our all-volunteer fire department and rescue squad as well as our volunteer board, commission and committee members. Our volunteers are the keystone to our community. If you wish to participate in your local government, please do send us a letter of interest.  
Respectfully submitted,



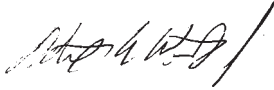
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William I. Curless, Chair



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Dane Headley, Selectman



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Robert Wright, Jr., Selectman

# Sutton History - The Tornado of 1821

Sutton residents who harbor the notion that recent New Hampshire weather is about the worst we've ever had should count their blessings that they didn't live in town two hundred years ago. For more than a decade back then New Hampshire witnessed a host of strange weather and other events that completely outclassed anything we've had in modern times. Those events included the Sunapee-Kearsarge tornado of September 9, 1821, the worst tornado in New Hampshire's history. Its funnel cloud blasted right through Sutton.

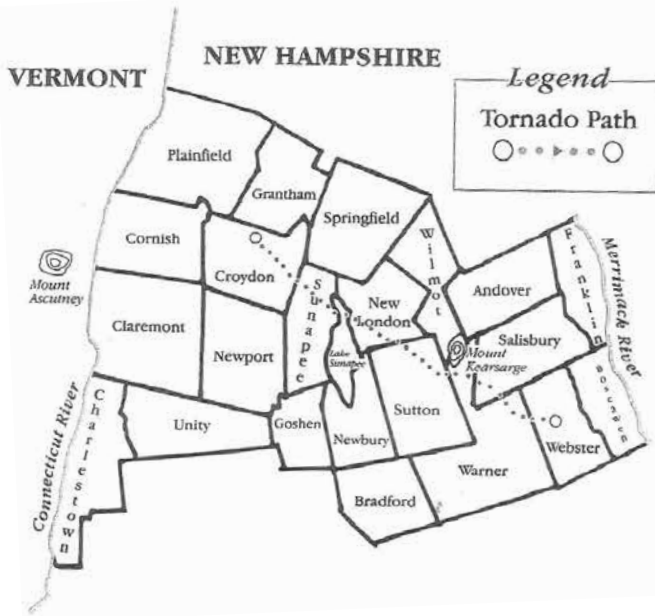
Meredith resident Dudley Leavitt, an almanack writer and recorder of unusual happenings, claimed that the strange events of his time all sprang from the comet of 1811. According to Leavitt's theory, the approach of that comet and its aftermath resulted in Cold Friday of January 19, 1810; the spotted fever epidemic of 1812-1816 that killed hundreds of victims in New Hampshire; the unusually cold winter of 1812 ; a tornado on May 21, 1814; three severe earthquakes in 1814; the hurricane of September 23, 1815, which was the equivalent of a similar storm back in 1635 (and just as severe as the hurricane of 1938); the summer of 1816, when there was a heavy frost every month of the year; sunspots that could be seen with the naked eye; a solar eclipse on August 21, 1821; and then, just six days before the tornado, a hurricane on September 3, 1821, that passed just to the south of New Hampshire.

The tornado of 1821 that severely damaged about 10,000 acres in Sutton was part of a 300-mile-long front of severe thunderstorms that stretched from the Canadian border at least as far south as Poughkeepsie, New York, just a bit to the north of New York City. Sutton's tornado was flanked by at least two others that happened at the same time - one to the north in New Hampshire that touched down in Haverhill and another to the south that began in Northfield, Massachusetts.

The funnel cloud of the Sunapee-Kearsarge tornado first reached the ground somewhere within the confines of today's Corbin Park in Croydon, killed a child on the west shore of Lake Sunapee near Job's Creek, and then did considerable property damage in New London before it arrived in Sutton. Boards from the Harvey sawmill in New London at Hominy Pot were lifted into the air and some of them reportedly fell to the ground over by Shaker village in Canterbury.

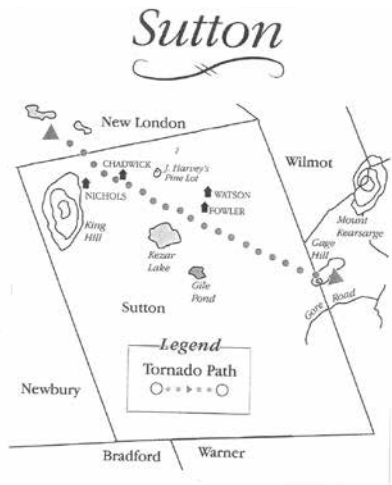
The tornado through Sutton tore up and lifted aloft anything in its direct path, shredded it, and dropped it miles later over a wide territory. Peripheral damage off to the sides of the funnel cloud





affected about forty per cent of the town. The storm flattened orchards and woodlands, damaged buildings, and toppled stone walls. It crossed today's Hominy Pot Road about where it passes underneath the bridges for Interstate 89, destroyed a valuable white pine stand on Jonathan Harvey's land (Muster Field Farm), and on Shaker Road punched out the north, interior, and south walls of the Fowler homestead (just opposite today's Labsphere business) and carried some of the furniture over to Andover and Salisbury. It then crossed today's Kearsarge Valley Road before ascending the southwest flank of Mount Kearsarge and passing into the old Kearsarge Gore section of Warner. Although the tornado claimed a total of six lives, five of them in Salisbury and Warner, no lives were lost in Sutton.

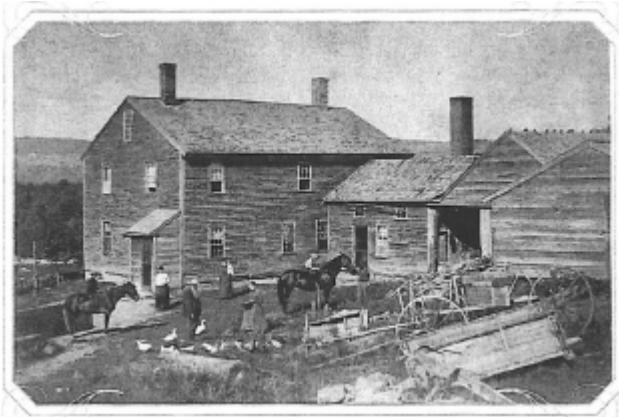
In the aftermath of the tornado the Shakers of Enfield generously sought to help the storm's victims. They loaded two wagons with donated supplies, entrusting them for distribution to Joseph Colby of New London and Benjamin Evans of Warner. Ingratitude, Shaker Road in Sutton and New London was named. Somewhere along the line in high-class New London it became "Shaker Street," but in approving article 10 at Sutton town meeting in 1972 Sutton residents officially reaffirmed its designation as "Shaker Road."





*FOWLER/ HAZEN HOMESTEAD, NORTH SUTTON*

*Members of the Hazen family appear in these two photos taken some time between 1870 and 1900. The top photo shows the side of the house facing Shaker Road; the bottom photo shows the other side, including the small ell that safely harbored the Fowlers. Peripheral winds accompanying the tornado tore out both ends of the main house and an interior wall and carried some of the furniture over to Andover and Salisbury. (Photos courtesy of the Sutton Historical Society and the Sutton Free Library.)*



# Sutton Town Meeting

## Rules Of Procedure

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number. The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
  - b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise his/her hand and one of the hand-held microphones will be provided.
6. No one may speak unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Each speaker must provide his/her name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.

7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. A voter may raise a Point of Order at any time, and
  - b. If a voter has the floor, the voter may make
    - i. ....A motion to amend the pending motion, or
    - ii. ....A motion to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative such as “I move that we not adopt the budget.”
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator’s opinion, the voters have not yet had an adequate opportunity to discuss an issue.
10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak once until everyone has spoken.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the

accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.

17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
  - a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
  
18. Motions to reconsider an Article may only be made immediately after the vote on the Article, and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
  - a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
  - b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
  - c. **Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
  
19. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
  - a. To break a tie
  - b. To make a vote a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
  
20. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

Derek D. Lick, Town Moderator

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at Pillsbury Memorial Town Hall in said Sutton on Tuesday, the 12th day of March 2019 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Article 1. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 13th day of March 2019 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

**Article 1:** To choose all officers for the year ensuing.

**Article 2:** Are you in favor of Amendment 1 to the Sutton Zoning Ordinance as proposed by the Board of Selectmen? To amend Article XI-STEEP SLOPE OVERLAY DISTRICT to read that: a conditional use permit shall not be required, provided that the current applicable setback requirements are satisfied, for any lot that was:

- a)lawfully laid out by plan or deed duly and recorded in the Merrimack County Registry of Deed on or by March 8, 1966; or
- b)shown on an approved subdivision plan recorded in the Merrimack County Registry of Deed; or
- c)containing a legal, pre-existing driveway that has continually been in use since construction, provided that the lot where the driveway is located conforms to the area and frontage requirements of the zoning ordinance applicable at the time of the driveway’s construction, unless the driveway location is proposed to change in which case this subparagraph (c) shall not be applicable.” **Recommended by the Planning Board**

**Article 3:** To see if the town will vote to raise and appropriate the Budget Committee recommended sum of \$2,354,295 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend \$2,356,335 (Majority vote required):

Recommended by:	Budget Committee	Selectmen
Executive Office	\$162,320	162,320
Election and Voter Registration	7,268	7,268

Financial Administration	68,415	70,455
Financial/Executive	24,083	24,083
RP Appraisal Services	14,000	14,000
Judicial & Legal Expenses	15,000	15,000
Personnel Administration	453,180	453,180
Planning & Zoning	46,222	46,222
General Government Building	35,350	35,350
Cemeteries	14,000	14,000
Insurance	65,300	65,300
Ads & Regional Associations	2,136	2,136
Police Department	322,782	322,782
Ambulance	78,404	78,404
Fire Department	56,525	56,525
Building Inspection	8,695	8,695
Emergency Management	2,000	2,000
Dispatching Services	25,422	25,422
Highway Department	626,718	626,718
Bridge Expenses	3,000	3,000
Street Lighting	7,500	7,500
Solid Waste Disposal	170,100	170,100
Health Administration	2,250	2,250
Health Agencies and Hospitals	5,353	5,353
Welfare	26,400	26,400
Culture & Recreation	13,963	13,963
Library	45,446	45,446
Patriotic Purposes	1,000	1,000
Conservation Administration	5,568	5,568
Debt Service	45,895	45,895

**Article 4:** To see if the town will vote to change the purpose of the Fire Department Addition Capital Reserve Fund established in 2007 for the purpose of erecting an addition to the existing fire station to the Fire Station/Safety Facility Addition, Renovation or Construction Capital Reserve Fund for the purpose of either constructing an addition to the existing fire station or constructing a new or renovated facility for housing the fire department and other safety services, including but not limited to land purchase, building construction, site work, engineering, architectural fees, permitting, inspection, furniture, commissioning and other expenses to occupy the facility. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).**

**Article 5:** To see if the Town will vote to change the purpose of the Pillsbury Memorial Hall Non-Capital Reserve Fund established in 2011 from the purpose of replacement of the heating system to the Municipal Government Building and related Infrastructure Expendable

Non-Capital Reserve Fund and further to name the Board of Selectmen as agents to expend these funds.

**Article 6:** To see if the Town will vote to change the purpose of the Revaluation Capital Reserve Fund established in 1986 to the Revaluation, Tax Mapping and Overlay Mapping Non-Capital Reserve Fund for the purpose of performing property revaluations and updating tax maps and overlay mapping and further to appoint the Board of Selectmen as agents to expend from this fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).**

**Article 7:** To see if the Town will vote to change the purpose of the Septage Lagoon Decommission Capital Reserve Fund to the Septage Lagoon Maintenance, Repair and Modification Fund for the purpose of maintaining, repairing and modifying/expanding the septage lagoons and further to appoint the Board of Selectmen as agents to expend these funds. **Recommended by the Budget Committee. Recommended by the Board of Selectmen. (2/3 vote required).**

**Article 8:** To see if the Town will vote to discontinue the Highway Pickup Truck Capital Reserve Fund established in 1998, said funds with accumulated interest to the date of withdrawal are to be transferred to the general fund (approximately \$38,070.70). The replacement for the pickup will be an F550 truck, or equivalent, and will be funded through the Highway Equipment (Plow/Dump) Truck Fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 9:** To see if the Town will vote to raise and appropriate the sum of \$725,750 to be added to various capital reserve funds as follows:

Blacktop Roads	\$120,000
Gravel Roads	30,000
Computers Admin	9,000
Welfare Direct Assistance	5,000
<b>Septage Lagoons</b>	<b>5,000</b>
Library Modifications	10,000
Highway Heavy Equipment	27,000
Police Cruisers	21,000
Police Department Computer Equipment	3,500
Cemetery Fence and Tombstone	5,000
Conservation Land	1,000
Highway Equipment "Plow/Dump Trucks"	120,000
Highway Bridges	50,000
Solid Waste Facility	5,000
Forest Fire Equipment	250
Fire Equipment Replacement	75,000



<b>Property Revaluation</b>	<b>25,000</b>
Cemetery Land	5,000
Pillsbury Memorial Hall Facility	1,000
<b>Fire Department Addition</b>	<b>180,000</b>
Highway Grader	26,000
Records Preservation	2,000

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 10:** To see if the Town will vote to discontinue the following capital reserve funds with said funds with accumulated interest to date of withdrawal, to be transferred to the municipality's general fund:

- Highway Garage established in 1998 (approximately \$762.30)
- Highway Loader established in 2001 (\$0.00)
- Highway Backhoe established in 2011 (approximately \$1,213.65)
- Corporation Hill established in 2015 (approximately \$100.86)
- Old Fire House established in 2015 (approximately \$5,154.00)

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 11:** To see if the Town will vote to discontinue the following non-capital reserve and/or expendable trust funds with accumulated interest to date of withdrawal, to be transferred to the municipality's general fund:

- Highway Emergency Expendable Non-Capital Reserve Fund established in 2002 (approximately \$20,357.81)
- Fire Department Building Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$2,387.75)
- Cemetery Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$1,193.08.)
- Library Building Expendable Maintenance Non-Capital Reserve Fund established in 2005 (approximately \$17,610.83)

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 12:** To see if the town will vote to create a Rescue Squad Equipment Capital Reserve for the purpose of replacement of the Rescue Squad EKG and other necessary rescue squad equipment and to raise and appropriate \$14,000 to be placed in that fund and further to appoint the Board of Selectmen as agents to expend said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 13:** To see if the town will vote to create a Conservation Commission Special Projects Non-Capital reserve fund under the provisions of RSA 35:1-c for the purpose of special conservation projects such as signage, kiosks, trail bridges, and maps, and to raise and appropri-

ate \$6,000 to be placed in that fund and further to name the Board of Selectmen as agents to expend from this fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 14:** To see if the town will vote to raise and appropriate the sum of \$45,000 for the purpose of purchasing a fully-equipped Police Cruiser Dodge Charger and to authorize the withdrawal of \$45,000 from the Police Cruiser Capital Reserve Fund established in 2015 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 15:** To see if the Town will vote to raise and appropriate the sum of \$188,000 for the purpose of purchasing a Plow/Dump truck and further to authorize the withdrawal of \$188,000 from the Heavy Equipment (Trucks) Capital Reserve Fund established in 1993 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 16:** To see if the Town will vote to raise and appropriate the sum of \$70,000 for the purpose of purchasing a rescue vehicle cab and chassis and further to authorize the withdrawal of \$70,000 from the Rescue Vehicle Capital Reserve established in 2011 for that purpose. No amount to be raised from general taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of \$160,000 to purchase land and buildings at 26 Grist Mill Street, Map 05-936-155, for the purpose of municipal use and further to use \$160,000 from fund balance for this purchase. No amount to be raised from General Taxation. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (Majority vote required).

**Article 18:** To see if the Town will vote to grant a Conservation Easement to the Ausbon Sargent Land Preservation Trust on 94.1 acres, more or less, owned by the Town of Sutton through its Conservation Commission, located at Sutton Tax Map/Lots 03-998-313, 04-110-318, 04-087-102, 04-070-198, off Eaton Grange Road. The purpose of the easement is to ensure that the properties will remain undeveloped and to conserve and protect forestland, wetlands and rare plant and wildlife.

**Article 19:** We the undersigned, property owners and/or registered voters of the Town of Sutton, New Hampshire, do hereby petition the Town for Winter Maintenance of an additional 1,110.59 feet east on Kings Hill Road for the public good, enjoyment of designated conservation land and most importantly, public safety to keep the road passable for winter travel of the Class V portion of Kings Hill Road.

**Not recommended by the Budget Committee. Not recommended by the Board of Selectmen.**

Given under our hands and seal, this 11th day of February in the year of our Lord Two Thousand and Nineteen.

SUTTON BOARD OF SELECTMEN



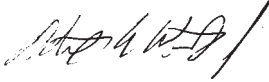
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William I. Curless, Chair



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Dane Headley, Selectman



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Robert Wright, Jr., Selectman





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectments for Appropriations for period ending 12/31/2018 (Recommended) (Not Recommended)	Selectments for Appropriations for period ending 12/31/2018 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2018 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2018 (Recommended) (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$144,481	\$151,744	\$162,320	\$0	\$162,320	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$3,912	\$6,100	\$7,268	\$0	\$7,268	\$0
4150-4151	Financial Administration	03	\$81,237	\$92,444	\$94,538	\$0	\$92,498	\$2,040
4152	Revaluation of Property	03	\$10,322	\$14,000	\$14,000	\$0	\$14,000	\$0
4153	Legal Expense	03	\$13,625	\$15,000	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration	03	\$387,403	\$405,524	\$453,180	\$0	\$453,180	\$0
4191-4193	Planning and Zoning	03	\$20,468	\$47,450	\$46,222	\$0	\$46,222	\$0
4194	General Government Buildings	03	\$24,994	\$32,700	\$35,350	\$0	\$35,350	\$0
4195	Cemeteries	03	\$10,175	\$14,000	\$14,000	\$0	\$14,000	\$0
4196	Insurance	03	\$60,708	\$63,800	\$65,300	\$0	\$65,300	\$0
4197	Advertising and Regional Association	03	\$2,126	\$2,126	\$2,136	\$0	\$2,136	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$759,451</b>	<b>\$846,888</b>	<b>\$909,314</b>	<b>\$0</b>	<b>\$907,274</b>	<b>\$2,040</b>
<b>Public Safety</b>								
4210-4214	Police	03	\$273,121	\$316,816	\$322,782	\$0	\$322,782	\$0
4215-4219	Ambulance	03	\$74,834	\$76,534	\$78,404	\$0	\$78,404	\$0
4220-4229	Fire	03	\$56,457	\$56,325	\$56,525	\$0	\$56,525	\$0
4240-4249	Building Inspection	03	\$5,367	\$6,500	\$6,695	\$0	\$6,695	\$0
4290-4298	Emergency Management	03	\$362	\$1,300	\$2,000	\$0	\$2,000	\$0
4299	Other (Including Communications)	03	\$24,848	\$24,848	\$25,422	\$0	\$25,422	\$0
<b>Public Safety Subtotal</b>			<b>\$434,989</b>	<b>\$484,323</b>	<b>\$493,828</b>	<b>\$0</b>	<b>\$493,828</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectm't's Appropriations for period ending 12/31/2019 (Recommended)	Selectm't's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	03	\$546,411	\$553,450	\$626,718	\$0	\$626,718	\$0
4313	Bridges	03	\$0	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	03	\$7,254	\$7,500	\$7,500	\$0	\$7,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$553,665</b>	<b>\$563,950</b>	<b>\$637,218</b>	<b>\$0</b>	<b>\$637,218</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration	03	\$142,873	\$157,000	\$170,100	\$0	\$170,100	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$142,873</b>	<b>\$157,000</b>	<b>\$170,100</b>	<b>\$0</b>	<b>\$170,100</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectman's Appropriations for period ending 12/31/2019 (Recommended)	Selectman's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	03	\$1,728	\$2,250	\$2,250	\$0	\$2,250	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$5,095	\$5,095	\$5,353	\$0	\$5,353	\$0
			<b>\$6,823</b>	<b>\$7,345</b>	<b>\$7,603</b>	<b>\$0</b>	<b>\$7,603</b>	<b>\$0</b>
<b>Health Subtotal</b>								
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$10,591	\$30,902	\$12,400	\$0	\$12,400	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	03	\$0	\$0	\$14,000	\$0	\$14,000	\$0
			<b>\$10,591</b>	<b>\$30,902</b>	<b>\$26,400</b>	<b>\$0</b>	<b>\$26,400</b>	<b>\$0</b>
<b>Welfare Subtotal</b>								
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$3,000	\$3,000	\$4,000	\$0	\$4,000	\$0
4550-4559	Library	03	\$37,762	\$42,249	\$45,446	\$0	\$45,446	\$0
4583	Patriotic Purposes	03	\$715	\$1,000	\$1,000	\$0	\$1,000	\$0
4589	Other Culture and Recreation	03	\$10,142	\$10,963	\$9,963	\$0	\$9,963	\$0
			<b>\$51,619</b>	<b>\$57,212</b>	<b>\$60,409</b>	<b>\$0</b>	<b>\$60,409</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$0	\$0	\$5,568	\$0	\$5,568	\$0
4619	Other Conservation		\$5,884	\$5,532	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$5,884</b>	<b>\$5,532</b>	<b>\$5,568</b>	<b>\$0</b>	<b>\$5,568</b>	<b>\$0</b>
<b>Conservation and Development Subtotal</b>								



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2018 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$44,650	\$44,650	\$25,668	\$0	\$25,668	\$0
4721	Long Term Bonds and Notes - Interest	03	\$18,643	\$28,644	\$16,727	\$0	\$16,727	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service	03	\$14	\$1,500	\$1,500	\$0	\$1,500	\$0
	<b>Debt Service Subtotal</b>		<b>\$63,407</b>	<b>\$76,794</b>	<b>\$45,895</b>	<b>\$0</b>	<b>\$45,895</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$150,000	\$150,000	\$0	\$0	\$0	\$0
4903	Buildings		\$43,828	\$800,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$193,828</b>	<b>\$950,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$2,356,335</b>	<b>\$0</b>	<b>\$2,354,295</b>	<b>\$2,040</b>	





New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Special Warrant Articles

Account	Purpose	Article	Selectment's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectment's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	14	\$45,000	\$0	\$45,000	\$0
		<i>Purpose: Purchase Cruiser</i>				
4902	Machinery, Vehicles, and Equipment	15	\$188,000	\$0	\$188,000	\$0
		<i>Purpose: Highway/Big Truck</i>				
4902	Machinery, Vehicles, and Equipment	16	\$70,000	\$0	\$70,000	\$0
		<i>Purpose: Rescue Vehicle</i>				
4903	Buildings	17	\$160,000	\$0	\$160,000	\$0
		<i>Purpose: Purchase 26 Grist Mill Street</i>				
4915	To Capital Reserve Fund	09	\$725,750	\$0	\$725,750	\$0
		<i>Purpose: Capital Reserves</i>				
4915	To Capital Reserve Fund	12	\$14,000	\$0	\$14,000	\$0
		<i>Purpose: Rescue Equipment</i>				
4915	To Capital Reserve Fund	13	\$6,000	\$0	\$6,000	\$0
		<i>Purpose: Conservation Special Projects</i>				
<b>Total Proposed Special Articles</b>			<b>\$1,208,750</b>	<b>\$0</b>	<b>\$1,208,750</b>	<b>\$0</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2019  
MS-737**

**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
Total Proposed Individual Articles						
			\$0	\$0	\$0	\$0



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$0	\$50,000	\$50,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	03	\$0	\$8	\$8
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$0	\$50,000	\$50,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$100,008</b>	<b>\$100,008</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	03	\$0	\$375,000	\$375,000
3230	Building Permits	03	\$0	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	03	\$0	\$4,000	\$4,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$383,000</b>	<b>\$383,000</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$0	\$95,000	\$95,000
3353	Highway Block Grant	03	\$0	\$115,000	\$115,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$0	\$23	\$23
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$210,023</b>	<b>\$210,023</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

Revenues

Account Source	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Article			
<b>Charges for Services</b>			
3401-3406	Income from Departments	\$0	\$44,000
3409	Other Charges	\$0	\$0
	<b>Charges for Services Subtotal</b>	<b>\$0</b>	<b>\$44,000</b>
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property	\$0	\$20,000
3502	Interest on Investments	\$0	\$22,000
3503-3509	Other	\$0	\$31,800
	<b>Miscellaneous Revenues Subtotal</b>	<b>\$0</b>	<b>\$73,800</b>
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$303,000
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>	<b>\$0</b>	<b>\$303,000</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$160,000
9999	Fund Balance to Reduce Taxes	\$0	\$0
	<b>Other Financing Sources Subtotal</b>	<b>\$0</b>	<b>\$160,000</b>
	<b>Total Estimated Revenues and Credits</b>	<b>\$0</b>	<b>\$1,273,831</b>



Budget Summary

Item	Period ending	Selectmen's	Budget Committee's
	12/31/2018	Period ending 12/31/2019 (Recommended)	Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations	\$1,444,125	\$2,356,335	\$2,354,295
Special Warrant Articles	\$21,000	\$1,208,750	\$1,208,750
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$3,695,071	\$3,565,085	\$3,563,045
Less Amount of Estimated Revenues & Credits	\$1,567,532	\$1,273,831	\$1,273,831
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,127,539</b>	<b>\$2,291,254</b>	<b>\$2,289,214</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$3,563,045</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$25,668
3. Interest: Long-Term Bonds & Notes	\$16,727
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$42,395
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$3,520,650</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$352,065
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<b>(Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$3,915,110</b>

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## TOWN MEETING MINUTES, MARCH 14, 2018

On March 13, 2018, the Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open. Moderator Lick closed the polls at 7:00 p.m. There were 246 already registered voters. A total of 287 ballots were cast which included 31 absentee ballots and 10 same day newly registered voter(s) to choose all necessary Town Officers for the ensuing year and the KRSD ballot articles.

Moderator Lick opened the 2018 Town Meeting on March 14, 2018 at 7:00 p.m. Moderator Lick announced the rules of the meeting and provided a handout of the rules. The pledge of allegiance followed. Citizens remained standing for a moment of silence to remember those who have passed in the last year and for those from Sutton that are serving in the armed forces to protect us.

Moderator Lick described the rules for the bond issue and advised that the oath of office will be administered at the end of the meeting. Moderator Lick announced the election results beginning with the Town Election.

**Article 1:** To choose all necessary Town Officers for the year ensuing.  
Selectmen – 3 Year Term (vote for 1)

Robert Wright, Jr. - 182  
Bruce Kozikowski - 63  
Andrew Palmer - 25  
Write-Ins - None

Selectmen – 2 Year Term (vote for 1)

Andrew Palmer - 48  
Dane Headley - 150  
Bruce Kozikowski - 72  
Write-Ins – Scott Carlson – 1  
James T. Luca - 1

Town Clerk/Tax Collector- 3 Year Term (vote for 1)

Linda Ford - 127  
Carol Merullo - 154  
Write-Ins - None

Overseer of Public Welfare – 1 Year Term (vote for 1)

Alison Jones - 270  
Write-Ins – Diane Sullivan - 1

Trustees, Sutton Free Library – 3 Year Term (vote for 1)  
Yvonne Howard - 264  
Write-Ins - None

Trustees, Sutton Free Library – 2 Year Term (vote for 1)  
Diane O'Neil - 267  
Write-Ins – Jenny Meding - 1

Trustees, Sutton Free Library – 1 Year Term (vote for 1)  
William Bastille - 265  
Write-Ins – James T. Luca - 1

Budget Committee – 3 Year Term (vote for 2)  
Robert DeFelice - 204  
Gail Guertin - 184  
Write-Ins – Jack Dyer – 1  
James T. Luca – 1  
Chris Geherty – 1  
Tom Sullivan - 1

Supervisor of the Checklist – 6 Year Term (vote for 1)  
Kathleen Stowell - 269  
Write-Ins - None

Cemetery Commission – 3 Year Term (vote for 1)  
Marilyn Thompson - 258  
Write-Ins – Marilyn Manson – 1  
Jack Dyer – 1  
William O'Connell – 4  
James T. Luca – 1  
Diane Sullivan - 1

Trustees of the Trust Funds – 3 Year Term (vote for 1)  
Michael Cornelio - 259  
Write-Ins – James T. Luca - 1

The Kearsarge Regional School District Ballots were announced as follows:

**Question 1** – To see if the School District will vote to raise and appropriate the **Municipal Budget Committee's recommended amount of \$42,740,601** for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The **School Board** recommends **\$42,740,601**. This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation



of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner and Wilmot, the amount to be raised by taxation by said towns.

**(School Board Recommends 7-0, Municipal Budget Committee Recommends 8-0)**

- A. 164
- B. 83

**Question 2** To see if the School district will vote to raise and appropriate up to **\$25,000** to be placed in the special Education Expendable Trust Fund, established in 2008 within the provisions of RSA 198:20-c for the purpose of emergency funding of unforeseen Special Education costs incurred by the District, with such amount to be funded from **unassigned fund balance (surplus funds)** remaining on hand as of June 30, 2018. **(School Board Recommends 7-0, Municipal Budget Committee Recommends 8-0)**

**YES received 191**

**No received 91**

**Question 3** To see if the School District will vote to raise and appropriate up to **\$50,000** to be placed in the School Buildings Maintenance Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amount to be funded from **unassigned fund balance (surplus funds)** remaining on hand as of June 30, 2018. **(School Board Recommends 7-0, Municipal Budget Committee Recommends 8-0)**

**Yes received 200**

**No received 80**

**For Moderator for 1 Year:**

*(Vote for One)*

**Brackett L. Scheffy received 256**

(Write-Ins) – Scott Carlson – 1

Gill – 1

Dereck Lick – 1

Moderator Lick recognized Greg Gill, the former moderator, who served for more than two decades. Moderator Lick recognized Town Counsel, Jae Whitelaw, who is retiring this year and has worked for the Town for over 15 years.

Robert DeFelice, Budget Committee Chair, recognized John Silverberg for his membership on the Budget Committee for 12 years, 5 of which he served as Chair.

Moderator Lick entertained a motion to dispense with the reading of the warrant articles. Bud Nelson moved to dispense with the reading

of the warrant articles. Ricia McMahon seconded the motion. The motion passed by a voice vote.

Derek Lick moved to Warrant Article 2. Cory Cochran moved to pass Warrant Article 2. Bud Nelson seconded the motion.

*Article 2: To see if the town will vote to raise and appropriate the sum of \$800,000 (gross budget) for the purpose of a fire department addition, and to authorize the issuance of not more than \$480,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and furthermore to authorize the withdrawal of \$320,000 to come from the Fire Department Addition Capital Reserve Fund established in 2007 for that purpose **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** (2/3 ballot vote required.)*

Moderator Lick introduced Cory Cochran, Fire Chief, and announced that Chief Cochran would present a short PowerPoint presentation regarding the need for the Fire Department Addition. Chief Cochran thanked the building committee, noting that the matter had been under consideration and study for a number of years.

Upon completion of the PowerPoint presentation, a general discussion ensued.

William Bastille, South Sutton, asked whether the septic system was taken into consideration. Chief Cochran responded that the current system would handle the addition.

Charlie Forsberg, North Sutton, asked about the balance sheet in the town report and what the remainder of the highway construction loan was. Robert DeFelice responded that the bond went to year 2035, owing \$767,738 for the highway facility and there was also a bond for the fire truck of approximately \$19,000 will expire next year.

John Straniero, Meadowbook Road, asked about the status of the fire apparatus and whether the bay doors were adequate. He was advised that they were and that the tank truck would be the next apparatus to be replaced.

Gail Guertin, North Sutton, wondered whether the project would include upgrades to code other than the sprinkler system and expressed concern regarding biohazards going into the septic. Chief Cochran advised that the bathrooms and entryway would be code compliant and that exhaust ventilation system costs were being researched.

Kathleen Stowell, Sutton Mills, asked how wetlands were being addressed. Chief Cochran advised that the proposed addition was 20-30 feet away from the wetlands.

Charlie Forsberg asked about specific exposure to biohazards and whether the showers were a want or a need. Chief Cochran advised that the fire department was responding to studies and NFPA standards. Shreve Soule, North Sutton, responded that the point of the showers would also be to prevent fire department members from exposing their families to biohazards.

Moderator Lick reviewed the warrant article and called for a ballot vote with the poll to remain open for 1 hour. Chief Cochran made a motion to restrict reconsideration on Article 2. William Curless seconded the motion. Moderator Lick explained restriction of reconsideration on a bond issue article, noting that it was a unique circumstance. It was possible to vote to reconsider. If there is a vote to reconsider, then a second meeting later than seven days from tonight's would be held to reconsider the article for another vote. There was no discussion. Moderator Lick called the question. The motion passed by a unanimous affirmative voice vote.

Moderator Lick announced at 8:50 that **Article 2 passed by a ballot vote of yes-104 No- 20. Moderator Lick announced that the bond issue carries, and meets it 2/3 required majority vote.**

Moderator Lick entertained a motion to pass Article 3: *To see if the town will vote to raise and appropriate the Budget Committee and Selectmen's recommended sum of \$2,229,946 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.*

4130 Executive	151,744
4140 Election Registration	8,100
4150 Financial Administration	68,544
4151 Executive Financial Administration	23,900
4152 Revaluation of Property	14,000
4153 Legal Expense	15,000
4155 Personnel Administration	405,524
4191 Planning Board and Zoning	47,450
4194 General Government Buildings	32,700
4195 Cemeteries	14,000
4196 Insurance	63,800
4197 Regional Planning Commission	2,126
4210 Police Department	316,816
4215 Ambulance	76,534
4220 Fire Department	56,325
4240 Building Inspection	8,500
4290 Emergency Management	1,300
4299 Dispatching Services	24,848
4312 Highway Department	553,450
4313 Bridges	3,000
4316 Street Lighting	7,500
4324 Solid Waste Disposal	157,000

4411 Health Administration	2,250
4415 Health Agencies	5,095
4443 Welfare Admin. & Direct Assistance	30,902
4520 Culture & Recreation	13,963
4550 Library	42,249
4583 Patriotic Purposes	1,000
4611 Conservation Commission	5,532
4721 Debt Service	76,794

Robert DeFelice made a motion to amend Article 3 to change line item 4150 Financial Administration (\$68,544) which would revise the Town Clerk/Tax Collector's salary to \$32,000 due to the election and move \$8,500 to professional services. Mr. DeFelice explained that this amendment was a housekeeping change and would not change the actual Financial Administration proposed budget.

Mr. DeFelice further elaborated that previously the amount slated for the previous Town Clerk/Tax Collector's salary was \$40,500, and the proposed change was because of the election of a new Town Clerk/Tax Collector. Mr. DeFelice also explained that health insurance in previous years was allocated within departments and was now included in 4155 Personnel Administration.

Moderator Lick asked for a second on the motion as amended and clarified the amendment advising that the total line item 4150 Financial Administration remains at \$68,544, but what is happening is that number is being allocated differently under the amendment such that \$32,000 is being allocated to the Town Clerk with \$8,500 being allocated under professional services. Bob Wright seconded the motion as amended.

Moderator Lick opened discussion on Article 3 as amended.

Alison Jones asked why the Town Clerk salary is moving down to \$32,000 as a result of the election, observing that the function of the position was the same.

Mr. DeFelice responded that the previous Town Clerk was certified and went through many stages to achieve this increase. The proposed salary brings it down to the previous Town Clerk/Tax Collector's 2015 level. Ms. Jones observed that with or without the certification the new Town Clerk/Tax Collector would have all the same responsibilities, adding that there was a considerable amount of responsibility with the job. Ms. Jones asked if there was any way to change the amendment to keep it at the \$40,000? The Moderator advised that in order to proceed the motion as amended should be addressed which would include the \$32,000. If that motion was voted down, then a different motion could be made to amend it to a different amount.

Kathleen Gill, Sutton Mills, asked what the \$8,500 for professional services means. Ms. Gill was advised that due to the transition there may be some costs associated with services in order to keep motor vehicle registration/operations going during the transition/training period. Mrs. Gill asked whether that means Town Clerks would come into Sutton's office or would residents go to another town? Phillips advised that the Board of Selectmen would be considering the matter at an open meeting on March 15 at 1:30 p.m. It was likely that residents would go to neighboring towns and that office hours would be available in Sutton as well with a neighboring Clerk assisting in Sutton.

Ed Canane, North Sutton spoke to the moral and ethical issues relating to an expectation of pay, getting that job and the next day finding that the pay rate was going to be reduced by 20-30%. Mr. Canane stressed that both people who ran for the position, ran with an expectation of a certain level of income. Mr. Canane cited the state statute which specifies that Town Meeting determines the salary.

Greg Gill, Sutton Mills, discussed the other duties of the Clerk which includes the elections and asked for the contingency plan to pick up the slack of what the previous clerk was doing to support that function, adding that a number of elections were coming up.

Ricia McMahon, North Sutton, asked if there was a plan to have improved or different software and should that be a consideration for the new person. Mr. Lick advised that would be addressed in a warrant article later on.

Charlie Forsberg, North Sutton, noted that the Clerk's salary was \$35,499.88 last year and asked whether the budget committee was reducing this to \$32,000 and was this the only opportunity to vote on this matter. The moderator advised that if it passes than you won't need to address the issue. If it fails then, it would go back to article 3 as it currently is, unless it was amended. Mr. Forsberg asked than we don't need to deal with this now. Moderator Lick clarified the question as follows: "Let me be clear on this, if we vote on this as amended, the line item will be exactly as it is. However, \$32,000 would be going to the Town Clerk, instead of \$45,500."

Sue Esposito, Baker Hill Road, asked whether if someone had a certificate or not, would that be the reason for the pay? Mr. DeFelice responded that his recommendation went back to the salary prior to the merit increase and cost of living increase from the prior year. The amount also did not include the merit increase recommended for this year. Ms. Esposito surmised that the reason there was a difference with the previous town clerk/tax collectors pay is because Ms. Ford had the certification and had put the time in.

Walter Baker, Jr., North Sutton, felt that in fairness if someone was going for a job, and they looked at last year and saw what the pay was the

assumption would be that was what they thought they were running for. In fairness, having none of that disclosed, Mr. Baker felt the salary should be at last year's rate. He did not feel that the new Town Clerk/Tax Collector should get the top level. At a starting point, Mr. Baker felt it should be at the same level as last year as it is the same responsibility without the certification.

Katie Schneider, Sutton, asked about the personnel administration increase to \$405,000+ from 130,000 and sought clarification. Mr. DeFelice explained that Health Insurance costs were no longer incorporated in the department operating budgets so there was an offsetting decrease there. The expense was added to personnel administration. It was just a shifting from one location to another.

Andrew Palmer, North Sutton, emphasized that when a new person comes in you don't always make the high pay. Mr. Palmer felt the \$32,000 was fair as the new Town Clerk/Tax Collector was not certified.

John Straniero, North Sutton, agreed that for the new person \$32,000 was fair. Mr. Straniero asked what would happen if the \$8,500 wasn't spent and was advised the funds would go back to the general fund.

Julia Jones, Sutton Mills, emphasized that the current article was for \$32,000 and if people wanted it to be another amount then they would be voting against this article. Ms. Jones felt that when folks run for a position there is a salary on the table and felt the choice to run may have been contingent on the salary.

Don Davis, North Sutton, asked if the budget committee came up with the figure with a certain person in mind who was certified. Thus, they came up with a number based on that person being elected, instead of a dollar amount for the position. Mr. DeFelice confirmed that they were looking at the individual. Mr. Davis felt that people should know what to expect and that there should be steps for the position.

Moderator Lick discussed the disconnect between the budget process and the election process. The question is whether the Town wants to approve the number based on what the budget committee knew at the time, and whether the Town wanted to lower that number for a different person.

Jae Whitelaw, Town Counsel, added that although not a legal question, the budget committee recommends a budget. The citizens look at it and decide whether they want to do that or do something different. For the Town Clerk/Tax Collector position, the statute requires that the Town sets the pay. Anybody going into the position should know that while the budget committee may recommend a figure, when it comes to the town, the town may vote any number that they want. You have the authority to do that, if that is what you want to do.

Sue Esposito asked when the budget committee came to their conclusion, and whether they knew the office was contested. Mr. DeFelice advised that the salary was recommended in January. At that point, they did not know anyone else was running.

Roger Rodewald of Dodge Hill asked who pays for the certification? Mr. Rodewald was advised that the Town paid. Mr. Roger Rodewald commended Linda Ford as a marvelous Town Clerk/Tax Collector. Ms. Ford's efforts on behalf of the town were applauded.

Charles Ash, North Sutton, felt that funds should be available if the Town Clerk/Tax Collector met certification and that they didn't have to be paid automatically. Mr. Ash felt that the Selectmen could authorize pay based on merit. It was clarified that the Town Clerk/Tax Collector position was unique in that Town Meeting determines compensation. For employees, the Selectmen would make that determination.

Charlie Forsberg, North Sutton, felt that the responsibility was to vote for the bottom line of the operating budget of \$2,229,946.

Ed Canane, North Sutton, observed that the Town Clerk/Tax Collector is not like the other positions in the town and does not report to anybody other than the citizens of the town. Mr. Canane looked at towns with a similar population and felt that the Town Clerk/Tax Collector position in Sutton was underpaid.

Selectman Wright said that both the budget committee and the selectmen looked at the budget and that town meeting was the final arbitrator. Selectman Wright called the question.

The Moderator asked for a second. Garrett Evans seconded the motion to call the question. The Moderator asked for a voice vote on calling the question and ending the debate on Article 3 as amended. The vote to call the question was affirmed by a voice vote with no dissent.

Moderator Lick asked for a vote on Article 3 as amended "to recommend the sum for municipal operations of \$2,229,946 specifically with respect to line item 4150, that \$68,544 will be utilized in such a way that \$45,500 (which was the old salary for the Town Clerk/Tax Collector being proposed) will be modified to \$32,000 for the new Town Clerk/Tax Collector's salary and \$8,500 being moved to professional services to pay for the assist of neighboring town clerk/tax collectors." Moderator Lick called for a voice vote. Moderator Lick ruled that the voice vote was too close to determine. Therefore, Moderator Lick called for a hand vote. Moderator Lick repeated the article as amended.

Heidi Thoma, North Sutton, submitted a procedural question, and asked for a ballot vote because this seemed to be a personnel thing. Five people came forward with a written request for a written ballot.

Moderator Lick clarified the vote was for the Article as amended for a salary of \$32,000 for the Town Clerk/Tax Collector, adding that if it passes, we're done. If it fails, we're back to the original article, and we'll proceed with the discussion on Article 3.

During a seven minute intermission, Moderator Lick discussed the mailing of the Town Report noting that annual reports were delayed in the mail. The Selectmen were discussing the option of not mailing the Town Report as some towns do not mail.

Moderator Lick conducted a straw poll asking for a sense of the group as to whether they wanted to continue mailing the town report.

Moderator Lick asked for a show of hands as to whether or not people wanted to pick up the town report. The straw poll was too close to call.

Moderator Lick announced the ballot vote. Article 3 as amended which would include a town clerk/tax collector salary of \$32,000 with \$8,500 being allocated to professional services. **The votes were: Yes = 74 No = 36. Moderator Lick announced Article 3 passes as amended.**

The Moderator entertained a motion to pass Article 4 as written.

**Article 4:** To see if the Town will vote to raise and appropriate the sum of \$340,125 to be added to various capital reserve funds as follows:

Septage Lagoon Modifications	5,000
Library Modifications	5,000
Highway Heavy Equipment	10,100
Police Cruisers	12,000
Police Department Computer Equipment	7,875
Cemetery Fence and Tombstone	5,000
Conservation Land	7,000
Highway Equipment "Plow/Dump Trucks"	100,000
Highway Bridges	50,000
Solid Waste Facility	5,000
Forest Fire Equipment	250
Fire Equipment Replacement	30,000
Rescue Vehicle	10,000
Property Revaluation	25,000
Cemetery Land	5,000
Library Building Maintenance	3,000
Highway Pickup Truck	8,000
Fire Department Addition	27,500
Legal Fees	3,000
Highway Grader	16,400
Records Preservation	2,000
Pillsbury Memorial Hall	3,000

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Moderator Lick called for a motion to pass Article 4. Robert DeFelice



moved Article 4. Robert Wright, Jr. seconded the motion. Robert DeFelice asked to reduce the article by \$27,500 from the Fire Department Addition Capital Reserve since Article 2 passed. Robert Wright, Jr. seconded the motion as amended. Moderator Lick called for discussion on Article 4 as amended.

Martha Hunt North Sutton asked whether if Article 4 passes with an amendment could she still make another amendment and how could she make an amendment. Moderator Lick stated that the procedure would be to have a discussion only on the article as amended. Upon having that discussion and vote, he would request if anyone wanted to amend further Article 4. Charlie Forsberg asked if removing the money would terminate the fund? Mr. Forsberg was advised that the fund would need to be discontinued at a future town meeting.

Hearing no further discussion, Moderator Lick called for a vote on Article 4 as amended. **Article 4 as amended passed by a unanimous affirmative voice.**

Moderator Lick asked if there were further amendments from the floor. Martha Hunt, from North Sutton, moved that the items in Article 4 be reduced by 25%. Ms. Hunt explained her rationale for the motion. Moderator Lick clarified that the motion was to reduce each line item by 25%. The motion was seconded by (inaudible/unknown).

A discussion regarding the long-range planning involved in the Capital Improvement Program ensued.

Charles Ash, North Sutton, cautioned the audience to not tamper with the capital reserve citing the efforts of all the departments of the Town to establish the amounts presented. He added that the reason is when these expenditures become required, the money is available, and you don't have to go to the people every year to ask for specific items which would result in peaks and valleys in the tax rate.

Charlie Forsberg reminded everyone that you are paying now for other people to benefit from and asked how the funds are expended and was advised that it was based on how the fund was established.

Walter Baker, Jr. emphasized how important the capital reserve funds are. Stephen Bagley, Road Agent, discussed the amount of work the Town has gone to, to ensure that there are no big hits.

Moderator Lick called the question by voice vote as to whether or not to reduce each line item in Article 4 by 25%. **The nays prevailed.**

Moderator Lick asked for a vote on the previous amendment as to whether or not to reduce the Capital Reserve amount for the Fire Department Addition by \$27,500. The total amount to be voted for Capital Reserves to be \$312,625.

Moderator Lick called the question. **Article 4 as amended passed by an affirmative voice vote.**

The Moderator entertained a motion for Article 5.

**Article 5:** To see if the town will vote to establish a Gravel Road Upgrade Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Gravel Road Upgrades and to raise and appropriate the sum of \$30,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

William Curless, Selectman, explained that in previous years there was just a regular warrant article and any funds remaining were encumbered. By creating a capital reserve, the funds would be available to do projects. The Board felt that this would be a more transparent way to use the appropriation, adding that the Selectmen would still be the agents to expend the fund. He added the same rationale for the following article. Selectman Curless moved to pass Article 5. Garrett Evans seconded the motion.

Charlie Forsberg cautioned that by leaving the money up to the Selectmen to spend you lose control and vehemently cautioned that you really need to think about this and recommended that the article be voted down. The moderator called the question for \$30,000 to be placed in the gravel road upgrade fund. **Article 5 passed by an affirmative voice vote.**

The Moderator entertained a motion for Article 6.

**Article 6:** To see if the town will vote to establish a Blacktop Road Upgrade Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Blacktop Road Upgrades and to raise and appropriate the sum of \$100,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

William Curless moved to pass Article 6 as written. Garrett Evans seconded the motion.

Charles Forsberg spoke against the motion worrying about how the money was being spent and cautioned against the lack of control of the Town.

Greg Gill hoped that there was a schedule to help alleviate concerns and the taxpayers would be privileged to know the prioritization.

Selectman Curless advised that Roby Road and Kearsarge Valley Road were on the schedule for this year and described the proposed projects.

Mr. Curless explained that unanticipated funds from the state would also be used for Roby Road. Mr. Gill asked for more specificity as to the project.

Selectman Wright discussed the economy of scale and limitations of project, noting that having the funds available allowed for a more economical project scope. Mr. Gill was advised that the Town was participating in a road management surface system project to better identify project scope. Mr. Gill felt that there should be a larger plan for the future to fix roads as needed.

Selectman Curless explained that any remaining funds would stay in the fund. Natalie Baker, Newbury Road, expressed a problem with giving the Selectmen the authority to expend from the fund, indicating that Newbury Road needed work, and the only time the town spent money on that road was when it washed out. She didn't think it was right to have the Selectmen having the authority to expend the funds indicating that the citizens should decide which roads should be paved next.

Brenda Digilio wanted to know if the funds would be used for blacktop or chip sealing noting that they chip sealed her road, and she did not feel it was a good product. Road Agent Bagley responded that cracks do come back, but the goal was to extend the life of the road. Road Agent Bagley gave a lengthy description of various road repair methodologies and how funds are expended. Sue Esposito asked if this was actually a capital reserve or was a capital reserve being established. Ms. Esposito informed that it would be to establish the fund.

Robert 'Bud, Nelson, Newbury Road, expressed concern regarding people worrying about losing control by leaving it up to the Selectmen. Mr. Nelson said that the last time he knew, the people of the town elected the Board of Selectmen. There is a meeting once a week that all are invited to attend. There is an agenda posted prior to the meeting so you know what is going to be discussed. The townspeople can bring agenda items forward. Mr. Nelson added that he would hate to be at a town meeting where the public discussed each and every road that was going to have gravel put on it or was being paved that year. Mr. Nelson expressed faith in the Road Agent's judgement regarding the roads and felt the process established follows the democratic way and should be continued.

Seeing no further discussion, the question was called by the Moderator to approve Article 6 as written. **Article 6 passed by an affirmative voice vote.**

Moderator Lick asked for a motion to approve Article 7.

**Article 7:** To see if the town will vote to establish an Administrative Computer Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring computer equipment for the administrative offices and highway department to include hardware

and software and to raise and appropriate the sum of \$8,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Robert DeFelice moved to pass Article 7 as written. Bud Nelson seconded the motion. The question was called by Charlie Ash. Seeing no further discussion, the Moderator called the question. **Article 7 passed by an affirmative voice vote.**

Moderator Lick asked for a motion to approve Article 8.

**Article 8:** To see if the town will vote to raise and appropriate the sum of \$150,000 to purchase a six-wheel plow/dump truck and authorize the withdrawal of \$150,000 from the Highway Equipment (Trucks) Capital Reserve established in 1993 created for that purpose. No Amount to be raised by taxation.

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Robert DeFelice moved to pass Article 8 as written. The motion was seconded by William Curless.

Charlie Forsberg discussed the capital reserves and asked for clarification as to which Capital Reserve it was coming from and was advised it was coming from the Highway Equipment (Plow/Dump Trucks) Capital Reserve which has \$179,869 in the account.

Harold Rowe, North Sutton, although not opposed to buying a truck wanted to know whether a truck was being traded in. Mr. Rowe was advised that a truck was going to be traded in. Charlie Forsberg asked how old was the truck that was being traded in and whether it could be repaired to keep going for another 10 years? Road Agent Bagley talked about the cost of repairing old trucks and the value of trading them in at the right time. The Truck being traded in is a 2008 and was started in 2007.

Charles Ash asked about the bid process for acquiring the truck. Road Agent Bagley advised the truck was being acquired through the State Bid process.

A request came from the floor to call the question. Seeing no further discussion, Moderator Lick called the question. **Article 8 passed by an affirmative voice vote.**

Moderator Lick asked for a motion to pass Article 9 as written.

**Article 9:** To see if the town will vote to establish a Tree Maintenance Capital Reserve Fund under the provisions of RSA 35:1 for removing and maintaining trees within the Town's right-of-way and to raise and appropriate the sum of \$10,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Robert DeFelice moved to pass Article 9. Robert Wright seconded the motion.

Road Agent Bagley explained that this appropriation would to address concerning trees along the right-of-way that needed to be removed professionally. Mr. Bagley advised that tree work is very expensive. John Jones, Wadleigh Hill, asked if there was any possibility that once the essential work was completed could the town crew remove the debris to cut back on the expense. Road Agent Bagley says that the Road Crew would work with the contractor. Charlie Forsberg asked whether Eversource removed the trees and that whether the bucket truck contractor would be selected through a bid process? There being no further discussion. Moderator Lick called the question. **Article 9 passed by an affirmative voice vote.**

Moderator Lick asked for a motion to pass Article 10 as written.

**Article 10:** To see if the town will vote to establish a Heavy Equipment Tire Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of acquiring tires for heavy equipment and to raise and appropriate the sum of \$10,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund

**Not Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Robert DeFelice moved to pass Article 10. William Curless seconded the motion.

The Road Agent discussed the expense of the heavy equipment tires adding that he would be changing six tires on the grader this year which would cost in excess of \$10,000. Mr. Bagley said that he didn't have enough set aside in the operating budget for this purpose.

Charlie Forsberg asked why the budget committee didn't recommend this. Robert DeFelice responded that there was no end game. The budget committee didn't have enough information to establish the capital reserve. They felt that it was included before in the operating budget. Mr. DeFelice said he didn't doubt that the tires were needed but wanted to see it come out of the budget even if the line item went over. Julia Jones, Budget Committee Member, added that there was already a line item for tires and felt that the line item should be used for this. There being no further discussion, Moderator Lick called the question. **Moderator Lick ruled that the nays prevailed. Article 10 was defeated by a voice vote.**

Moderator Lick asked for a motion to pass Article 11 as written.

**Article 11:** To see if the town will vote to establish a Chipper Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of

acquiring a chipper and to raise and appropriate the sum of \$ 5,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund. **Not Recommended by the Budget Committee. Recommended by the Board of Selectmen.** Robert Wright moved to pass Article 11. William Curless moved to second. William Curless requested to amend the article as follows "For the purpose of replace and repair." Moderator Lick stated the article as proposed: To see if the town will vote to establish a Chipper Capital Reserve Fund under the provisions of RSA 35:1 "for the purpose of replacing and/or repairing a chipper and to raise and appropriate the sum of \$ 5,000 to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund." Andrew Palmer seconded the motion.

Selectman Curless explained that the article as amended stated the original intent and that parts for the chipper are very expensive. The goal was to have enough funds available to replace parts. Road Agent Bagley explained that a chipper was a component type of equipment. You should never have to replace the chipper. He explained that the chipper was a 2001. This year the oil pump came apart. It cost \$1,600 for just the part.

John Jones asked Mr. DeFelice why the article was not supported by the budget committee. Mr. DeFelice felt that again there was no end game or schedule, adding that the budget committee wasn't aware of the maintenance component.

Julia Jones, Budget Committee, felt that this was an operating budget item and that greater transparency was needed for where the funds to maintain this equipment were coming from. Charlie Forsberg felt that the Town was trying to create too many little funds for this and that. Road Agent Bagley advised that one motor would use all the funds in the equipment repair line item. Moderator Lick called the question on the amendment. **The amendment passed by a voice vote.**

The Moderator asked for a voice vote on the Article 11 as amended. Moderator Lick noted that it was a close vote, but he thought that the nays had it. Robert Wright, Jr. asked for a hand vote. **The hand count was Aye 32 and Nay 46. Article 11 was defeated.**

The Moderator Lick sought a motion to pass Article 12 as written. **Article 12:** To see if the town will vote to establish an expendable Welfare Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of providing welfare direct assistance and to raise and appropriate the sum of \$5,000 to be placed in this fund. Further, to name the Overseer of Welfare as the agent to expend from said fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.**

Robert Wright made a motion to pass Article 12. Robert DeFelice seconded the motion.

Robert DeFelice said the end goal of the budget committee was to have \$20,000 in the budget. Mr. DeFelice advised that the Town is obligated to have funds available for welfare needs. Alison Jones, Overseer of Welfare, advised that she did not asked for the Warrant Article. Ms. Jones gave examples of potential impact on the budget of welfare expenditures on the operating budget. There being no further discussion, Moderator Lick called for the question. **Article 12 passed by an affirmative voice vote.**

The moderator sought a motion to pass Article 13.

**Article 13:** To see if the town will vote to establish a Town Hall Facility Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of establishing the Town Hall Facility, to include planning, engineering, purchasing land and/or building, remodeling and construction and to raise and appropriate the sum of \$1,000 to be placed in this fund. **Recommended by the Budget Committee. Recommended by the Board of Selectmen.** Selectman Wright made a motion to pass Article 13 as written. Robert DeFelice seconded the motion.

Selectman Wright stated that the small sum being sought was to prepare for future needs. Greg Gill said that this looked like a capital reserve project and that 5 through 13 confused him. Mr. Gill asked for clearer definitions for the criteria for a capital reserve fund. Charlie Forsberg felt the article needed clarification. Mr. Forsberg suggested that it be amended as follows: "to establish a Town Hall Facility Fund,". The moderator read the article as the amended: "To see if the town will vote to establish a Town Hall Facility Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of establishing the Town Hall Facility Fund, to include planning, engineering, purchasing land and/or building, remodeling and construction and to raise and appropriate the sum of \$1,000 to be placed in this fund." Betsy Forsham seconded the motion.

Further discussion on the amendment ensued. As a point of order, Moderator Lick expressed concern about the amendment and asked for advice from Counsel. Jae Whitelaw advised that there needed to be a purpose for which the money is going to be used. Ms. Whitelaw felt the issue might be with the word "establishing". Heidi Thoma asked for clarification of the purpose of the fund and was advised that it was either to establish a new facility or keep the existing facility going. Charlie Forsberg withdrew the amendment and the Betsy Forsberg agreed to withdraw the amendment. Charlie Forsberg proposed to amend the article as follows: " for the purpose of preserving . . . Moderator Lick made a friendly proposal for the amendment as follows: "for the purposing of preserving, maintaining or renovating". Bob DeFelice seconded the motion.

The moderator read the revision as follows: "For the purpose of preserving, maintaining and/or renovating the Town Hall Facility, to include planning, engineering, purchasing land and/or building, remodeling and construction and to raise and appropriate the sum

of \$1,000 to be placed in this fund.” Heidi Thoma asked as a point of clarification of the warrant article as to whether it was just for the existing facility.

Jae Whitelaw, Town Counsel, advised that if that was the case the language regarding purchasing land and/or building should be taken out. Charlie Forsberg did not want to take the language out in case there was a future need to buy abutting property for a parking facility, etc.

Hearing no further discussion, Moderator Lick called for the question. **The amendment to Article 13 passed by an affirmative voice vote.** Moderator Lick read the amended article: To see if the town will vote to establish a Town Hall Facility Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of preserving, renovating and/or maintaining the Town Hall Facility Fund, to include planning, engineering, purchasing land and/or building, remodeling and construction and to raise and appropriate the sum of \$1,000 to be placed in this fund.” There being no further discussion, Moderator Lick called for the vote. **The motion passed by an affirmative voice vote.**

Moderator Lick sought a motion to pass Article 14 as written.

**Article 14:** To see if the town will vote to raise and appropriate the sum of \$21,000 for the purpose of converting the existing town clerk/tax collector software to another town clerk/tax collector software package. Selectman Wright made a motion to table. Ricia McMahon seconded the motion. The moderator explained that to table would be to move past and not pass Article 14. There being no further discussion, the moderator called for the vote. **Article 14 was tabled by an affirmative voice vote.**

Moderator Lick read article 15 and sought a motion for passage.

**Article 15:** To see if the Town will vote to reclassify a section of the Class VI portion of Kings Hill Road to a “Class A Trail” pursuant to RSA 231-A:2 beginning at the intersection of Poor Farm Road and ending 750 feet east of the intersection of Kings Hill Road and Haines Road in Newbury. Other than snowmobiles, which will be permitted, all motorized vehicle travel shall be prohibited on the Class A Trail established by this article.

Daniel Sundquist, Conservation Commission Chair, addressed Article 15. Mr. Sundquist explained that Article 15 seemed like a good idea to address problems relating to ATV’s and motor vehicles causing erosion of the road. It came to the attention of the Commission that there may be damages involved from the two abutters in converting the trail because of access, and further, the Town might be liable for damages. In addition, one of the abutters was opposed to the project because of future plans. The Conservation Commission, therefore, voted unanimously on February 15 to table the motion. Mr. Sundquist made a motion to table Article 15. Jane Williamson seconded the



motion. There being no further discussion, the moderator called for a vote. **Article 15 was tabled by an affirmative voice vote.**

Alison Jones asked if there was a way to reconsider an article. Ms. Jones asked to reconsider Article 3 specifically under 4150 under financial administration and the amendment that brought the article down to \$32,000. Ms. Jones asked to have it amended up to \$35,644. Moderator Lick explained that Ms. Jones was asking if it was possible for reconsideration of Article 3 as amended. Moderator Lick consulted with Counsel. Moderator Lick stated that Ms. Jones could request reconsideration provided that she voted in favor of the article as amended (on the prevailing side). Ms. Jones stated that she did not vote in favor. Mr. Forsberg raised a point of order regarding the procedure of Article 3. There was no further request to reconsider.

Moderator Lick administered the oath of office to the newly elected town officers.

There being no further business, the meeting was adjourned at 10:45 p.m.

Respectfully submitted,

*Elly Phillips*  
Recording Secretary

Town Meeting Minutes Certified By,

*Carol Merullo*  
Town Clerk/Tax Collector

# The Mercier Group

*a professional corporation*

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## INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

To the Members of the Selectboard and Management  
Town of Sutton, New Hampshire

**Report on the Financial Statements.** We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sutton, New Hampshire as of and for the year ended December 31, 2018 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.<sup>1</sup>

**Management's Responsibility for the Financial Statements.** Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility.** Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluation the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions.** In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sutton, New Hampshire, as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Report on Required Supplementary Information.** Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis* beginning on page iii and the budgetary and pension information presented in the section marked *Required Supplementary Information* be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial

statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Report on Combining and Individual Fund Statements and Schedules.** Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Town of Sutton, New Hampshire's basic financial statements. The accompanying schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly presented in all material respects in relation to the basic financial statements as a whole.

*Paul J. Mercier, Jr. CPA for*

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**The Mercier Group**, a professional corporation  
Grantham, New Hampshire  
January 30, 2019

<sup>1</sup>Please refer to the full set of GAAP financial statements on file with the Selectboard and not the individual reports and schedules published in the Town Report.

# Town Administrator's Report

The following is a brief summary of the Town's finances at year end. The Town's undesignated fund balance was \$1,152,397.11, up \$236,380.34 from last year. The Government Finance Officers' Association (GFOA) suggests that municipalities retain between 8% and 17% of regular general fund operating expenditures, and specifically, at least 2 months' worth of operating expenses. In NH, this is calculated by adding the municipality's general fund operating appropriations, the education tax amount, the local school net tax commitment and the county appropriation.

Last year, we used \$148,000 in undesignated fund balance to offset the tax rate, resulting in a fund balance of \$768,016 or 9.07% at tax rate setting time. At the end of the year, operating expenses are offset by revenues. Unspent funds that were not encumbered were returned to the general fund. Consequently, based on the 2018 general fund expenditures and undesignated fund balance at year's end, the Town's fund balance was at a 13.6% retention level.

In 2018, the following funds totaling \$401,982.85 were encumbered to complete projects:

Fire department addition (excludes \$480,000 bonds/notes authorized/ unissued and \$270,000 continuing authorization for withdrawal from capital reserve fund)	\$	6,172.05	
Plow dump truck		150,000.00	
Upgrade blacktop roads		139,792.13	
Library ramp		17,112.50	
Highway block grant - SB38		78,165.17	
Fire department furnace		10,741.00	401,982.85

The total tax rate for 2018 was \$28.04 per thousand. The overall tax rate was increased by \$1.74. Sutton's portion of the tax in the amount of \$7.48 per thousand did not increase in 2018. Factors that make up the total tax rate are the Local School Rate (KRSD) at \$14.91 which increased by \$1.46, the State School Rate at \$2.38 which increased by .12 and the County Rate at \$3.27 which increased by .16.

If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: [www.sutton-nh.org](http://www.sutton-nh.org). Scroll to the bottom of the homepage and fill out the form to sign up.

Respectfully submitted,

*Elly Phillips*  
Town Administrator

# 2018 Tax Rate Calculation

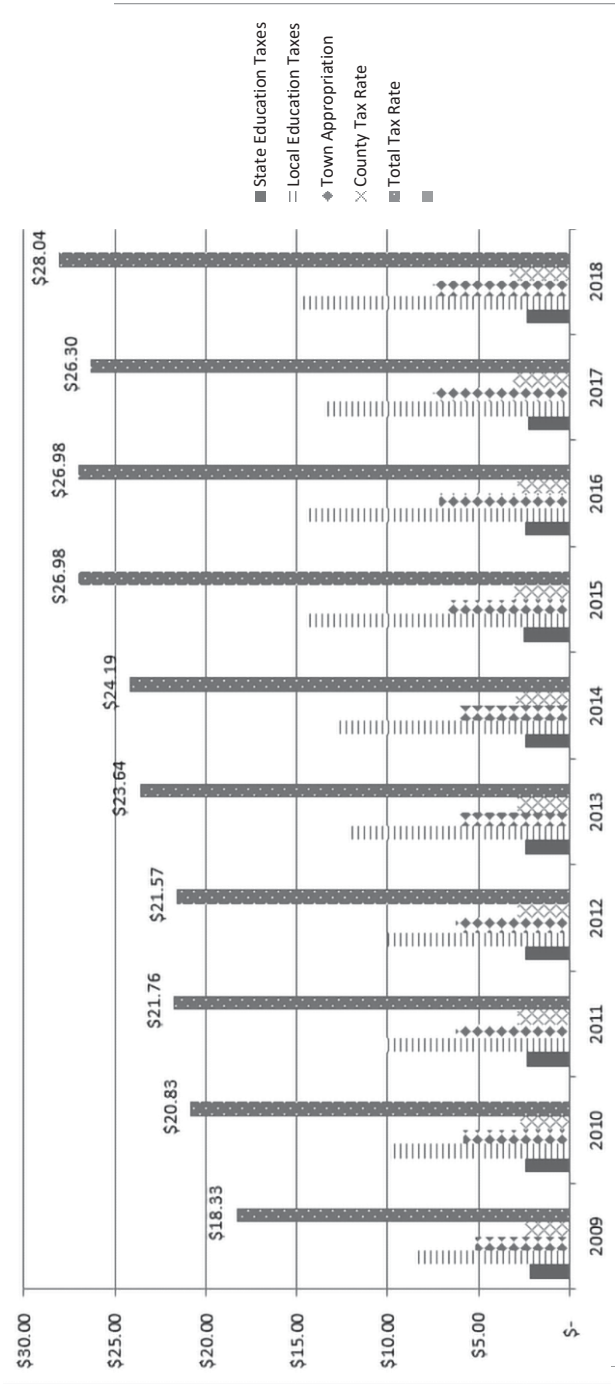
Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,934,158	\$258,340,245	<b>\$7.48</b>
County	\$844,033	\$258,340,245	<b>\$3.27</b>
Local Education	\$3,851,346	\$258,340,245	<b>\$14.91</b>
State Education	\$605,228	\$254,518,425	<b>\$2.38</b>
<b>Total</b>	<b>\$7,234,765</b>		<b>\$28.04</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$7,234,765
War Service Credits	(\$70,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$7,164,765

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/23/2018
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# 2018 Sutton Tax Rate Comparison



	Variance	
	2017-	2018
State Education Taxes	2010	2018
Local Education Taxes	2.24	2.38
Town Appropriation	8.42	14.91
County Tax Rate	5.19	7.48
<b>Total Tax Rate</b>	<b>18.33</b>	<b>28.04</b>

# Summary of 2018 Inventory Valuation

<b>Land Value Only</b>		<b>Acres</b>	<b>Valuation</b>
1A	Current Use RSA 79-A	18,884.62	\$1,140,285
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D		
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	4,705.44	\$102,289,000
1G	Commercial/Industrial Land	485.66	\$2,618,450
<b>1H</b>	<b>Total of Taxable Land</b>	<b>24,075.72</b>	<b>\$106,047,735</b>
1I	Tax Exempt and Non-Taxable Land	1,772.30	\$10,200,011

<b>Buildings Value Only</b>		<b>Structures</b>	<b>Valuation</b>
2A	Residential		\$141,088,210
2B	Manufactured Housing RSA 674:31		\$128,260
2C	Commercial/Industrial		\$7,822,910
2D	Discretionary Preservation Easements RSA 79-D		
2E	Taxation of Farm Structures RSA 79-F		\$0
<b>2F</b>	<b>Total of Taxable Buildings</b>		<b>\$149,039,380</b>
2G	Tax Exempt and Non-Taxable Buildings		\$26,152,540

<b>Utilities &amp; Timber</b>		<b>Valuation</b>
3A	Utilities	\$3,821,820
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	
<b>5</b>	<b>Valuation before Exemption</b>	<b>\$258,908,935</b>

<b>Exemptions</b>	<b>Total Granted</b>	<b>Valuation</b>
6	Certain Disabled Veterans RSA 72:36-a	0
7	Improvements to Assist the Deaf RSA 72:38-b V	0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:1	0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0
<b>11</b>	<b>Modified Assessed Value of All Properties</b>	<b>\$258,908,935</b>

<b>Optional Exemptions</b>	<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12	Blind Exemption RSA 72:37	\$0	0
13	Elderly Exemption RSA 72:39-a,b		6
14	Deaf Exemption RSA 72:38-b	\$0	0
15	Disabled Exemption RSA 72:37-b	\$20,000	1
16	Wood Heating Energy Systems Exemption RSA 72:70		0
17	Solar Energy Systems Exemption RSA 72:62		16
18	Wind Powered Energy Systems Exemption RSA 72:66		0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:2		0
<b>20</b>	<b>Total Dollar Amount of Exemptions</b>		<b>\$568,690</b>
<b>21A</b>	<b>Net Valuation</b>		<b>\$258,340,245</b>
<b>21B</b>	<b>Less TIF Retained Value</b>		<b>\$0</b>
<b>21C</b>	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>		<b>\$258,340,245</b>
<b>22</b>	<b>Less Utilities</b>		<b>\$3,821,820</b>
<b>23A</b>	<b>Net Valuation without Utilities</b>		<b>\$254,518,425</b>
<b>23B</b>	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>		<b>\$254,518,425</b>

# Summary of 2018 Inventory Valuation

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	101	\$50,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	5	\$10,000
All Veterans Tax Credit RSA 72:28-b	\$500	19	\$9,500
		<b>125</b>	<b>\$70,000</b>

## Deaf & Disabled Exemption Report

Deaf Income Limits	
<b>Single</b>	
<b>Married</b>	

Deaf Asset Limits	
<b>Single</b>	
<b>Married</b>	

Disabled Income Limits	
<b>Single</b>	\$13,400
<b>Married</b>	\$20,400

Disabled Asset Limits	
<b>Single</b>	\$35,000
<b>Married</b>	\$35,000

## Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
<b>65-74</b>	1
<b>75-79</b>	0
<b>80+</b>	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
<b>65-74</b>	1	\$20,000	\$20,000	\$20,000
<b>75-79</b>	1	\$30,000	\$30,000	\$30,000
<b>80+</b>	4	\$100,000	\$400,000	\$400,000
	<b>6</b>		<b>\$450,000</b>	<b>\$450,000</b>

Income Limits	
<b>Single</b>	\$38,000
<b>Married</b>	\$48,000

Asset Limits	
<b>Single</b>	\$80,000
<b>Married</b>	\$80,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

**Adopted?** No **Number of Structures:**

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

**Adopted?** No **Number of Properties:**

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

**Adopted?** No **Number of Properties:**



# Summary of 2018 Inventory Valuation

<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	558.02	\$169,628
Forest Land	13,351.20	\$809,595
Forest Land with Documented Stewardship	3,929.23	\$143,113
Unproductive Land	70.10	\$1,265
Wet Land	976.07	\$16,684
	<b>18,884.62</b>	<b>\$1,140,285</b>

## **Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	9,098.57
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	
Total Number of Owners in Current Use	<b>Owners:</b>	367
Total Number of Parcels in Current Use	<b>Parcels:</b>	482

## **Land Use Change Tax**

Gross Monies Received for Calendar Year		\$0
Conservation Allocation	<b>Percentage:</b> 100.00	<b>Dollar Amount:</b> \$0
	%	
Monies to Conservation Fund		\$0
Monies to General Fund		\$0

## **Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

## **Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0

# Town of Sutton Balance Sheet

## December 31, 2018

### Assets

Cash & Investments in hands of Treasurer:		
Cash in Checking	\$ 2,517,033.43	
Sutton Free Library	10,177.06	
Conservation Commission	122,051.01	
King Hill Reservation	2,731.76	
PD Special Duty Revolving Fund	1,167.38	
Cash in performance deposits	15,121.20	\$ 2,668,281.84
<u>Cash in performance deposits</u>		
Capital & Non-Capital Reserve Fund Investments		1,603,875.33
Uncollected Taxes:		
Unassigned credits	(6,228.00)	
Property	382,104.90	
Timber yield	4,976.54	
Fox Chase Betterment Assessments	11,024.42	
Unredeemed Taxes:		
Levies of 1 prior year	85,415.75	
Levies of 2 prior years	32,440.69	
Allowance for uncollectible taxes	(15,000.00)	494,734.30
<u>Allowance for uncollectible taxes</u>		
Accounts Receivable - PD Special Duty		424.00
Interfund Receivables:		
Due from Capital Reserves		63,477.14
		<u>\$ 4,830,792.61</u>

### Liabilities and Equity

Accounts Payable & accrued expenses		
Deferred inflow of taxes		150,000.00
Encumbrances:		
Fire department addition (excludes \$480,000 bonds/notes authorized/unissued and \$270,000 continuing authorization for withdrawal from capital reserve fund)	\$ 6,172.05	
Plow dump truck	150,000.00	
Upgrade blacktop roads	139,792.13	
Library ramp	17,112.50	
Highway block grant - SB38	78,165.17	
<u>Fire department furnace</u>	10,741.00	401,982.85
Special Revenue Funds, net of interfund payables:		
Sutton Free Library		10,177.06
Conservation Commission		122,051.01
King Hill Reservation		2,731.76
Police Special Duty Revolving		1,165.29
Performance Deposits		15,121.20
Due to School District		1,371,291.00

# Town of Sutton Balance Sheet

## December 31, 2018

Capital & Non-Capital Reserve Funds, net of interfund payables:

Town Bridges	212,975.00	
Forest Fire Equipment	5,409.36	
Solid Waste/ Transfer Station	75,544.50	
Legal Fees	40,724.88	
Highway Equipment	133,270.33	
Revaluation	93,105.19	
Highway Facility	762.30	
Highway Pickup Truck	38,070.70	
Highway Grader	81,929.31	
Fire Equipment	112,543.93	
Conservation Land	35,523.93	
Highway Emergency	20,357.81	
Milfoil Control	23,492.82	
Fire Department Maintenance	2,387.75	
Library Maintenance	17,610.83	
Cemetery Maintenance	1,193.08	
Fire Department Addition	276,830.44	
Record Preservation	10,249.98	
Highway Backhoe	1,213.65	
Rescue Vehicle	77,155.69	
Pillsbury Memorial Building	16,423.35	
Cemetery Land	35,983.71	
Corporation Hill	100.86	
Cemetery Fences	5,884.33	
Old Fire House	5,154.00	
Heavy Equipment	20,466.74	
Police Cruiser	67,922.15	
Police Department	3,061.63	
Septage Lagoons	10,152.58	
Library Modifications	15,314.15	
Gravel Road Upgrade	30,199.40	
Blacktop Road Upgrade	100,664.66	
Computer	8,053.16	
Tree Maintenance	10,066.46	
Town Hall Facility	1,006.65	
Welfare Assistant	5,033.23	
Forest Fire Salaries	4,657.23	
Accrued Benefits	3,379.56	1,603,875.33
		3,678,395.50

**Fund Balance**

Unassigned Fund Balance	1,152,397.11	
		\$ 4,830,792.61

# Report from the Town Clerk/Tax Collector's Office

2018 was a busy year filled with change, training and mid-term election excitement.

I would like to thank the voters for entrusting me to run this office. With the appointment of Cynthia Stillman as Deputy Town Clerk, the office accomplished a smooth transition. We both have attended many training classes and in August we attended and passed our first week of certification training. This is a four year process that we are committed to.

On October 1st, we completed the process of converting to one check payment for motor vehicle registrations.

This year brought a much anticipated mid-term election. We had 1021 total voters, of which 76 were absentee ballots.

In 2019, we will be making more changes in the office which will include looking into the ability to process credit card payments.

Respectfully Submitted,

*Carol Merullo*  
Town Clerk/Tax Collector

# Report of the Town Clerk For the Period of January 1, 2018 – December 31, 2018

Location Town MA Fee	\$9,005.00
Checklist Fee	\$75.00
Basic License	\$338.00
Dog Group 5+	\$195.00
Dog Altered	\$1,473.50
Dog Civil Forfeiture	\$300.00
Dog Late Town	\$105.00
Dog Senior	\$112.00
Dog State Fees	\$840.00
Dog State Tag	\$252.50
Loc Town Permit Fees	\$388,889.85
Marriage License	\$200.00
Miscellaneous	\$108.00
Insuffient Funds Fee	\$75.00
Pole License	\$10.00
Loc Town Clerk Fees	\$5,867.00
Loc Town Title Fees	\$926.00
Loc Town Trans Fee	\$930.00
UCC	\$15.00
Vital 2nd Copy	\$130.00
Vital 1st Copy	\$465.00
	\$410,311.85

# Summary Report of the Trust Funds

For the Year Ending 31 December 2018

Information from the MS-9 Report  
Report of the Trust Funds of the Town of  
Sutton, New Hampshire

Date of Creation	Name of Fund	Purpose	How Invested	PRINCIPAL		Withdrawals	Balance End of Year	***INCOME***		Expended During Year	Balance End of Year	GRAND TOTAL Principal & Income End of Year
				Balance beginning of year	New Funds Created			Balance beginning year	Income During Year			
various	126 CEMETERY TRUSTS (COMMON FUND)	PERPETUAL CARE	NHPDJP*	29,775.81			29,775.81	531.11	561.55		1,092.66	30,868.47
1994	ACCRUED BENEFITS**	EMPLOYEE BENEFITS LIBRARY	NHPDJP*	3,199.93			3,199.93	118.15	61.48		1,79.63	3,379.56
1988	ADA P. ANDERSON	EXPENDABLE CR	NHPDJP*	3,000.00			8,000.00	56.25	36.64		112.89	3,112.89
2018	ADMIN COMPUTER EQUIP	LIBRARY	NHPDJP*	10,000.00	8,000.00		10,000.00	191.79	188.86		380.65	8,053.16
2000	AMELIA CHAPMAN	LIBRARY	NHPDJP*	10,000.00			100,000.00	0.00	53.16		53.16	8,053.16
2018	BLACKTOP UPGRADE	EXPENDABLE CR	NHPDJP*		100,000.00		100,000.00		664.66		664.66	100,664.66
2015	CEMETERY FENCES	EXPENDABLE CR	NHPDJP*	732.00			5,732.00	98.50	53.83		152.33	5,884.33
1966	CEMETERY GEN'L TRUST	GEN'L CARE TRUST	NHPDJP*	14,341.00			14,941.00	219.91	280.13		500.04	15,441.04
2012	CEMETERY LAND	CAPITAL RESERVE	NHPDJP*	30,000.00	5,000.00		35,000.00	382.31	601.40		983.71	35,983.71
2005	CEMETERY MAINT	EXPENDABLE CR	NHPDJP*	1,000.00			1,000.00	171.38	21.70		193.08	1,193.08
2005	CONSERVATION LAND	CAPITAL RESERVE	NHPDJP*	27,415.18	7,000.00		34,415.18	537.00	571.75		1,108.75	35,523.93
2015	CORPORATION HILL	CAPITAL RESERVE	NHPDJP*				0.00	99.01	1.85		100.86	100.86
2018	DIRECT ASSISTANCE	EXPENDABLE CR	NHPDJP*		5,000.00		5,000.00		33.23		33.23	5,033.23
1967	DOUGLAS ANDERSON	LIBRARY	NHPDJP*	1,000.00			1,000.00	17.15	18.84		35.99	1,035.99
1988	F.B.WADLEIGH	BOOKS, LIBRARY	NHPDJP*	4,168.21			4,168.21	78.67	78.70		157.37	4,325.58
2008	FAY PUGLIESE LIBRARY	LIBRARY	NHPDJP*	1,000.00			1,000.00	17.15	18.84		35.99	1,035.99
2007	FIRE DEPT ADDN CRF	CAPITAL RESERVE	NHPDJP*	312,500.00			262,500.00	8,384.92	5,945.52		14,330.44	276,830.44
2005	FIRE DEPT MAINT	EXPENDABLE CR	NHPDJP*	2,000.00			2,000.00	344.30	43.45		387.75	2,387.75
2005	FIRE EQUIP	CAPITAL RESERVE	NHPDJP*	80,037.64	30,000.00		110,037.64	778.12	1,728.17		2,506.29	112,543.93
1980	FOREST FIRE EQUIPMENT	CAPITAL RESERVE	NHPDJP*	4,136.74	250.00		4,386.74	926.87	95.75		1,022.62	5,409.36
1994	FOREST FIRE SALARIES**	SALARIES	NHPDJP*	3,404.11			3,404.11	1,168.41	84.71		1,252.12	4,657.23
1944	FRED E. NELSON	TOWN	NHPDJP*	1,510.24			1,510.24	23.02	28.41		51.43	1,561.67
1944	FRED E. NELSON MISC.	MISC. TOWN	NHPDJP*	3,284.20			3,284.20	50.90	61.80		112.70	3,396.90
1971	GRACE P. NELSON	LIBRARY	NHPDJP*	48,560.10			48,560.10	932.50	917.02		1,849.52	50,409.62
2018	GRAVEL ROAD UPGRADE	CAPITAL RESERVE	NHPDJP*		30,000.00		30,000.00		199.40		199.40	30,199.40
2016	HELENA W. WELLS (OLD STORE)	CAPITAL RESERVE	NHPDJP*	10,000.00	10,100.00		20,100.00	101.88	264.86		366.74	20,466.74
1966	HELENA W. WELLS (OLD STORE)	OLD STORE MUSEUM	NHPDJP*	9,518.25			9,518.25	1,392.96	202.15		1,595.11	11,113.36
2011	HIGHWAY BACKHOE CRF	CAPITAL RESERVE	NHPDJP*				0.00	1,191.56	22.09		1,213.65	1,213.65
1993	HIGHWAY EQUIP	CAPITAL RESERVE	NHPDJP*	177,065.76	100,000.00		127,065.76	2,804.18	3,400.39		6,204.57	133,270.33
1998	HIGHWAY GARAGE	CAPITAL RESERVE	NHPDJP*	238.62			238.62	509.81	13.87		523.68	762.30
2001	HIGHWAY GRADER	CAPITAL RESERVE	NHPDJP*	63,240.58	16,400.00		79,640.58	972.81	1,315.92		2,288.73	81,929.31
2001	HIGHWAY LOADER	CAPITAL RESERVE	NHPDJP*									
2002	HIGHWAY EMERGENCY	EXPENDABLE CA	NHPDJP*	18,000.00			18,000.00	1,987.49	370.32		2,357.81	20,357.81
1998	HIGHWAY PICKUP TRUCK	CAPITAL RESERVE	NHPDJP*	29,109.61	8,000.00		37,109.61	353.65	607.44		961.09	38,070.70
1930	JOHN EATON	SCHOOLS	NHPDJP*	500.00			500.00	104.13	11.19		115.32	615.32
1918	JOHN PRESSEY	LIBRARY	NHPDJP*	1,000.00			1,000.00	17.15	18.84		35.99	1,035.99
1988	LEGAL FEES	EXPENDABLE CR	NHPDJP*	36,489.58	3,000.00		39,489.58	526.37	708.93		1,235.30	40,724.88
1943	LEWIS RICHARDS	LIBRARY	NHPDJP*	300.00			300.00	4.54	5.65		10.19	310.19

# Summary Report of the Trust Funds

2005	LIBRARY MAINT	EXPENDABLE CR	NHPDJP*	14,000.00	3,000.00	17,000.00	322.39	288.44		610.83	17,610.83
2016	LIBRARY MODIFICATIONS	CAPITAL RESERVE	NHPDJP*	10,000.00	5,000.00	15,000.00	88.75	225.40		314.15	15,314.15
1909	MARY EATON	SCHOOLS	NHPDJP*	150.00		150.00	32.46	3.38		35.84	185.84
2002	MILFOIL	EXPENDABLE CR	NHPDJP*	20,000.00		20,000.00	3,065.45	427.37		3,492.82	23,492.82
2003	IN SUTTON CEM R FUND**	REP & MAINT	NHPDJP*	27,745.82		27,745.82	3,604.27	596.24		4,200.51	31,946.33
2015	OLD FIRE HOUSE	CAPITAL RESERVE	NHPDJP*	4,956.40		4,956.40	103.84	93.76		197.60	5,154.00
1916	ORIN NELSON	LIBRARY	NHPDJP*	1,000.00		1,000.00	17.15	18.84		35.99	1,035.99
2011	PILLSBURY MEMORIAL CRF	CAPITAL RESERVE	NHPDJP*	13,005.36	3,000.00	16,005.36	151.14	266.85		417.99	16,423.35
2016	POLICE CRUISER	CAPITAL RESERVE	NHPDJP*	54,250.00	12,000.00	66,250.00	564.21	1,107.94		1,672.15	67,922.15
2016	POLICE DEPARTMENT	CAPITAL RESERVE	NHPDJP*	12,575.00	7,875.00	20,450.00	2,806.80	1,558.55		4,365.35	24,815.35
2010	RECORD PRESERVATION	CAPITAL RESERVE	NHPDJP*	8,009.23	2,000.00	10,009.23	90.68	150.07		240.75	10,249.98
2011	RESCUE VEHICLE CRF	CAPITAL RESERVE	NHPDJP*	65,000.00	10,000.00	75,000.00	858.51	1,297.18		2,155.69	77,155.69
1996	REVALUATION	CAPITAL RESERVE	NHPDJP*	66,000.00	25,000.00	91,000.00	677.46	1,427.73		2,105.19	93,105.19
2017	SEPTAGE LAGOON	EXPENDABLE CR	NHPDJP*	5,000.00	5,000.00	10,000.00	21.08	131.50		152.58	10,152.58
1982	SOLID WASTE / TRANSFER	CAPITAL RESERVE	NHPDJP*	66,659.09	5,000.00	71,659.09	2,564.34	1,321.07		3,885.41	75,544.50
1989	SUTTON RESCUE**	RESCUE SQUAD	NHPDJP*	3,001.46		3,001.46	35.74	62.18		416.92	3,418.38
1959	TOWN BRIDGES	CAPITAL RESERVE	NHPDJP*	157,296.68	50,000.00	207,296.68	2,335.96	3,342.36		5,678.32	212,975.00
2018	TOWN HALL FACILITY	CAPITAL RESERVE	NHPDJP*	1,000.00		1,000.00		6.65		6.65	1,006.65
2018	TREE MAINTENANCE	EXPENDABLE CR	NHPDJP*		10,000.00			66.46		66.46	10,066.46
1990	VOL FIRE DEPT**	FIRE DEPT	NHPDJP*	20,540.73		20,540.73	321.56	386.54		708.10	21,248.83
1916	WORTHY POOR (O. NELSON)	WORTHY POOR	NHPDJP*	1,085.00		1,085.00	1,948.78	56.21		2,004.99	3,089.99
Total				1,476,802.33	467,225.00	2,176,384.13	42,340.70	30,744.52	0.00	73,085.22	1,799,469.35

\* NH Public Deposit Investment Pool

# Treasurer's Report

**Town of Sutfon, New Hampshire**  
*2018 Treasurer's Report*

	General Fund	Conservation Commission	King Hill Reservation	Police Dept. Special Duty	Performance Deposits	Total
<b>Beginning Balances</b>	2,020,691.75	119,128.24	5,694.60	9,601.91	15,113.61	2,170,230.11
<b>Receipts:</b>						
Tax Collector	7,201,937.03					7,201,937.03
Town Clerk	410,311.85					410,311.85
State of New Hampshire	208,974.15					208,974.15
Non-Lapsing SB38 Funds						-
Town Office & Other Departments	85,394.63					85,394.63
Sale of municipal property						-
Interest on deposits	25,712.90		37.16		7.59	26,625.42
Special Duty	16,256.53	867.77		7,822.00		24,078.53
Other local sources	12,171.56					12,171.56
Withdrawal from Capital Reserves	163,451.81					163,451.81
Distributions from Nonexpendable Trusts						-
Tax Anticipation Notes						-
Conservation Income <i>(Land Use Charge 100%)</i>		2,055.00				2,055.00
	<b>8,124,210.46</b>	<b>2,922.77</b>	<b>37.16</b>	<b>7,822.00</b>	<b>7.59</b>	<b>8,134,999.98</b>
<b>Disbursements:</b>						
Selectboard Orders Paid	7,627,868.78			16,256.53	-	7,644,125.31
Conservation Commission Orders Paid			3,000.00			3,000.00
	<b>7,627,868.78</b>	<b>-</b>	<b>3,000.00</b>			<b>7,647,125.31</b>
<b>Ending Balance</b>	<b>2,517,033.43</b>	<b>122,051.01</b>	<b>2,731.76</b>	<b>1,167.38</b>	<b>15,121.20</b>	<b>2,658,104.78</b>
<b>Bank Balances:</b>						
Bar Harbor Bank & Trust	2,517,033.43			1,167.38		2,518,200.81
TD Banknorth	-	122,051.01	2,731.76		15,121.20	139,903.97
	<b>2,517,033.43</b>	<b>122,051.01</b>	<b>2,731.76</b>	<b>1,167.38</b>	<b>15,121.20</b>	<b>2,658,104.78</b>

Respectfully Submitted,

*Jennifer Call, Treasurer*

Jennifer Call, Treasurer



# Treasurer's Agency Report

## TOWN OF SUTTON

*Agency Funds - Summary of Changes in Assets and Liabilities*  
 FYE December 31, 2018

Depositor	Date Established	Purpose	Type of Deposit	Bank/Ins. Company	Account/Policy Number	Additions		Balance Beginning	Balance Ending
						Deposits Received	Interest Credited		
Z Ventures Corporation	12/29/05	Performance bond	Cash	TD Bank North	9721940298	-	7.59	15,113.61	15,121.20
						-	7.59	15,113.61	15,121.20

Police Department Special Duty Account Est. 2016  
 FYE December 31, 2018

Type of Deposit	Bank	Account Number	Account/ Balance Beginning	Additions		Balance Ending
				Deposits Received	Interest Credited	
Cash	Lake Sunapee	8240054540	9,601.91	7,822.00	-	1,167.38
			9,601.91	7,822.00	-	1,167.38

# Conservation Commission Special Revenue Funds

	Conservation Commission accounts		
	Conservation Commission	King Hill Reservation	Total
<b>REVENUES</b>			
Land Use Change Tax	2,055.00		
Interest on deposits	867.77	37.16	904.93
	2,922.77	37.16	904.93
<b>EXPENDITURES</b>			
Current - Conservation			-
King Hill Mowing		3,000.00	
	-	3,000.00	-
Net change in fund balances	2,922.77	(2,962.84)	904.93
Fund balances - beginning	119,128.24	5,694.60	124,822.84
Fund balances - ending	<b>122,051.01</b>	<b>2,731.76</b>	<b>124,782.77</b>
Analysis of ending balance:			
Cash in Banks	122,051.01	2,731.76	124,782.77
	-	-	-
	<b>122,051.01</b>	<b>2,731.76</b>	<b>124,782.77</b>

Respectfully Submitted,

*Conservation Commission*

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# 2018 Expenditure Statement

<b>4130 Executive Office</b>		<b>\$</b>	<b>144,480.67</b>
Selectmen's Salaries	7,500.00		
Town Administrator's Salary	55,193.84		
Secretary & Clerk Wages	31,886.54		
Telephone	2,455.23		
Other Professional Services	5,262.63		
Computer	31,419.92		
Equipment Maintenance	583.00		
Printing Costs	5,755.44		
Advertising	172.00		
Dues/Conferences/Publications	2,125.00		
Office Supplies	1,404.61		
Postage and Envelopes	620.00		
Mileage Reimbursement	102.46		
Office Equipment	0.00		
<b>4140 Election and Registration</b>		<b>\$</b>	<b>3,911.58</b>
Supervisors Wages	1,392.77		
Ballot Clerk Wages	1,818.38		
Advertising	580.00		
Training	60.00		
Supplies	27.25		
Postage	33.18		
<b>4150 Financial Administration</b>		<b>\$</b>	<b>60,416.02</b>
Town Clerk/Tax Collector Wages	25,230.58		
Deputy Tax Collector/Town Clerk Wages	12,206.57		
Town Clerk/Tax Collector 1st Quarter wages	7,509.59		
Recording Fees	225.24		
Telephone	1,764.00		
Mortgage Research	733.86		
Equipment Maintenance	0.00		
Printing	0.00		
Dues/Conferences/ Publications	2,633.90		
Office Supplies	2,166.00		
Postage & Envelopes	3,862.60		
Professional Services	2,698.50		
Mileage Reimbursement	1,385.18		
<b>4151 Financial Executive</b>		<b>\$</b>	<b>20,820.71</b>
Deputy Treasurer Salary	0.00		
Treasurer Salary	5,000.00		
Budget Committee Secretary	63.04		
Budget Committee	210.00		
Auditing Services	11,106.84		
Telephone DSL/Fax	795.00		
Computer	2,000.00		
Postage & Envelopes	901.28		
Bank Service Charges	0.00		
Mileage Reimbursement	744.55		

# 2018 Expenditure Statement

<b>4152 Revaluation of Property</b>		<b>\$</b>	<b>10,321.50</b>
RP Appraisal Services	10,321.50		
<b>4153 Judicial and Legal Expenses</b>		<b>\$</b>	<b>13,625.10</b>
Legal Expenses and Services	12,273.86		
Litigation Expenses	1,351.24		
<b>4155 Personnel Administration</b>		<b>\$</b>	<b>387,402.51</b>
Health Insurance - Executive	61,150.57		
Health Insurance - Police	90,781.92		
Health Insurance - Highway	98,871.00		
Contingency Insurance			
Group Insurance - Life/D/S-L	5,629.71		
Group Insurance - Dental	7,682.91		
FICA	36,950.46		
Medicare	11,403.77		
Police Retirement Contribution	56,678.16		
Highway Retirement Contribution	12,203.25		
Executive Retirement Contribution	2,731.81		
Financial Retirement Contribution	375.43		
Administrative Retirement Contribution	2,943.52		
<b>4101 Planning Board</b>		<b>\$</b>	<b>20,467.81</b>
Secretarial Services			
Professional Services	14,575.00		
Recording Fees	1,238.16		
Telephone	112.52		
Printing	960.00		
Notices	0.00		
Dues/Conferences/Publications	1,649.18		
Computer	405.25		
Office Supplies	438.99		
Postage	545.52		
Mileage Reimbursement	390.27		
	152.92		
<b>4194 General Government Buildings</b>		<b>\$</b>	<b>24,994.10</b>
Custodial Wages	2,276.64		
Security System	3,575.13		
Electricity	2,252.09		
Heating Fuel	7,872.22		
Repairs & Maintenance	7,852.20		
Supplies	1,165.82		
<b>4195 Cemeteries</b>		<b>\$</b>	<b>10,175.00</b>
Cemetery Services	10,175.00		
<b>4196 Insurance</b>		<b>\$</b>	<b>60,708.00</b>
Unemployment Insurance	838.00		
Workers Compensation	32,006.00		
Property/Liability	26,864.00		
Insurance Expense - Misc.	1,000.00		
<b>4197 Advertising &amp; Regional Associations</b>		<b>\$</b>	<b>2,126.00</b>
Central New Hampshire Regional Planning Commission			

# 2018 Expenditure Statement

	2,126.00	
<b>4210 Police Department</b>		<b>\$ 273,121.12</b>
Full Time Wages	105,629.20	
Part Time Wages	409.50	
Special Duty Wages	0.00	
Building and Grounds	1,648.65	
Building Security	4,304.40	
On Call Wages	5,009.80	
Overtime Wages	13,910.46	
Police Chief Salary	65,298.28	
Part Time Secretary	27,453.88	
Court Representation	0.00	
Court Witness Fees	0.00	
Telephone	7,445.86	
Computer Services	2,308.00	
Animal Control Expenses	333.00	
Electric	1,832.30	
LP Gas	2,143.81	
Maintenance	3,149.49	
Dues/Conferences/Publications	5,112.00	
Training	599.31	
Office Supplies	3,308.00	
Investigative Supplies	1,900.82	
Firearms/Ammo	1,493.93	
Postage	80.21	
Mileage	29.43	
Cruiser Lease/Equipment	7,931.47	
Cruiser Fuel	6,947.23	
Cruiser Repair/Maintenance	3,868.22	
Uniforms	973.87	
<b>4215 Ambulance</b>		<b>\$ 74,834.00</b>
Sutton Rescue Squad	12,500.00	
Support Ambulance	0.00	
New London Ambulance	62,334.00	
<b>4220 Fire Department</b>		<b>\$ 56,457.17</b>
Telephone	2,186.60	
Active 911	1,027.44	
Electricity	3,561.56	
Heating Fuel	3,257.34	
Building Maintenance	1,744.41	
Equipment Fuel	1,311.91	
Training	2,150.00	
Fire Warden	456.25	
Maintenance Fee Gen Air	3,226.00	
Miscellaneous & Supplies	12,017.07	
Vehicle Repairs and Maintenance	7,878.88	
Training Supplies/Equipment	10,338.65	
Equipment	2,000.00	
Radios	5,301.06	
<b>4240 Building Inspection</b>		<b>\$ 5,366.58</b>
Inspection Services	3,916.58	
Wetlands Inspection	1,450.00	

# 2018 Expenditure Statement

<b>4290</b>	<b>Emergency Management</b>		<b>\$</b>	<b>361.95</b>
	Emergency Management Services	300.00		
	Emergency Management Supplies	61.95		
<b>4299</b>	<b>Dispatching Services</b>		<b>\$</b>	<b>24,848.26</b>
	Dispatching Services	24,848.26		
<b>4312</b>	<b>Highway Department</b>		<b>\$</b>	<b>546,410.93</b>
	Wages	252,177.24		
	Part Time Labor	0.00		
	Part Time Mechanic	0.00		
	Overtime Wages	41,056.85		
	Part-Time Secretary	613.33		
	Telephone	1,464.50		
	Alarms	1,285.00		
	Uniform Expenses	10,310.41		
	Other Professional Services	4,976.00		
	Radio Repairs/Purchase/Lease	0.00		
	Electricity	3,552.77		
	Heating Oil	7,878.60		
	LP Gas	0.00		
	Building Repairs/Maintenance	3,977.02		
	Dues/Conferences/Publications & Adv.	55.00		
	Equipment Rental	5,612.00		
	Mileage Reimbursement	78.48		
	Vehicle Fuel	50,528.51		
	Vehicle Repair/Maintenance	14,873.54		
	Oil & Filters	3,528.91		
	Tires	11,370.00		
	Materials & Supplies	2,627.49		
	Cutting Edges	4,826.31		
	Equipment Repair/Maintenance	14,676.84		
	Chains	3,824.00		
	Culverts	4,491.40		
	Hand Tools	263.99		
	Shop Equipment	679.02		
	Sand & Salt	88,795.72		
	Gravel	11,474.98		
	Asphalt Products	1,413.02		
	Signs	0.00		
	Liquid Calcium Chloride	0.00		
<b>4313</b>	<b>Bridges</b>		<b>\$</b>	<b>-</b>
	Bridge Expenses	0.00		
<b>4316</b>	<b>Street Lighting</b>		<b>\$</b>	<b>7,254.43</b>
	Street Lighting Expenses	7,254.43		
<b>4324</b>	<b>Solid Waste Disposal</b>		<b>\$</b>	<b>142,872.92</b>
	Wages	67,348.04		
	Telephone	466.22		
	Water Testing	2,500.00		
	Electricity	2,008.13		
	Diesel	807.37		
	Dues/Conferences/Publications	488.43		

# 2018 Expenditure Statement

Maintenance/Supplies	926.92		
Uniforms	20.00		
Safety Equipment	245.00		
Operator Certification	225.00		
Repairs	5,247.59		
Lagoon Maintenance	1,000.00		
Demo Dumpster/Tipping Fee	18,542.45		
Electronic Recycling	2,031.26		
Hazardous Waste	1,064.00		
Cardboard/Plastic	7,069.91		
Aluminum/Steel Cans	1,500.00		
Freon Recycling	0.00		
Tire Removal	505.00		
Florescent Bulb Recycling	0.00		
MSW Tipping	20,294.49		
MSW Trucking	7,521.52		
Propane	1,242.84		
Calcium Chloride	0.00		
Glass	1,818.75		
<b>4411 Health Administration</b>		<b>\$</b>	<b>1,728.00</b>
Inoculations & Tests	1,193.00		
Miscellaneous Expenses	535.00		
<b>4415 Lake Sunapee Region VNA</b>		<b>\$</b>	<b>5,095.00</b>
Lake Sunapee Region VNA	5,095.00		
<b>4442 Direct Assistance</b>		<b>\$</b>	<b>10,590.55</b>
Dues Conferences and Publications			
Worthy Causes	276.99		
Miscellaneous Direct Assistance	412.00		
Services	0.00		
Community Action Program	4,501.56		
	5,400.00		
<b>4520 Culture and Recreation</b>		<b>\$</b>	<b>13,142.21</b>
South Sutton Common	300.00		
Historical Society	6,000.00		
Council on Aging	2,900.00		
Churches	263.00		
Old Store Museum	179.21		
Youth Recreation Programs	3,000.00		
North Sutton Improvement Society	500.00		
<b>4550 Library</b>		<b>\$</b>	<b>37,761.89</b>
Salaries	23,328.33		
Custodial	672.75		
Telephone	975.33		
Electricity	1,661.67		
Heating Fuel	1,520.63		
Repairs and Maintenance	4,524.16		
Advertising	550.00		
Programs	691.66		
Administrative	1,300.00		
Books	2,537.36		
<b>4583 Patriotic Purposes</b>			

# 2018 Expenditure Statement

Patriotic Purposes Expenses	\$	715.00
	715.00	
<b>4611 Conservation Administration</b>	<b>\$</b>	<b>5,884.26</b>
Secretarial Services	898.32	
Dues/Conferences/Publications	920.76	
Expenses	1,011.52	
Supplies	0.00	
Special Projects	3,053.66	
<b>4700 Debt Service</b>	<b>\$</b>	<b>63,406.51</b>
Principal LT Bonds/Notes	44,650.00	
Interest LT Bonds/Notes	18,642.96	
Interest on Tans	0.00	
Interest on Abatements	113.55	
<b>4914 Capital Reserve Funds</b>	<b>\$</b>	<b>312,625.00</b>
Black Top Road - Established in 2018		
Gravel Roads - Established in 2018		
Tree Maintenance - Established in 2018		
Computers Admin - Established in 2018		
Welfare Direct Assistance - Established in 2018		
Town Hall Facility		
Septage Lagoon Decommission	5,000.00	
Library Modifications	5,000.00	
Highway Heavy Equipment	10,100.00	
PD Cruisers	12,000.00	
PD Computer Equipment	7,875.00	
Cemetery Fence and Tombstone	5,000.00	
Conservation Commission Land	7,000.00	
Highway Equipment/Plow Dump Trucks	100,000.00	
Highway Town Bridges	50,000.00	
Solid Waste Facility	5,000.00	
Forest Fire Equipment	250.00	
Fire Equipment Replacement	30,000.00	
Rescue Vehicle	10,000.00	
Property Revaluation	25,000.00	
Cemetery Land	5,000.00	
Library Building Maintenance	3,000.00	
Highway Pickup Truck	8,000.00	
Fire Department Addition		
Legal Fees	3,000.00	
Highway Grader	16,400.00	
Historical Records Preservation	2,000.00	
Pillsbury Memorial Hall	3,000.00	
<b>Warrant Articles</b>	<b>\$</b>	<b>197,827.95</b>
Fire Department Addition	43,827.95	
CR Gravel Road Upgrade	30,000.00	
CR Blacktop Upgrade	100,000.00	
CR Computer Equipment/Software	8,000.00	
Plow/Dump Truck	0.00	
CR Tree Maintenance	10,000.00	
CR Town Hall Facility	1,000.00	



# Statement of Receipts and Actual Revenues

for the year ending December 31, 2018

	2018 Estimated Revenues	Actual Revenues	(Over)/Under
<b>TAXES</b>			
Timber Tax	50,000.00	50,404.63	(404.63)
Interest & Penalties on Delinquent Taxes	50,000.00	56,419.16	(6,419.16)
Excavation Tax & Activity Tax	8.00		8.00
<b>LICENSES, PERMITS AND FEES</b>			
Motor Vehicle Permit Fees	315,000.00	395,417.00	(80,417.00)
Building Permits	4,000.00	4,240.00	(240.00)
Other License Permits and Fees	3,200.00	4,022.50	(822.50)
<b>FROM STATE /FEDERAL GOVERNMENT</b>			
Shared Revenues		0.00	0.00
Meals & Room Tax Distribution	95,153.00	95,153.01	(0.01)
Highway Block Grant	113,560.00	113,495.79	64.21
State Forest Land	23.00	22.51	0.49
Other State Grants/FEMA	11,985.00	11,985.32	(0.32)
<b>CHARGES FOR SERVICES</b>			
Income from Departments	35,000.00	44,920.21	(9,920.21)
Other/Bank Charges	1,350.00	1,360.00	(10.00)
<b>MISC. REVENUE</b>			
Sale of Municipal Property	1.00	1.00	0.00
Interest on Investments	20,000.00	25,712.90	(5,712.90)
Other/Cable, Insurance, Dividends & Reimbursement	22,203.00	22,571.24	(368.24)
<b>TRANSFERS IN</b>			
<b>*Proceeds from Loans</b>	480,000.00	480,000.00	
*Fire Department Addition Capital Reserves	320,000.00	50,000.00	(270,000.00)
**Capital Reserve Funds	150,000.00	150,000.00	0.00
Expendible Trust Funds/Trust Funds		13,451.80	(13,451.80)
<b>Total Revenues</b>	<b><u>1,671,483.00</u></b>	<b><u>1,519,177.07</u></b>	<b><u>(387,289.44)</u></b>

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2018

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	\$ 151,744.00	\$ 144,480.67	\$ 7,263.33
4140 Elections and Registrations	\$ 8,100.00	\$ 3,911.58	\$ 4,188.42
4150 Financial Administration	\$ 68,544.00	\$ 60,416.02	\$ 8,127.98
4151 Financial Executive	\$ 23,900.00	\$ 20,820.71	\$ 3,079.29
4152 Appraisal Services	\$ 14,000.00	\$ 10,321.50	\$ 3,678.50
4153 Legal Expenses	\$ 15,000.00	\$ 13,625.10	\$ 1,374.90
4155 Personnel Administration	\$ 405,523.75	\$ 387,402.51	\$ 18,121.24
4191 Planning Board/Zoning	\$ 47,450.00	\$ 20,467.81	\$ 26,982.19
4194 General Government Buildings	\$ 32,700.00	\$ 24,994.10	\$ 7,705.90
4195 Cemeteries	\$ 14,000.00	\$ 10,175.00	\$ 3,825.00
4196 Insurance	\$ 63,800.00	\$ 60,708.00	\$ 3,092.00
4197 Regional Association	\$ 2,126.00	\$ 2,126.00	\$ -
<b>PUBLIC SAFETY</b>			
4210 Police Department	\$ 316,816.00	\$ 273,121.12	\$ 43,694.88
4215 Ambulance	\$ 76,534.00	\$ 74,834.00	\$ 1,700.00
4220 Fire Department	\$ 56,325.00	\$ 56,457.17	\$ (132.17)
4240 Building Inspection	\$ 8,500.00	\$ 5,366.58	\$ 3,133.42
4290 Emergency Management	\$ 1,300.00	\$ 361.95	\$ 938.05
4299 Dispatching	\$ 24,848.26	\$ 24,848.26	\$ -
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	\$ 553,450.00	\$ 546,410.93	\$ 7,039.07
4313 Bridges	\$ 3,000.00	\$ -	\$ 3,000.00
4316 Street Lighting	\$ 7,500.00	\$ 7,254.43	\$ 245.57
<b>SANITATION</b>			
4324 Solid Waste Disposal	\$ 157,000.00	\$ 142,872.92	\$ 14,127.08
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations, Tests and Expenses	\$ 2,250.00	\$ 1,728.00	\$ 522.00
4415 Health Agencies	\$ 5,095.00	\$ 5,095.00	\$ -
<b>WELFARE</b>			
4442 Welfare/Worthy Causes/CAP	\$ 30,902.00	\$ 10,590.55	\$ 20,311.45
<b>CULTURE &amp; RECREATION</b>			
4520 Churches, Commons, Museum, Recreation	\$ 13,963.00	\$ 13,142.21	\$ 820.79
4550 Library	\$ 42,249.00	\$ 37,761.89	\$ 4,487.11
4583 Patriotic Purposes	\$ 1,000.00	\$ 715.00	\$ 285.00

# Comparative Statement of Appropriations and Expenditures for the year ending December 31, 2018

	Appropriations	Expenditures	Balance
<b>CONSERVATION</b>			
4611 Administration, Expenses & Supplies	\$ 5,532.00	\$ 5,884.26	\$ (352.26)
<b>DEBT SERVICE</b>			
4711 Debt Service LT Principal	\$ 44,650.00	\$ 44,650.00	\$ -
4711 Debt Service LT Interest	\$ 28,644.00	\$ 18,642.96	\$ 10,001.04
4723 Interest on Tax Anticipation Notes	\$ 2,000.00	\$ -	\$ 2,000.00
4724 Interest on Abatements	\$ 1,500.00	\$ 113.55	\$ 1,386.45
<b>Total Operating Budget</b>	<b><u>\$ 2,229,946.01</u></b>	<b><u>\$ 2,029,299.78</u></b>	<b><u>\$ 200,646.23</u></b>
<b>CAPITAL RESERVE FUNDS</b>			
Septage Lagoon Decommission	\$ 5,000.00	\$ 5,000.00	\$ -
Library Modifications	\$ 5,000.00	\$ 5,000.00	\$ -
Highway Heavy Equipment	\$ 10,100.00	\$ 10,100.00	\$ -
PD Cruisers	\$ 12,000.00	\$ 12,000.00	\$ -
PD Computer Equipment	\$ 7,875.00	\$ 7,875.00	\$ -
Cemetery Fence and Tombstone	\$ 5,000.00	\$ 5,000.00	\$ -
Conservation Commission Land	\$ 7,000.00	\$ 7,000.00	\$ -
Highway Equipment/Plow Dump Trucks	\$ 100,000.00	\$ 100,000.00	\$ -
Town Bridges	\$ 50,000.00	\$ 50,000.00	\$ -
Solid Waste Facility	\$ 5,000.00	\$ 5,000.00	\$ -
Forest Fire Equipment	\$ 250.00	\$ 250.00	\$ -
Fire Equipment Replacement	\$ 30,000.00	\$ 30,000.00	\$ -
Rescue Vehicle	\$ 10,000.00	\$ 10,000.00	\$ -
Property Revaluation	\$ 25,000.00	\$ 25,000.00	\$ -
Cemetery Land	\$ 5,000.00	\$ 5,000.00	\$ -
Library Building Maintenance	\$ 3,000.00	\$ 3,000.00	\$ -
Highway Pickup Truck	\$ 8,000.00	\$ 8,000.00	\$ -
Fire Department Addition	\$ 3,000.00	\$ 3,000.00	\$ -
Legal Fees	\$ 16,400.00	\$ 16,400.00	\$ -
Highway Grader	\$ 2,000.00	\$ 2,000.00	\$ -
Historical Records Preservation	\$ 3,000.00	\$ 3,000.00	\$ -
Pillsbury Memorial Hall	\$ 3,000.00	\$ 3,000.00	\$ -
<b>Total Capital Reserves</b>	<b><u>\$ 312,625.00</u></b>	<b><u>\$ 312,625.00</u></b>	<b><u>\$ -</u></b>
<b>Total Operating Budget &amp; Capital Reserves</b>	<b><u>\$ 2,542,571.01</u></b>	<b><u>\$ 2,341,924.78</u></b>	<b><u>\$ 200,646.23</u></b>
<b>WARRANT ARTICLES</b>			
**Fire Department Addition	\$ 800,000.00	\$ 43,827.95	\$ 756,172.05
CR Gravel Road Upgrade	\$ 30,000.00	\$ 30,000.00	\$ -
CR Blacktop Upgrade	\$ 100,000.00	\$ 100,000.00	\$ -
CR Computer Equipment/Software	\$ 8,000.00	\$ 8,000.00	\$ -
**Plow Dump Truck	\$ 150,000.00	\$ -	\$ 150,000.00
CR Tree Maintenance	\$ 10,000.00	\$ 10,000.00	\$ -

# Comparative Statement of Appropriations and Expenditures

for the year ending December 31, 2018

	<b>Appropriations</b>	<b>Expenditures</b>	<b>Balance</b>
CR Town Hall Facility	\$ 1,000.00	\$ 1,000.00	\$ -
CR Welfare Direct Assistance	\$ 5,000.00	\$ 5,000.00	\$ -
<b>Total Warrant Articles</b>	<b><u>\$ 1,104,000.00</u></b>	<b><u>\$ 197,827.95</u></b>	<b><u>\$ 906,172.05</u></b>

<b>GRAND TOTAL</b>	<b><u>\$ 3,646,571.01</u></b>	<b><u>\$ 2,539,752.73</u></b>	<b><u>\$ 1,106,818.28</u></b>
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\*\*Funds Encumbered to complete project

County Tax	\$ 844,033.00
Local School Assessment	\$ 3,851,346.00
State Education Tax Assessment	<u>\$ 605,228.00</u>
<b>Total County and School Assessment</b>	<b><u>\$ 5,300,607.00</u></b>

# Inventory 2018

## Schedule of Town Owned Property

Map/Lot	Location	Market Value
02-895,218	Old Sutton Road (old gravel pit)	5,500
04-246,386	Old Store Museum and Land	112,800
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	59,200
04-387,478	Solid Waste Facility and Land	137,320
05-609,563	Kearsarge Valley backland	2,500
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	726,600
06-365,163	Village Road	100
06-403,240	Library and Land	158,000
06-428,236	Pillsbury Memorial Hall and Land	425,500
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	285,620
07-913,302	Police Station/North Road	226,940
07-927,424	Old Fire House	13,960
09-284,237	Charles Avenue/R-O-W.	2,900
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
	<b>Total Town Property</b>	<b>2,307,440</b>

### Kearsarge School District

05-402,352	Kearsarge Regional High School and Land	347,160
05-505,365	Kearsarge Regional High School and Land	9,648,090
05-909,431	Kearsarge Regional Middle School and Land	13,332,510
06-472,183	Sutton Elementary School and Land	849,390
	<b>Total School Property</b>	<b>24,177,150</b>

### Conservation Land

01-113,554	North Road and I-89 (Cloues Natural Area)	24,600
03-126,029	North Road (Redington Dam Area)	1,300
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	71,800
04-070,198	off Eaton Grange Road (Sprout Lot)	10,300
04-087,102	Eaton Grange Road	10,400
04-391,036	Rte 114 & Russell Pond (Spiers)	58,500
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	104,000
07-926,552	Rte 114 - Enroth Gift	49,600
07-942,328	Stevens/RLD Lot	107,100
07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	45,500
08-367,498	Maple Leaf Natural Area	135,700
08-369,498	King Hill Reservation	276,000
08-527,561	William Bean Quarry	111,100

# Inventory 2018

Total Conservation Property 1,383,400

## Tax Deeded Property

01-204,544	Colby Property	2,800
02-491,339	Bocknick Property	300
03-293,290	Saddleback Road	31,500
04-110,318	Gambusy/Wells Property	7,800
04-194,375	Holloway Property	16,200
04-207,389	Nista Property	34,400
04-212,391	Lonnie White	34,500
04-312,539	Stewart Property	64,000
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker, Roy TIC at 75%	11,925
06-366,296	McKinnon (Dale) Property	9,000
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	105,160
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,000
	Total Tax Deeded Property	371,885

## Cemeteries

01-162,131	Sutton Lane	N.A.V.*
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-939,404	North Sutton, Route 114	4,500

\*Reflects parcel with "no assessed value"

# Tax Collector's Report

Linda D. Ford

## Summary of Tax Accounts for the January 1, 2018 thru March 15, 2018

	TOTAL	LEVIES OF 2017	LEVIES OF 2016
DEBITS			
UNCOLLECTED TAXES (CREDITS) - BEGINNING			
Property	340,210.08	340,760.13	(550.05)
Betterments	1,999.29	1,999.29	
Yield	6,420.90	6,420.90	
Unassigned Prepayments	(11,000.00)	(11,000.00)	
TAXES COMMITTED TO COLLECTOR			
Yield	3,565.95	3,565.95	
INTEREST, FEES & PENALTIES			
Property	3,852.70	3,852.70	
Betterments	1.77	1.77	
Yield	159.85	159.85	
	<u>345,210.54</u>	<u>345,760.59</u>	<u>(550.05)</u>
CREDITS			
REMITTANCES			
Property	164,183.66	164,217.49	(33.83)
Betterments	1,999.29	1,999.29	
Yield	5,562.09	5,562.09	
Interest on late taxes	3,852.70	3,852.70	-
Betterments	1.77	1.77	-
Yield	159.85	159.85	-
ABATEMENTS			
Property	1,422.00	1,422.00	
Yield	1,980.08	1,980.08	
UNCOLLECTED TAXES (CREDITS) - ENDING			
Property	174,604.42	175,120.64	(516.22)
Yield	2,444.68	2,444.68	
Unassigned Prepayments	(11,000.00)	(11,000.00)	
	<u>345,210.54</u>	<u>345,760.59</u>	<u>(550.05)</u>

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018

	<u>TOTAL</u>	<u>LEVIES OF 2016</u>	<u>LEVIES OF 2015</u>	<u>LEVIES OF 2014</u>
DEBITS				
UNREDEEMED TAXES				
Beginning of period	116,703.97	74,820.47	36,651.23	5,232.27
INTEREST AND COSTS				
Interest collected after lien execution	2,941.24	1,905.87	998.98	36.39
	<u>119,645.21</u>	<u>76,726.34</u>	<u>37,650.21</u>	<u>5,268.66</u>
CREDITS				
REMITTANCES				
Liens	17,729.64	7,957.71	8,678.32	1,093.61
Interest/costs	2,941.24	1,905.87	998.98	36.39
UNREDEEMED TAXES				
End of period	98,974.33	66,862.76	27,972.91	4,138.66
	<u>119,645.21</u>	<u>76,726.34</u>	<u>37,650.21</u>	<u>5,268.66</u>



# Tax Collector's Report

Linda D. Ford  
Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$349,323.00	\$4.86	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$6,420.90		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance			(\$17,599.59)		
Other Tax or Charges Credit Balance					

*MS-61 shows credits of \$541.91*

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies	
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$3,565.95		
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190		\$4,014.32		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$0.00</b>	<b>\$345,724.58</b>	<b>\$4.86</b>	<b>\$0.00</b>

(1036.01)

(6550.05)

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

<b>Credits</b>				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes		\$166,216.78	(\$33.83)	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$5,562.09		
Interest (Include Lien Conversion)		\$4,014.32		
Penalties				
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)				
<input type="text"/>				
Discounts Allowed				

<b>Abatements Made</b>				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes		\$1,422.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$1,980.08		
Excavation Tax				
Other Taxes				
<input type="text"/>				
Current Levy Deeded				

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes		\$203,888.97	\$4.86	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$2,451.32		
Excavation Tax				
Other Taxes				
Property Tax Credit Balance		(\$39,774.97)	(\$521.00)	
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$345,760.59</b>	<b>(\$550.05)</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$166,049.10</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$98,974.33</b>

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



New Hampshire  
Department of  
Revenue Administration

**MS-61**

Lien Summary				
Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2017	Year: 2016	Year: 2015	
Unredeemed Liens Balance - Beginning of Year	\$74,856.48	\$36,651.23	\$5,232.27	
Liens Executed During Fiscal Year				
Interest & Costs Collected (After Lien Execution)	\$1,905.87	\$998.98	\$36.39	
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$76,762.35</b>	<b>\$37,650.21</b>	<b>\$5,268.66</b>
Summary of Credits				
Last Year's Levy	Prior Levies			
	2017	2016	2015	
Redemptions	\$7,957.71	\$8,678.32	\$1,093.61	
Interest & Costs Collected (After Lien Execution) #3190	\$1,905.87	\$998.98	\$36.39	
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$66,862.76	\$27,972.91	\$4,138.66	
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$76,726.34</b>	<b>\$37,650.21</b>	<b>\$5,268.66</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$166,049.10
Total Unredeemed Liens (Account #1110 - All Years)	\$98,974.33

# Tax Collector's Report

Linda D. Ford

Summary of Tax Accounts for the  
January 1, 2018 thru March 15, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

**SUTTON (439)**

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Linda

Ford

Mar 16, 2018

### 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

### PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

## Tax Collector's Report

For the period beginning 03-16-2018 and ending 12-31-2018

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: SUTTON County: MERRIMACK Report Year: 2018

### PREPARER'S INFORMATION

First Name Carol Last Name Merullo  
Street No. 93 Street Name Main Street Phone Number (603) 927-2401  
Email (optional) townclerk@sutton-nh.org

# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$203,888.97	(\$516.22)	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$2,451.32		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance			(\$39,774.97)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$7,165,149.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$2,055.00			
Yield Taxes	3185	\$46,838.68			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$1,590.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Prepayment		\$6,573.00			
Interest and Penalties on Delinquent Taxes	3190	\$3,133.70	\$16,655.55	\$0.65	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$7,225,339.38</b>	<b>\$183,220.87</b>	<b>(\$515.57)</b>	<b>\$0.00</b>



# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$6,784,114.50	\$172,101.29	\$2.70	
Resident Taxes				
Land Use Change Taxes	\$2,055.00			
Yield Taxes	\$41,862.14	\$2,444.68		
Interest (Include Lien Conversion)	\$3,108.70	\$16,655.55	\$0.65	
Penalties	\$25.00			
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)				
Prepayment	\$12,801.00	(\$11,000.00)		
Discounts Allowed				

Abatements Made				
	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes		\$3,020.03		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				

# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$391,914.32			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$4,976.54			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance		(\$0.68)	(\$518.92)	
Other Tax or Charges Credit Balance	(\$15,517.82)			
<b>Total Credits</b>	<b>\$7,225,339.38</b>	<b>\$183,220.87</b>	<b>(\$515.57)</b>	<b>\$0.00</b>

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$380,853.44
Total Unredeemed Liens (Account #1110 - All Years)	\$117,856.44

# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year		\$66,862.76	\$27,972.91	\$4,138.66
Liens Executed During Fiscal Year	\$102,478.30			
Interest & Costs Collected (After Lien Execution)	\$852.79	\$6,516.52	\$9,824.68	\$1,988.85
Credit Balances				
<b>Total Debits</b>	<b>\$103,331.09</b>	<b>\$73,379.28</b>	<b>\$37,797.59</b>	<b>\$6,127.51</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions	\$16,652.81	\$34,422.07	\$27,972.91	\$4,138.66
Interest & Costs Collected (After Lien Execution) #3190	\$852.79	\$6,516.52	\$9,824.68	\$1,988.85
Abatements of Unredeemed Liens	\$409.74			
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$85,415.75	\$32,440.69		
<b>Total Credits</b>	<b>\$103,331.09</b>	<b>\$73,379.28</b>	<b>\$37,797.59</b>	<b>\$6,127.51</b>

#### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$380,853.44</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$117,856.44</b>

# Tax Collector's Report

Carol Merullo

Summary of Tax Accounts for the  
March 16, 2018 thru December 31, 2018



New Hampshire  
Department of  
Revenue Administration

MS-61

SUTTON (439)

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Carol

Merullo

Jan 30, 2019

### 2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

### PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature and Title

TOWNSHIP TAX COLLECTOR

# Report of the Budget Committee

In 2018 we said good bye and thank you to Julia Jones and Victoria O'Connor. We welcomed Samantha Gordon and Susan Esposito as the newest members of the budget committee.

This year we continued our new approach to the Budget process. The Committee's first meeting was held the end of March 2017, as a recap and organizational meeting. We had an orientation meeting in May. We met in August and September to review and study past budgets for the town.

Our focus points continue to be: Transparency, Want's VS Needs, CIP (Capital Improvement Plan) and COLA (Cost Of Living Ajustment).

In August several subcommittees were formed. The COLA subcommittee was a result of concern that Sutton has never adopted a COLA policy and as a follow-up from the previous year's decision to perform an in-depth study of where Sutton should be in regards to COLA . See the Summary below (the full report is available at the Town Hall).

The Second Subcommittee was to focus on the Capital Reserves (both past and current). This Subcommittee was spawned from the 2018 Town Meeting, hearing concerns from the residents of the Town, regarding the CRs (Capital Reserve) purpose and lack of transparency. See the Summary below (the full report is available at the Town Hall).

## COLA Summary:

*After finalizing the 2018 budget, the budget chairman decided that it was necessary to establish a written policy to define how the budget committee would determine the recommended COLA for the town employees. A subcommittee was formed to conduct the research and establish the policy. This policy will ensure that Sutton's compensation policy will offset increases in the cost of living and keep wages competitive to make it easier to attract and retain the people we need to keep the town operational. Without methodological data for the town, the COLA committee approached the local cost of living analysis from a focused and local perspective.*

*Using the NH Department of Revenue Completed Public Tax Rates as of Dec. 4, 2018. we selected ten towns based on criteria including population, total property valuation, and municipal tax rate that were similar to the town of Sutton's.*

*Based on these findings, the COLA Committee recommends that the Town of Sutton grant a COLA each year determined by the Social Security Administration's published national adjustment applicable to Social Security*

benefits and SSI payments. The Social Security Administration tracks this data monthly and determines a COLA annually. The determination is made in accordance with the Social Security Act ([https://www.ssa.gov/OP\\_Home/ssact/title02/0215.htm#act-215-i](https://www.ssa.gov/OP_Home/ssact/title02/0215.htm#act-215-i)) and is based on increases in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W).

Though changes in the Cost of Living vary from region to region, this committee argues that adhering to the national standard will give the employees of Sutton, on average, an appropriate wage adjustment. Using the Social Security Administration's research, the Town of Sutton can apply a consistent, predictable, and fair COLA each year, at no additional research or recommendation cost to the town.

Report Submitted by: Samantha Gordon , Gail Guertin and Julia Jones (Independent consultant)

**Capital Reserve Summary:**

A subcommittee was formed to research all current Capital Reserves. The committee researched the history of all 33 currently listed Capital Reserve from the date of fund creation to 2018. The Committee organized and archived all appropriations, expenditures, and all warrant articles relating to each individual, active Capital Reserve.

**Example of Capital Reserve History:**

PILLSBURY MEMORIAL CRF												
REPORT OF THE TRUST FUNDS OF THE TOWN OF SUTTON, NEW HAMPSHIRE FOR THE YEAR												
Date of Creation	NAME OF FUND	Purpose	HOW INVESTED	PROCEEDS			PROCESSES			GROSS TOTAL		
				Balance beginning of year	New Funds Created	Withdrawals	Balance End of Year	Balance beginning of year	Income During Year	Expended During Year	Balance End of Year	Principal & Income
2011				13,005.36	3,000.00		16,005.36	n/a	n/a	n/a	n/a	16,156.50
2017				10,005.36	3,000.00		13,005.36	42.33	108.81		151.14	13,156.50
2016				7,005.36	3,000.00		10,005.36	3.07	39.28		42.33	10,047.69
2015				4,005.36	3,000.00		7,005.36	0	3.07		3.07	7,009.43
2014				1,005.36	3,000.00		4,005.36	0	0		0	4,009.36
2013				6,000.00		4994.54	1,005.36	3.5	1.86	5.36	0	1,005.36
2012				3,000.00	3,000.00		6,000.00	0	3.50		3.50	6,003.50
2011				0.00	3,000.00		3,000.00	0	0		0	3,000.00

<p>Town of Sutton, NH Town Meeting March 9, 2018 Results</p> <p>Article 1: To see if the Town will vote to establish a Non-Capital Reserve Fund under the provisions of RSA 351-c to be known as the Pillsbury Memorial Hall Fund for the purpose of replacement of the heating system at the Pillsbury Memorial Hall, and to raise and appropriate the sum of \$3,000 to be placed into this fund, and to further appoint the Board of Selectmen as agents to expend said fund.</p> <p>Pete Thompson made a motion to accept Article 1 as read. Bob DeFolice 2<sup>nd</sup>.</p> <p><b>Passed as read</b></p>	<p>Town of Sutton, NH Town Meeting March 13, 2018 Results</p> <p>Article 22: To see if the Town will vote to raise and appropriate the sum of \$1,000 to replace an oil burner in the Pillsbury Memorial Hall and to authorize the withdrawal of \$3,000 from the Pillsbury Memorial Hall Capital Reserve established in 2011 for that purpose. The balance of \$6,000 is to be raised by general taxation. Recommended by the Budget Committee and the Board of Selectmen.</p> <p>Motion was made by Robert Wright, Jr. and 2<sup>nd</sup> by Robert DeFolice to accept Article 22 as read.</p> <p><b>Article Passed</b></p>
--	---

All Capital Reserve History available at The Town Hall  
 The outcome of this research revealed several overlapping, redundant and dormant Capital Reserves. With the results of these findings, the Residents of Sutton will be voting at town meeting to discontinue and/or repurpose several Capital Reserves to better suit the needs of the town.

**The Capital Reserve Schedules:**

All current Capital Reserve schedules have been updated to meet the purpose of said fund. The committee is taking an aggressive approach to keep Reserves on track for the needs of the Town. All schedules will be reviewed each year to ensure costs and objectives are still relative and have the ability to meet the financial needs of said fund.

Example of a schedule:

Direct Assistance		Capital Reserve Schedule				
		Goal: maintain \$20,000, use and replenish as needed.				
		Beginning	To CR	Total From	Added	
		CR Balance	expend	From Taxation	Taxation	Ending
Budget Year	CR Balance	expend	From Taxation	Taxation	CR Balance	
2018	\$0	0	\$5,000	\$5,000	\$5,000	
2019	\$5,000	0	\$5,000	\$5,000	\$10,000	
2020	\$10,000	0	\$5,000	\$5,000	\$15,000	
2021	\$15,000	0	\$5,000	\$5,000	\$20,000	
2022	\$20,000	0	\$0	\$0	\$20,000	
2023	\$20,000	0	\$0	\$0	\$20,000	
2024	\$20,000	0	\$0	\$0	\$20,000	

All Capital Reserve Schedules available at The Town Hall

*Report Submitted by: Robert DeFelice*

Operating Budget:

We continued to look at making line items consistent within departments (redistribution of funds not additional funds). Example: Adding “alarms” line item pulling from the “Telephone” line item.

Consistency = Transparency.

Next year (for the 2020 Budget), the Budget Committee will be doing an in-depth wage study in the form of “parity”.

As always we would like to thank all of the town’s managers for doing a great job of preparing and adhering to their budgets, and we are thankful for their presentations and attention to detail.

Steven Hamilton  
 Andrew Palmer  
 Samantha Gordon  
 Gail Guertin  
 Susan Esposito  
 Robert DeFelice – Chairman  
 Robert Wright, Jr. – Ex Officio

# Report of the Highway Department and Road Agent

2018 has gone by – hello 2019

The winter season of 2018 began with its first snow on November 13, 2017. The final snowfall for the season occurred on April 17, 2018. There was a total of 55 storm days, 25 of them were ice storms. The total snow accumulation was 96.5.”

Among the projects accomplished were:

- Kings Hill Road – the banking washed out from water build up and frozen banks. The roadway was dug out and a new retaining wall installed, an underdrain and drainage stone were added. Finally, the area and roadbed were reshaped, and the bank was seeded.
- A sinking section of Kearsarge Valley Road was rebuilt. The roadbed was prepped, trees were removed along with boulders and stumps. Ditching was performed. The tar was ground and removed. The road bed was built up and the grindings were reinstalled and reground. Roadbed stabilization was done, new pavement was put down, and lastly the road shoulders were installed.
- The following culvert work was performed in 2018: three culverts were replaced on Kearsarge Valley Road, and two culverts were replaced on Baker Hill Road. Stevens Brook and North Road each had one culvert replaced.
- Ledge was removed on Old Main Street, Newbury Road and Kearsarge Valley Road.
- Ditching was done throughout the town.
- Roads were graded two to four times.
- Gravel upgrades were done on North Road and Stevens Brook Road.

It was a busy year for Sutton’s terrific highway crew: Michael Bascom, Fred Burpee, Eugene Cote, Chris Grant and Adam Hurst, with many projects accomplished and a winter that started early and ended late.

Respectfully submitted,

*Stephen Bagley*  
Road Agent



# Report of the Sutton Police Department 2018

It's hard to believe yet another year is behind us. In 2018 we saw a 26% decrease in total calls. The largest areas of this decrease were in our day- to-day proactive policing, directed patrols and building checks. This sizable decrease was due to an increase in emergent and investigative calls, which require extensive time to complete necessary follow-up work.

Although arrests also appear to have decreased considerably, this number is deceptive. In 2018 the department began handling the majority of arrests "in-house," offering community service or juvenile and adult programs, in lieu of the alternative prosecution. Thus, we are no longer labeling these matters as "arrests" in our system.

On May 3rd, the Sutton Police Department, in conjunction with surrounding first responder agencies, conducted a simulated impaired driving traffic collision to the students of the Kearsarge Regional High School. The mock collision was staged on the school grounds and demonstrated a series of shocking consequences, as well as provided students with a realistic look on the dangers of impaired driving. It highlighted how impaired driving impacts their friends, families, and their community. This was emphasized through the simulated mock collision, which included a wrecked car and utilized peer actors, who portray an impaired teenage driver and passengers, one of whom was fatally injured. The peer actors also appeared to have realistic injuries, complete with moulage makeup. Just as an actual collision would require, the mock collision also includes emergency responders, Sutton and New London Police Departments, Sutton Fire Department, Sutton Rescue, New London Ambulance, Dartmouth-Hitchcock Advanced Response Flight Team and Chadwick's Funeral Services.

The mock collision concluded with an assembly for the students. A prerecorded film was presented, showing the students the arrest and booking process as well as a legal blood draw. After the film, emergency responders were available to answer any questions the students had regarding the presentation and/or the consequences of impaired driving.

Two years ago, the department became involved with New Hampshire Special Olympics, as Law Enforcement is a huge supporter. This year we participated in:

- Torch Run
- Fueling for Dreams
- Tip-a-Cop
- State Golf Tournament

The department ended the year with its first Elf on the Shelf. The department constructed a "name the Elf contest", involving the students at the Sutton Central School. As part of the contest, students were tasked with naming the "Elf," which was later named Icy-Bandit by two students. Icy-Bandit was seen creating mischief, and the occasional good deed throughout the town. Icy-Bandit's adventures were later posted on our Facebook page. We felt this was a positive way to bring community policing into the school and throughout the town and hope to continue it in the future.

In the case of an emergency, to help our officers find your house, please make sure your house number is visible from the road and/or on your mailbox. It may seem like a minor issue, but it will help us find your home quicker, especially when every second counts.

I would also like to remind our residents when you leave your home, be sure to secure your home. If you are going to be gone for an extended period of time, come into the police department and obtain a "Vacant House Check Form". Please fill out the form and bring it to the police station. We will check your property while you are away and notify you if there is an issue. Be sure to cancel your mail, paper deliveries and leave a light on a timer. You may also want to make a neighbor or a friend aware that you will be away.

I wish to express my sincere gratitude and support to all our department heads and their staff, for their dedication and efforts over these past twelve months. To my Administrative Assistant and the men and women of the Sutton Police Department, I offer my deepest appreciation and thanks for a job well done and for all they do. Working with such a fine group of people makes coming to work both enjoyable and my job easier, knowing they will excel in their duties and always be there for support. To the Board of Selectmen, I offer my thanks for their continued understanding, patience, and support.

To the residents of Sutton, and on behalf of all town employees, I extend our heartfelt appreciation and thanks for the interest you show in each of our departments and for the community as a whole. As always, our doors are open. We welcome your input as we move forward into this coming year and encourage you to share your thoughts and ideas.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2018 through December 31, 2018.

Respectfully submitted,

*Jonathan Korbet*  
Chief of Police

Call Type		Call Type	
Alarms	51	Missing Person	1
911 Hangup	15	Motor Vehicle Stops	174
Abandoned Vehicles	9	Motor Vehicle Complaint	36
Traffic Accident	56	Motor Vehicle Unlock	2
Animal Complaints	39	Neglect	9
Arrest	3	Noise Disturbance	11
Assist Ambulance	43	OHRV Complaint	6
Assist Citizens	114	Open Door/Window	4
Assist Fire	20	Paperwork Service/Relay	42
Assist Motorist	29	Parking Violation	1
Assist Police	43	Pistol Permits	8
Assist-Social Service Agencies	11	Possession of Alcohol by a Minor	1
Assault	16	Police Information	2
Be on look out	18	Property Lost/Found/Returned	25
Building Checks	82	Protective Order Violation	7
Bullying	3	Public Relations-Talk/Lecture	2
Burglary	4	Report Request	31
Civil Issue/Stand by	47	Road Hazard/Obstruction	48
Community Policing	21	Sex Offender Registration	17
Criminal Mischief	6	Shots Fired	8
Criminal Threatening	0	Stalking	0
Criminal Trespass	4	Suicide/Attempt	1
D.A.R.E	10	Suspicious Person/Vehicle/Incident..	
70			
Directed Patrol	384	Theft	18
Dogs, loose, bite, barking	27	Tobacco Violation	20
Domestic Dispute	16	Traffic Control	11
Drugs/Possession	5	Unassisted Death	5
Driving While Intoxicated	2	Unwanted Subject	5
Fingerprinting	5	Vacant Property Checks	187
Case Follow up	135	VIN Inspection	32
Fraud	7	Weapon Violation	1
Harassment	7	Welfare Check	15
Harassing Communication	16		
Involuntary Emergency Admission	1		
Illegal Burn	0		
Internet Crime other than ICAC	1		
Interview	3		
Juvenile Complaints	1		
Littering-Illegal Dumping	4		
Log Note	9		
Mental Person	8		

# Report of the Solid Waste Transfer Station and Recycling Facility

The following is a comparative summary of volumes over the past three years. Expenses and revenue for 2018 for the facility are also shown.

2016 Tonnage	2017 Tonnage	2018 Tonnage		Expense	Revenue
3.98	4.28	6.040	*Aluminum Cans	\$ 1,500.00	\$ 2,875.00
7.03	4.89	9.300	*Steel Cans		\$ 792.00
34.3	32.25	32.160	Plastic	\$ 7,680.80	
105.75	143.37	104.050	Paper/Cardboard	\$ 1,778.90	
60.27	56.25	67.500	Glass	\$ 2,137.50	
121,400	121,500	147,760	Septage	\$ 1,000.00	\$ 12,560.00
4.28	8.97	2.840	Tires	\$ 505.00	
313.28	290.54	342.95	Municipal Solid Waste	\$ 20,294.00	
170.8	151.11	170.800	Demolition Debris	\$ 18,542.45	\$ 17,536.00

\*Aluminum/Steel combined expense

Due to the changing marketplace, recycling was a major area of concern for Sutton residents in 2018, particularly as it related to paper recycling. China, the world's major paper recycler, cracked down on the types of paper it would accept. As a result, the town was unable to verify whether paper was actually being recycled or just ending up in the landfill. Finally, by limiting the types of paper the town accepted, the town was able to arrange with Lebanon to accept our cardboard and other acceptable types of clean paper at no extra cost for tonnage. Thus, our only associated recycling expense was trucking, and we had better assurance that our paper was actually being recycled.

Recycling uses less energy than making products from scratch. Using less energy reduces emissions, and therefore, fewer greenhouse gasses are emitted into the atmosphere. Please remember that although the marketplace isn't as lucrative as it once was, your continued recycling efforts have a positive impact on the environment. Thanks to all of you for recycling, reusing, and repurposing!!!

The hours for the Transfer Station are Tuesday and Thursday from 9:00 a.m. until 5:00 p.m. and Saturday from 8:00 a.m. until 4:00 p.m. Our phone number is 927-4475.

Respectfully submitted,

*Diego Solimine*  
Solid Waste Facility Supervisor

# Report of the Zoning Board of Adjustment – 2018

The Zoning Board of Adjustment (ZBA) generally schedules public hearings for the 3<sup>rd</sup> Wednesday of the month, upon receipt of an application requesting a Special Exception or Variance to the Sutton Zoning Ordinance or for an Appeal from an Administrative Decision or Equitable Waiver of Dimensional Requirements. Applications are due by the 15<sup>th</sup> of the preceding month. The Zoning Ordinance and application forms are available on the Town website or at Town Hall.

In addition to hearing cases, the ZBA spent several months in administrative work sessions reviewing its application forms and procedures, ultimately ending up with a revised and updated application package. It also reviewed its Rules and Procedures document, again making updates and changes to bring it into conformity with current laws and regulations. The final version will be presented at a public hearing in 2019 and voted on by the Board.

Lastly, at the time of this writing, the Board has noted, with regret, the resignations of long time members Ed Canane and Doug Sweet, as well as our Land Use Coordinator, Diane Lander. We thank them all for their service and wish them all well with their future endeavors. We would encourage anyone interested in joining the ZBA to contact either the Chair or the Selectmen's Office.

The ZBA held public hearings on the following appeals:

06/20/18 Alan and Priscilla West  
Case # 2018-01 Main Street  
(Z-18-02) Map/Lot# 06-416-245, Residential District  
Variance to permit the conversion of commercial office space in an existing multi-family dwelling into a one-bedroom apartment.  
**APPROVED WITH CONDITIONS**  
(Note: This application was subsequently withdrawn as some of the conditions could not be met)

10/17/18 Lee and Karen Booker  
Case # 2018-02 Main Street  
(Z-18-03) Map/Lot# 06-380-154, Residential District  
Variance from wetland setback to allow for the installation of a solar array.  
**APPROVED**

12/19/2018 Vertex Tower Assets, LLC and New Cingular Wireless  
Case # 2018-03 PCS, LLC d/b/a AT&T Mobility  
(Z-18-04) Wrights Hill Road  
Map/Lot# 02-865-520 (property owned by N. Karl  
Brooks), Rural-Agricultural District  
Three Variances and One Special Exception to construct a personal wireless services facility (PWSF), consisting of a 190' tall self-support/lattice style tower with attached telecommunication antennas and electronic equipment, inside a 60' x 60' fenced compound. Requests involve height, structure type and dimensional requirements.

**CONTINUED TO FEBRUARY 6, 2019**

In April, the Board entertained a request, pursuant to RSA 677:2, for a rehearing brought forth by Shannon Storm and Chris Donnelly regarding the conditional approval of a variance granted to Deborah Lang in November 2017 for a garage, located on Camp Kemah Road, tax map/lot # 02-478-356 (on property owned by the Robert Jeffrey Family 2011 Trust). The ZBA approved the request and scheduled the meeting to rehear for May. However, Ms. Lang withdrew her request for a variance, the approval was nullified and the rehearing was not held.

**Board Members:**

Derek Lick, Chair

William Hallahan, Alternate

Betsy Forsham, Vice-chair

Joe Eisenberg, Alternate

Samantha Gordon

Ed Canane (resigned Dec. 2018)

Douglas Sweet (resigned Jan. 2019)

Respectfully submitted,

*Betsy Forsham*

ZBA Vice-chair

# Report of the Planning Board – 2018

The Planning Board meets the 2<sup>nd</sup> Tuesday of each month at 7:00 p.m. Applications are due by the 15th of the preceding month. The Subdivision and Site Plan Review Regulations, as well as the pertinent Applications, Conditional Use Permit Applications and Voluntary Merger forms are available on the Town's website as well as at Town Hall.

The following is a look at the year's activities:

- 03/27/18            Deborah Lang (applicant)  
(P-18-01)           Jeffrey Family Trust of 2011 (owner)  
                         Camp Kemah Road/Lovett Road  
                         Map/Lot # 02-478-356  
                         Minor Subdivision  
                         **Approved**
- 08/14/18            Maurice and Carolyn Saunders  
(P-18-02)           New London Bridge Fellowship  
                         Chalk Pond Road  
                         Map/Lot # 06-733-421 and #06-750-420  
                         Boundary Line Adjustment  
                         **Approved**
- 08/14/18            Maurice and Carolyn Saunders  
(P-18-03)           Chalk Pond Road  
                         Map/Lot # 06-733-421  
                         Conditional Use Permit  
                         **Approved with Conditions**
- 08/14/18            Eversource  
(P-18-05)           Tree Cutting on a Scenic Road  
                         Blaisdell Hill Road  
                         Hearing continued from 7/10/18  
                         **Approved with Conditions**
- 09/25/18            Eversource  
(P-18-05)           Tree Cutting on a Scenic Road  
                         Keyser Street  
                         Hearing continued from 7/10 & 8/14/18  
                         **Denied**
- 09/25/18            Joseph and Elizabeth Jablonski, Trustees,  
(P-18-06)           Tron Brothers Revocable Trust  
                         Roby Road  
                         Map/Lot # 04-104-045 & # 04-115-056  
                         Voluntary Merger  
                         **Approved**

- 11/13/18 Michael and Pipere Sailer  
(P-18-07) Birch Hill Road  
Map/Lot # 01-576-410  
Conditional Use Permit  
**Continued to 2019**
- 12/11/18 Robert W. Wright, Jr.  
(P-18-08) Blaisdell Hill Road  
Map/Lot # 02-415-229 & # 02-319-207  
Voluntary Merger  
**Approved**
- 12/11/18 Evan and Patricia Janovitz (applicants)  
(P-18-09) Theodore Gallup & Joseph Torro (owners)  
Eaton Grange Road  
Map/Lot # 01-174-386 & # 01-248-391  
Lot Line Adjustment  
**Approved**

The Planning Board had a very busy year. Prior to accepting a completed application and conducting a public hearing, it often held non-binding consultations or conceptual reviews with applicants. It worked on changes and additions to the Subdivision and Site Plan Review Regulations, for which a public hearing was conducted in July, resulting in adoption of the changes. A Subdivision Submission Checklist was developed to aid applicants in providing the Board with appropriate documents germane to their project. In addition, the Board begun reviewing its Rules of Procedure, making changes to bring that document up to date. This work will continue in 2019.

The Board experienced a number of new additions to the Board, for which it is grateful, as well as changes in the Land Use Coordinator position. Victoria O'Connor resigned from the position early in the year and alternate Planning Board member Diane Lander filled the breach, first as acting secretary and then, in the spring, as the official Land Use Coordinator. Unfortunately, she resigned in December, leaving the position vacant while a search goes on for a new candidate. We wish both Victoria and Diane well and thank them for their efforts on behalf of the Planning Board.

Respectfully submitted,  
Sutton Planning Board

Roger Wells, Chair  
Debbie Lang, Vice-Chair  
Jim Lowe  
Julie McCarthy

David Angeli  
Glenn Pogust  
David Hill (Alternate)  
Bill Curless, Ex-Officio



# Report Of The Building Inspector/ Code Enforcement Officer

Fifty-six building permits were approved this past year. The majority of these permits were for barns and garages. New homes are down from last year.

The following table represents a ten year span of permit tracking:

Permit	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Houses/Apartments /Camps***	9	3	2	5	6	4	3	6	10	6
Additions/Alterations Replacements	2	3	5	3	8	6	5	18	6	9
Roofs/Siding	2	3	9	2	1	2	3	5	2	3
Barns/Garages/Carports	11	16	2	5	8	3	3	3	7	11
Outbuildings/Sheds	9	14	5	9	10	6	5	10	6	6
Deck/Sunroom/Porch	6	3	6	5	6	6	4	9	5	7
Docks	0	0	1	0	0	0	0	1	0	0
Renovations/Repairs	11	9	14	14	11	10	10		11	9
Commercial/ Government Structure	1	1	1			0	0		1	0
Wireless Tower Antennas Ham Radios	5	3	3	2	2	1	10	2	1	2
Demolition of Existing Buildings	1	1	1	2	6	1	1	4	3	0
Renewals						1	0	1		0
Pools/Hot Tubs	2				1	0	0	1	0	0
Miscellaneous-Dugout, pavilion, gazebo, solar panels, outdoor furnaces, pellet stoves, generators	5		7	3	3	7	9	11	12	3
Withdrawn								4		0
<b>TOTALS</b>	64	56	56	50	62	47	53	75	64	56

\*Telecommunication Site    \*\* Loading Dock    \*\*\*Includes two-family

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. or visit the Town's website at [www.sutton-nh.org](http://www.sutton-nh.org) and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires

a permit. Any addition to the footprint of your structure requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website: <http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector, Wetlands/Shoreland Scientist and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email [binspector@sutton-nh.org](mailto:binspector@sutton-nh.org).

Thanks to both towns people and their builders for your continued cooperation.

*Matthew Grimes*

Building Inspector/ Code Enforcement Officer

# Sutton Volunteer Fire Department

2018 was another busy year for the Sutton Volunteer Fire Department. Members continued to enhance their knowledge through trainings in house, in surrounding towns and through the New Hampshire Fire Academy. This year two members dedicated 212 hours of their time to completing the Firefighter Level 1 program. Mutual Aid trainings with surrounding towns which included water supply and incident command training helped to build teamwork within the mutual aid system we rely upon.

The department had members that attended the 911 Memorial Stair Climb in Manchester and the MS Climb for a Cure in Boston (benefiting the National Multiple Sclerosis Society) where the members raised money for the charities and completed the physically demanding task of climbing the buildings in full structural firefighting gear and air packs. In March 2018 the town approved funding for an addition to the fire station. The members had donated their time and resources to drafting plans, meeting with contractors and soliciting quotations for budgeting purposes. Pricing was received from several contractors that varied greatly. The town elected to perform a structural inspection of the existing fire station due to concerns from architects and engineers. This inspection was intended to determine the best approach to proceed with the construction. Significant alterations to the existing building were required and a new design was made to adhere to the inspection outcome.

In 2019 the department plans to purchase a new cab and chassis for the rescue truck. The current truck is approaching 15 years old and is requiring more significant and costly maintenance. In addition, the current truck can only allow 3 members to respond to an incident. The new truck would offer a crew cab to fit 5 responders and would utilize the same rescue body that the current truck has. Reusing this body will save tens of thousands of dollars for the town. The funds for this truck will come 100% from the rescue truck capital reserve fund established for this purpose.

The department would like to acknowledge and thank Kevin Rowe for his service to the department as an officer. Kevin held a position as second lieutenant for 5 years, captain for 2 years and most recently as Deputy Chief for 3 years. His leadership and dedication to his positions were second to none. Fortunately, he will remain an active firefighter on the department and continue to provide new members with the knowledge and skills he has gained in his 30+ years of serving the town. All of the members of the department are completely volunteer and continue to give their time to trainings, meetings and responding to

incidents as the need arises.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

The department responded to 160 calls this year. There was one structure fire in town this year. What started as a chimney fire, quickly spread into the adjoining wall of a residence. Thankfully the quick actions by the homeowners of calling 911 kept the damage to a minimum. 2018 proved to be a year filled with storms and damaging winds. The department responded to nearly double the amount of tree/wires in the road calls over last year. The Sutton Fire Department also responded to a large number of mutual aid calls in surrounding towns for structure and forest fires. The fire department continues to be very busy with motor vehicle accidents on Interstate 89 during all road conditions, and answering all incoming calls for assistance.

This is a breakdown of the calls for 2018.

- 1 Structure Fire
- 2 Vehicle or Mobile Equipment Fires
- 4 Brush Fire
- 2 Furnace/Oven Malfunctions
- 1 Illegal Burn
- 1 Chimney Fire
- 19 Alarm Activations
- 37 Motor Vehicle Accidents on I89
- 25 Motor Vehicle Accidents (on other town roads)
- 12 Mutual Aid Responses
- 38 Tree/Wires Down
- 5 Medical Assist
- 5 Odor/Smoke Investigations
- 8 Other

Respectfully Submitted,

Chief Cory Cochran  
Deputy Chief Aaron Flewelling  
Captain Brendan Rowe  
1<sup>st</sup> Lieut John McBroom  
2<sup>nd</sup> Lieut George Caswell

Members: Bud Nelson, Kevin Rowe, Garrett Evans, Matt Grimes, Chip

Rowe, Chris Rowe, Pete Thompson, Harold Rowe, Andy Palmer, Kirk Chadwick, Keith Badgley, Ken Day, Shreve Soule, Steve Enroth, Darrel Palmer, Wendy Grimes, Peter Boucher, Nick Rowe, Robert DeFelice, Sam Dube, Ken Sutton, Nate Thompson, Taylor Cochran, Tanner Boucher, John Chilpyian, Hilary Grimes, Adam Hurst, Bruce Putnam, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, Phil Biron, Ben Schwarz, Cole Dube, Natalie Soule, Liz Soule.

# Sutton Volunteer Fire Department Ladies Auxiliary

The primary function of the Sutton Volunteer Fire Department Ladies Auxiliary is to be available to assist our volunteer firefighters with necessary refreshments when they respond to a structure fire or any other serious emergency that may occur in Sutton. We also help to maintain the fire station, supply scholarships to High School graduates who are fire fighters or cadets, host events and fundraise to bring the community and fire personnel together. Thank you to all who have supported our endeavors. If you are interested in joining the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 398-9716. We meet on the first Monday of every other month at the Sutton Fire Department at 6:30 unless otherwise notified. All are welcome!

Respectfully submitted,

*Becca Rowe*  
President

Members:

Becca Rowe  
Laurie Cuccinello  
Diane Sullivan  
Kathy Smith  
Marne Thompson  
Jessica Caswell  
Samantha Rowe  
Linda Ford  
Lois Palmer  
Kaitlyn Covel  
Martha Thompson  
Melina Cochran  
Shelly Boucher  
Sue Badgley  
Annie Gagnon  
Sheila Wilcox  
Sue Sutton

# Sutton Forest Fire Warden Report

Call (603) 927-2727 to request a Fire Permit

Email: [nhfirepermit.com](http://nhfirepermit.com) – for a \$3.00 charge you can obtain a camp or cooking fire permit (Category 1 or 2 permit). This year, on a trial basis, brush fire permits (Category 3 permits) may be obtained by email.

Category 1 & 2 permits can be obtained on a daily or up to a seasonal (good through the end of calendar year) basis.

Category 2 & 3 permits are ONLY valid after 5 PM unless it is actually raining. Category 3 permits are ONLY valid for up to 3 days.

Only clean, combustible material up to 5" (inches) diameter may be burned.

NO PLYWOOD, FIBER BOARD OR PAINTED / TREATED MATERIAL SHALL BE BURNED AT ANY TIME OF THE YEAR.

NO PERMIT REQUIRED WHEN GROUND IS COVERED WITH SNOW. Please call the permit phone though, so we don't get called out unnecessarily.

Also on a trial basis, we will be checking the permit phone Monday, Wednesday, Friday & Saturday ONLY. People will have to plan ahead and watch the weather. Category 3 permits are not available on Class 3 (High) or higher days.

State open burning laws and rules can be found at [nhdffl.org](http://nhdffl.org) – forest protection bureau. You can call the permit phone and leave a message. The permit phone is only attached to an answering machine.

My thanks to the residents of Sutton for being fire safe and obeying the laws. Also, I want to thank my Deputy Wardens: Cory Cochran, Bob DeFelice, Aaron Flewelling, Garrett Evans, Matt Grimes, John McBroom, Andy Palmer, Brendan Rowe, Kevin Rowe and Carl Smith for their hard work and dedication to the town.

Thank you.

*Bud Nelson*  
Fire Warden

# Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and firesafe!

In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



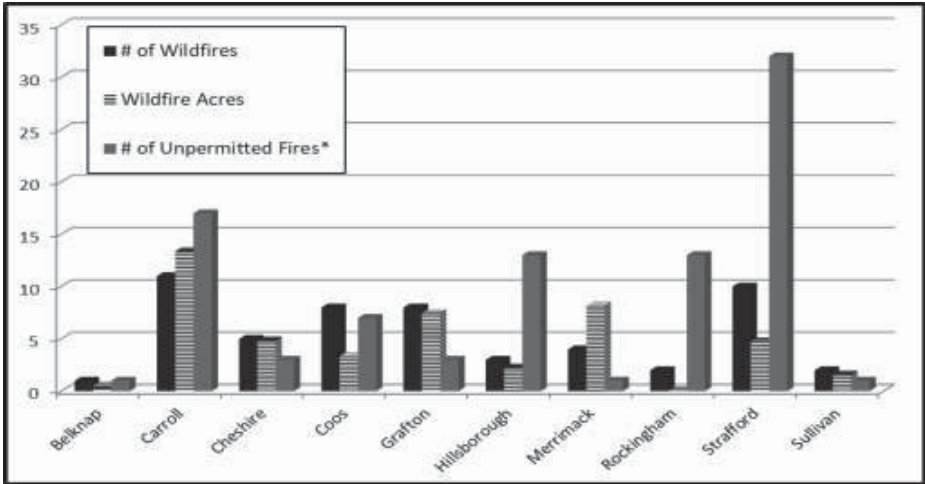
As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Ser-



vices (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

## 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



\* Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

# Sutton Rescue Squad Annual Report

During the calendar year 2018, Sutton Rescue Squad responded to over 175 patient contacts. We track patient contacts versus calls because one call can result in multiple patients requiring assessment and treatment. The majority of these calls were for motor vehicle accidents on I-89. Sutton Rescue responds with Sutton Fire and Police to all motor vehicle accidents. Sutton Rescue provided standby EMS services at KRMS and KRHS. We saw several incidents of misuse of medication/overdoses and, due to our aging population, assisted with several victims who had fallen and needed assistance getting up. Our group continues to provide EMS coverage at Musterfield Farm for Icing day and Harvest Days. We assist Sutton Fire at chimney fires and structure fires as well as Wilmot Fire & Rescue when there is an injury on Mt. Kearsarge from Winslow State Park.

2018 seemed to be the year of committees. In early January, we began meeting with Chief Jon Korbet of the Sutton Police Department to plan for a Mock DUI drill at Kearsarge Regional High School in May. This was a whole school presentation just before prom season got under way. Through many meetings and support from many agencies including but not limited to DHART helicopter, New London Ambulance, Sutton Police, New London Police, Sutton Fire and Sutton Rescue as well as Chadwick Funeral Services, a full mock event was conducted. Sutton Explorers were used as patients along with the son of a fellow firefighter (Shane Boucher) who played the driver. We feel this demonstration had a huge impact on the student body as there was one fatality, one arrest, one patient airlifted to New London Hospital and one transported by ambulance. Our attempt was to make this drill as real as possible.

In 2017 we finalized plans for an addition to the fire station. This plan passed at the town meeting but then we were informed we had to



go through the process of acquiring an architect design as well as an engineering design. This put the project on hold requiring us to meet multiple times to plan a comprehensive design.

Members began working with Corporal Duncan Domey on an Active Shooter Response Plan. Many agencies have been brought in to assist with this plan including but not limited to New London Ambulance, New London Police, Student Transportation of America, and New London Dispatch.

By fall it was time to begin updating the Town of Sutton Hazard Mitigation Plan. Members began meeting two times per month to update the existing hazards and to add any not noted in prior plans.

A truck committee was formed with both fire and rescue personnel. The plan is to purchase a 4 door truck and put our existing rescue body on the chassis. This will allow additional personnel to respond to scenes without using personal vehicles.

Added to this are monthly trainings and meetings. Trainings included EMS in the Warm Zone which will help us with our Active Shooter Response Plan, psychological emergencies, special populations, cardiac/stroke events, trauma and birth & delivery to name but a few. Responders are required to log 48 hours of continuing education every 2 years in order to maintain certification.

Expenditures for Sutton Rescue are kept to a minimum as our only needs are to pay for trainings and supplies. We are requesting monies be put aside in a capital reserve for a new Electronic Defibrillator. We were very fortunate to be given one by New London Hospital several years ago. Replacement of this unit is upwards of \$35,000. We are hopeful the town will support this expenditure.

Our one issue is finding members. While we have 13 members on the squad, many of them work full time jobs and are not around during the day to respond. It is our plan to come up with a means to assist those willing to join with becoming certified. If this interests you, please reach out to one of our members.

Sincerely,

*Wendy Grimes*  
Chief

David Biron, EMT	Phil Biron, FF-EMT	Ken Day, FF-AEMT
Bette Fredrickson, EMT	Hilary Grimes FFI-AEMT	Matt Grimes, FFI-EMT
Wendy Grimes, FF-EMT	Katie O'Neil, EMT	Andy Palmer, FFI-EMR
Brendan Rowe, FFI-EMR	Kevin Rowe, FFII-EMR	Shreve Soule, FFI-EMR
Brenda Spencer, EMT		

# Sutton Explorer Post 90 Executive Officer Report

The Sutton Explorer program was created by a few parents who devoted a large portion of their life in service to the Sutton Vol Fire department, Rescue squad and Town of Sutton. They recognized that the community needed some way to develop our future Volunteers. Some of their children serve the town of Sutton as their parents did or still do.

You have to be 18 years of age to be a volunteer firefighter or rescue member. The Explorer program allows young adults ages 14 to 21 to take part in a special and very important organization. It provides exposure to many skills and life lessons. Students can fill their community service needs for school.

Explorer Post 90 is a member of the Daniel Webster Council-Scouting in NH. We receive our guidelines from the council as well as Liability coverage for the program. We are members of the Boy Scouts of America.

I would like to thank the members of the Sutton Rescue and Fire that continue to work with our cadets and keep them safe on calls or during training sessions. We are truly lucky to have such a dedicated team.

We currently have room for more students interested in being a cadet. This is a great opportunity for your child to grow and develop some life skills. It cost nothing to join.

Lastly, I would like to thank my cadets for your interest and commitment. Most play sports or work after school and still show up ready to work hard at training or on the scene at a call.

Respectfully Submitted,

*Shreve Soule*  
Executive Officer

# Sutton Explorer Post 90 Cadet Report

The Sutton Explorer post consists of students in middle or high schools that have an interest in the fire service and/or in the Emergency Medical Service (EMS) field. The Sutton Explorers conduct a monthly meeting as well as attend the monthly Sutton Fire Department meeting and training, and the Sutton Rescue Squad's monthly meeting and training.

Sutton Explorers can respond to some emergency calls to assist, such as fire alarm activations, carbon monoxide alarms, fallen trees on roadways, and car accidents that are not on the Interstate. Sutton Explorers are not permitted on some calls for safety reasons like, any calls on Interstate 89 or brush fires (unless 16 and nationally certified). We would love to welcome some new cadets in 2019 since our membership is low. Being a cadet is a great way to see if the fire service is something you would be interested in being a part of. Being a cadet is also a great way to serve your community and get community service hours.

To be an explorer you must be 14-21; both males and females are welcome. If you're interested in becoming an Explorer contact Shreve Soule at [shreveosoule63@gmail.com](mailto:shreveosoule63@gmail.com) or call 927-4806.

Respectfully Submitted,

Cadet Lizzie Soule



(L to R) Cole Dube, Quinn Miller, Natalie Soule and Lizzie Soule with last year's cadet project lead by Quinn Miller

## Office of Emergency Management – 2018

2018 saw the passing of Sutton's Emergency Management Director, Martin Carrier. His knowledge of the fire service and willingness to take on the Office of Emergency Management for the Town of Sutton are and will be greatly missed.

At the present time, community members, fire, rescue, police and town officials are working to update our Hazard Mitigation plan. This plan requires review every five years, and it identifies potential hazards within the town that allow us to possibly obtain grant funding to remedy these situations. Once this plan is revised the Emergency Operations Plan (EOP) will be updated.

This office works closely with Sutton Fire, Rescue, Police and the Office of the Selectmen to coordinate efforts in a streamlined fashion. I would like to express my thanks for their ongoing support.

Respectfully submitted,

*Matthew Grimes*

Emergency Management Director

# Sutton Conservation Commission Annual Report



*Students celebrate completion of the woven arch-truss bridge which now spans a vernal pool at King Hill Reservation*

**I**n 2018, the Sutton Conservation Commission (SCC) partnered with the Kearsarge Regional High School, Sutton Central School, NH Fish & Game Department, NH 'Soak Up the Rain' program, Trout Unlimited, and many local businesses on conservation and educational projects for the benefit of the Town of Sutton. Among the businesses donating goods and services were Eastman Excavation, Inc., Pellettieri Associates Landscape Design, Chris Connors Landscape Consultant, Baker Stone Masonry, the Lumber Barn of Bradford and Belletetes Building Supply.

With the aid of these businesses, schools and organizations, and with guidance from Henry Howell of the SCC, the high school students completed five projects: 1. A unique woven trussed arch walking bridge over a vernal pool within Sutton's King Hill Reservation; 2. a "rain garden" to reduce polluting run-off from the high school's parking lot into a nearby trout stream; 3. a variety of bird houses demonstrating the different habitats & locations local birds need to nest in; 4. window insert solar hot-air collectors that can be made in one's home workshop; and 5. an informative presentation to the Town of Sutton on town meeting day on the many ways citizens can conserve and enhance our region's environment.

Coordinating their field studies with the SCC, students from the elementary school worked with Sutton Free Library's after school program to study vernal pools on the King Hill Reservation.



*The Thomas McLoughlin Memorial Rain Garden at Kearsarge Regional High School's parking lot*

In 2017 it was discovered that ATVs and 4WD vehicles were causing serious erosion problems on the town-owned Bean Quarry Lot and the Class 6 portion of Kings Hill Road. The SCC proposed the reclassification of 5500 feet of the Class 6 road as a Class A trail. This status would allow the town to prohibit motorized vehicle traffic on it, which would also protect the Bean Quarry lot. Class A status would also prohibit access to future building or development along the frontage, prohibit the enlargement, expansion or increased intensity of use of existing buildings, and subject the town to potential damages for documented loss of value of the abutting properties. A public meeting on the proposal was held on February 21, 2018. After hearing concerns expressed by residents, the SCC voted to table the proposal and search for other ways to protect the lot. One result of this search was the purchase of a steel gate for the Bean Quarry entrance, for the purpose of protecting the lot from motorized traffic (other than snowmobiles). Additional plans for protecting the lot are being finalized.

Dan Sundquist, SCC chair, with input from all of the SCC members, drafted a revised Sutton Strategic Conservation Plan, bringing it up



to date with new data and better mapping. The revised plan is in the final stage of editing and will be used in prioritizing and cultivating new land conservation opportunities. Our thanks to Dan for all of the work that he has done on this important project.

The GPS tracking used to update the Sutton Strategic Conservation Plan was also used to develop detailed walking/hiking maps and descriptions of the many town foot trails to make them easy to find and use by our residents. These will be posted on trailhead kiosks and on the town's website in 2019.



*I-beam bridge over the Lane River on the Webb/Crowell Trail*

Last year Ausbon Sargent Land Preservation Trust (ASLPT) gave the Town of Sutton an 8-acre parcel of land adjacent to the Webb/Crowell Forest and to two other town-owned parcels: the Sprout Lot and a tax lot of wetlands formerly the property of George Wells. The gift was contingent upon putting a conservation easement on the combined tract, which contains approximately 94.1 acres. This year an easement deed was drawn up by the ASLPT, but we discovered that because the easement is being placed on land already owned by the Town, it must be approved by a vote of the Town at Town Meeting. The Board of Selectmen has agreed to place an article on this year's Warrant to address this, and we ask for your support. The ASLPT is covering the costs of the easement and its stewardship costs. We were fortunate to be able to acquire, at no cost, a piece of land that extends a conserved area. The Webb/Crowell Forest is a beautiful piece of land running

along the Lane River. It has a blazed loop trail with views of the river and of the South Sutton wetlands, and a pedestrian bridge made from a 30-inch wide I-beam.



*South Sutton Village from across the wetlands, as seen from a viewpoint on the Webb/Crowell Trail*

In 2018, Sutton resident Rob O’Neil decided to donate a conservation easement on about 25 acres of his land to the ASLPT and asked the SCC for assistance in funding the costs of his donation. The land in question covers half of the Russell Pond shoreline and includes a stream that flows into Blaisdell Lake. It abuts conserved land that the town already owns. The SCC voted to expend up to \$10,000 from the Conservation Fund to help cover the expenses associated with the donated conservation easement, such as appraisal, legal, survey, and other such fees, subject to an executory interest in the conservation easement. A public hearing was held on the matter on November 14, 2018, and no negative comments were received.

In 2018, the SCC also —

- Reviewed intents to cut involving wetland crossings as well as NH DES wetland applications.
- Attended various workshops and lectures of educational and practical value to our work.
- Responded to inquiries from citizens relating to conservation easements, permitted land uses, trails, etc.
- Cleared, flagged and put up signs on several trails within King Hill Reservation with the help of many Suttonites. If you visit Lyon

Brook, Felch, and Hominy Pot trails, you'll also find new bridges to keep your feet (relatively) dry. Let us know if you'd like to join our trail-work-email list for 2019. Everyone is welcome!

Finally, we wish to acknowledge various changes within the SCC. Chris Ashton resigned, effective June 6, 2018, and Dan Sundquist resigned, effective December 31, 2018. Deb Lang, the senior alternate, took Chris's position as a member in full standing, and Barb Hoffman, the junior alternate took Dan's position as a member in full standing. Bonnie Hill joined the Commission as an alternate and agreed to continue as secretary. We wish to thank Chris and Dan for their time and service to the SCC.

Respectfully submitted,  
Sutton Conservation Commission  
Dan Sundquist, Chair (resigned 12/18)  
Don Davis, Jr  
Henry Howell  
Jane Williamson  
Chuck Bolduc  
Debbie Lang  
Barbara Hoffman (Alternate)  
Bonnie Hill (Alternate) & recording secretary

# The Sutton Historical Society

*Dedicated to preserving Sutton's past and promoting its future*

Awarding the Barrows and Jane B. Pratt Scholarships is one of the highlights of our activities each year. This year we were pleased to award scholarships to Madelin Fish, Suphannika "Som" Sappharee and Cole Dubee. One of the requirements for scholarship applicants is the composition of an essay about how living in Sutton has shaped his/her life and contributed to future plans or goals. This year "Som" read her essay at our annual spring pot luck. We hope that the reading essays by successful scholarship candidates will become a pot luck tradition. The scholarships truly link our past to our future.

In the 2017 annual report we reported that the meetinghouse steeple was in need of repair. We prepared to apply for an LCHIP (Land & Community Heritage Improvement Program) grant. We received a notice from LCHIP that they were anticipating the greatest number of grant requests in the history of the program and that not all requests would be successful and that awards would most likely not be funded at the requested level. After taking a closer look at our application we felt that we needed more information about the condition of the steeple and the meetinghouse to make a competitive application. It was decided to delay the application by one year. We now have a grant from the NH Preservation Alliance to do an assessment of the meetinghouse and the District No. 9. Schoolhouse. The assessment will help us in planning the long range care of the two buildings and provide us with much needed information for grant applications.

Bob Wright's tireless efforts have resulted in the District No. 9 Schoolhouse being included in the New Hampshire Register of Historic Places. At about the mid-point of the 19th century Sutton had 15 school districts. Fifty years ago Sutton joined with six other towns to form one school district. In about 100 years we went from 15 school districts, each with their own schoolhouse, to a school district of 7 towns.

The Cressey House roof was replaced and the three upstairs rooms have been painted and are in the process of being organized for use by our research and archives volunteers.

Jack Noon has spent many hours working on the inventory of the Old Store Museum. The arrangement between the SHS and the Town for the operation of the museum is working smoothly.

The meetinghouse, schoolhouse, Cressey House and Old Store Museum were open during the Fourth of July Celebration and Old Home Day and by appointment. The annual Children's Christmas service was held in the meetinghouse.

Beginning with the Pancake Breakfast on Ice Day in January to the December Cookie Walk and special programs and events in between, our volunteers are busy presenting the story of Sutton or baking goodies to satisfy our sweet tooth. The historical society could not function without them.

The SHS has jumped into the twenty-first century. The Board of Directors decided to distribute our newsletter electronically beginning in 2019. All members with email will receive their newsletter by email. Members without email will still receive the newsletter by US mail.

If you have an item that you would like to donate to our collection, please do not drop it off at the Cressey House porch. Contact an officer or a director or send us an email from our web site. We will contact you.

Our officers and directors are:

Don Davis President  
Jody Wells Vice President  
Bonnie Hill Clerk  
Rob O'Neil Treasurer  
Peggy Ford Director  
Jenny Menning Director  
Andy Jeffrey Director  
Sue Esposito Director  
Bob Preston Director

# Report of the Health Officer

**F**or those of you that require our services or are interested in our duties and responsibilities, I submit the following brief summary:

- To enforce the NH public health rules and regulations;
- To serve as a liaison between state officials and the local community on issues concerning public health;
- To inspect foster homes, day care facilities, and septic systems;
- To investigate health-related nuisance complaints such as garbage;
- To inspect food establishments;
- To deal with any food borne and communicable disease outbreaks or any issue that would impact the public health of the citizens of Sutton.

**For those of you who have dumpsters, please have them emptied regularly, otherwise they create a nuisance (health hazard). If we have to go to court, that costs everybody, so please comply with the town's Public Health Regulations.**

To facilitate a referral to the Health Officer, please contact the Selectmen's Office at 927-2400.

Respectfully submitted,

*David Burnham*  
Health Officer

# Welfare Department Report for 2018

Appointments for Welfare Assistance are typically scheduled for Monday evenings starting at 5:30 p.m.

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. We are so very thankful and appreciative of these monetary donations, as we can use them to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us more flexibly assist those in need who may not qualify for town assistance or have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

- Trinity Bible Baptist Church, South Sutton Food Pantry: Mondays and Thursdays 6-7 p.m.
- Kearsarge Lake Sunapee Community Food Pantry, First Baptist Church, Main Street, New London: Wednesdays 5:30- 7 p.m. and Saturdays 10:00 – 11:30 a.m.
- Kearsarge Region Ecumenical Ministries
- NHEasy - <https://nheasy.nh.gov/>
- Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC) and so much more: Merrimack County Community Action Program, Warner, NH: 603-456-2207
- 2-1-1 New Hampshire Community Resources: dial 2-1-1
- ServiceLink Aging and Disability Resource Center of Merrimack County: 603-228-6625

Respectfully submitted,

*Alison D. Jones*  
Overseer of Public Welfare



## The Sutton Free Library had another successful year in 2018:

- **Use** - 13% more people came in per day for playdates, story time, book discussions, summer reading programs, faxing, printing, scanning, tech support, homework help, meetings, building sessions (legos, trains, lincoln logs etc.), game sessions (chess, cribbage etc.) and to check-out books, audiobooks, dvds, games, puzzles, maps, museum passes and kites! Sutton Free Library also welcomed **64** new individual and family patrons bringing the current total of library cards to **513!**
- **Volunteer Hours** - up 77%, wow! THANK YOU to all the incredible volunteers who gave freely of their time to help with ongoing programs, projects and daily library tasks. If you would like to volunteer in 2019 please email, call or stop in.
- **Circulation** - up 20% this year. There were **5,340** materials flowing through the library as well as **2017** downloadable materials through NH Downloadable Books which included: books, movies, audio books, museum passes, puzzles, magazines, games, Ebooks & more. Thank you for the, over **400, donated** books, audio books and dvds this year! As always, Sutton Free Library provides many resource options and never any fines, come see what you can find!

## Library Staff

**I**n September the Sutton Free Library Board of Trustees accepted the resignation of Director, Heidi Thoma. Heidi accepted a position as the Director of the Lovejoy Library at Proctor Academy. Heidi's six years of leadership at Sutton Free Library helped to increase patron visits, programming for adults and youth, collection development, community outreach projects, and building improvements. Many thanks to Heidi for her immeasurable contributions to the library as well as the Sutton community. We wish Heidi the best of luck in her new position and look forward to seeing her on occasional fill-in dates as a substitute librarian behind the desk!



Following Heidi's transition, the Sutton Free Library Board of Trustees voted to move Elizabeth Geraghty from Library Assistant to Temporary Library Director during a period of two months. In November, the Sutton Free Library Board of Trustees voted to approve Elizabeth as the permanent Director. During this time, Kristin Snow was hired to run story time and to act as a liaison to Sutton Central School.

## Library Projects and Programs

The library had another busy year with **838** patron participants in the various program offerings, which included: the "Libraries Rock" statewide summer reading program, monthly Book Discussions, several Open Houses (Poetry Night, artist receptions, Halloween), Genealogy sessions, Chess Nights, weekly Story Time, LSPA visits, February and April vacation youth programs, the new Kindness Rocks Sutton garden and a fantastic presentation from the Children's Literacy Foundation founder, Duncan McDougall.

In 2018, the Sutton Free Library was selected as one of the Children's Literacy Foundation (CLiF) Rural Library grant recipients! CLiF is a non-profit organization whose mission is to nurture a love of reading and writing among low-income, at-risk, and rural children up to



age 12. CLiF awards its Rural Libraries grant program to twelve public libraries in NH and VT in towns of populations of 5,000 or less. CLiF works closely with the town's public library, the local elementary school, and area daycares and preschools to provide extensive support over the course of one school year. This includes:

- \$2,000 in new books for the public library and \$500 in new books for the school library
- Brand-new books for all participating children from birth through grade six
- Storytelling presentations for the elementary and preschool children

Thanks to the generous support of CLiF, and the private donors who make this grant possible, both the Sutton Free Library and the Sutton

Central School library added many new titles, from picture books to non-fiction, to graphic novels, and audio books! During the fall presentation Duncan McDougall got students excited about reading books and visiting their local library. During this event, Duncan, as well as CLiF Board member Laura Rice, presented the new books being awarded to Sutton Free Library and Sutton Central School. CLiF will return in the Spring of 2019 for one last presentation by a local author.

2018 saw several minor building improvements including a new bookshelf for the Local Interest & Local Authors section as well as an amazing “new” circulation desk by Sutton’s own highly skilled carpenter, Seth Murdough. This desk was repurposed from the original desk utilized for over 50 years by the past Director, Jeannette Couch.



Many thanks to several local artists who lent their pieces for display in 2018. These artists included: Garrett Evans, Larry Harper, Loren Howard, Alayna Josz and Joanna White. If you’re interested in displaying your work in 2019 please email, call or stop in for more information.

Heidi Thoma, as well as local volunteers, continue efforts to digitize the Katherine Merrill Palmer photo collection as well as select historic collections from local non-profits. If you’re interested in aiding the progress of this project, please contact the library for more information.

The Friends of Sutton Free Library group has had an incredibly busy year as well. Members clocked in over 250 volunteer hours both at the library and other Sutton events at Sutton Central School, Muster Field Farm & the Sutton Fire Station. In addition to their community outreach the Friends were able to fund the 2018 summer reading program, “Libraries Rock”. Sutton Free Library is grateful for the fundraising and grants the Friends have received that helped to fund programs and projects beyond the scope of the library’s general operating budget.

### **Looking Ahead**

The library Building Committee looks forward to completing the ADA entry project in 2019. Meanwhile, home delivery will continue to be an option for any locals who have difficulty making it into the library as it stands. Please call or email to discuss your specific needs.

2019 will begin the planning process for library automation. There are many benefits for both library staff and patrons in automating a library's resources. Automation helps to streamline the workload of library staff in the areas of acquisitions, cataloging and circulation which allows for more time to better serve patrons face to face. Automating the library collection would allow for quicker cataloging of library materials and easier access to materials while in the library and remotely. This process would allow quick analysis of the collection to plan for weeding and acquisitions. All of this means a more powerful Sutton Free Library staff as they utilize the eighteen open library hours each week and provide patrons easier access to see the library's resources anywhere, any time!

2019's statewide summer reading program is "A Universe of Stories." We're excited to announce that several "out of this world" activities have already been planned! Want a sneak peek? The Friends of the Sutton Free Library has received a grant that will be used toward a visit from a traveling planetarium AND the Sutton Free Library recently received a private donation that will be used to purchase a telescope for skywatches at both the library and your own home!

Lastly, be on the lookout in 2019 for new programming options for both youth and adults: Fiber Arts Circle, Sign Language Classes, Youth Book Club, Reading Buddies or something else? We'd love to hear your input! Don't forget to visit in 2019 and enjoy all that YOUR library has to offer!

Respectfully Submitted,

Trustees: Bill Bastille, Nancy Brook Heckel, Yvonne Howard, Kristen Lombard, Diane O'Neil

Alternate Trustee: Betsy Anderson

Library Director: Elizabeth Geraghty

**Contact**

[www.suttonfreelibrary.org](http://www.suttonfreelibrary.org)

603.927.4927

[suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

**Visit**

Mon: 10-12 & 3-7

Wed: 8-12 & 3-7

Sat: 10-2

**Story Time:** Every Monday @ 10:15am

**Book Discussion:** 3rd Wednesday of the month

**Game Night:** Monthly (chess, cribbage etc.)

**Genealogy Sessions:** date TBD, returning soon

**Social Media:** Visit the Sutton Free Library Facebook page for regular postings. Discover newly purchased and donated books, movies and audiobooks; receive reminders about story time and book discussions; learn about new library programs; read book reviews from Sutton Free Library patrons and more! [www.facebook.com/suttonfreelibrary](http://www.facebook.com/suttonfreelibrary)



# CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Sutton is a member in good standing of the Commission. Emilio Cancio-Bello is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2018, CNHRPC undertook the following activities:

- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Planning Commission region.
- Provided Hazard Mitigation Plan update development assistance in nine communities. In Sutton, staff initiated work on the update of the Sutton Hazard Mitigation Plan 2014 with the Hazard Mitigation Committee through funding from the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Emilio Cancio-Bello is the Town's representative on the TAC. In 2018, CNHRPC held six (6) TAC meetings. The CNHRPC TAC ranked the region's Transportation Alternative Program projects, participated in the development

of the Long-Range Transportation Plan and was involved with the initiation of the NHDOT Fiscal Year 2021-2030 State of New Hampshire Ten Year Transportation Improvement Plan Update.

- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Sutton, CNHRPC conducted five (5) traffic counts along state and local roads.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2018, the VDP provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination among existing transportation providers. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- CNHRPC staff continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Central NH Commuter Challenge (May 14-18, 2018), including a Bike to Work Day Breakfast, contest prizes, and outreach through newsletters and social media. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other organizations, staff will continue to organize and participate in a Coordination Committee, establishing commuting challenges and continuing outreach and recruitment of local businesses and employers. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- CNHRPC staff participated in the planning and preparation of the 2018 NH Complete Streets Conference, held in October, working closely with the New Hampshire Department of Transportation's Complete Streets Advisory Committee, Regional Planning Commissions, and Bike-Walk Alliance of New Hampshire.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.
- Updated CNHRPC Community Profiles located on the CNHRPC webpage with the most recent American Community Survey (ACS) data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

# KEARSARGE AREA COUNCIL ON AGING, INC.

2018 Annual Report for the Town of Sutton

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. Headquartered in the Chapin Senior Center in New London, COA provides a unique and mostly volunteer-led range of programs and services for active older adults through its role as a community convener and leader dedicated to serving seniors. COA serves nine Kearsarge area communities, including seniors residing in Sutton.

COA supports our community of seniors by promoting a high quality of life and healthy aging, focusing on older adults who depend on us to support their independence, help them find their sense of purpose, and provide the opportunity for seniors to help seniors.

2018 was another transformational year for COA, as we made major progress in implementing our strategic plan for meeting new and emerging needs of seniors who reside in the 329.3 square miles of largely rural communities served by COA. This was our second year of our current plan, concentrating on achieving five major goals. They are: enhance the use and functionality of the Chapin Senior Center property, meet the current and emerging needs of seniors, enhance and expand our relationships with volunteers, strengthen COA's marketing and development, and strengthen COA's operations. We endeavor to be a strong community partner and collaborator, and are well respected as such.

Perhaps the most critical service, in terms of helping neighbors who do not have much access to transportation is our transportation program. We provide safe transportation, door to door, as far north as Dartmouth-Hitchcock Medical Center and as far south as Concord Medical Center. We currently have 59 volunteer drivers and 118 transportation clients, with some of those seniors residing in Sutton. We service seniors, without regard to race, gender, disability\*, religion, or financial capacity to obtain needed services. (\* in cases where riders require substantial assistance, such as wheelchair bound clients, where we cannot properly transport them, we do our best to refer those riders to pay-for-service providers.)

COA's program numbers continued to be impressive in 2018. We provided more than 50 exciting and vibrant programs, services, and activities for our more than 2,300 members, evidenced by more than 14,000 participation units. (Participation units are defined as the num-

ber of times a person engages with COA's programs, services, and/or activities.)

We have earned a strong reputation as one of New Hampshire's professionally run, innovative, and strong volunteer-based nonprofit organizations. For many years running, KCOA was the lead facilitative center for other New Hampshire senior centers who were members of the NH Association of Senior Centers, and maintained our leadership role as a progressive, values-driven community organization operating with fiscal soundness and a professionalism.

We remain grateful for our town partners, volunteers, members, donors, business sponsors, and staff for their help and support that continues to lead to high levels of health and well-being for its senior neighbors.

Respectfully submitted,

*Kelley Keith*

Kelley Keith, BA, MS  
Executive Director

# Report from The Muster Field Farm Museum



**M**uster Field Farm Museum on Harvey Road in North Sutton continues to be a source of pride for residents of Sutton and the surrounding towns. The farmland provides fresh vegetables, fruits and flowers sold seasonally at our farm stand as well as hay and grassland pasture for livestock. The woodlands provide 50 to 60 cords of firewood sold locally for residents to use to heat their homes. The land also provides critical habitat for wildlife, and is used by hikers, skiers and snowmobile riders for recreation year round.

As in years past, our educators have hosted all of the students in grades 1-5 from the Sutton Elementary School at the farm, teaching them about





the history of their town and the people that populated it years ago. This unique programming is made possible by funding from the Lyford Fund, and cooperation of the staff and administration of the school.

Our events draw crowds to our area of historic buildings a few times a year, our collection of agricultural tools inspires nostalgia for some, and curiosity for many more, as they represent what appears to be a simpler time. The volunteers that support our events often span multiple generations of Sutton families. We appreciate their hard work in keeping our traditions alive.

2018 was a great year for growing crops, also a banner year for wildlife. Missing was a bountiful crop of acorns in the woods, so our gardens and our apple orchard turned into a buffet of sorts for everything from mice to bears. We suffered significant crop loss, and our farm manager Steve Paquin suffered a bit of hair loss as well. Nature tends to balance over time. We hope that the next few years will see order restored and primarily two legged consumers will enjoy our produce.

We rely on membership support, volunteer labor and the continued generosity of our Sutton neighbors in our quest to honor the legacy of Robert S. Bristol.

#### Our Board of Directors for 2018

Tom Paul,       Chair  
Sara Blake     Treasurer  
Sam Dube  
Pete Thompson  
Michael Loomis  
Warren Jones  
Rebecca Rowe  
Bruce Putnam  
Chip Rowe

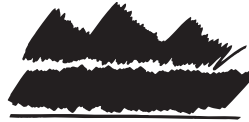
#### Staff

Steve Paquin, Farm Manager  
Imelda Mimnaugh  
Joanna White  
Mike Bux  
Aaron Gibson  
Beth Morrill, Administrative Assistant  
Hiedi Thoma, Historian  
Kathleen Stowell, Educator  
Larry Ballin, Administrative Manager

# Community Action Program Report 2018

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<p><b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.</p>	MEALS--365	PERSONS--73	\$ 1,825.00
<p><b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.</p>	APPLICATIONS--22	PERSONS--51	\$ 22,650.00
<p><b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.</p>	ENROLLED HH--21		\$ 10,339.00
<p><b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.</p>	HOMES--0	PERSONS--0	\$ -
<p><b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.</p>	HOUSEHOLDS--1		\$ 200.00
<b>GRAND TOTAL</b>			\$ 35,014.00

**INFORMATION AND REFERRAL**--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.



Lake Sunapee Region  
VNA & HOSPICE

## Report of the Lake Sunapee Region VNA and Hospice 2018

Dear Friends:

On behalf of the staff and volunteers of Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity to provide home health and hospice services, personal care and community health programs in Sutton. Our core mission to provide care for individuals and families in home and community settings and enable people to stay in their homes for as long as possible has not wavered even as health care continues to change and become more complex. Results of our 2017 *Community Health Needs Assessment* clearly showed that “aging with confidence” and access to resources and information to do so were top-of-mind for many area residents. Having services that address this need (and others) requires resources such as you have generously shared with us. I am proud to report that, for the 12-month period ending September 30, 2018, LSRVNA served residents in the following ways:

- Provided hours of nursing, therapy and in-home supportive care to residents;
- Provided free or reduced fee in-home nursing, therapy and social work visits to residents. Visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 60% of visit costs);
- Residents received visits through our hospice program and were able to live their life as they wished at home. Their families are provided 14 months of bereavement support and counseling after the death of their loved, at no cost;
- Our palliative care program has seen a makeover. We hired a nurse dedicated to this program to focus on the conversations and navigation of chronic or serious illnesses with an emphasis on symptom management and personal goals;

- Residents utilized our foot care, flu and blood pressure clinics as well as parent child, bereavement and other support groups;
- “Ounce of Prevention” is a new program started this past year by LSRVNA. We provide a free home visit to begin a conversation about how to keep people safe and independent in their home.

Our exceptional staff is dedicated to quality of life for each patient as well as the overall health and strength of our community. Please do not hesitate to contact me if there is any way we may be of service to you, your loved ones or your Town’s residents. Our vision to be the leading provider of home care in the region, to be the best place to work and volunteer, and to remain an enduring presence is only possible with support and confidence such as yours. Thank you.

Sincerely,

*Jim Culhane*  
President & CEO

# UNH Cooperative Extension Merrimack County 2018

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

## **Our Mission**

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

## **Our work for Merrimack County**

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 363 inquiries from Merrimack County residents, and the county's

50 Master Gardeners contributed 660 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$16,500. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year 150 farm visits with one-on-one consultations were conducted, while 600 individuals received consultation through email, phone conversations and in-office visits.

**Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 430 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 1,258 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,129 hours conserving and managing natural resources in Merrimack County.

**Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. In the fall of 2017, Jared Reynolds joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.

**4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth through free, hands-on nutrition education. The Nutrition Connections program provides the knowledge and skills needed for better health.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*

Mindy Beltramo, *Canterbury*

Lorrie Carey, *Boscawen*

Mark Cowdrey, *Andover*

Elaine Forst, *Pittsfield*

Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*

Paul Mercier, *Canterbury*

Chuck & Diane Souther, *Concord*

Mike Trojano, *Contoocook*

Jennifer Pletcher, *Warner*

State Rep. Werner Horn, *Franklin*

# Bradford Newbury Sutton Youth Sports



First off, I would like to start by thanking each town for their support last year at Town Meeting. BNSYS is a 501©3, non-profit organization whose sole mission is to provide quality sports opportunities to area youths while reinforcing the concepts of sportsmanship and team participation. BNSYS owns and maintains the structures and facilities at Warren Brook Park, located at 164 Old Warner Road in Bradford. Our revenue is derived from fundraising events, program participation fees, donations and contributions from the towns. The expenses incurred yearly include, but are not limited to, utility bills, liability insurance, team equipment, league fees, uniforms, field/building maintenance, toilet rentals and scholarships.

## FACILITIES

If you attended any events at our facility, or just drove by, you probably noticed the fantastic condition that our fields were in all season. Our facility is maintained by volunteers that operate under our field director who as a group put in countless hours all summer long. Thank you to everyone who donated their time to ensure that our fields were in the best condition possible so that our athletes had a great playing surface. Special thanks to Fritz von Beren and FVB Landscaping who cared for the fields every other week at NO COST to BNSYS.

Improvements can easily be seen throughout the facility. The biggest addition to our facility in 2018 is the addition of solar panels to the snack shack roof. These panels were donated by Granite State Solar. Not only did they donate the equipment, but GSS assisted with all the permits needed, as well as providing an entire crew at no cost to



BNSYS to install the panels. With these panels, BNSYS will be able to save on a portion of our electric bill, while at the same time storing energy for future usage or utilizing the ability to cash it in to offset other electric expenses. If you see an employee of GSS please extend a hand to them and thank them. Their donation will allow us to put more of our money and focus on the athletes who may also be your children, grandchildren, relatives, friends and/or neighbors.

Last, but not least, you will see a new sign on the soccer field for “Granite State Solar Field.” The beautiful sign, which was provided to us at cost, was hand crafted by Clark Roberge of Roberge Signs in Bradford, NH. Clark and Evelyn Roberge graciously donated their time to assist in the design and installation of the sign. Once completed, the official field naming was commemorated in a field dedication ceremony on October 20<sup>th</sup>. Present were members of our board as well as employees/owners of Granite State Solar, Clark and Evelyn Roberge, members of the media and community members.

In 2019, BNSYS will be looking at the possibility of adding field lights at Sam Emery Field so that our athletes can play in night games. As a kid, there is no better experience than playing under the lights. As a parent, there is no better feeling than being able to return home from work, feed the family and then head out to the game with no rushing around or late-night dinners. Fingers crossed that we can make this happen. The first piece of the puzzle is already in place. That piece is the solar panels which will help offset the cost of electric to run the lights. Oh, and speaking of making this happen, I must add that Granite State Solar has already offered to assist in this project by providing experienced laborers to help with installation as well as with the pricing of the parts needed.

## **REGISTRATIONS**

We had 277 athletes participate in our sports programs this past year from Bradford, Newbury and Sutton. Our K-8 wrestling program had 24 athletes sign up which led to the crowning of state champions as well as second and third place finishers. Congrats to all who participated. Winning may be a nice addition but participating, learning and growing is the ultimate reward. T-Ball had 20 athletes sign up, Baseball had 36, and for the first time in many years and under the direction of our Softball Director, Jesse Griffin, BNSYS was able to field U8 and U10 girls’ softball teams with 23 athletes from ages 6-10. I am pleased to announce that our U10 (Under 10 years old) softball team under the leadership of Head Coach Carrie Guerrette and her staff, in their first year of competition in a league of experienced teams, made the playoffs. The recreational soccer program grew since 2017 and had 110 athletes sign up. Our annual YES Soccer Camp also grew and had 64 athletes sign up this year.

If you have attended any of the baseball games for the Rookies Team

and the Minors Team you would have seen that they are sporting some new, fancy top of the line button down jerseys. These jerseys were purchased by the team sponsors, Northcape Designs and Naughton & Sons Recycling, who are proudly represented with their company logo on the back. If you are local, own a business and want to explore this option please reach out to me. We have two softball teams that still do not have a sponsor.

## **VOLUNTEERS**

The success of our program would not be possible without the help of countless volunteers. Thank you to everyone who continues to volunteer and support BNSYS. From running the snack shack during baseball, softball and soccer to cutting grass and painting the soccer fields, we are where we are because of all of you.

If you would like to get involved with BNSYS, look at what we have to offer, or think you can help in other ways, please visit our website, [www.bnsyouthsports.org](http://www.bnsyouthsports.org), or contact one of the Directors. We would love to have you involved in making BNSYS the best youth sports program possible.

On behalf of the board and our athletes, I would like to give a special thank you to a few local businesses who supported us throughout the year with countless donations.

FVB Landscaping, Roberge Signs, Granite State Solar, Northcape Design Build, Old Hampshire Designs, Colby Insurance, Dicks Sporting Goods, Barton Insurance, Stiles Associates, Crown Point Cabinetry, Naughton & Sons Recycling, The Lumber Barn, Appleseed Restaurant, Bubba's Restaurant, Salt Hill Pub, and the Flying Goose Brew Pub & Grill.

Edward Shaughnessy  
President

### **Executive Board**

President: Edward Shaughnessy  
Vice President/Fundraising Director: David Spinney  
Treasurer: Laura McKenna  
Secretary: Justine Fournier

### **Board of Directors**

Baseball Director: David Kasregis  
Softball Director: Jesse Griffin  
Soccer Directors: Carrie Guerrette and Jared LaMothe  
Wrestling Director: Erik Croto  
Equipment Director: Robert Zielinski  
Field Director: Rob Naughton

# New London Hospital

As we reflect on the past year, we extend our gratitude to the community at-large for their collective efforts to help us celebrate our milestone centennial anniversary. We are proud of our 100 year legacy and the many advancements in quality patient-care through the decades. Your support of our efforts truly encourages us every day.

This year we continued to expand our medical staff, enhance our clinical services, and acquire advanced technology to deliver high-quality, safe and compassionate care. With all of our undertakings and initiatives, care of our patients and their families continues to take center stage. Adding value to the patient experience was at the heart of our 2018 accomplishments, some of which we are pleased to share with you here:

## **Specialty Services and Providers**

We are in our sixth year advancing and expanding local health care through our strategic relationship with Dartmouth-Hitchcock Health (D-HH). This partnership enables us to bring health care experts into the community both in New London and at our Newport Health Center (NHC) so residents are not required to travel away from their home community to seek academic-level care. This fulfills our strategic initiative of moving providers not patients. We currently offer nearly 20 specialty services with over 60% of our providers dual-credentialed at both NLH and Dartmouth-Hitchcock Medical Center (DHMC).

Our EMS team launched our new Mobile Integrated Health Service which in collaboration with our community partners, visits patients in their first 24-48 hours after discharge from an in-patient stay. This program allows us to ensure that the needs of our patients continue to be met while at home, thus reducing the need for unnecessary readmission.

## **Advanced Technology**

We continue to invest in new technologies which are being used for the detection of disease and cancer, enhanced neurological and orthopedic surgical services and empowered community wellness. This year these advancements included:

The Meditronic O-arm enhances spine surgeons' ability to perform minimally invasive surgery procedures. The O-arm provides a real-time image of a patient's anatomy during surgery by producing high quality images and a large field-of-view in both two and three dimensions. This technology ensures unparalleled safety and accuracy.

The BioFire FilmArray TORCH is an integrated testing machine, which cuts result wait times from days to just two hours. With the increased speed and accuracy of diagnoses for patients of New London Hospital

and Newport Health Center, precise treatment can start quicker with better outcomes. The BioFire FilmArray TORCH system also assists the diagnosis of 60 diseases related to respiratory illnesses, infectious diseases, and gastrointestinal ailments.

The high health station, which arrived in November, is our latest commitment to empowering our community to “own your health”. Now available in our main lobby, the health station allows guests to check and track their “numbers” in many categories including: weight, BMI, pulse and blood pressure. To learn more and start your profile visit: [www.higi.com](http://www.higi.com).

### **Recognition and Accreditation**

While our focus is on serving our patients and community, it is gratifying to be recognized by local and national organizations. NLH and NHC are pleased to be awarded the following:

For the third year in a row, NLH achieved American Heart Association’s Workplace Health Index Gold Level Award for taking significant steps to build a culture of health in the workplace. We are thrilled to be one of only two organizations in New Hampshire to be recognized at this level.

Dr. Larry Schissel, President of the Medical Staff and NHC primary care provider, received the New Hampshire Hospital Association Outstanding Medical Staff of the Year award.

Newport Health Center was awarded a three-year term of accreditation in ultrasound as the result of an extensive review by the American College of Radiology (ACR). The ACR gold seal of accreditation represents the highest level of image quality and patient safety.

### **Financial Performance**

Our D-HH membership has increased revenue by improving the availability and quality of the medical services we offer, and helped in many ways “behind the scenes”. We benefit from joint purchasing of equipment, supplies and insurance. We enjoy better investment, audit and refinancing services as part of a larger group. The financial result for NLH is a strong balance sheet, improved cash position, stronger revenue growth and reduced expenses in some areas of operations.

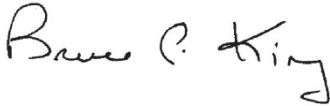
### **Community**

Our lead fundraising initiative, the 100 New Donor Challenge was achieved in September and “unlocked” a \$50,000 matching grant from the Jack and Dorothy Byrne Foundation. We feel truly grateful to the foundation and our new donors for their generosity.

The support of the community throughout the year has humbled us. This was felt from the Sunapee region's involvement in the 94<sup>th</sup> Annual Hospital Days, the 35<sup>th</sup> Annual Triathlon, the 13<sup>th</sup> Annual Benefit, the 100<sup>th</sup> Anniversary Concert and other various community activities. We are truly appreciative of people's engagement and participation.

We feel excited as we enter into the hospital's next century of wellness and the many opportunities that lie ahead to bring exceptional health care to our regional community. We are actively engaged in this work, and know that we could not do it without your support.

Warm wishes for the new year ahead.



Bruce P. King  
President and CEO



Douglas W. Lyon  
Chair, Board of Trustees

# KLS Community Food Pantry

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The mission of the KLS Community Food Pantry is to help meet the emergency and on-going food and household needs of people in the Kearsarge Lake Sunapee region who are experiencing financial hardship. The towns included in this outreach effort are: Andover, Bradford, Danbury, New London, Newbury, Salisbury, Springfield, Sunapee (including Georges Mills), Sutton, Warner, and Wilmot. The Food Pantry is a totally volunteer 501(c)(3) non-profit supported by local area individuals, businesses and organizations. We rely solely on donations and volunteers to provide this help to area families. The pantry does not receive any federal, state or local government funding, and has no paid staff.

**LOCATION:** The Food Pantry is located in the back of the First Baptist Church in New London in an accessible area and is open Wednesday evenings from 5:30–7:00 pm, and Saturday mornings from 10:00-11:30 am.

More than 125 volunteers from area towns assist families in the pantry, pick up donations at Hannaford, shop at local and regional supermarkets or the New Hampshire Food Bank and some warehouse clubs. They also inspect donations for safe food conditions, stock shelves, clean up, coordinate volunteer times, and call and remind volunteers of their upcoming assignment. A volunteer Board includes at-large members and representatives from area churches and prepares financial reports, creates policies and partnerships and seeks input from those served.

**FOOD AND ITEMS USUALLY AVAILABLE AT THE FOOD PANTRY:** The Food Pantry has many non-perishable staples such as cereal, soup, canned fruit and vegetables, canned chicken and tuna fish, juice, peanut butter, pasta and pasta sauce, and rice. In addition, and one of the things that makes this Food Pantry special, is that we also have meat, some fresh fruit and vegetables, dairy products such as milk, cheese, yogurt, often eggs, bread, paper goods such as toilet paper and paper towels, laundry and dish detergent, and diapers. Other special items are our “Snack Packs for Kids” with healthy snacks for the kids to take to school or eat when they get home.

**CRUCIAL PARTNERSHIPS:** We are extremely grateful to all the individual and organizational donations, and volunteer time. **We could not provide these needed programs without such support.**

- **First Baptist Church of New London:** Free use of space for the food pantry, volunteers, and program support.
- **Hannaford:** Twice a week the Food Pantry is able to get fresh produce, meat, bread, pastry and some deli items from

Hannaford Supermarket as part of the Feed America Fresh Rescue Program. This provides wonderful and healthful options for our pantry families. In addition, each year, Hannaford and the **New London Police Department** partner for a very successful “**Stuff-the Cruiser**” food donation event. This event brings in thousands of pounds of food and monetary donations to help keep our pantry stocked.

- **New Hampshire Food Bank and Our Lady of Fatima Catholic Church:** Our Lady of Fatima Loaves and Fishes makes regular donations to the New Hampshire Food Bank in an account for the Food Pantry. The New Hampshire Food Bank distributes food to local authorized pantries at deeply discounted prices, and sometimes for free. This partnership has helped us keep our pantry well stocked on a regular basis.
- **Colby-Sawyer College (CSC):** Under the Colby-Sawyer College Feed the Freezer program, volunteers package up meals of various sizes provided by the college’s food service, and distribute them to area food pantries. The meals are all prepared in the college’s commercial kitchen and include heating instructions. Our pantry families are very happy to have these additional entrees, which we give as a bonus item.
- **Benjamin F. Edwards Annual Shredding Event:** Benjamin Edwards shreds documents for the public once a year for free, asking only for a donation of food or money to the food pantry. The Food Pantry receives hundreds of pounds of food and a nice monetary contribution from this event to help keep our pantry stocked.
- **Special food drives from the Boy Scouts, Kearsarge Regional Schools (High School, Middle School and New London Elementary), Dead River Co., Clarke’s Hardware, Bar Harbor Bank & Trust, Auto Advisors in Springfield, Sunapee Board of Realtors, Windy Hill School, WNTK Radio, and local congregations.**

**Outreach programs:** Each semester the Food Pantry provides area school nurses with snack foods and beverages such as crackers, fruit, string cheese, soups, granola bars, and ginger ale for children in need of extra nourishment during the school day. Under our Summer Meal Program, we also provide families with additional breakfast and lunch food items while the children are on vacation from school and not able to partake of the school reduced and free lunch and breakfast programs. In addition, **children’s books** are available for free on a year-round basis in the food pantry. Families are encouraged to take books for their children and the children are thrilled that they can keep the books. In coordination with the First Baptist Church, we make available backpacks for children so they have supplies for the upcoming school year.

## 2018 KLS Community Food Pantry Statistics

Month	# of Meals Fed	# of People Fed	Households	New Families
January	3042	338	102	6
February	2790	310	98	7
March	2754	306	90	16
April	2655	295	79	3
May	3123	347	106	4
June	3123	347	99	6
July	2745	305	83	4
August	3519	391	117	4
Sept.	2826	314	94	3
Oct.	3276	364	114	7
Nov.	2520	280	83	3
Dec.	3177	353	110	7
<b>Total</b>	<b>35550</b>	<b>3950</b>	<b>1175</b>	<b>70</b>

**COMPOSITION OF FAMILIES BY SIZE:**

1-2 Person Families	45%
3-4 Person Families	25%
5-11 Person Families	30%

**COMPOSITION OF FAMILIES BY AGE:**

Children 18 & younger	38%
Adults 18-59	47%
Seniors over 60	15%

**There were 118 visits to the Food Pantry by Sutton families in 2018.**

**GRATITUDE:** We are extremely grateful to the many individuals, businesses and civic groups who make this pantry a grassroots effort of neighbors reaching out to help neighbors. We would like to recognize these special groups for their generous donations to the Food Pantry: Auto Advisors, Avian Technologies, Bar Harbor Bank & Trust, Barton Insurance Co., Benjamin F. Edwards & Co., Boy Scout Troop 71, Bucklin Farms, Camp Coniston, Christ Restoration Church, Christian Science Society, Church World Services, Clarke's Hardware, Colby-Sawyer Feed the Freezer Club, Country Houses- New London, Dorr Family Foundation, Elkins Fish & Game Club, First Baptist Church, First Congregational Church of Wilmot, Hannaford Supermarket, Heidelberg Lodge IOOF, Kearsarge Area CROP Walk, Kearsarge Community Presbyterian Church, Kearsarge Regional Schools, Kearsarge Unitarian Universalist Fellowship, Mascoma Bank Foundation, Messer Pond Protective Assoc., Morgan Hill Bookstore, Musterfield Farm, New Hampshire Electric Co-Op Foundation, New London Inn-Coach House Restaurant, New London Police Dept. and New London Police Benevolent Society, New London Rotary Club, New London Service Organization, Our Lady of Fatima Catholic Church, Proctor Academy, St. Andrew's Episcopal Church of New London, Spring Ledge Farm, Sugar River Bank, Sunapee Region Board of Realtors, Sweet Beet Market, and Windy Hill School.



**HOW TO DONATE:** 1) Drop off non-perishable food such as canned fruit, soup, peanut butter and cereal at the First Baptist Church during office hours: Monday through Thursday from 8:00 am until 3:30 pm, and Fridays from 8:00 am until noon. 2) The Food Pantry is a 501(c)(3) public charity. Make a tax-deductible donation to "KLS Community Food Pantry," PO Box 536, New London, NH 03257.

Respectfully submitted,

*Ginny Register, Co-Chair*

# Ausbon Sargent Land Preservation Trust

2018 Annual Report for the Town of Sutton

The mission of the Ausbon Sargent Land Preservation Trust (Ausbon Sargent) is to protect the rural landscape of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region. This area comprises the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 147 projects and protected 11,481 acres – including fifteen working farms and over eight miles of lake frontage. All of these conservation lands must provide for some public benefit and two-thirds of these properties offer public access.

Quality of life is very important to the residents of New Hampshire and the state consistently ranks in the top ten as one of the best places to live in the United States. Contributing to this ranking are our clean water, scenic places and outdoor recreation. Open spaces also contribute significantly to the economic well-being of the State and our communities.

During 2018 Ausbon Sargent completed four projects representing just over 218 acres in the towns of Sunapee, Warner and New London. Our website ([www.ausbonsargent.org](http://www.ausbonsargent.org)) indicates which of the land trust's protected properties have trails open to the public for hiking, cross-country skiing and snowshoeing, and includes both trail maps and driving directions. For information on all of Ausbon Sargent's protected properties, please visit our website, join our email list, and be sure to "Like" us on Facebook!

Ausbon Sargent hosted numerous events in 2018 that are available for our membership and the public to enjoy. In addition to our ever-popular fundraising events such as the Progressive Dinner in July and the Holiday Party in December, we held our 7th and final Kearsarge Klassic Bike Event in partnership with the New Hampshire Cycling Club and the New London Historical Society. The event brings riders along routes that showcase Ausbon Sargent properties throughout the 12-town region in distances ranging from 25 to 108 miles. Over the seven years, the event became a favorite of many riders in the tri-state area and beyond!

We held workshops on conservation options for landowners, the new tax law and gift planning (a worthy topic for all area non-profits that attended), and on becoming an easement monitor. We collaborated with the Center for the Arts on an art exhibit and sale at the Livery in Sunapee Harbor, and the Abbott Library in Sunapee for a presentation and hike entitled "Birds of Wendell Marsh South." We also coordinated a hike to Clark Lookout with the Lake Sunapee Region Young Professionals Network. Two hikes were offered in Sutton, and one

each in Sunapee and Warner. Our popular dragonfly walk was held in Grantham at the Bagley/Newhall residence, and a special Tree Farm Award Celebration was held at Star Lake Farm in Springfield. As you can see, we offer many opportunities to get out to learn, hike, and get involved in our mission to protect the rural landscape of our region. We hope you will all come out at some point to take advantage of our workshops, or to experience the beauty of some of these special places for yourselves.

Ausbon Sargent is pleased to have over 200 volunteers providing year-round support for easement monitoring, committee assignments and clerical work. Each May we host a Volunteer Recognition Party as a thank you to these loyal and talented volunteers. We are grateful to have so many giving members who provide financial support and the countless hours which have assured our success. If you would like to join us in our work to protect these special places, there are many ways to get involved: you could become a conservation easement donor, support Ausbon Sargent financially, volunteer your time to the organization, encourage the town officials throughout our twelve town region to conserve our rural character by supporting land conservation, and if you are not already, please consider becoming a member of Ausbon Sargent.

We are fortunate to have such a good relationship with the Town of Sutton Conservation Commission and appreciate the past collaboration on several successful projects over the years. We look forward to future events and land projects!

Respectfully submitted,

*Deborah L. Stanley*  
Executive Director

Board of Trustees

<i>Lisa Andrews</i>	<i>Jeff Hollinger</i>
<i>Aimee Ayers</i>	<i>Deborah Lang</i>
<i>Kathy Carroll</i>	<i>Graham McSwiney</i>
<i>Joe DiClerico</i>	<i>Jim Owers</i>
<i>Ginny Gwynn</i>	<i>Mike Quinn</i>
<i>Frances Harris</i>	<i>Steve Root</i>
	<i>Suzanne Tether</i>

**Staff**

**Executive Director**  
**Land Protection Specialist/Stewardship Manager**  
**Operations Manager**  
**Development and Administrative Coordinator**  
**Bookkeeper**  
**Communications Coordinator**

*Deborah Stanley*  
*Andy Deegan*  
*Sue Ellen Andrews*  
*Kristy Heath*  
*Patsy Steverson*  
*Peggy Hutter*

# The Sunapee-Ragged-Kearsarge Greenway



The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote hiking and land conservation. A 75 mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mt Sunapee, Mt Ragged and Mt Kearsarge.

The SRK Greenway extends through ten towns and of the 75 miles, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest, then the perimeter of Kearsarge Regional Middle School. It crosses NH 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge over the Lane River. From there it passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRKG heads toward Chalk Pond in Newbury by following Penacook Road to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line at Stone House Road. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website ([www.srkg.com](http://www.srkg.com)), a trail guide book and map, a 3-season hiking schedule and an annual meeting in March of every year. Dave Gardner currently serves as the Sutton Director on the Greenway Board. Many volunteers help keep Sutton's portion of SRK Greenway trails repaired and blazed.

Our website at [www.srkg.org](http://www.srkg.org) has maps of the entire Greenway. There you will find hike schedules and events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally SRK Greenway representatives continually meet with several town boards,

conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), SPNHF, the Mount Sunapee State Park Advisory Committee, the NH Trails Bureau and the Statewide Trails Advisory Committee.



# Town Of Sutton Resident Marriage Report

January 1, 2018 through December 31, 2018

All information gathered from the Division of Vital Records Site

Groom Town of Residence	Bride Town of Residence	Town of Issuance	Place of Marriage	Date of Marriage
Rowe, Nicholas D. North Sutton, NH	Perry, Samantha-Lee M. North Sutton, NH	Sutton	New London	06/09/2018
Hafner, Scott C. Sutton, NH	Williams, Chelsea A. Sutton, NH	New London	Wilmot	07/21/2018
Carter, Landon O. North Sutton, NH	Kalloch, Desiree L. North Sutton, NH	New London	Lebanon	07/21/2018
Evelyn, Michael S. Highland Lakes, NJ	Hughes, Kelly K. Highland Lakes, NJ	Sutton	Sutton	10/06/2018
Lamson JR, Roger W. Sutton, NH	Gross, Boni M. Sutton, NH	Sutton	Manchester	10/19/2018
Conrad, Matthew J. Sutton, NH	Hall, Amy E. Sutton, NH	Sutton	Jackson	11/24/2018

# Town Of Sutton Resident Birth Report

January 1, 2018 through December 31, 2018

All information gathered from the Division of Vital Records Site

Child's Name	Birth Date	Birth Place	Father's Name	Mother's Name
Sturtevant, Zachariah James	01/11/2018	Concord, NH	Sturtevant, Douglas	Sturtevant, Nicole
Greenhalgh, Mildred Ann	02/07/2018	Concord, NH		Greenhalgh, Jessie
Putnam, Andromeda Lynn	02/10/2018	Concord, NH	Pratt, Matthew	Putnam, Roberta
Fontaine, Max Charles	03/07/2018	Lebanon, NH	Fontaine, Eric	Fontaine, Melissa
Coldwell, Hailey Evelyn	05/26/2018	Concord, NH	Coldwell, Jonah	Lemelin, Tabitha
Kipp, Sequoia Iris	06/17/2018	Concord, NH	Kipp, Isaacson	Silkman, Summer
Acevedo, Elias Scott	06/26/2018	Lebanon, NH	Acevedo, Anthony	cevedo, Jennifer
Monticello, Donald Battista	07/11/2018	Sutton, NH	Monticello, Anthony	Monticello, Anastasia
Wilson, Brody Anthony	08/20/2018	Lebanon, NH	Wilson, Neal	Wilson, Jami
Prime, Adeline Amelia	09/18/2018	Concord, NH	Prime, Benjamin	Prime, Kristin

# Town Of Sutton Resident Death Report

January 1, 2018 through December 31, 2018

All information gathered from the Division of Vital Records Site

Name of Deceased	Date of Death	Place of Death	Father's/Parent's Name	Mother's/Parent's Name	Military
Kohnowich, Edward	01/06/2018	New London	Kohnowich, John	Kutzo, Mary	Y
Davis, Evelyn	01/13/2018	Concord	Croteau, George	LaBarre, Florette	N
Denz, Robert	02/08/2018	New London	Denz, John	Young, Sarah	Y
LaChance, Claude	03/26/2018	North Sutton	LaChance, Paul	LaChance, Lumina	N
Collins JR, Clark	05/27/2018	New London	Collins, Clark	Fuller, Madeline	Y
Chadwick, Elinor	06/24/2018	Concord	Frazier, Walter	Cain, Elinor	N
Hunter JR, Millard	07/03/2018	Lebanon	Hunter SR, Millard	Wang, Hilda	Y
Wallace JR, Oliver	07/12/2018	South Sutton	Wallace SR, Oliver	Brown, Charlotte	Y
Whelpton, Peter	08/03/2018	South Sutton	Whelpton, Jabez	Sears, Elizabeth	N
Santoro, Joan	08/24/2018	Warner	MacDonald, John	Castene, Helen	N
Carrier, Martin	09/23/2018	Lebanon	Carrier, Maurice	LaVoie, Eugenie	Y
Carr, Gina	09/24/2018	North Sutton	Stone, Joseph	Puls, Leigh	N
Burns, Robert	10/01/2018	North Sutton	Burns, Earl	Sargent, Barbara	N
Knight, Grace	10/13/2018	Boscawen	Butt, John	Gordon, Marguerite	N
Manning, Gordon	11/16/2018	Sutton	Manning, Merrill	Cheney, Ruth	Y
Wunderlich, John	12/12/2018	Sutton	Wunderlich, Herman	Iodice, Margaret	N
Curtis, Thelma	12/16/2018	Concord	Whittier, Carl	Bickford, Ruth	N



## Are you considering logging your land in Sutton?

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices. • Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

**Your forest has been growing for many years.  
It will continue to increase in value over time.  
A timber sale should be an informed decision.  
Please do your homework!**

Town of Sutton  
93 Main Street  
Sutton Mills, NH 03221

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