



SUTTON FREE LIBRARY

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BOARD OF TRUSTEES MEETING MINUTES

Corrected and Approved Minutes

- Date of Meeting:** Thursday, August 8, 2024 @ 7:00 pm
- Members Present:** Nancy Glynn (Chair); Kim Dean; Lauren Avery; Catherine Paden; Tracy Mingarelli
- Members Absent:** Betsy Anderson (Alternate)
- Note:** *This meeting was conducted on ZOOM for all present.* The Board met in person at the Sutton Free Library for their Board of Trustees Meeting. The public, per the Governor's Executive Order 2020-04, Section 8, Emergency Order #12 Section 3, had the option to Zoom in to this meeting.
- Public Present:** none

CALL TO ORDER:

Roll Call, Introduction of Guests:

The Sutton Free Library Board of Trustees meeting was called to order at 7:00 pm by Board Chair Nancy Glynn, and roll taken. There were no members of the public present. Further, no members of any households of Trustees were present within listening of this meeting.

Public Comments: none

Review of Minutes:

Public and non-public minutes from the July meeting were reviewed with corrections made. Board Member Lauren Avery made a motion to approve, with revisions, the minutes to the July meeting, seconded by Board Member Kim Dean. The motion was carried unanimously in the affirmative.

Correspondence: none

REPORTS:

Financial/Treasurer's Report:

Board Member Paden noted the beginning balance on the Operating Account in June was \$25,675.81, with an ending balance of \$22,485.28. Interest earned on the Operating Account for the month of June was \$8.20.

The beginning balance of the Trustee Account at Sugar River Savings Bank in June was \$17,335.74 with \$5.65 interest earned and a debit of \$1,700 for an ending balance of \$15,891.39. There were 3 new funds to accept in the amount of \$250 in donations.

The beginning balance on the Operating Account in July was \$22,485.28, with an ending balance of \$18,120.12. Interest earned on the Operating Account for the month of July was \$7.19.

The beginning balance of the Trustee Account at Sugar River Savings Bank in July was \$15,891.39 with \$6.06 interest earned and a debit of \$474.00 for an ending balance of \$15,888.45. There were 3 new funds to accept in the amount of \$465 in donations.

Buildings & Grounds: none

Director's Report:

SFL Children's Librarian Kristin Snow provided a written library update for the SFLBOT. Assistant Librarian Angeline Little's last day is next week as she leaves for college. Anna Chabot and Kristin McCarthy are the recently hired Assistant Librarians. Recent Summer Programming included *Bubbles McGee* on July 24th with 18 children and 10 adults attending and storyteller Simon Brooks on July 31st with 13 children and 9 adults attending. The SFL Book Group is meeting on August 20th and September 17th. Krstin Snow attended the NH Downloadable Books discussion regarding an increased cost for the Libby App and possible measures to lower the cost. Currently, 106 SFL patrons use Libby and are utilizing 1,892 audiobooks and 1,209 ebooks. Kristin Snow also attended the *Intro to Libby App* over Zoom hosted by the NH State Library to learn of changes made to the app.

Friends of Sutton Free Library Liaison/ NHLTA Liaison:

Board Member Dean noted that there is email correspondence with Shannon Storm of the Friends of the Library regarding grant updates. The Board of Trustees will follow up with the Friends of the Library with what grant funds are needed and for what purposes.

OLD BUSINESS:

Motion to enter Non-public Session made by Board Member Paden, seconded by Board Member Mingarelli. Entered non-public session at 7:21pm and roll taken. The board entered into a non-public session under RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee and RSA 91-A:3, II(b) the hiring of any person as a public employee. Motion to leave non-public session and return to public session by Board Member Mingarelli, seconded by Board Member Paden. Motion: PASSED Non-public session ended at 9:33 pm. Minutes to the non-public session were sealed.

NEW BUSINESS:

The next Sutton Free Library Board of Trustees meeting will be Thursday, September 12, 2024 at 7:00pm at the Sutton Free Library.

Board Chair Glynn adjourned the meeting at 9:34pm.