

THE TOWN OF  
**SUTTON**  
NEW HAMPSHIRE



**2024 ANNUAL REPORT**

About the cover: Our cover photo was generously provided by Garrett Evans, who captured a loon feeding their little one on Kezar Lake in late summer. The lake's surface is bathed in olive green interrupted by a streak of cornflower blue, reflecting the summer foliage and bright skies.



# Annual Report and Vital Statistics

*For the fiscal year ending December 31, 2024*

*Visit us on our website at: [www.sutton-nh.org](http://www.sutton-nh.org)*

Estimated Population (OPD)..... 2,033

Registered Voters ..... 1,694

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*This report is printed on recycled paper.  
Please bring it with you to the Town Meeting.*

# DEDICATION

This year marked the passing of two public servants whose contributions have made a lasting impact on the town.



Jeanette R. Couch, 85, of Sutton Mills, passed away peacefully with her friends by her side at New London Hospital on Sunday, May 26, 2024. She was born in New London, NH on November 13, 1938, the daughter of Walter M. and Lorna B. (Spaulding) Couch. Jeanette lived in Sutton all of her life and served as librarian at the Sutton Free Library for 50 years. Checking out a book from Jeanette was a core memory for kids who grew up in Sutton, and her presence is dearly missed.



Bill Curless passed away June 8, 2024, at Dartmouth-Hitchcock Medical Center. He was born in Cambridge, MA on July 25, 1958, the son of the late William F. and Patricia A. (Minott) Curless. Bill graduated from Kearsarge Regional High School with honors in 1976. A member of the Fire Department, Bill served the Town of Sutton as Selectman and on the Budget Committee for 24 years. Many will remember Bill for his sociability and enjoyment of having a conversation.

It is with great gratitude that we dedicate this year's report to Jeanette and Bill in memory of their distinguished service to the town.

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**TOWN OFFICERS/EMPLOYEES**

*For the Year Ending December 31, 2024*

*\* Is an elected position*

**MODERATOR\***

Derek Lick\*..... Term Expires 2025  
Garrett Evans, Assistant Moderator

**SELECT BOARD\***

Michael McManus..... Term Expires 2025  
Glenn Pogust, Chair..... Term Expires 2026  
Nancy Glynn..... Term Expires 2027

**TOWN ADMINISTRATOR**

Julia Jones

**EXECUTIVE ASSISTANT**

Lorri Himes

**ADMINISTRATIVE ASSISTANT**

Ansley Peacock

**FINANCIAL MANAGER**

Joanne Lord

**PLANNING AND ZONING ADMINISTRATOR**

Peter Stanley

**TREASURER**

Vacant ..... Term Expires 2025

**DEPUTY TREASURER**

Judith Parkinson..... Term Expires 2025

**TOWN CLERK/TAX COLLECTOR\***

Beth-Holly LaDuke..... Term Expires 2027

**DEPUTY TOWN CLERK/TAX COLLECTOR**

Vacant

**HIGHWAY DEPARTMENT**

Adam Hurst, Road Agent

Branden Grendell, Deputy Road Agent

Michael Bascom, Eugene Cote, Richard Bixby, Jr., Timothy Greene

**POLICE DEPARTMENT**

Jonathan Korbet, Police Chief

Valerie Crone, Sergeant

Kevin Faria Corporal

Jennifer Rowe, Administrative Assistant

**SUTTON FIRE & RESCUE DEPARTMENT**

Cory Cochran, Fire Chief  
Aaron Flewelling, Deputy Fire Chief  
Hilary Grimes, Rescue Chief

**EMERGENCY MANAGEMENT**

Richard Lovell, Director

**SOLID WASTE/TRANSFER/RECYCLING CENTER**

Diego Solimine, Solid Waste Supervisor  
Charles Nelson, Domenic Boiano, Michael Maddox, Attendants

**OVERSEER OF PUBLIC WELFARE\***

Alison Jones, Term Expires 2025

**BUILDING INSPECTOR**

Matthew Grimes

**HEALTH OFFICER**

David Burnham  
Matthew Grimes, Deputy Health Officer

**LIBRARY DIRECTOR**

Erin Garzia

**TRUSTEES OF THE TRUST FUNDS\***

Samantha Gordon ..... Term Expires 2026  
Robert DeFelice..... Term Expires 2025  
Robert W. Wright, Jr ..... Term Expires 2027

**BUDGET COMMITTEE\***

Robert Wright, Jr. .... Term Expires 2025  
Charles Nelson ..... Term Expires 2025  
Michael Gebo, Co-chair ..... Term Expires 2026  
Charles Forsberg ..... Term Expires 2026  
Robert 'Bud' Nelson ..... Term Expires 2025  
Melissa King, Co-chair ..... Term Expires 2027  
Michael McManus..... Term Expires 2025

**PLANNING BOARD**

David Burnham ..... Term Expires 2025  
Jason Teaster ..... Term Expires 2025  
David Hill..... Term Expires 2025  
Kristin Angeli, Alternate ..... Term Expires 2025  
Timothy Wakeman, Alternate ..... Term Expires 2025  
Charles Bolduc..... Term Expires 2026  
Pete Blakeman, Alternate ..... Term Expires 2026  
Jason Teaster ..... Term Expires 2025  
Christine Fletcher ..... Term Expires 2027  
Roger Wells ..... Term Expires 2027  
Glenn Pogust Ex-Officio..... Term Expires 2025  
Peter Stanley, Planning and Zoning Administrator



**ZONING BOARD OF ADJUSTMENT  
BUILDING CODE BOARD OF APPEALS**

Donna Catanzaro .....	Term Expires 2025
Derek Lick, Chair .....	Term Expires 2025
Zachary Brock.....	Term Expires 2026
Melissa Ballinger (Alternate).....	Term Expires 2026
Marc Beauchemin.....	Term Expires 2026
Sondra Brake (Alternate) .....	Term Expires 2027
Betsy Forsham, Vice Chair.....	Term Expires 2027
Samantha Gordon .....	Term Expires 2027
Peter Stanley, Planning and Zoning Administrator	

**CEMETERY COMMISSION\***

Janet McManus.....	Term Expires 2025
Marilyn Thompson .....	Term Expires 2026
Jennifer Call .....	Term Expires 2027

**SUPERVISORS OF THE CHECKLIST\***

Judith Parkinson.....	Term Expires 2025
Alison Jones .....	Term Expires 2025
Kathleen Stowell .....	Term Expires 2030
Taylor Weiss, Assistant .....	Term Expires 2025

**TRUSTEES, SUTTON FREE LIBRARY\***

Vacant .....	Term Expires 2026
Catherine Paden .....	Term Expires 2025
Lauren Avery .....	Term Expires 2025
Kim Dean.....	Term Expires 2027
Nancy Glynn .....	Term Expires 2027
Betsy Anderson (Alternate) .....	Term Expires 2027

**CONSERVATION COMMISSION**

Bonnie Hill, Recording Secretary.....	Term Expires 2025
Lynn Wittman (Alternate) .....	Term Expires 2025
Yvonne Howard (Alternate).....	Term Expires 2025
Joanna Murphy (Alternate) .....	Term Expires 2025
Chuck Bolduc.....	Term Expires 2026
Henry Howell, Chair .....	Term Expires 2026
Barbara Hoffman.....	Term Expires 2026
Donald Davis, Jr. ....	Term Expires 2027
Deborah Lang .....	Term Expires 2027
James Morris .....	Term Expires 2027

**SUTTON REPRESENTATIVE TO KRSD SCHOOL BOARD\***

Kyle Lombard .....	Term Expires 2025
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**SUTTON REPRESENTATIVE TO KRSD BUDGET COMMITTEE\***

Vacant.....	
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**AD HOC WEBSITE COMMITTEE**

Crispin Fletcher .....	Term Expires 2025
Kim Ortakales.....	Term Expires 2025
Donna Catanzaro .....	Term Expires 2025
Joseph Burns .....	Term Expires 2025
Julia Jones .....	Term Expires 2025

# Round Room Report

In response to constructive feedback heard at Town Meeting, the Select Board held a series of strategic planning sessions in April to establish priorities for 2024. In a collaborative exercise facilitated by Nancy Glynn, participants identified the following projects as “needs” used color-coded sticky notes to identify and categorize projects as wants, needs, and priorities for the future. Participants identified the following projects as “needs”:

- Exterior renovations at Pillsbury Memorial Hall.
- Wheelchair lift for the Sutton Free Library.
- Digitizing town records.
- Office renovations at Pillsbury Memorial Hall.
- Sale of tax deeded property.
- Reconstruction of the grist mill bridge.
- Town website redesign.

We are pleased to share that the town has achieved meaningful progress on each of these projects. These advancements would not be possible without our volunteers, who were invited to form ad hoc committees or work independently to gather information and provide recommendations to the Board on each project.

Alison Jones, Jason Teaster, Lance Carter, Richard Lovell, and Walter Baker, Jr. formed an ad hoc committee to assist the Select Board in preparing a comprehensive list of priorities for exterior renovations to Pillsbury Memorial Hall. In May, the committee conducted a site walk to assess the building and delivered a detailed list of observations, recommended repairs, replacements, and maintenance projects for the Board’s considerations. Jane Williamson and Karen Booker formed another ad hoc committee to replace the bulletin board at Pillsbury Memorial Hall, which has seen better days. In 2025, the Board plans to tackle critical repairs identified by the committee, including repairs to the soffits, porch ceiling, concrete apron, bulkhead, and siding. We look forward to installing a new weathertight bulletin board at Pillsbury Memorial Hall once the ground thaws. These priorities are reflected in the Board’s recommended contribution to the 2025 Municipal Buildings Capital Reserve.

The Board held a public hearing to gather input on engineered plans for a vertical platform wheelchair lift and enclosure that comply with the Americans with Disabilities Act. The Trustees of the Sutton Free Library collected bids for the construction of the enclosure and the installation of the lift. The Select Board will meet with contractors this spring to solidify the budget for this project. Article 13 seeks to establish a non-capital reserve fund under the provisions of RSA 35:1c for this project, which will be coordinated with refinishing the basement of the Sutton Free Library following the installation of a new water management system and repairs to the foundation this winter.

In December the Town contracted Ricoh to digitize town documents, beginning with our property files. In 2025, property files will be available to the public through an online portal integrated with our existing tax mapping program, AxisGIS. Ricoh will use Optical Character Recognition (OCR) technology to convert public documents to machine-readable text format, making them searchable by keyword, address, or parcel number. Out of an abundance of caution, paper files will be archived for a period determined by the Select Board. This project will make it convenient for the public to conduct property research from home.

The Board engaged NH Tax Deed & Property Auctions (NHTDPA) to facilitate the sale in 2025 of eleven properties deeded to the town over the last several years. Since 2013, NHTDPA has provided comprehensive auction and legal services to municipalities across the state. Visit their website the town website or [nhtaxdeedauctions.com](http://nhtaxdeedauctions.com) to stay up to date on the time, date, and location of our municipal auction.

In 2024 the town completed critical renovations to the offices at Pillsbury Memorial Hall to ensure a healthy, safe workplace. Repairs were made to a widening crack in the Town Clerk/Tax Collector's ceiling, where layers of plaster had detached from the lath over time. Water damage to the walls and ceilings of the Round Room and Town Administrator's offices were repaired. Decades old carpet was removed, replaced with hardwood floors in the Round Room and Town Clerk/Tax Collector's office. All three offices received a fresh coat of paint and new energy-efficient lighting fixtures. Pillsbury Memorial Hall received its first duct cleaning to remediate mold circulating through the heating system. These repairs ensure that Pillsbury Memorial Hall remains a safe, healthy space for our employees and community for many years to come.

Betsy Forsham volunteered independently to research engineers and service providers to repair the grist mill bridge embankment and reconstruct the footbridge over the Lane River. Based on Betsy's research, the Board engaged Bruce Knox to provide engineering services on this project.

Crispin Fletcher, Donna Catanzaro, Kim Ortakales, Joe Burns, and Julia Jones formed an ad hoc committee to recommend a vendor who could provide a modern website. At the committee's recommendation, the Select Board engaged CivicPlus to design and build a new website for the Town of Sutton. CivicPlus serves communities throughout New Hampshire and the country and is known for multifunctional municipal websites that are easy to use and comply with the Americans with Disabilities Acts. We look forward to unveiling the new website this spring.

To support the Select Board's strategic priorities, and to better serve our residents, the Select Board made careful adjustments to our staffing model. In October Lorri Himes transitioned to a new role as Executive

Assistant and Joanne Lord was promoted to Finance Manager, assuming responsibility for accounts payable, payroll, cash management, financial reporting, and our annual audit. Judy Parkinson was appointed Deputy Treasurer. Judy works closely with our Finance Manager to review payroll and vendor manifests, sign checks on behalf of the town, and verify bank reconciliations. Judy's role is critical to maintaining appropriate internal controls. In December, the Town hired Ansley Peacock as Administrative Assistant. A graduate of Maine Maritime Academy, Ansley comes to us from New Hampshire Family Voices, where she developed strong organizational and administrative skills while assisting families in navigating healthcare and social services. Ansley has started cross training with Executive Assistant, Lorri Himes, and looks forward to assisting the public with building permits, intents to cut, intents to excavate, driveway permits, exemptions, and credits.

In May, Walter Baker retired from his position on the Select Board to move closer to family in Keene. During his decades of service to the town, Wally served on the Budget Committee, Conservation Commission, and the Select Board. The Board was fortunate to receive multiple letters of interest from community members volunteering to fill Wally's vacancy. After conducting outreach and interviewing multiple competitive candidates, the Board appointed Nancy Glynn to fill Wally's Vacancy. Glynn chairs the Trustees of the Sutton Free Library. Her professional experience advocating for issue-based legislation at local, state, and federal levels is an asset to the town.

Select Board Member Michael McManus chose not to run for re-election. During his tenure, Michael served on the Select Board and the Budget Committee. He was joined by Budget Committee Member Robert Wright, Jr., who chose not to run for re-election after thirty years of distinguished service to the Town of Sutton. Since 1995, Bob has been an active member of the Planning Board, Select Board, Sutton Historical Society, and Budget Committee. He chaired the Select Board for multiple years and presided over Town Meeting as Assistant Moderator. Bob's pragmatism, institutional knowledge, and sense of humor have been an asset to the town.

In September, Robert DeFelice stepped down from his positions as Chair of the Budget Committee and Representative to the Kearsarge Regional School District (KRSD) Budget Committee. Robert 'Bud' Nelson was appointed to fill the remainder of his term on the Budget Committee. While Bob continues to serve as a Trustee of the Trust Funds, this is an important opportunity to celebrate his fifteen years of service to the community. Since 2010, Bob has been an active member of the Planning Board, Volunteer Fire Department, Sutton Historical Society, Trustees of the Trust Funds, and Budget Committee. He was appointed as Sutton's representative to the KRSD Municipal Budget Committee in 2021 and was appointed Chair of the Budget Committee in 2019. As a leader on both committees, Bob strengthened the town's financial position through careful capital planning, effective financial

reporting, and prudent municipal budgeting. Bob's contributions build on a family legacy of public service that began with his father, Richard DeFelice, who served on the Volunteer Fire Department and the Budget Committee between 2004 and 2009, the year of his passing.

This year marked the passing of two public servants whose contributions have made a lasting impact on the town. Jeanette R. Couch, 85, of Sutton Mills, passed away peacefully with her friends by her side at New London Hospital on Sunday, May 26, 2024. She was born in New London, NH on November 13, 1938 the daughter of Walter M. and Lorna B. (Spaulding) Couch. Jeanette lived in Sutton all of her life and served as librarian at the Sutton Free Library for 50 years. Checking out a book from Jeanette was a core memory for kids who grew up in Sutton, and her presence is dearly missed.

Bill Curless passed away June 8, 2024 at Dartmouth-Hitchcock Medical Center. He was born in Cambridge, MA on July 25, 1958 the son of the late William F. and Patricia A. (Minott) Curless. Bill graduated from Kearsarge Regional High School with honors in 1976. A member of the Fire Department, Bill served the Town of Sutton as Selectman and on the Budget Committee for 24 years. Many will remember Bill for his sociability and enjoyment of having a conversation.

It is with great gratitude that we dedicate this year's report to Jeanette and Bill in memory of their distinguished service to the town.

We extend a thank you to our community for your continued support, and a warm welcome to those of you who are newcomers to Sutton. We give our heartfelt thanks to our volunteers, staff, local officials, and citizens for your various contributions to Sutton's quality of life and sense of community.

Respectfully submitted,

SUTTON SELECT BOARD

*Glenn Pogust, Chair*  
*Michael McManus, Member*  
*Nancy Glynn, Member*

# Sutton History

## Boston Post Cane Awarded to Pete Thompson

On November 22 at the Sutton Town Hall, Carroll "Pete" Thompson was presented with the town's historic Boston Post Cane as Sutton's oldest resident.

In 1909 the Boston Post newspaper sent a letter to Sutton and countless other New Hampshire towns offering a cane to honor each town's oldest resident. Sutton's selectmen quickly responded, received a cane, and awarded it to George Morgan, who was born in Sutton in 1815. A written account of that first award appeared in the August 20, 1909,



weekly edition of the Kearsarge independent & Times. Since Morgan's death in 1911, that same cane has been passed along in Sutton to our oldest living resident.

All the Boston Post Canes were made by the J.F. Fradley company of New York of ebony from what was then the Congo Free State. The head of each cane is covered with a layer of gold.

So many times in the past, the award has gone to someone who is merely old. In Pete's case, however, it goes to someone who throughout his life has freely given his energy and skills to his town of birth, upbringing, and home for many decades. Pete's commitment to Sutton made him a very special recipient of the cane.

Pete began serving on the Sutton Fire Department at quite a young age. His father, Captain Andrew Thompson, served under Fire Chief Vernon West. Pete, along with Vernon's son George, appeared in a 1941 newspaper clipping photo with one of the three soda-acid fire extinguishers the town purchased in 1915: a tank mounted atop an axle with two wheels which were designed to be pulled to a fire site with horses. A release pull dumped acid onto the soda to produce a fire-choking foam.

A year later in 1942 during World War 1, Pete and George appeared in another photo with other boys. Several had rakes in hand in the aftermath of clearing off the leaves surrounding the North Sutton Meetinghouse. Ernest Avery's wagon and horses, Jack and Jerry, used to haul away the leaves, appear in the background.

# **Sutton History**

## **Boston Post Cane Awarded to Pete Thompson**

Pete, a decade or so later, served in Korea. His name, among others, appears on a plaque mounted in the town hall meeting room. Ever after he has been actively involved, along with wife Marne, in veterans' affairs. For countless years, Both Pete and Marne have headed class after class of the Sutton Central School's fifth graders just prior to Memorial Day to replace the weathered flags with new flags at the Sutton graves of veterans.

Year by year, Pete worked his way up through the fire department and became Chief in 1970, serving in that position until 1991. Thereafter he remained active in the fire department. In 2016, Pete accepted a lifetime achievement award from Governor Maggie Hassan for 70 years of service to the Sutton Fire Department.

Personally, Pete and Marne are among my favorite people in the world. They have long been central figures at the Muster Field and Farm Museum annual events of ice cutting, Farm Days, and Harvest Day. Anyone who has attended is aware of that. Back in 2017, the final year during the decade when I worked up at the Farm, Pete insisted on being my chauffeur in the golf cart that led the parade. Sue Esposito took a picture of the two of us with wide smiles on our faces and soon gave me a framed copy of it, which ever since has hung over my desk at home.

Respectfully submitted,

*Jack Noon*



# SUTTON TOWN MEETING RULES

## 2025

Unless changed by the voters at the Meetings, the Town Moderator will use the following Rules of Procedure to conduct the Town Meeting:

1. The Moderator will not follow Robert's Rules. The Moderator will use the following general rules of procedure, whose main purpose is to keep the meeting moving, and not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by Point of Order.
3. The Moderator will take Articles in the order that they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
  - a. The Moderator will announce the Article number. The Moderator need not read the full text of the Article, as the text of the Article will have been provided in the Town Report.
  - b. The Moderator will recognize a member of the Budget Committee or of the Board of Selectmen, or the petitioner (if a petitioned Article) to move the adoption of the Article.
  - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen (or their designee) or the petitioner to explain the Article.
  - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks must use a microphone so they can be heard. (The Moderator will announce the location of the microphones in the Meeting room.) If a voter is unable to reach one of the stand-up microphones, the voter should raise their hand and one of the hand-held microphones will be provided.
6. No one may speak unless they have the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Each speaker must provide their name and address.
  - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.



7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. A voter may raise a Point of Order at any time, and
  - b. If a voter has the floor, the voter may make
    - i. A motion to amend the pending motion, or
    - ii. A motion to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative such as “I move that we not adopt the budget.”
9. Motions to Call the Question and limit debate shall require a 2/3 vote. If passed, these motions stop debate on a motion. However, all those voters who are standing at a microphone or holding a microphone, and anyone seated at the head table who has previously told the Moderator that they wish to speak on the Motion will be allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator’s opinion, the voters have not yet had an adequate opportunity to discuss an issue.
10. Non-voters may not speak at the Meeting without the permission of the voters except, the Moderator will allow non-resident Town officials and consultants or experts who are at the Meeting to provide information about an Article to speak.
11. All speakers must be courteous and must speak to the issues, not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.
12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting. (RSA 40:8).
13. All questions and comments should be addressed to the Moderator. The Moderator will choose who responds to the questions.
14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.
15. Each speaker may only speak a second time after everyone who has asked to speak has had their first opportunity to do so.
16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.

17. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:
  - a. All five (5) voters must be present and identified, and
  - b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.
18. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.
19. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:
  - a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
  - b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.
  - c. **Reminder:** Since any rule of the Moderator or decision of the Meeting can be reversed or changed at any time prior to the end of the meeting by a majority vote of the Meeting, there is no rule that can be adopted that can absolutely prevent the reconsideration of an Article.
20. The Moderator may vote on all Articles. However, the Moderator plans to vote only in two (2) instances:
  - a. To break a tie
  - b. To make a tie vote if a motion the Moderator opposes would otherwise carry by one (1) vote.
21. If the Meeting is not finished at 11:00, the Moderator reserves the right to recess the Meeting to a future date.

*Derek D. Lick*  
Town Moderator

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in Town Affairs.

You are hereby notified to meet at the Pillsbury Memorial Hall in said Sutton on Tuesday, the 11th day of March 2025 next at eight of the clock in the forenoon (Polls to be open from 8:00 a.m. to 7:00 p.m.) to act on Articles 1 through 9. You are further notified to meet at the Kearsarge Regional High School, North Road in said Sutton on Wednesday, the 12th day of March 2025 at seven of the clock (7:00 p.m.) in the evening, to act upon the remaining Articles.

**Article 1:** To choose all officers for the year ensuing.

**Article 2:** Are you in favor of Amendment #1 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article XV, Definitions of Dwelling Unit, Accessory (Attached) and Dwelling Unit, Accessory (Detached), to remove the 750 square foot maximum size and to provide that only one Accessory Dwelling Unit, whether attached or Detached, is permitted per single family lot.

**Article 3:** Are you in favor of Amendment #2 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article X, Section G, 1, regarding Conditional Uses for the construction of roads, access ways, pipelines, power lines and transmission lines within wetland buffers to remove the requirement that those uses not be part of the wetlands areas.

**Article 4:** Are you in favor of Amendment #3 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article XV, Definitions, to add a new definition for a Storage Container.

**Article 5:** Are you in favor of Amendment #4 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article XV, Definitions, to change the definition of Structure to exclude a variety of common household accessories and utilities that are currently captured by the existing definition.

**Article 6:** Are you in favor of Amendment #5 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article X, Section D.1. regarding Wetland Buffer Areas to require a vegetated buffer extending 75 feet from the edge of jurisdictional wetlands in all districts, except as provided in Table D.1, and to exclude the wetland buffers from the minimum area for subdivision.

**Article 7:** Are you in favor of Amendment #6 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article X, Table D.1 regarding Wetland Buffers to combine “sheds, pavilions and gazebos” as one category of structures, and “animal enclosures, barns and agricultural buildings” as another category of structures, and to remove “any other non-agricultural use” as a category of structures. This amendment also increases various setbacks from certain wetlands and streams.

**Article 8:** Are you in favor of Amendment #7 to the Sutton Zoning and Building Ordinance as proposed by the Planning Board as follows: amend Article III, Section H, Temporary Use of Construction Trailers and Travel Trailers, to include, and apply to, Storage Containers.

**Article 9:** Petitioned Warrant Article

To see if the Town will vote to increase the Board of Selectmen from three (3) members to five (5) members. To hold a special elections on the second Tuesday in May to elect the two (2) new members. Filing Period would be April 1st to April 10th. (Majority vote required)

**Article 10:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$3,846,492 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. Recommended by the Budget Committee 3-0. (Majority vote required)

**Budget Committee Recommends**

Executive Office	\$	384,294
Election and Voter Registration		13,071
Financial Administration		89,862
Financial/Executive		40,723
RP Appraisal Services		11,500
Judicial & Legal Expenses		30,000
Personnel Administration		727,270
Planning & Zoning		48,210
General Government Building		50,450
Cemeteries		35,750
Insurance		72,645
Ads & Regional Associations		2,643
Police Department		507,983
Ambulance		56,152
Fire Department		68,665
Building Inspection		5,280
Emergency Management		528
Dispatching Services		23,706
Highway Department		1,212,875
Bridge Expenses		3,000
Street Lighting		3,000

Solid Waste Disposal		188,045
Health Administration		1,800
Health Agencies and Hospitals		5,896
Welfare		30,909
Culture & Recreation		6,897
Library		169,091
Patriotic Purposes		500
Conservation Administration		8,955
Debt Service		46,792
<b>Total</b>	\$	<b>3,846,492</b>

**Article 11:** To see if the Town will vote to raise and appropriate the Select Board recommended sum of \$532,200 to be added to various Capital Reserve Funds previously established, as follows:

<b>Select Board Recommends</b>		
Tree Maintenance	\$	10,000
Computers Admin		20,000
Welfare Direct Assistance		5,000
Highway Heavy Equipment		27,000
Police Depart. Cruisers		40,000
Police Depart. Computer Equipment		4,000
Accrued Benefits		20,000
Conservation Land		1,000
Highway Equipment Plow/Dump Trucks		100,000
Highway Bridges		50,000
Forest Fire Equipment		25,000
Rescue Vehicle		5,000
Municipal Building Fund		150,000
Master Plan Update		2,000
Legal Fees		3,000
Highway Grader		26,000
Historical Records Preservation		1,000
Sand & Salt		39,000
Workplace Modification		4,000
<b>Total</b>	\$	<b>532,000</b>

Recommended by the Select Board 3-0.

**Article 12:** Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Sutton , based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$60,000; for a person 75 years of age up to 80 years, \$90,000; for a person 80 years of age or older \$200,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition,

the taxpayer must have a net income of not more than \$38,000 or, if married, a combined net income of less than \$48,000; and own net assets not in excess of \$80,000 excluding the value of the person's residence. Recommended by the Select Board 2-1. Recommended by the Budget Committee 6-0. (Majority vote required)

**Article 13:** To see if the town will vote to establish a Accounting Software non-capital reserve fund under the provisions of RSA 35:1c for the purpose of replacing the Town's existing accounting software, including migration, consulting, software engineering, software licensing, startup fees, and related expenses, to name the Select Board as agents to expend from this fund, and to raise and appropriate the sum of \$25,000 to be placed in this fund. Recommended by the Select Board 3-0. Recommended by the Budget Committee 6-0. (Majority vote required)

**Article 14:** To see if the town will vote to establish a Sutton Free Library ADA Compliant Wheelchair Lift and Enclosure non-capital reserve fund under the provisions of RSA 35:1c for the purpose of purchasing and installing a vertical platform wheelchair lift for the Sutton Free Library, constructing an enclosure for the lift, and conducting sitework to accommodate additional accessible parking in compliance with the Americans with Disabilities Act, to name the Select Board as agents to expend from this fund, and to raise and appropriate \$10,000 to be placed in this fund. Recommended by the Select Board 3-0. Recommended by the Budget Committee 6-0. (Majority vote required)

**Article 15:** To see if the town will vote to raise and appropriate \$10,000 to increase the Town Clerk's wages from \$50,000 to \$60,000 beginning January 1, 2025. This would bring the salary in line with other Town Clerk/Tax Collectors with populations and registered voters similar to the Town of Sutton. Recommended by the Select Board 3-0. Recommended by the Budget Committee 6-0. (Majority vote required)

**Article 16:** To see if the town will vote to raise and appropriate \$9,198 to increase Select Board's aggregate salaries from \$9,522 to \$18,720 beginning January 1, 2025. This would bring the annual wages for each Select Board member to \$6,240. Recommended by the Select Board 3-0. Not recommended by the Budget Committee 4-2. (Majority vote required)

**Article 17:** To see if the town will vote to establish a Police Equipment Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of purchasing tasers, radios, body cameras, and personal protective equipment, and to raise and appropriate the sum of \$7,500 to be placed in the this fund, and to name the Select Board as agents to expend from this fund. Recommended by the Select Board 3-0. Recommended by the Budget Committee 5-1. (Majority vote required)

**Article 18:** To see if the Town will vote to appropriate the sum of \$90,000 to purchase a new Police Cruiser and accessories and to fund this appropriation by authorizing the withdrawal of a sum not to exceed \$90,000 from the Police Cruiser Capital Reserve Fund established in 2016 for that purpose. No amount to be raised from general taxation. Recommended by the Select Board 3-0. Recommended by the Budget Committee 5-1. (Majority vote required)

**Article 19:** Petitioned Warrant Article

To see if the town will vote to raise and appropriate the sum of \$6,000 for the purpose of operating costs for the Sutton Historical Society's headquarters, the Cressy House in South Sutton for the year 2025. Not recommended by the Select Board 3-0. Not recommended by the Budget Committee 3-1. (Majority vote required)

**Article 20:** Petitioned Warrant Article

To see if the town will vote to raise and appropriate the sum of \$2,000 for the purpose of defraying the costs of the Kezar Lake Protective Association Lake Host Program. Not recommended by the Select Board 3-0. Not recommended by the Budget Committee 3-1. (Majority vote required)

**Article 21: Petitioned Warrant Article**

**Property Taxes for Private Education: A Call for Responsible Use**

**Whereas**, taxpayers have a right to know how their money is spent and deserve clear, verifiable evidence that it is being spent wisely and delivering results; and

**Whereas**, taxpayer dollars are being diverted from public schools to private and religious education through Education Freedom Accounts (vouchers), and this shift does NOT reduce public school expenses, leaving local taxpayers to cover the difference through higher property taxes; and

**Whereas**, unlike public schools, private education funded by taxpayers through vouchers lacks key accountability measures, such as reporting how funds are used, tracking student performance, ensuring services for students with disabilities, conducting background checks for staff, and adherence to minimum standards;



**Therefore**, we, the voters of Sutton New Hampshire, call on our state elected officials to uphold their duty to fiscal responsibility by rejecting any expansion of taxpayer funding for private education until we have full accountability, transparency, and a sustainable funding plan that ensures no further strain on public schools or local property taxpayers.

We further direct the Sutton Select Board to deliver this warrant article and results in writing to New Hampshire's Governor and members of the State Legislature within thirty days of this vote.

**Article 22:** To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 18th day of February in the year of our Lord Two Thousand and Twenty-Five.

SUTTON SELECT BOARD

  
\_\_\_\_\_  
Glenn Pogust, Select Board Chair  
\_\_\_\_\_  
Michael McManus, Select Board Member  
\_\_\_\_\_  
Nancy Glynn, Select Board Member





Proposed Budget  
**Sutton**

For the period beginning January 1, 2025 and ending December 31, 2025

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: **FEB 20 2025**

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael Gebo	Co-Chair	
Melissa King	Co-Chair	
Robert Wright, Jr.	Member	
Robert Nelson	Member	
Charles Forsberg	Member	
Michael McManus	Member	
Charles Nelson	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.drodtax.org/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Appropriations for period ending 12/31/2025 (Recommended)	Selections for Appropriations for period ending 12/31/2025 (Not Recommended)	Selections for Appropriations for period ending 12/31/2025 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended)	
<b>General Government</b>										
4130	Executive	10	\$268,909	\$245,390	\$384,294	\$0	\$0	\$384,294	\$0	
4140	Election, Registration, and Vital Statistics	10	\$6,274	\$4,500	\$13,071	\$0	\$0	\$13,071	\$0	
4150	Financial Administration	10	\$85,456	\$87,718	\$130,585	\$0	\$0	\$130,585	\$0	
4152	Property Assessment	10	\$11,500	\$11,500	\$11,500	\$0	\$0	\$11,500	\$0	
4153	Legal Expense	10	\$28,270	\$30,000	\$30,000	\$0	\$0	\$30,000	\$0	
4155	Personnel Administration	10	\$588,882	\$597,524	\$727,270	\$0	\$0	\$727,270	\$0	
4191	Planning and Zoning	10	\$25,554	\$51,619	\$48,210	\$0	\$0	\$48,210	\$0	
4194	General Government Buildings	10	\$47,000	\$39,650	\$50,450	\$0	\$0	\$50,450	\$0	
4195	Cemeteries	10	\$13,177	\$14,000	\$35,750	\$0	\$0	\$35,750	\$0	
4196	Insurance Not Otherwise Allocated	10	\$66,488	\$66,488	\$72,645	\$0	\$0	\$72,645	\$0	
4197	Advertising and Regional Associations	10	\$2,625	\$2,625	\$2,643	\$0	\$0	\$2,643	\$0	
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
4199	Other General Government		\$0	\$30,508	\$0	\$0	\$0	\$0	\$0	
<b>General Government Subtotal</b>			<b>\$1,144,135</b>	<b>\$1,181,522</b>	<b>\$1,506,418</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,506,418</b>	<b>\$0</b>	
<b>Public Safety</b>										
4210	Police	10	\$394,969	\$425,905	\$507,983	\$0	\$0	\$507,983	\$0	
4215	Ambulances	10	\$85,102	\$85,602	\$56,152	\$0	\$0	\$56,152	\$0	
4220	Fire	10	\$59,437	\$62,165	\$68,665	\$0	\$0	\$68,665	\$0	
4240	Building Inspection	10	\$3,044	\$7,000	\$5,280	\$0	\$0	\$5,280	\$0	
4290	Emergency Management	10	\$500	\$2,100	\$528	\$0	\$0	\$528	\$0	
4299	Other Public Safety	10	\$23,227	\$22,426	\$23,706	\$0	\$0	\$23,706	\$0	
<b>Public Safety Subtotal</b>			<b>\$566,279</b>	<b>\$605,198</b>	<b>\$662,314</b>	<b>\$0</b>	<b>\$0</b>	<b>\$662,314</b>	<b>\$0</b>	



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Selections's Appropriations for period ending 12/31/2025 (Recommended)	Selections's Appropriations for period ending 12/31/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Not Recommended)
<b>Airport/Aviation Center</b>								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Highway Administration		\$834,474	\$901,772	\$0	\$0	\$0	\$0
4312	Highways and Streets	10	\$0	\$0	\$1,212,875	\$0	\$1,212,875	\$0
4313	Bridges	10	\$0	\$3,000	\$3,000	\$0	\$3,000	\$0
4316	Street Lighting	10	\$2,815	\$3,000	\$3,000	\$0	\$3,000	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$837,289</b>	<b>\$907,772</b>	<b>\$1,218,875</b>	<b>\$0</b>	<b>\$1,218,875</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	10	\$147,447	\$181,922	\$188,045	\$0	\$188,045	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$147,447</b>	<b>\$181,922</b>	<b>\$188,045</b>	<b>\$0</b>	<b>\$188,045</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2025  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)
<b>Water Distribution and Treatment</b>								
4331	Water Administration		\$0	\$100,000	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>								
4411	Health Administration	10	\$1,288	\$2,300	\$1,800	\$0	\$1,800	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	10	\$5,736	\$5,736	\$5,896	\$0	\$5,896	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$7,024</b>	<b>\$8,036</b>	<b>\$7,696</b>	<b>\$0</b>	<b>\$7,696</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Selectm't's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Selectm't's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)
<b>Welfare</b>								
4441	Welfare Administration	10	\$16,445	\$27,557	\$8,000	\$0	\$8,000	\$0
4442	Direct Assistance	10	\$0	\$0	\$17,000	\$0	\$17,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments		\$0	\$0	\$0	\$0	\$0	\$0
4449	Other Welfare	10	\$0	\$0	\$5,909	\$0	\$5,909	\$0
			<b>\$16,445</b>	<b>\$27,557</b>	<b>\$30,909</b>	<b>\$0</b>	<b>\$30,909</b>	<b>\$0</b>
<b>Welfare Subtotal</b>								
<b>Culture and Recreation</b>								
4520	Parks and Recreation	10	\$0	\$0	\$6,897	\$0	\$6,897	\$0
4550	Library	10	\$91,075	\$109,536	\$169,091	\$0	\$169,091	\$0
4583	Patriotic Purposes	10	\$328	\$1,000	\$500	\$0	\$500	\$0
4589	Other Culture and Recreation		\$14,160	\$14,603	\$0	\$0	\$0	\$0
			<b>\$105,563</b>	<b>\$125,139</b>	<b>\$176,488</b>	<b>\$0</b>	<b>\$176,488</b>	<b>\$0</b>
<b>Culture and Recreation Subtotal</b>								
<b>Conservation and Development</b>								
4611	Conservation Administration	10	\$6,064	\$7,839	\$6,955	\$0	\$6,955	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
			<b>\$6,064</b>	<b>\$7,839</b>	<b>\$6,955</b>	<b>\$0</b>	<b>\$6,955</b>	<b>\$0</b>
<b>Conservation and Development Subtotal</b>								



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	
<b>Debt Service</b>								
4711	Principal - Long Term Bonds, Notes, and Other Debt	10	\$28,195	\$23,844	\$29,094	\$0	\$29,094	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	10	\$13,177	\$20,527	\$12,278	\$0	\$12,278	\$0
4723	Interest on Tax and Revenue Anticipation Notes	10	\$0	\$0	\$4,420	\$0	\$4,420	\$0
4790	Other Debt Service Charges	10	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	<b>Debt Service Subtotal</b>		<b>\$41,372</b>	<b>\$44,371</b>	<b>\$46,792</b>	<b>\$0</b>	<b>\$46,792</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>				<b>\$3,846,492</b>	<b>\$0</b>	<b>\$3,846,492</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Selectment's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Selectment's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	19	\$0	\$6,000	\$0	\$6,000
		<i>Purpose: Peilloned Warrant Article: Sutton Historical Society</i>				
4589	Other Culture and Recreation	20	\$0	\$2,000	\$0	\$2,000
		<i>Purpose: Kezar Lake Protective Association Lake Host Program</i>				
4902	Machinery, Vehicles, and Equipment	18	\$90,000	\$0	\$90,000	\$0
		<i>Purpose: Purchase of Police Cruiser</i>				
49140	To Other Proprietary Fund	11	\$532,000	\$0	\$532,000	\$0
		<i>Purpose: Capital Reserve Contributions</i>				
4916	To Expendable Trusts	13	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Accounting Software Non-Capital Reserve</i>				
4916	To Expendable Trusts	14	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Sutton Free Library ADA Compliant Wheelchair Lift and Enclosure Non-CR</i>				
4916	To Expendable Trusts	17	\$7,500	\$0	\$7,500	\$0
		<i>Purpose: Police Equipment Non-Capital Reserve Fund</i>				
<b>Total Proposed Special Articles</b>			<b>\$664,500</b>	<b>\$8,000</b>	<b>\$664,500</b>	<b>\$8,000</b>



**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended) (Not Recommended)
4130	Executive	16	\$0	\$9,198	\$0	\$9,198
<i>Purpose: Modify Select Board Salaries</i>						
4140	Election, Registration, and Vital Statistics	15	\$10,000	\$0	\$10,000	\$0
<i>Purpose: Town Clerk/Tax Collector Wages</i>						
<b>Total Proposed Individual Articles</b>			<b>\$19,198</b>	<b>\$0</b>	<b>\$19,198</b>	<b>\$0</b>





Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectment's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund		\$0	\$0	\$0
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes		\$32,999	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	10	\$28	\$0	\$28
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	10	\$40,993	\$35,000	\$35,000
			<b>\$74,020</b>	<b>\$35,000</b>	<b>\$35,028</b>
			<b>Taxes Subtotal</b>		
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	10	\$551,930	\$550,000	\$550,000
3230	Building Permits		\$4,480	\$0	\$0
3290	Other Licenses, Permits, and Fees	10	\$8,447	\$5,000	\$5,000
			<b>\$564,857</b>	<b>\$555,000</b>	<b>\$555,000</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$430	\$0	\$0
3352	Meals and Rooms Tax Distribution	10	\$198,102	\$150,000	\$150,000
3353	Highway Block Grant	10	\$115,436	\$115,000	\$115,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	10	\$18	\$0	\$18



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectment's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
<b>State Sources</b>					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$12,019	\$0	\$0
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$326,005</b>	<b>\$265,000</b>	<b>\$265,018</b>
<b>Charges for Services</b>					
3401	Income from Departments	10	\$50,355	\$50,000	\$50,000
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		(\$56)	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$50,299</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Miscellaneous Revenues</b>					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$42,591	\$0	\$0
3502	Interest on Investments	10	\$56,141	\$50,000	\$50,000
3503	Rents of Property		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$0	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	10	\$19,423	\$20,000	\$20,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$118,155</b>	<b>\$70,000</b>	<b>\$70,000</b>
<b>Interfund Operating Transfers In</b>					
3911	From Revolving Funds		\$0	\$0	\$0



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectmen's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds	18	\$11,727	\$90,000	\$90,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$11,727</b>	<b>\$90,000</b>	<b>\$90,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,145,063</b>	<b>\$1,065,000</b>	<b>\$1,065,046</b>



Budget Summary

Item	Selectmen's Period ending 12/31/2025 (Recommended)	Budget Committee's Period ending 12/31/2025 (Recommended)
Operating Budget Appropriations	\$3,846,492	\$3,846,492
Special Warrant Articles	\$664,500	\$664,500
Individual Warrant Articles	\$19,198	\$19,198
Total Appropriations	\$4,530,190	\$4,530,190
Less Amount of Estimated Revenues & Credits	\$1,065,000	\$1,065,046
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,465,190</b>	<b>\$3,465,144</b>



Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$4,530,190</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$4,530,190</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$453,019
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<b>(Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$4,983,209</b>



# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## TOWN MEETING MINUTES, MARCH 13, 2024

On March 12, 2024, Sutton Town Moderator, Derek Lick, opened the doors at 8:00 a.m. and announced to the public that the voting polls were open.

Moderator Lick closed the polls at 7:00 p.m.

There were 1552 already registered voters. 493 ballots were cast, which included 26 absentee ballots and 12 same day newly registered voters to choose all necessary Town Officers for the ensuing year as well as voting on the Planning Board Amendment to the Zoning Ordinance and the KRSD ballot articles.

**Article 1:** To choose all necessary Town Officers for the year ensuing.

**Selectman – 3 Year Term** (vote for 1)

Walter L. Baker, Jr. - 367

Write In Votes

Paul Little	33	Peter Little	1
Bill Curless	2	Nancy Glynn	2
Jenn Alford-Teaster	1	Jen Teaster	1
Robert DeFelice	1	Jack Dyer	1
Linda Ford	1	Karen Heffernan	1
James Luca	1	Pete Thompson	1
Kevin Rose	1	Justin Willet	1

**Selectman – 2 Year Term** (vote for 1)

Glenn Pogust - 271

Write In Votes

Paul Little	144	Dave Little	1
Keith Badgley	4	Bob Little	1
John Little	1	Little	6
Bill Curless	2	Carla Chabott	1
<i>Paul (last name forgotten but there were signs in the lot)</i>			
Anyone but Glenn Pogust	1		
Mr. Little	1	Littlefield	1
Paul Smith	1	David Weaver	1
Jennifer Call	1	Jen Call	1
Paul Hill	1	Jake Dyer	1
Jack Dyer	1		

**Cemetery Commission – 1 Year Term** (vote for 1)

Janet McManus - 217    James F. Lemelin - 68

Robert DeFelice - 113

## Write In Votes

Allison D. Jones	1	Peter Stanley	1
Timothy Hayes	1	Jack Dwyer	2
Dan Rahilly	1	Jennifer Call	1

**Cemetery Commission – 2 Year Term** (vote for 1)

Marilyn L. Thompson - 428

## Write In Votes

Jack Dyer	1	Robert DeFelice	1
Janet McManus	1	Kristin Prime	1
Donald C. Davis, Jr.	1	Jennifer Call	1

**Cemetery Commission – 3 Year Term** (vote for 1)

Jennifer Call - 420

## Write In Votes

Diego Solimine	1	Krista Dupre	1
Steven King	1	James F. Lemelin	1
Katherine Cochran	1	Jack Dyer	1
John Csuster	1	Not Jennifer Call	1

**Budget Committee – 3 Year Term** (vote for 2)

Robert DeFelice - 211    Michael Gebo - 163

Melissa King - 259

## Write In Votes

Bud Nelson	1	Keith Badgley	1
Jack Dyer	1	Sondra Brake	1
N/A	1	Abstain	1
Alison Jones	1	Mr. Little	1
David Weaver	1	Kevin Rowe	1
Charles Foresberg	1		

**Budget Committee – 2 Year Term** (vote for 1)

## Write In Votes

Michael Gebo	13	Robert DeFelice	10
Melissa King	8	Kathleen Stowell	1
Paul Little	5	Edmund Hall	2
Keith Bagley	1	Allison Jones	2
Charles Nelson	1	Ben Prime	2
Diego Solemini	1	Emile Buldoc	1
Robert Nelson	2	Mark Peterson	1
Glen Pogust	2	Sarah Badgley	3
N/A	1	Samantha Gordon	2
Bud Nelson	1	Jack Dyer	2
David Weaver	2	Abstain	1



Nicole Wakeman	1	Timothy Wakeman	1
Thomas Sullivan	1	John Csutor	1
Bob Wright	1	Alana Hurst	2
Melody Critchlow	1	Michael Coleman	1
James F. Lemelin	1	Thompson	1
Leigh Step	1	Elizabeth Biron	1
Bob DeFelice	1	Same as Trustee	1
Kevin Carr	1	John Mock	1
Jen Call	1	Jennifer Alford-Teaster	1

**Trustees of the Trust Funds – 3 Year Term (vote for 1)**

Write in Votes

Rob O'Neil	1	Robert DL Bud Nelson	1
Keith Bagley	1	Karin Hefernan	1
Edmund Hall	2	Bob Wright	1
Alison D. Jones	1	Kathleen Stowell	1
Kristin Dupre	1	Diane Sullivan	1
Diego Solemini	1	Mike Cornelio	1
Alison Jones	1	Derik Lick	1
Robert Wright	1	Ron Menning	1
Glenn Pogust	1	Jim Critchlow	1
Emile Buldoc	1	Paul Little	4
Robert Nelson	1	Wright	1
Samantha Gordon	6	Leann Beck	1
Robert DeFelice	6	Jacqueline Bennett	1
Robert Wright Jr	1	Jennifer Call	3
Sue Esposito	1	Nancy Glynn	1
Melissa King	1	Glen Pogust	1
Mr. Schoodie	1	Kristin Prime	1
David Weaver	1	Glenn Pogust	1
Sarah Badgley	1	Richard Lovell	2
Jason Stepp	1	Robert W. Wright, Jr.	2
Beth Renzulli	1	Bob Wright Jr.	1
Abstain	1	Chuck Nelson	1
Shannon Gordon	1	Someone with a Brain	1
Jan Pierce	1	Maria Caccavo Bishop	1
Tim Wakeman	1	Janet McManus	1
Sam Gordon	1	Derek Lick	1
Jennifer Gordon	1	Jen Call	1

**Trustees of the Trust Funds – 2 Year Term (vote for 1)**

Robert W. Wright, Jr. - 434

Write in Votes

Ron Menning	1	Paul Little	2
Tom Sullivan	1	Sue Esposito	1
Jen Call	1	Robert DeFelice	1
Matt Grimes	1	Katherine Face	1

**Trustees, Sutton Free Library – 3 Year Term** (vote for 2)

Nancy Glynn - 327      Kim Dean - 346

Write In Votes

Diego Solemini	2	Bill Curless	1
Vicki Simonds	1	Heidi Thoma	1
Julia Jones	1	Judy Devens	1
Lynne Grinsell	1		

**Overseer of Public Welfare – 1 Year Term** (vote for 1)

Allison D. Jones - 417

Write In Votes

Aleen Pogust	1	Sayday Bradley	1
Kathleen Stowell	1		

**Supervisor of Checklist – 2 Year Term** (vote for 1)

Alison D. Jones - 420

Write In Votes

Linda Ford	1	Heidi Thoma	1
David Hill	1	Marti Hunt	1

**Supervisor of Checklist – 6 Year Term** (vote for 1)

Kathleen Stowell - 426

Write In Votes

Jack Noon	1	Erika Walker	1
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**Town Clerk/Tax Collector – 3 Year Term** (vote for 1)

Beth-Holly LaDuke - 427

Write In Votes

Allison Jones	2	Robert DeFelice	7
Diego Solemini	1	Krisia Dupre	1
Edmund Hall	2	Rob ONeil	1
Keith Bagleny	1	Robert Wright Jr	6
Emile Bulduc	1	Robert Nelson	2
Glenn Pogust	3	Samantha Gordon	6
Sue Exposito	1	Beth Renzuli	1
David Weaver	1	Jason Stepp	1
Melissa King	1	Mr. Schnoosiz	1
Sam Gordon	1	Jan Pierce	1
Tim Wakeman	1	Abstain	1
Sharon Gordon	1	Mike Cornella	1
Karen Heffernan	1	Kathleen Sidell	1
Ron Menning	1	Jennie Catto	1
Diane Sullivan	1	Dereck Lick	2
Jim Critelow	1	Jennifer Call	4
Jacqueline Bennett	1	Leann Beck	1
Paul Little	3	Kristin Prime	1
Richard Lovell	2	Nancy Glynn	1
Chuck Nelson	1	Someone with a Brain	1
Mavia Bishop	1	Janet McManus	1

## ARTICLE 2

Are you in favor of Amendment No. 1 to the Sutton Zoning Ordinance as proposed by the Planning Board as follows: Add a new article "Sutton Village Overlay Districts" which establishes requirements for development within not yet created Village Overlay Districts through the Conditional Use Permit process. If the Article is adopted, the Planning Board will work over the coming years to propose potential Village Overlay Districts. The creation of any Village Overlay District in the future will be a zoning amendment, which will require both public hearings before the Planning Board and an affirmative vote of a future Town Meeting.

YES 135      NO 329

### **School Ballot Results Are:**

**Question 1:** To see if the School District will vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$54,320,531 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. The School Board recommends \$54,320,531. This article does not include appropriations voted in other warrant articles. This warrant article asks the voters to raise and appropriate for the support of schools, the salaries of School District Officials and Agents, and for the statutory obligations of said District, and to authorize the application against said appropriation of such sums as are estimated to be received from the State sources, together with other income, the School Board to certify to the Selectmen of each of the Towns of Bradford, New London, Newbury, Springfield, Sutton, Warner, and Wilmot, the amount to be raised by taxation by said towns.  
**(School Board Recommends 7-0) (MBC Recommends 9-0)**

- A. \$54,320,531 for the proposed Operating Budget recommended by the School Board      votes 275
- B. \$54,320,531 for the proposed Operating Budget recommended by the Municipal Budget Committee      votes 139

**Question 2:** To see if the School District will vote to raise and appropriate the sum of \$100,000 to be placed in the School Buildings Maintenance Expendable Trust Fund for the purpose of repair, unanticipated utility costs, and maintaining the school buildings and equipment, with such amount to be funded from unassigned fund balance (surplus funds) remaining on hand as of June 30, 2024.

**(School Board Recommends 7-0) (MBC Recommends 8-1)**

YES 345      NO 125

**Question 3:** To see if the School District will vote to raise and appropriate up to \$100,000 to be placed in the Capital Reserve Roof Fund for the purposes of replacement or major repairs to roofs in the district with such amounts to be funded from unassigned fund balance (surplus funds) remaining on hand as of June 30, 2024.  
**(School Board Recommends 7-0) (MBC Recommends 8-1)**

YES 350      NO 117

**For Moderator for 1 Year:** (Vote for One)

Derek D. Lick – 416

Write In Votes

Allison D. Jones	1	Robert DeFelice	1
Mr. Jones	1	Ken Bartholomew	2
Gregg Gill	2		

Moderator Lick opened the 2024 Town Meeting on March 13, 2024 at 7:00p.m. Moderator Lick welcomed and thanked everyone for attending. The meeting began with the pledge of allegiance.

Moderator Lick announced results from voting. He thanked all who ran and the volunteers. He then asked those that were elected and in attendance to come forward to be sworn in. Moderator Lick administered the oath of office. He advised everyone that they need to go see the Town Clerk starting next Tuesday to be officially sworn in. They must have it done before the end of the month or they are not official.

Moderator Lick asked if there was anyone that would like to recognize someone.

Water Baker, Chairman of the Board of Selectmen wanted to recognize certain individuals. Chief Jon Korbet for 21 years of service to the Town of Sutton. Should have been done last year. He was given a card signed by school children and flowers.

Adam Hurst and his crew for keeping the roads passable during the recent unusual weather we have had. Great job guys.

Diego and his staffs for the cleanest dump, oh transfer station in the state. At Christmas time looks like a candy/cookie store. They you Diego, Chuck and Carl for your great work.

Kezar Lake, Lynn Woodman and her crew for all they do for the Lake. She has spearheaded the lake project that is coming up. They won an award this past week recognizing them for all they do for the lake.

Town Clerk/Tax Collector, Beth-Holly LaDuke deserves to be recognized for her diligence and accuracy. She has been recognized twice this past year for her reporting and auditing. Also, Kristie for helping out.

New Town Administrator Julia Jones. She is a breath of fresh air, always smiling, amicable, delightful person we have had in the past 15 years.

Lorri Himes, has kept the town going for the last 15 years. There isn't anything she won't do, always helps. Helped pull us through last year. She is unbelievable.

Last year was a very tumultuous, toughest year of the past 15. We now have a great crew working for us, Julia, Lorri, Beth-Holly and the Board. I want to recognize all the boards and committees for volunteering their time.

Wally mentioned that in the near future him and Kathy will be moving to Keene to be near their daughters and granddaughters.

Bob Wright wanted to recognize Bob DeFelice for his service on the Budget Committee. He balances numbers unbelievably. He uses deductive reasoning as opposed to inductive reasoning, which most people use.

Marilyn Thompson wished to recognize Peter Thompson. He has lived in Sutton for 91 years. He has done many things for the town and been on many committees and board.

Moderator Lick thanked all those that helped on the election. He estimated that they counted about 10,000 votes with all the races.

Moderator Lick explained the procedure for this evening and the rules.

One Article requires a secret ballot. Explained how the voting would take place. This involves taking an article out of line. We will now turn to Article 5.

**Article 5:** To see if the Town will vote to raise and appropriate the sum of \$100,000 (gross budget) by obtaining a New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NHCWFSR) loan for the purpose of hiring a Certified Lake Management/Engineering firm to prepare a watershed-based plan for Kezar Lake, and to authorize the issuance of not more than \$100,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon for the sole purpose of obtaining that loan. The plan will address watershed scale stormwater impacts to the lake and prevent future

algae blooms. Once the plan is completed, the Town will be eligible for certain grants aimed at reducing threats to the lake's ecosystem and to remediate identified pollution threats. The bond will be in the form of a loan from the Department of Environmental Services Clean Water State Revolving Fund and the full amount of principal will be entirely forgiven when the plan is completed pursuant to DES requirements. The Town will be required to pay interest on the loan amount, however, this article is contingent upon the Kezar Lake Protective Association (KLPA) depositing into escrow an amount sufficient to reimburse the Town for all of those interest payments prior to finalization of the loan agreement; as well as KLPA providing a surety to repay any portion of the principal which is not forgiven, if any.

**Not recommended by the Budget Committee.**

**Recommended by the Board of Selectmen.**

### **3/5 ballot vote required**

Motion made by Glenn Pogust to put Article 5 up for discussion. Seconded by Bob DeFelice.

Glenn explained the article and the purpose. It is a loan from DES Clean Water State Revolving Fund. 100% forgivable loan. Town must apply for this loan. To keep this a no risk to the town, 2% per year interest which Kezar Lake Protective Association will pay into an escrow for the life of the loan. They will also provide a surety or insurance policy. A consultant, who has been approved by the state, will be used. The money will be paid to them when bill is received. Kezar is the most valuable asset in the Town. Only body of water fully accessible for recreation.

We will have access to state grants to do work on roads for contamination of the lake, drainage features, money to get things done in New London that impact the watershed.

Moderator Lick opened up the floor for anyone to speak on this article.

There were numerous residents that spoke about the lake and its condition in the past. We have seen increased wildlife over the past ten years. We now have nesting loons and other birds.

Bob DeFelice questioned what the debt ratio limit would be.

Wally stated the debt ratio is currently 1% with a limit of 3%.

Moderator Lick explained the voting. There will be a five-minute break for the voting to take place. We will have the results later in the meeting.

**Article 3:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$3,073,630.79 for general municipal operations. This article does not include appropriations contained in special or individual articles address separately. **(Majority vote required)**

	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Executive Office	\$ 245,519.00	\$ 240,388.91
Election and Voter Registration	\$ 4,500.00	\$ 4,500.00
Financial Administration	\$ 85,329.47	\$ 85,737.38
Financial/Executive	\$ 30,713.78	\$ 30,507.92
RP Appraisal Services	\$ 11,500.00	\$ 11,500.00
Judicial & Legal Expenses	\$ 30,000.00	\$ 30,000.00
Personnel Administration	\$ 597,524.18	\$ 607,524.18
Planning & Zoning	\$ 52,492.00	\$ 51,171.31
General Government Building	\$ 39,650.00	\$ 39,650.00
Cemeteries	\$ 14,000.00	\$ 14,000.00
Insurance	\$ 66,488.00	\$ 66,488.00
Ads & Regional Associations	\$ 2,625.00	\$ 2,625.00
Police Department	\$ 435,840.00	\$ 425,655.00
Ambulance	\$ 85,602.00	\$ 85,602.00
Fire Department	\$ 62,165.00	\$ 62,165.00
Building Inspection	\$ 7,000.00	\$ 7,000.00
Emergency Management	\$ 2,100.00	\$ 2,100.00
Dispatching Services	\$ 22,426.00	\$ 22,426.00
Highway Department	\$ 878,481.00	\$ 865,771.59
Bridge Expenses	\$ 3,000.00	\$ 3,000.00
Street Lighting	\$ 3,000.00	\$ 3,000.00
Solid Waste Disposal	\$ 186,488.00	\$ 181,922.00
Health Administration	\$ 2,300.00	\$ 2,300.00
Health Agencies and Hospitals	\$ 5,736.00	\$ 5,736.00
Welfare	\$ 27,754.00	\$ 27,557.31
Culture & Recreation	\$ 8,603.00	\$ 8,603.00
Library	\$ 109,536.00	\$ 109,536.00
Patriotic Purposes	\$ 1,000.00	\$ 1,000.00
Conservation Administration	\$ 7,887.00	\$ 7,838.79
Debt Services	\$ 44,371.36	\$ 44,371.36
Total	\$ 3,073,630.79	\$ 3,049,676.75

No Amendments

Bob DeFelice made a motion to put Article 3 up for discussion. Seconded by Mike McManus.

Bob DeFelice made a motion to amend the Highway gravel line to add in \$52,000, \$23,000 budgeted, which will bring us to \$75,000. Reduce the sand and salt line from \$115,000 to 100,000, for a decrease of \$15,000, for a net increase of \$37,000. Seconded by Glenn Pogust.

Moderator Lick verified the motion “Motion made to amend Article 3 to include a net increase of \$37,000 for the purpose of additional gravel purchases by the Highway Department.”

Moderator Lick explained that there is also a Select Board recommended comparison to the right side. The Warrant Article specifically asks for the approval of the Budget Committee Budget. Once we discuss that budget and as part of the discussion Select Board members will wish to discuss that budget and potentially ask for a vote on theirs.

The Budget Committee recommends a 3% increase and a 3.2% COLA (Cost of Living Adjustment) and the Selectmen are recommending only a 3%.

Executive Office change were new Town Administrator. Wage study was done last year. We are asking to increase the salary to \$85,000 to be in line with the wage study.

Glenn Pogust discussed the 3% increase based on the economy.

Amendment Vote – discussion was held on the clarification of the highway line amendment in the gravel line item in the Budget. Adam Hurst explained. Vote was taken. Amendment was passed.

Back to Warrant Article as Amended.

Moderator Lick asked for any discussion on the Article.

Much discussion was held regarding merit raises, COLA, a wage analysis.

Bob Wright: I move that all salaries be limited to 3.2

Moderator Lick: So, I think what that would mean is amending it to accept the, well actually it wouldn't, to accept the Select Board Budget, but it's a modification so. Just so that I'm clear Bob and everybody else does. The motion is to amend the Budget Committee Budget so that it is straight 3.2% increase for all employees. Do I have a second to that motion?

Bob DeFelice: I'll second, just so we can.....

Glenn Pogust: Isn't that what the budget on the table is?

Moderator Lick: no because the budget on the table is 3% plus 3.2% for 6.2%

Glenn Pogust: So, Bob you moving to lower the budget committees?

Mumbles.....

Moderator Lick: Bob, please come to the mic so we do understand what you're trying to do.



Bob Wright: I'm moving to remove the recommendation of the Board of Selectmen.

Moderator Lick: Which is not on the table, but, well now I'm confused Bob. You want 3.2% or 3%?

Bob Wright: 3.2%

Moderator Lick: So, just so everyone is clear, the Budget Committee recommendation includes a total of 6.2%, so Bob's motion would be to amend the Budget Committee budget to reduce it to only a 3.2% increase per employee. That is the motion on the table. Do I have a second?

Bob DeFelice: I'll second that as long as I can question there is one salary change in there that does not affect that one salary line, correct?

Moderator Lick: You have to explain what you're talking about.

Bob DeFelice: For the Town Administrator we put in for 85 versus 80 so I want to make sure we did not touch that line because that needs to go back to January 1st.

Moderator Lick: That's a separate issue Bob. The question is your allowing for the 85 to remain in place and your amendment only affects the increase for the employees.

Bob Wright: That is correct.

Moderator Lick: So, the motion on the table which has been seconded is that the Budget Committee recommended Budget be changed to reduce the increase from 6.2 total percent down to 3.2%, I have a second. Let's have anyone wish to discuss that.

Discuss was held

Moderator Lick: Thank you. For just one moment, I want to beg everyone's indulgence. Bob, I want to ask you in a moment to revise your amendment. Let me explain why. Our Town council tells us that we can in fact amend to whatever number, but if we do what you are asking, we must actually calculate the exact dollar amount that it would affect the budget. And in order to do that and run the numbers it's a very complicated process. Julia informs me it would take about an hour and a half to bring that calculation. My suggestion to you, is if you wish to pursue your amendment, that I would suggest that you would instead move to adopt the Select Board Budget which is a 3% increase instead of a 3.2%, because we have that number already on the sheet today. Would you be willing to change your amendment so that the increase goes from 6.2% to 3%?

Bob Wright: I would be so willing.

Moderator Lick: Would you be willing to second that motion?

Bob DeFelice: I will second that motion.

Moderator Lick: Thank you. Now I know that's not necessarily procedurally correct, but the discussion now on the table is Bob's amendment which would reduce the pay raise in the Budget committee's budget from 6.2% to 3%. That's the number shown on the Select Boards recommended budget in your report. So, lets continue the discussion on the amended, proposed amendment of 3.2% reduction 3% increase.

Discussion was held on the article regarding merit raises and the wage analysis.

Moderator Lick: Anyone else have any comments, I'd like to keep the process moving if we can. Any last comments before we have a vote.

With that I want to call the question we are going to have a vote.

The vote is on Article 3 as amended, that amendment includes a 3% pay raise for town employees as opposed to the budget committee budget which was 6.2%. You would be voting for a 3% pay raise. Plus, the \$37,000 that which is already amended and we voted on that already.

Alright, with that, does everybody understand we're going to do it.

All in favor say aye.

Aye votes said

Moderator Lick: All opposed say no.

No votes said

Moderator Lick: The ayes have it.

With that I want to turn to the next....

(Side discussion)

Moderator Lick: Town Council's saying we have to vote on the amended budget again to confirm that it is now the budget.

(Mumbles)

Moderator Lick: We are voting on what it, essentially the Select Committees, Select Boards budget because they amended it to that. So, we can take a final vote again and we are not voting on the budget as.....

Bob DeFelice: no no no

Moderator Lick: Hold on. Let me back up for a minute. We first amended to include \$37,000 so as it stands, we have \$37,000 added. We then amended it again to change it to decrease the amount of increase of the budget for salary for employees by 3% that is what we voted on.

Let's have a vote on the final budget which has those two provisions in it.

All those in favor say aye.

Aye votes said

Moderator Lick: All opposed say no.

No votes said

The ayes have it.

Article 5 Bond Votes voting results. There were 135 votes cast. In order to pass they needed 81 votes for 60%. There was a 97% vote in favor with 130 votes. It passed overwhelmingly.

Moderator Lick: Next is Article #4, however there is one line item on Article 4 is addressed in Article 12. We will go to Article 12 first, because if it is passed it will affect what happens on Article 4. So, let's go to Article 12.

**Article 12:** To see if the Town will vote to raise and appropriate \$20,000 to be added to the Accrued Benefits Expendable Non-Capital Reserve, previously established in 1994. This sum to come from unassigned fund balance. No amount to be raised by general taxation.

**Recommended by the Budget Committee**

**Recommended by the Board of Selectmen**

**(Majority vote required)**

Motion made by Bob DeFelice to move Article 12 for discussion. Seconded by Glenn Pogust. Bob explained this was to make monies available when someone leaves to pay out their benefits. Monies to come from unexpended funds. Motion Passed.

**Article 4:** To see if the Town will vote to raise and appropriate the Select Board recommended sum of \$754,750.00 to be added to various Capital Reserve Funds previously established, as follows:

	<b>Budget Committee Recommends</b>	<b>Select Board Recommends</b>
Blacktop Road	\$ 300,000.00	\$ 300,000.00
Gravel Road	\$ 5,000.00	\$ 5,000.00
Tree Maintenance	\$ 10,000.00	\$ 10,000.00
Computers Admin	\$ 9,000.00	\$ 9,000.00
Welfare Direct Assistance	\$ 5,000.00	\$ 5,000.00
Town Hall Facility	\$ 1,000.00	\$ 1,000.00
Library ADA Modifications	\$ 5,000.00	\$ 5,000.00
Highway Heavy Equipment	\$ 27,000.00	\$ 27,000.00
Police Depart Cruisers	\$ 40,000.00	\$ 40,000.00
Police Dept Computer Equipment	\$ 3,500.00	\$ 3,500.00
Accrued Benefits	\$ 20,000.00	\$ 20,000.00
Conservation Land	\$ 7,000.00	\$ 7,000.00
Highway Equipment Plow/ Dump Truck	\$ 100,000.00	\$ 100,000.00
Highway Bridges	\$ 50,000.00	\$ 50,000.00
Forest Fire Equipment	\$ 250.00	\$ 250.00
Fire Equipment Replacement	\$ 50,000.00	\$ 50,000.00
Rescue Vehicle	\$ 10,000.00	\$ 10,000.00
Municipal Building Fund	\$ 80,000.00	\$ 80,000.00
Master Plan Update	\$ 2,000.00	\$ 2,000.00
Legal Fees	\$ 3,000.00	\$ 3,000.00
Highway Grader	\$ 26,000.00	\$ 26,000.00
Historical Records Preservation	\$ 1,000.00	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 754,750.00</b>	<b>\$ 754,750.00</b>

No Amendments

Motion made by Bob DeFelice to move Article 4 for discussion.  
Seconded by Mike McManus.

Motion made by Bob DeFelice to remove \$20,000 from the Accrued Benefits line. Seconded by Bob Wright. Motion passed.

Discussion was held on Article 4. Questioned why amounts doubled from last year. All the amounts were cut last year and we are getting back on schedule with them. Motion passed.

**Article 6:** To see if the Town will vote to establish an HR Workplace Modification Non-Capital Reserve Fund under the provisions of RSA 35:1 for requests for reasonable accommodations in the workplace such as providing or modifying equipment or devices, making the workplace readily accessible to and usable by people with disabilities and to raise

and appropriate the sum of \$5,000 to be placed in the fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee**

**Recommended by the Board of Selectmen**

**(Majority vote required)**

Motion made by Walter Baker to move Article 6 for discussion. Seconded by Bob DeFelice.

Bob DeFelice moved to amend the article that RSA 35:1 needs to read RSA 35:1c (little c). Seconded by Glenn Pogust. Motion Passed.

Walter explained this was for making work spaces healthier by investing in adjustable desk, mats on floors, chairs with lumbar supports. Helps eliminate workplace injuries. Falls under ADA compliance. Motion passed.

**Article 7:** To see if the Town will vote to establish a Conservation Commission Special Projects Non-Capital Reserve Fund under the provisions if RSA 35:1 for special conservation projects such as signage, kiosks, trail bridges, and maps and to raise and appropriate the sum of \$1,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

**Recommended by the Budget Committee.**

**Recommended by the Board of Selectmen.**

**(Majority vote required)**

Motion made by Walter Baker to move Article 7 for discussion. Seconded by Bob DeFelice.

Bob DeFelice moved to amend the article that RSA 35:1 needs to read RSA 35:1c (little c). Seconded by Glenn Pogust. Motion Passed.

Walter stated this was to supplement the operating budget for kiosks, bridges, etc. Henry Howell spoke to what the conservation commission wishes to accomplish with these funds. Motion passed.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of up to \$10,000 for the purpose of paving the Grist Mill parking lot.

**(Majority Vote required)**

Motion made by Walter Baker to move Article 8 for discussion. Seconded by Mike McManus.

Mike McManus explained what needed to be done to fix the parking lot and fix the water storage at the end of the lot. Engineer will redesign the parking lot, upgrade with steeper angles, detention pond will be dug out possibly deeper, more crushed stone added to help with the drainage. The cost will be to the engineer as his design was not correct.

Much discussion on the material to be used, the lights, supposed to have a park, mosquito infestation, standing water, green space, tree roots, vegetation, granite from old building for benches, and Grist Mills railings. Paving will only be done after all other issues are taken care of. Motion defeated.

**Article 9:** To see if the Town will vote to increase the Town Clerk/Tax Collector's wages from \$47,519.47 to \$50,000 beginning January 1, 2024. Motion made by Bob DeFelice to move Article 9 for discussion. Seconded by Glenn Pogust.

Town Clerk salary must be done at Town Meeting not by Selectmen.

Julia Jones made a motion to amend to appropriate an increase in the Town Clerk/Tax Collector wages by \$2,480.53 as of January 1, 2024. Seconded by Glenn Pogust. Amendment passed. Discussion was held. Bob DeFelice stated that it is the Selectmen's responsibility and duty to maintain the salary arrangements for certain employees. Employees that are exempt are the Library and the Town Clerk/Tax Collector. Because of the nature of the beast. That is why this is treated differently. Motion passed.

**Article 10:** To see if the Town will vote to raise and appropriate \$6,000 for the purpose of operating costs for the Sutton Historical Society's headquarters, The Cressy House in South Sutton for the year 2024. Motion made by Bob Wright to move Article 10 for discussion. Second by Bob DeFelice.

The buildings were given to the Historical Society by the town as they did not want to meet the obligation of maintaining these buildings. Motion passed.

**Article 11:** To see if the Town will vote to establish a Highway Department Sand & Salt Non-Capital Reserve Fund under the provisions of RSA 35:1 to supplement the existing operational budget line for the purchase of sand and salt for the Town roads and to raised and appropriate the sum of \$1,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Recommended by the Budget Committee  
Recommended by the Board of Selectmen. (Majority vote required)

Motion made by Bob DeFelice to move Article 11 for Discussion. Seconded by Glenn Pogust.

Bob DeFelice moved to amend the article that RSA 35:1 needs to read RSA 35:1c (little c). Seconded by Glenn Pogust. This is so that we will have money if we need more than what is in the operating budget. Safety issue if we run low on sand and salt. Motion Passed.

**Article 13:** To transact any other business that may legally come before the meeting. Nothing brought forward.

Moderator Lick thanked everyone for coming.

Motion made by Bob Wright to adjourn the meeting. Seconded by Glenn Pogust. Motion passed.

Town Meeting adjourned at 9:55 PM

Respectfully submitted,

*Beth-Holly LaDuke*  
Town Clerk/Tax Collector

# TOWN OF SUTTON, STATE OF NEW HAMPSHIRE

## SPECIAL TOWN MEETING MINUTES - SEPTEMBER 16, 2024

Moderator Lick opened the Special Town Meeting on September 16, 2024 at 7:12p.m. Moderator Lick welcomed and thanked everyone for attending.

Moderator Lick read the Town Warrant for the Special Town Meeting.

To the inhabitants of the Town of Sutton in the County of Merrimack in said State, qualified to vote in town affairs.

You are hereby notified to meet in Pillsbury Memorial Hall at 93 Main Street in said Sutton on Monday, the 16th day of September 2024 next at 7:00pm to act on Article 1.

**Article 1:** To see if the Town will vote to ratify the results of the March 13, 2024 Town Meeting even though the posting requirements were not met.

Bob Wright made a motion to put Article 1 up for discussion. Seconded by Charles Nelson.

Moderator Lick explained why we were having this Special Town Meeting.

A couple of questions were asked.

Moderator Lick called the questions. Article 1 passed unanimously.

Moderator Lick called for a motion to adjourn. Robert Nelson made a motion to adjourn the Special Town Meeting. Seconded by Charles Nelson. Motion passed unanimously.

The Special Town Meeting adjourned at 7:15PM

Respectfully submitted,

*Beth-Holly LaDuke*  
Town Clerk/Tax Collector



# Town Administrator's Report

The following is a brief summary of the Town's finances at year's end. The Town's unassigned fund balance was \$1,343,066.48, a decrease of \$113,139.80 from the previous year.

Last year, the Town used \$185,000 in unassigned fund balance to offset the tax rate.

The following funds totaling \$353,843.05 were encumbered to complete projects:

Gristmill Embankment	\$ 63,609.75
Library Ramp	\$ 7,694.00
State of NH – Additional Highway Block Grant	\$127,609.31
State of NH – Bridge Aid	\$ 83,154.61
State of NH – ARPA	\$ 71,775.38

At the end of the year, operating expenses are offset by revenues. Unspent funds that were not encumbered were returned to the general fund.

The Town's 2024 annual audit will take place after publication and the auditor's 2024 letter will be printed in next year's report. Copies of the letter will be available at the Select Board's office as soon as it becomes available.

If you are interested in keeping up with meeting agendas, minutes and other items of local interest and have access to the internet, you may wish to subscribe to Sutton News. Sutton's website is located at: [www.sutton-nh.org](http://www.sutton-nh.org). Scroll to the bottom of the homepage and fill out the form to sign up.

Respectfully submitted,


*Julia Jones*  
Town Administrator

# 2024 Tax Rate Calculation

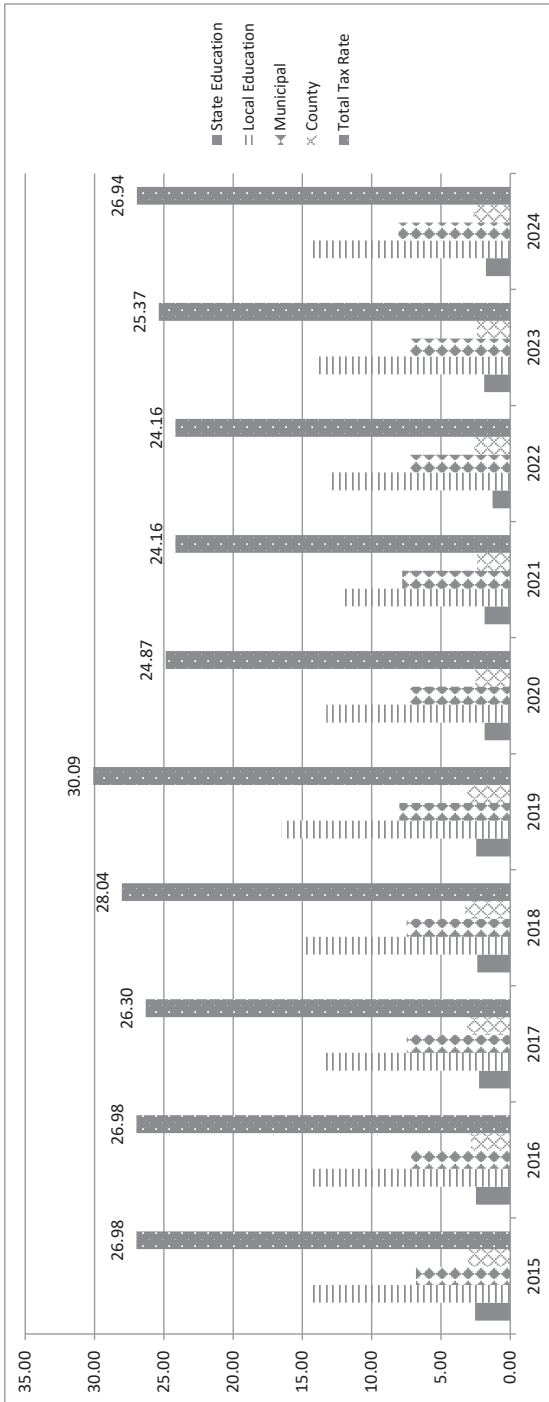
Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,683,138	\$331,744,108	<b>\$8.09</b>
County	\$886,385	\$331,744,108	<b>\$2.67</b>
Local Education	\$4,787,677	\$331,744,108	<b>\$14.43</b>
State Education	\$570,226	\$326,166,638	<b>\$1.75</b>
<b>Total</b>	<b>\$8,927,426</b>		<b>\$26.94</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation			
Total Municipal Tax Effort			\$8,927,426
War Service Credits			(\$79,000)
Village District Tax Effort			\$0
Total Property Tax Commitment			\$8,848,426

 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration	12/17/2024
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# 2024 Tax Rate Comparison



	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Municipal	6.80	7.16	7.48	7.48	8.01	7.21	7.80	7.21	7.21	8.09
County	3.07	2.85	3.11	3.27	3.12	2.52	2.40	2.61	2.42	2.67
Local Education	14.57	14.50	13.45	14.91	16.50	13.28	12.70	13.06	13.85	14.43
State Education	2.54	2.47	2.26	2.38	2.46	1.86	1.86	1.28	1.89	1.75
<b>Total Tax Rate</b>	<b>26.98</b>	<b>26.98</b>	<b>26.30</b>	<b>28.04</b>	<b>30.09</b>	<b>24.87</b>	<b>24.16</b>	<b>24.16</b>	<b>25.37</b>	<b>26.94</b>

# Summary of 2024 Inventory Valuation



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Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	18,949.36	\$965,418	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	4,625.39	\$145,229,600	
1G	Commercial/Industrial Land	485.66	\$3,258,500	
1H	<b>Total of Taxable Land</b>	<b>24,060.41</b>	<b>\$149,453,518</b>	
1I	Tax Exempt and Non-Taxable Land	1,790.47	\$13,660,877	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$170,239,610	
2B	Manufactured Housing RSA 674:31	0	\$111,380	
2C	Commercial/Industrial	0	\$7,596,100	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$177,947,090</b>	
2G	Tax Exempt and Non-Taxable Buildings	0	\$26,371,200	
Utilities & Timber			Valuation	
3A	Utilities		\$5,577,470	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	<b>Valuation before Exemption</b>		<b>\$332,978,078</b>	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	<b>Modified Assessed Value of All Properties</b>		<b>\$332,978,078</b>	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	10	\$629,540
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$20,000	1	\$20,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	49	\$584,430
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	<b>Total Dollar Amount of Exemptions</b>			<b>\$1,233,970</b>
21A	<b>Net Valuation</b>			<b>\$331,744,108</b>
21B	<b>Less TIF Retained Value</b>			<b>\$0</b>
21C	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$331,744,108</b>
21D	<b>Less Commercial/Industrial Construction Exemption</b>			<b>\$0</b>
21E	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>			<b>\$331,744,108</b>
22	<b>Less Utilities</b>			<b>\$5,577,470</b>
23A	<b>Net Valuation without Utilities</b>			<b>\$326,166,638</b>
23B	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$326,166,638</b>

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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	91	\$45,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	9	\$18,000
All Veterans Tax Credit RSA 72:28-b	\$500	31	\$15,500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		<b>131</b>	<b>\$79,000</b>

Deaf & Disabled Exemption Report			
<b>Deaf Income Limits</b>		<b>Deaf Asset Limits</b>	
Single		Single	
Married		Married	
<b>Disabled Income Limits</b>		<b>Disabled Asset Limits</b>	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
<b>Age</b>	<b>Number</b>	<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
65-74	2	65-74	4	\$20,000	\$80,000	\$80,000
75-79	0	75-79	0	\$30,000	\$0	\$0
80+	0	80+	6	\$100,000	\$600,000	\$549,540
			<b>10</b>		<b>\$680,000</b>	<b>\$629,540</b>
<b>Income Limits</b>		<b>Asset Limits</b>				
Single	\$38,000	Single		\$80,000		
Married	\$48,000	Married		\$80,000		

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)	
Granted/Adopted?	No Properties:
Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)	
Granted/Adopted?	No Properties:
Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)	
Granted/Adopted?	No Structures:
Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)	
Granted/Adopted?	No Properties:
Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)	
Granted/Adopted?	No Properties:
Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)	
Granted/Adopted?	No Properties:
Percent of assessed value attributable to new construction to be exempted:	
Total Exemption Granted:	
Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)	
Granted/Adopted?	No Properties:
Assessed value prior to effective date of RSA 75:1-a:	
Current Assessed Value:	

# Summary of 2024 Inventory Valuation



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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	580.54	\$133,630
Forest Land	13,273.82	\$699,527
Forest Land with Documented Stewardship	4,043.06	\$117,465
Unproductive Land	71.02	\$1,017
Wet Land	980.92	\$13,779
	<b>18,949.36</b>	<b>\$965,418</b>

#### Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	8,759.00
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	
Total Number of Owners in Current Use	<b>Owners:</b>	375
Total Number of Parcels in Current Use	<b>Parcels:</b>	484

#### Land Use Change Tax

Gross Monies Received for Calendar Year		
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b>
Monies to Conservation Fund		
Monies to General Fund		

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>0.00</b>	<b>\$0</b>

#### Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	
Owners in Conservation Restriction	<b>Owners:</b>	0
Parcels in Conservation Restriction	<b>Parcels:</b>	0



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#### Utility Value Appraiser

CNP

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$141,030	\$0	\$0	\$0	\$141,030
OTTER LANE HYDRO LLC	\$0	\$41,100	\$0	\$0	\$41,100
PSNH DBA EVERSOURCE ENERGY	\$5,395,340	\$0	\$0	\$0	\$5,395,340
	<b>\$5,536,370</b>	<b>\$41,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,577,470</b>

# Summary of 2024 Inventory Valuation



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<b>Discretionary Easements RSA 79-C</b>	<b>Acres</b>	<b>Owners</b>	<b>Assessed Valuation</b>
	0.00	0	\$0

<b>Taxation of Farm Structures and Land Under Farm Structures RSA 79-F</b>					
	<b>Number Granted</b>	<b>Structures</b>	<b>Acres</b>	<b>Land Valuation</b>	<b>Structure Valuation</b>
			0.00	\$0	\$0

<b>Discretionary Preservation Easements RSA 79-D</b>					
	<b>Owners</b>	<b>Structures</b>	<b>Acres</b>	<b>Land Valuation</b>	<b>Structure Valuation</b>

<b>Map</b>	<b>Lot</b>	<b>Block</b>	<b>%</b>	<b>Description</b>
<i>This municipality has no Discretionary Preservation Easements.</i>				

<b>Tax Increment Financing District</b>	<b>Date</b>	<b>Original</b>	<b>Unretained</b>	<b>Retained</b>	<b>Current</b>
<i>This municipality has no TIF districts.</i>					

<b>Revenues Received from Payments in Lieu of Tax</b>		<b>Revenue</b>	<b>Acres</b>
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		\$18.00	36.00
White Mountain National Forest only, account 3186			

<b>Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)</b>	<b>Amount</b>
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

<b>Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)</b>	<b>Amount</b>
<i>This municipality has no additional sources of PILTs.</i>	

**Notes**

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090

<https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau>

Assessor
JOHN HATFIELD (CNP)

Municipal Officials		
Name	Position	Signature
Glenn Pogust	Select Board Chair	
Michael McManus	Select Board Member	
Nancy Glynn	Select Board Member	

Preparer		
Name	Phone	Email
Julia Jones	6039272400 X4	townadmin@sutton-nh.org

# Town of Sutton Balance Sheet

## December 31, 2024

### Assets

Cash & Investments:		
Cash in Checking, MM & CDs	\$ 900,473.90	
Sutton Free Library	15,963.63	
Conservation Commission	232,882.82	
King Hill Reservation	-	
PD Special Duty Revolving Fund	85,172.78	
Cash in performance deposits	32,164.25	
		\$ 1,266,657.38
Capital & Non-Capital Reserve Fund Investments		4,207,899.87
Uncollected Taxes:		
Unassigned credits	(3,822.97)	
Property	3,268,118.11	
Timber yield	7,198.67	
Allowance for uncollectible taxes	(30,000.00)	
		3,241,493.81
Unredeemed Taxes:		
Levies of 1 prior year	75,641.06	
Levies of 2 prior years	54,708.09	
		130,349.15
Vendor credits		(965.20)
Accounts Receivable - PD Special Duty		1,105.00
Due from State of NH - HOP Grant		17,313.75
		\$ 8,863,853.76

### Liabilities and Equity

Accounts Payable & accrued expenses	\$ 1,251.94
Accrued Payroll & Benefits	6,423.76
Deferred inflow of taxes	270,000.00
Tax Anticipation Notes Payable	986,385.00
Encumbrances:	
Corporation Hill Embankment	\$ 63,609.75
Library ramp	7,694.00
Restricted income:	
State of NH - Additional Highway Block Grant	127,609.31
State of NH - Bridge Aid	83,154.61
ARPA	71,775.38
	353,843.05
Special Revenue Funds, net of interfund payables:	
Sutton Free Library	15,963.63
Conservation Commission	234,779.95
King Hill Reservation	-
Police Special Duty Revolving	11,302.30
Performance Deposits	32,164.25
Due to School District	1,877,903.00



# Town of Sutton Balance Sheet

## December 31, 2024

Capital & Non-Capital Reserve Funds, net of pending obligations:

Accrued Benefits	23,916.79	
Admin Computer Equip	25,849.49	
Ballot Machine	3,370.32	
Blacktop Upgrade	30,059.38	
Cemetery Fences	29,346.23	
Cemetery Land	5,697.63	
Conservation Land	83,531.77	
Fire / Safety Building	877,613.66	
Fire Equip	198,219.57	
Fire Safety Equip	165,120.49	
Forest Fire Equipment	7,918.77	
Forest Fire Salaries	5,397.57	
Gravel Road Upgrade	34,277.67	
Highway Heavy Equipment	188,749.71	
Highway Trucks	434,734.60	
Highway Grader	252,292.89	
Legal Fees	63,587.12	
Library ADA Modifications	31,168.76	
Master Plan 2022	7,517.00	
Masterin Cemetery 2022	66,643.33	
Milfoil	27,227.49	
Municipal Building Exp	46,481.99	
Police Cruiser	122,919.17	
Police Department Computers	9,804.78	
Historical Record Preservation	14,760.41	
Rescue Ekg/ Other Equip Exp	52,853.47	
Rescue Vehicle Crf	63,183.11	
Revaluation & Tax Map/Overlay	92,855.76	
Septage Lagoon Maintenance	34,293.02	
Solid Waste/ Transfer	104,428.72	
Town Bridges	565,917.78	
Town Hall Facility	3,836.33	
Tree Maintenance	14,139.66	
Welfare Direct Assistance	38,821.95	
HR Workplace Modifications	2,234.01	
Conservation Commission Special Projects	1,000.00	
Highway Department Sand & Gravel	1,000.00	
	3,730,770.40	
	7,520,787.28	
<b>Fund Balance</b>		
Unassigned Fund Balance		1,343,066.48
		\$ 8,863,853.76

# Report of Town Clerk/Tax Collector's Office

There have been some long awaited improvements to the Town Clerk/  
Tax Collector's Office in 2024.

We changed offices for a short time while our office got a much needed makeover. Improvements included: new paint on the ceiling and walls, new lighting, a new floor, a second door added, and space utilized under the stairs to recess a file cabinet. A large crack in the ceiling was also repaired. These changes have given us space to easily move around the office.

The NH Department of Safety Division of Motor Vehicles has changed the process for Veteran and Antique plates. We are now able to process new registrations and issue plates. These are for standard veteran plates, not specialty and/or disabled veteran plates. Those still need to be done at the DMV. For Veteran plates you will need your DD214. There are other acceptable forms that can also be used.

The town clerk can now issue antique passenger plates for motor vehicles. Antique trailer, motorcycle, or tractor will still need to be done at the DMV. To qualify for an Antique plate, you must meet the requirements of RSA 259:4 Antique motor vehicle, farm tractor or motorcycle.

This was a very busy year for elections. We had the New Hampshire Primary on January 23rd, Town Elections March 12th, State Primary September 10th and the State General Election November 5th. We had a lot of new voters register for the State Primary and General Election. I hope you all continue to participate in Town Elections this year.

We have a new addition to our office. Sabrina is a black five (5) month old cat. She is very friendly and loves to greet everyone when they come in. She loves to be petted and held.

I have enjoyed meeting everyone over the past year and hope to meet more in the coming year.

Thank you all very much for placing your trust in me to be your Town Clerk/ Tax Collector.

Here's to another great year.

Respectfully submitted,

*Beth-Holly LaDuke*  
Town Clerk/Tax Collector

# Permits and Fees 2024

Motor Vehicle Permit Fees	\$ 699,988.48
Motor Vehicle Title Fees	\$ 19,618.90
Boat Fees	\$ 5,501.28
Dog License/Penalties	\$ 8,294.00
Vital Statistics	\$ 14,310.00
Misc. Clerk Fees	<u>\$ 3,098.80</u>
<b>Total Revenue</b>	<b>\$ 737,811.46</b>

# Summary Report of the Trust Funds

## for the year ending December 31, 2024

Funds are invested with the New Hampshire Public Depositors' Investment Pool (NHPDIP)

Information from the MS-9 Report

EXPENDABLE CAPITAL RESERVE			Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
065	2018	Admin Computer Equip	\$ 28,466.53	\$ -	\$ 1,521.17	\$ -	\$ 29,987.70
064	2018	Blacktop Upgrade	10,343.48		552.71		10,896.19
057	2015	Cemetery Fences & Tombstone	27,857.59		1,488.64		29,346.23
	2024	CONSERVATION SPECIAL PROJECTS EXP					
075	2020	Fire Safety Equip	156,744.53		8,375.96		165,120.49
066	2018	Gravel Road Upgrade	49,918.31		2,667.48		52,585.79
	2024	HD SAND & SALT EXP					
	2024	HR WORKPLACE MODIFICATION EXP					
061	2016	Library Modifications	24,841.31		1,327.45		26,168.76
078	2022	Mastin Cemetery	63,262.76		3,380.57		66,643.33
026	2002	Milfoil/Watershed Invasive Species	25,846.35		1,381.14		27,227.49
060	2016	Police Department Computers	17,117.17		914.68		18,031.85
051	2010	Record Preservation	13,062.40		698.01		13,760.41
074	2019	Rescue Ekg/ Other Equip Exp	50,172.41		2,681.06		52,853.47
070	2019	Septage Lagoon Maintenance	32,553.46		1,739.56		34,293.02
068	2018	Tree Maintenance	17,599.23		940.43		18,539.66
Subtotal			\$ 517,785.53	\$ -	\$ 27,668.86	\$ -	\$ 545,454.39

EXPENDABLE NON-CAPITAL RESERVE			Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
047	1994	Accrued Benefits (EMPLOYEE)	\$ 3,718.13	\$ -	\$ 198.66	\$ -	\$ 3,916.79
069	2018	Direct Assistance	32,106.28		1,715.67		33,821.95
048	1994	Forest Fire Salaries	5,123.77		273.80		5,397.57
005	1988	Legal Fees	57,513.75		3,073.37		60,587.12
079	2022	Master Plan	5,237.15		279.85		5,517.00
072	2019	Municipal Building Exp	23,457.29		1,253.47		24,710.76
073	1986	Revaluation & Tax Map/Overlay	146,928.82		7,851.44		154,780.26
Subtotal			\$ 274,085.19	\$ -	\$ 14,646.26	\$ -	\$ 288,731.45

CAPITAL RESERVE			Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Ending Balance
Acct#	Year	Name of Fund					
076	2020	Ballot Machine	\$ 3,199.35	\$ -	\$ 170.97	\$ -	\$ 3,370.32
055	2012	Cemetery Land	5,408.61		289.02		5,697.63
034	2005	Conservation Land Acquisition	72,649.59		3,882.18		76,531.77
071	2007	Fire / Safety Building	833,095.54		44,518.12		877,613.66
030	2005	Fire Equip	140,700.94		7,518.63		148,219.57
002	1980	Forest Fire Equipment	7,279.76		389.01		7,668.77
062	2016	Heavy Equipment	153,544.72		8,204.99		161,749.71
006	1993	Highway Equip Trucks	317,754.75		16,979.85		334,734.60
021	2001	Highway Grader	214,813.87		11,479.02		226,292.89
059	2016	Police Cruiser And Equipment	78,712.99		4,206.18		82,919.17
053	2011	Rescue Vehicle Crf	50,485.32		2,697.79		53,183.11
003	1982	Solid Waste/ Transfer	99,131.42		5,297.30		104,428.72
001	1959	Town Bridges	499,999.31		26,718.47		526,717.78
067	2018	Town Hall Facility	2,692.45		143.88		2,836.33
Subtotal			\$ 2,479,468.62	\$ -	\$ 132,495.41	\$ -	\$ 2,611,964.03

Funds are invested with the New Hampshire Public Depositors' Investment Pool (NHPDIP)

# Summary Report of the Trust Funds

## for the year ending December 31, 2024

Information from the MS-9 Report

		Trust-EXPENDABLE w/agents	Purpose	Beginning Balance	Income Earned	Amount Withdrawn	Available Balance
Acct#	Year	Name of Fund/Trust					
077	2022	Richard Russell Trust (Millwood)	CEMETERY	\$ 15,057.64	\$ 804.62	\$ -	15,862.26
		<b>CUSTODIAL FUNDS</b>					
038	1989	Sutton Rescue Squad	RESCUE	3,760.81	200.98	\$ -	3,961.79
037	1990	Vol. Fire Dept	FIRE DEPT	23,377.57	1,249.24	-	24,626.81
Subtotal				\$ 42,196.02	\$ 2,254.84	\$ -	\$ 44,450.86

		Trust- Town meeting	Purpose	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Available Balance
Acct#	Year	Name of Fund/Trust						
036	1966	Cemetery Gen'L Trust	GEN'L CARE	\$ 19,561.23	\$ -	\$ 1,045.29	\$ -	\$ 20,606.52
027	2003	N Sutton Cem R Fund	REP & MAINT	35,150.62	-	1,878.35	-	37,028.97
Subtotal				\$ 54,711.85	\$ -	\$ 2,923.64	\$ -	\$ 57,635.49

		Trust-Income only Town meeting	Purpose	Principal	Beginning Income	Income Earned	Amount Withdrawn	Available Balance
Acct#	Year	Name of Fund/Trust						
035	1906	126 Cemetery Trusts (Common) *	PERPETUAL CARE	\$ 29,775.81	\$ 5,789.83	\$ 1,900.53		\$ 7,690.36
049	1988	Ada.P. Anderson	LIBRARY	3,000	424.72	183.01		607.73
039	2000	Amelia Chapman	LIBRARY	10,000	1,420.55	610.28		2,030.83
045	1967	Douglas Anderson	LIBRARY	500	639.81	60.89		700.70
046	1988	F.B.Wadleigh	BOOKS, LIBRARY	4,000	758.92	254.29		1,013.21
050	2008	Fay Pugliese Library	LIBRARY	1,000	139.81	60.89		200.70
017	1944	Fred E. Nelson (TOWN)	TOWN	1,500	218.18	91.82		310.00
019	1944	Fred E. Nelson Misc.	MISC. TOWN	2,000	1,737.16	199.71		1,936.87
041	1971	Grace P. Nelson	LIBRARY	50,000	5,459.71	2,963.59		8,423.30
018	1966	Helena W. Wells (Old Store)	OLD STORE	10,000	2,226.74	653.37		2,880.11
015	1930	John Eaton SCHOOLS	SCHOOLS	500	176.96	36.18	-	213.14
042	1918	John Pressey	LIBRARY	1,000	139.81	60.89		200.70
044	1943	Lewis Richards	LIBRARY	300	41.34	18.24		59.58
016	1909	Mary Eaton	SCHOOLS	100	104.41	10.92		115.33
043	1916	Orin Nelson	LIBRARY	1,000	139.81	60.89		200.70
014	1916	WORTHY POOR (Orin Nelson)	WORTHY POOR	3,000	399.55	181.65	-	581.20
Subtotal				\$ 117,676	\$ 19,817.31	\$ 7,347.15	\$ -	\$ 27,164.46

\* Correction from error in the in the past. \$224.19 Principal withdrawn instead of interest. Increased beginning income \$224.19.  
Ending Balance does not change.

Total	Beginning Balance	New Funds Created	Income Earned	Amount Withdrawn	Available Balance	Ending Balance
	\$ 3,485,923.02	\$ -	\$ 187,336.16	\$ -	\$ 3,575,400.68	\$ 3,693,076.49

Available Balance \* Most Trusts, for the Town, are intended for the Interest/Income only available to be withdrawn and not the Principal. This new column reports available funds without touching the Principal.

New Funds Created No New Funds received from the Town as of 01/10/25  
RSA 35:12 transferred on or before December 15 following the vote

# Treasurer's Report

## Town of Sutton, New Hampshire

### 2024 Treasurer's Report

	General Fund		Police Detail		Conservation Commission		Conservation Donations		King Hill Reservation		Sievert King Hill		Performance Deposits		Total
<b>Cash Balances - Beginning</b>	<b>3,353,761.78</b>	<b>52,862.78</b>	<b>208,551.00</b>	<b>102.21</b>	<b>4.26</b>	<b>-</b>	<b>33,157.07</b>	<b>3,648,439.10</b>							
<b>Receipts:</b>															
Tax Collector	6,001,907.28														6,001,907.28
Town Clerk	738,065.26														738,065.26
State of New Hampshire	326,005.21														326,005.21
Income from Departments, incl. Building Permit:	54,834.47	82,310.00													137,144.47
Sale of Town Property	42,590.69														42,590.69
Interest on deposits	56,141.44		6,913.01	13.75	1.15	221.86	7.32								63,298.53
Cable Franchise Fees	17,737.98														17,737.98
Miscellaneous Income	1,684.61			1,000.00		17,655.99									20,340.60
Tax Anticipation Notes	986,385.00														986,385.00
New Escrow Deposits Received							991.17								991.17
	<b>8,225,351.94</b>	<b>82,310.00</b>	<b>6,913.01</b>	<b>1,013.75</b>	<b>1.15</b>	<b>17,877.85</b>	<b>998.49</b>	<b>8,334,466.19</b>							
<b>Disbursements:</b>															
Selectmen Orders Paid	10,678,639.82	50,000.00													10,730,639.99
Conservation Commission Orders Paid			1,000.00						5.41						1,580.41
	<b>10,678,639.82</b>	<b>50,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>5.41</b>	<b>575.00</b>	<b>1,991.17</b>	<b>10,732,211.40</b>	<b>5.41</b>	<b>575.00</b>	<b>1,991.17</b>	<b>10,732,211.40</b>	<b>32,164.39</b>	<b>1,250,693.89</b>	
<b>Cash Balances - Ending</b>	<b>900,473.90</b>	<b>85,172.78</b>	<b>214,464.01</b>	<b>1,115.96</b>	<b>-</b>	<b>17,302.85</b>	<b>32,164.39</b>	<b>1,250,693.89</b>	<b>-</b>	<b>17,302.85</b>	<b>32,164.39</b>	<b>1,250,693.89</b>	<b>32,164.39</b>	<b>1,250,693.89</b>	

Respectfully Submitted,

*Judith Parkerson*

Town Treasurer

# Treasurer's Agency Report

## TOWN OF SUTTON

*Agency Funds - Summary of Changes in Assets and Liabilities*  
For the Year Ended December 31, 2024

Depositor	Purpose	Type of Deposit	Bank/Ins. Company	Balance Beginning	Deposits Received	Interest Credited	Deductions	Balance Ending
Z Ventures Corporation	Performance bond	Cash	TD Bank	15,154.18	-	5.67		15,159.85
Daniel S. Peterson	Road Bond	Cash	Bar Harbor	1,000.00	-	-	1,000.00	-
Peacock Hill Road, LLC.	Performance bond	Cash	Bar Harbor	15,002.89	991.17	1.50	991.17	15,004.39
Granite State Forestry	Road Bond	Cash	Bar Harbor	2,000.00	-	0.15	-	2,000.15
				33,157.07	991.17	7.32	1,991.17	32,164.39

# Conservation Commission Special Revenue Funds

for the year ending December 31, 2024

	Conservation Commission accounts				Total	Prior Year
	Conservation Commission	Conservation Donations	King Hill Reservation	Sievert King Hill		
<b>REVENUES</b>						
Land Use Change Tax	1,540.00				1,540.00	8,780.00
Miscellaneous:						
Interest on Deposits	3,140.03	13.75	1.15	221.86	3,376.79	6,115.00
Other	3,772.98			17,650.58	21,423.56	
	<u>8,453.01</u>	<u>13.75</u>	<u>1.15</u>	<u>17,872.44</u>	<u>26,340.35</u>	<u>14,895.00</u>
<b>EXPENDITURES</b>						
Current - Conservation					-	
Commission expenses					-	1,855.00
Plowing				575.00	575.00	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>575.00</u>	<u>575.00</u>	<u>1,855.00</u>
Excess (deficiency) of revenues over (under) expenditures	<u>8,453.01</u>	<u>13.75</u>	<u>1.15</u>	<u>17,297.44</u>	<u>25,765.35</u>	<u>13,040.00</u>
<b>OTHER FINANCING SOURCES</b>						
Transfers in						
Intra-account transfers	(1,000.00)	1,000.00	(5.41)	5.41	-	-
	<u>(1,000.00)</u>	<u>1,000.00</u>	<u>(5.41)</u>	<u>5.41</u>	<u>-</u>	<u>-</u>
Net change in fund balances	7,453.01	1,013.75	(4.26)	17,302.85	25,765.35	13,040.00
Fund balances - beginning	208,908.13	102.21	4.26	-	209,014.60	195,974.00
Fund balances - ending	<b>216,361.14</b>	<b>1,115.96</b>	<b>-</b>	<b>17,302.85</b>	<b>217,477.10</b>	<b>209,014.00</b>
Analysis of ending balance:						
Cash in Banks	214,464.01	1,115.96	-	17,302.85	232,882.82	208,657.47
Due from General Fund	1,897.13	-	-	-	1,897.13	357.13
	<u>216,361.14</u>	<u>1,115.96</u>	<u>-</u>	<u>17,302.85</u>	<u>234,779.95</u>	<u>209,014.60</u>

Respectfully Submitted,

*Conservation Commission*



# Sutton Free Library Special Revenue Funds

for the year ending December 31, 2024

	Town Accounts	Budget/ Operating Accounts	Trustee Account	Total
<b>REVENUES</b>				
Miscellaneous				
Interest on deposits		69.10		69.10
Other/Unclassified		167.56		167.56
	-	236.66	-	236.66
<b>EXPENDITURES</b>				
Current - Culture and Recreation				
Salaries and Benefits	66,777.51			66,777.51
Books, Periodicals and Programs		17,458.24		17,458.24
Operations and Maintenance of Facilities		8,391.96		8,391.96
Other Administrative Costs		7,271.81		7,271.81
Other/Unclassified		474.00		474.00
	66,777.51	33,596.01	-	100,373.52
Excess (deficiency) of revenues over (under) expenditures	(66,777.51)	(33,359.35)	-	(100,136.86)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in				
Town General Fund	66,777.51	24,297.00		91,074.51
Intra-Account Transfers		2,892.35	(2,892.35)	-
	66,777.51	27,189.35	(2,892.35)	91,074.51
Net change in fund balances	-	(6,170.00)	(2,892.35)	(9,062.35)
Cash/Fund balances - beginning		11,839.12	7,290.38	19,129.50
Cash/Fund balances - ending	-	5,669.12	4,398.03	10,067.15

Respectfully Submitted,

*Library Trustees*

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# Police Special Duty Special Revenue Funds

for the year ending December 31, 2024

**REVENUES**

Charges for services	
Police Detail billed	78,927.00
	78,927.00

**EXPENDITURES**

Current - Public Safety	
Labor & benefits:	
Gross wages (NHRs hrs = 590.5)	34,890.00
Gross wages (non NHRs hrs = 265)	15,900.00
MEDI (Gross wages * .0145)	714.28
FICA (NonNHRs wages * .062)	818.64
NHRs (NHRs wages * .3128)	11,082.50
Administrative:	
Cruiser fees (\$15/hr when used)	7,117.50
Administrative charges (5%)	3,895.75
	74,418.67
Net change in fund balances	4,508.33
Fund balances - beginning	6,793.97
Fund balances - ending	11,302.30

Balance Sheet:

3-01-1010-001 Cash Special Duty	85,172.78
3-01-1400-001 AR Special Duty	1,105.00
3-01-2070-001 Due to GF	(74,975.48)
3-01-2440-001 Fund Balance - Special Duty	11,302.30

**Respectfully Submitted,**

*Town Accountant*

---

# 2024 Expenditure Statement

<b>4130 Executive Office</b>		<b>\$268,908.57</b>
Select Board Salaries	9,516.24	
Town Administrator Salary	83,740.50	
Executive Assistant Wages	52,062.39	
Finance Manager Wages	8,100.40	
Administrative Assistant Wages	24,593.31	
Website Administrator Wages	1,333.10	
Research Assistance	664.35	
Telephone	4,617.42	
Other Professional Services	15,101.93	
Computer	51,440.88	
Equipment Maintenance	912.86	
Printing Costs	3,673.00	
Advertising	1,054.30	
Dues/Conferences/Publications	6,716.00	
Office Supplies	3,919.58	
Postage and Envelopes	753.00	
Mileage Reimbursement	153.01	
Office Equipment	556.30	
<b>4140 Election and Registration</b>		<b>\$6,274.00</b>
Supervisors Wages	3528.21	
Ballot Clerk Wages	1332.42	
Advertising	1307.8	
Training	-	
Supplies	105.57	
Postage	-	
<b>4150 Financial Administration</b>		<b>\$79,460.76</b>
Town Clerk/Tax Collector Wages	47,519.55	
Deputy Tax Collector/Town Clerk Wages	15,496.35	
Recording Fees	168.00	
Telephone	1,738.80	
Mortgage Research	-	
Computer Expenses	7,940.24	
Credit/Debit Card Payment	1,200.00	
Equipment Maintenance	-	
Advertising	847.80	
Dues/Conferences/ Publications	40.00	
Office Supplies	867.07	
Postage & Envelopes	3,329.13	
Professional Services	-	
Mileage Reimbursement	313.82	

# 2024 Expenditure Statement

<b>4151 Financial Executive</b>		<b>\$5,995.44</b>
Deputy Treasurer Salary	495.00	
Treasurer Salary	3421.40	
Budget Committee Secretary	0	
Budget Committee	0	
Auditing Services	0	
Telephone DSL/Fax	478.92	
Computer	31.49	
Postage & Envelopes	787.14	
Bank Service Charges	55.21	
Mileage Reimbursement	726.28	
<b>4152 Revaluation of Property</b>		<b>\$11,500.00</b>
RP Appraisal Services	11,500.00	
<b>4153 Judicial and Legal Expenses</b>		<b>\$28,270.14</b>
Legal Expenses and Services	14,111.05	
Litigation Expenses	14,159.09	
<b>4155 Personnel Administration</b>		<b>\$588,882.18</b>
Health Insurance - Executive	74,509.08	
Health Insurance - Police	115,375.98	
Health Insurance - Highway	162,312.14	
Contingency Insurance	-	
Group Insurance - Life/D/S-L	5,299.06	
Group Insurance - Dental	9,357.31	
Group Insurance - NH Paid Family Medical Leave	1,101.52	
FICA	55,915.91	
Medicare	16,057.29	
Salary Contingency	20,279.43	
Police Retirement Contribution	96,773.17	
Highway Retirement Contribution	22,132.50	
Executive Retirement Contribution	5,371.61	
Financial Retirement Contribution	-	
Administrative Retirement Contribution	4,397.18	
<b>4191 Planning and Zoning Boards</b>		<b>\$25,554.17</b>
Planning and Zoning Administrator	18,765.09	
Professional Services	441.00	
P/Z Recording Secretary	1,726.43	
PB Recording Fees	25.00	
Telephone	1,342.92	
Printing	-	
Notices	2,248.89	

# 2024 Expenditure Statement

Dues/Conferences/Publications	119.00	
Computer	-	
Office Supplies	28.99	
Postage	848.12	
Mileage Reimbursement	8.73	
<b>4194 General Government Buildings</b>		<b>\$47,000.10</b>
Custodial Wages	4,175.00	
Snow Removal	1,800.00	
Building Security System	2,660.00	
Electricity	5,925.48	
Heating Fuel	8,483.65	
Contingency	347.00	
Repairs & Maintenance	20,077.38	
Supplies	3,531.59	
<b>4195 Cemeteries</b>		<b>\$13,176.58</b>
Cemetery Services	13,176.58	
<b>4196 Insurance</b>		<b>\$66,488.00</b>
Unemployment Insurance	556.00	
Workers Compensation	24,021.00	
Property/Liability	41,911.00	
Insurance Expense - Misc.	-	
<b>4197 Advertising &amp; Regional Associations</b>		<b>\$2,625.00</b>
Central New Hampshire Regional Planning Commission	2,625.00	
<b>4210 Police Department</b>		<b>\$395,133.66</b>
Full Time Wages	163,808.33	
Additional Compensation	1,500.00	
Part-Time Wages	-	
Building and Grounds	82.48	
Building Security	731.00	
On Call Wages	-	
Overtime Wages	29,182.87	
Police Chief Salary	104,210.25	
Administrative Assistant	37,486.98	
PD Custodial	1,878.07	
Court Representation	1,151.00	
Court Witness Fees	-	
Telephone	8,701.50	
Computer Services	2,414.00	

# 2024 Expenditure Statement

Animal Control Expenses	-	
Electric	3,426.10	
LP Gas	2,165.90	
Maintenance	5,366.27	
Dues/Conferences/Publications	3,865.00	
Training	2,815.23	
Office Supplies	2,367.73	
Investigative Supplies	8,195.86	
Firearms/Ammo	2,014.40	
Postage	86.35	
Mileage	209.71	
Cruiser Fuel	6,972.08	
Cruiser Repair/Maintenance/Replacement Cruiser	6,352.55	
Uniforms	150.00	
<b>4215 Ambulance</b>		<b>\$85,102.00</b>
Sutton Rescue Squad	10,000.00	
New London Ambulance	75,102.00	
<b>4220 Fire Department</b>		<b>\$59,437.45</b>
Building Alarms/Safety	-	
Telephone	2,513.17	
Active 911	1,667.46	
Electricity	5,615.27	
Heating Fuel	3,891.34	
Building Maintenance	2,345.00	
Equipment Fuel	-	
Training	180.00	
Fire Warden	380.53	
Maintenance Fee Gen Air	2,089.03	
Miscellaneous & Supplies	9,529.84	
Vehicle Repairs and Maintenance	949.64	
Personal Safety Equipment	12,876.93	
HazMat Annual Fees	2,100.00	
Radios	15,299.24	
<b>4240 Building Inspection</b>		<b>\$3,043.58</b>
Inspection Services	3,043.58	
Wetlands Inspection	-	
<b>4290 Emergency Management</b>		<b>\$500.00</b>
Emergency Management Services	500.00	
Emergency Management EOP/HMIT Planning & Expense	-	
Emergency Management Expenses	-	

# 2024 Expenditure Statement

<b>4299 Dispatching Services</b>		<b>\$23,227.34</b>
Dispatching Services	23,227.34	
<b>4312 Highway Department</b>		<b>\$834,612.28</b>
Wages	373,678.41	
Part Time Labor		
Overtime Wages	35,571.03	
Custodial Wages	-	
Telephone	2,605.87	
Alarms	1,226.88	
Uniform Expenses	8,898.73	
Other Professional Services	35,157.69	
Radio Repairs/Purchase/Lease	226.50	
Electricity	6,590.28	
Heating Oil	8,900.88	
LP Gas		
Building Repairs/Maintenance	4,010.36	
Dues/Conferences/Publications & Adv.	-	
Equipment Rental	50,717.00	
Mileage Reimbursement	69.28	
Vehicle Fuel	46,134.62	
Safety Equipment	1,348.98	
Vehicle Repair/Maintenance	34,953.32	
Oil & Filters	5,127.90	
Tires	6,858.08	
Materials & Supplies	4,048.49	
Cutting Edges	2,068.05	
Equipment Repair/Maintenance	34,753.93	
Chains	1,265.66	
Small Equipment/Tools	592.48	
Culverts	11,569.08	
Hand Tools	270.12	
Shop Equipment	134.16	
Sand & Salt	70,190.72	
Gravel	70,235.44	
Asphalt Products	7,770.31	
Signs	460.98	
Liquid Calcium Chloride	9,177.05	
<b>4313 Bridges</b>		<b>\$-</b>
Bridge Expenses	-	
<b>4316 Street Lighting</b>		<b>\$2,815.07</b>
SL Street Lighting Expenses	2,815.07	

# 2024 Expenditure Statement

<b>4324 Solid Waste Disposal</b>		<b>\$147,446.78</b>
Wages	68,041.07	
Building Alarms/Safety	-	
Telephone	548.32	
Water Testing	1,450.00	
Electricity	2,906.14	
Diesel	781.26	
Dues/Conferences/Publications	397.58	
Maintenance/Supplies	300.00	
Uniforms	230.55	
Safety Equipment	-	
Operator Certification	225.00	
Repairs	3,809.86	
Lagoon Maintenance		
Demo Dumpster/Tipping Fee	13,345.35	
Electronic Recycling	2,028.21	
Plastic Recycling	-	
Hazardous Waste		
Cardboard		
Aluminum/Steel Cans	2,200.00	
Freon Recycling	-	
Oil Filter Recycling		
Tire Removal	261.30	
Florescent Bulb Recycling		
MSW Tipping	33,369.33	
MSW Trucking	13,164.50	
Gas Heat	1,594.56	
Calcium Chloride		
Glass	2,793.75	
<b>4411 Health Administration</b>		<b>\$1,288.00</b>
Inoculations & Tests	788.00	
Miscellaneous Expenses	500.00	
<b>4415 Lake Sunapee Region VNA</b>		<b>\$5,736.00</b>
Lake Sunapee Region VNA	5,736.00	
<b>4442 Direct Assistance</b>		<b>\$16,444.61</b>
Dues Conferences and Publications	50.00	
Worthy Causes	1,500.00	
Miscellaneous Direct Assistance	3,338.61	
Services	6,156.00	
Community Action Program	5,400.00	



# 2024 Expenditure Statement

<b>4520 Culture and Recreation</b>		<b>\$14,159.86</b>
South Sutton Common	500.00	
Historical Society	6,000.00	
Churches	263.00	
Old Store Museum	206.86	
COA	3,190.00	
Youth Recreation Programs	3,000.00	
North Sutton Improvement Society	1,000.00	
<b>4550 Library</b>		<b>\$91,074.51</b>
Children's Librarian	20,370.06	
Library Director	34,308.76	
Assistant	9,883.75	
Substitutes	578.72	
Custodial	1,636.22	
Operating Budget	24,297.00	
<b>4583 Patriotic Purposes</b>		<b>\$327.95</b>
Patriotic Purposes	327.95	
<b>4611 Conservation Administration</b>		<b>\$8,063.80</b>
Secretarial Services	1336.50	
Mowing and Plowing	5002.50	
Dues/Conferences/Publications	700.00	
Expenses	150.00	
Supplies	0.00	
Special Projects	874.80	
<b>4700 Debt Service</b>		<b>\$41,371.36</b>
Principal LT Bonds/Notes	28,194.75	
Interest LT Bonds/Notes	13,176.61	
Interest on Tans	-	
Interest on Abatements	-	
<b>4914 Capital Reserve Funds &amp; Trust Funds</b>		<b>\$761,750.00</b>
Black Top Roads	300,000.00	
Gravel Roads	5,000.00	
Tree Maintenance	10,000.00	
Computers Admin	9,000.00	
Welfare Direct Assistance	5,000.00	
Town Hall Facility	1,000.00	
Septage Lagoon		
Library Modifications	5,000.00	
Highway Heavy Equipment	27,000.00	

# 2024 Expenditure Statement

Cruisers	40,000.00
PD Computer Equipment	3,500.00
Cemetery Fence and Tombstone Corporation Hill	
Highway Emergency	
Conservation Commission Land	7,000.00
Highway Equipment/Plow Dump Trucks	100,000.00
Highway Town Bridges	50,000.00
Solid Waste Facility	
Forest Fire Equipment	250.00
Fire Equipment Replacement	50,000.00
Rescue Vehicle	10,000.00
Property Revaluation	
Cemetery Land	
Municipal Building Fund	80,000.00
Fire Safety Equipment	
Highway Pickup Truck	
Fire/Safety Building	
Master Plan Update	2,000.00
Legal Fees	3,000.00
Highway Grader	26,000.00
Ballot Counting Machine	-
Historical Records Preservation	1,000.00
Rescue Equipment	-
Conservation Commission Special Projects Fund	1,000.00
Sand and Salt	1,000.00
HR Workplace Modifications	5,000.00
Accrued Benefits	20,000.00

**Total Expenditures**

**\$3,635,669.19**



# TOWN OF SUTTON

93 Main Street  
Sutton Mills, NH 03221

Tel: (603) 927-2400  
townadmin@sutton-nh.org

February 18, 2025

Alta CPA Group, LLC  
59 Franklin St 2nd Floor  
Annapolis, MD 21401

This representation letter is provided in connection with your audit of the financial statements of the Town of Sutton, which comprise the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information as of December 31, 2023, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of February 18, 2025, the following representations made to you during your audit.

## **Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.

- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 9) Guarantees, whether written or oral, under which the Town is contingently liable, if any, have been properly recorded or disclosed.
- 10) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.

### **Information Provided**

- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the Town from whom you determined it necessary to obtain audit evidence.

- d) Minutes of the meetings of Board of Selectmen or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) Other than what we have disclosed to you, we have no knowledge of any fraud or suspected fraud that affects the Town and involves—
- Management,
  - Employees who have significant roles in internal control, or
  - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the Town’s financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the names of the Town’s related parties and all the related party relationships and transactions, including any side agreements.

### **Government-specific**

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The Town has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.


- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 23) We have appropriately disclosed all information for conduit debt obligations in accordance with GASBS No. 91 .
- 24) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
- 25) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and disclosures. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and disclosures.
- 28) The Town has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

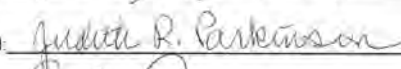
- 29) The Town has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 31) The financial statements include all fiduciary activities required by GASBS No. 84 .
- 32) The financial statements properly classify all funds and activities in accordance with GASBS No. 34 , as amended, and GASBS No. 84 .
- 33) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 34) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 35) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 36) Provisions for uncollectible receivables have been properly identified and recorded.
- 37) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 38) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 39) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 40) Special and extraordinary items are appropriately classified and reported.
- 41) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.

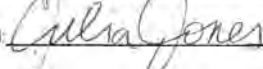
- 42) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 43) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
- 44) We have appropriately disclosed the Town's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 45) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 46) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 47) With respect to the schedules of estimated and actual revenues and appropriations, expenditures, and encumbrances; balance sheet – non-major governmental funds; statement of revenues, expenditures, and changes in fund balance - non-major governmental funds; and statement of changes in assets and liabilities – all agency funds:
  - a) We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.





- b) If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.


Signed:  Chairperson, Selectboard, as of 02/18/2025


Signed:  Judith R. Parkinson, Treasurer, as of 02/18/2025

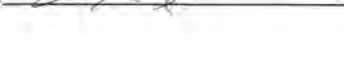
Signed:  Celia Jones, Town Manager/Administrator, as of 02/18/2025

Signed:  James O. Ford, Financial Manager/Accountant, as of 02/18/2025

Signed:  Town Clerk, as of 02/18/2025

Signed:  Tax Collector, as of 02/18/2025

Signed:  Chairperson, Trustees Trust Funds, as of 02/18/2025

Signed:  Chairperson, Library Trustees, as of 02/18/2025

# Statement of Receipts and Actual Revenues

for the year ending December 31, 2024

	Estimated Revenues*	Actual Revenues**	(Over)/Under
<b>TAXES</b>			
Timber Tax	\$ 31,849.00	\$ 32,999.00	\$ (1,150.00)
Interest & Penalties on Delinquent Taxes	\$ 40,386.00	\$ 40,993.00	\$ (607.00)
Excavation Tax & Activity Tax	\$ 9.00	\$ 28.00	\$ (19.00)
Other Taxes	\$ 1,700.00	\$ -	\$ 1,700.00
<b>LICENSES, PERMITS AND FEES</b>			
Pole Licenses	\$ -	\$ -	\$ -
Motor Vehicle Permit Fees	\$ 602,118.00	\$ 551,930.00	\$ 50,188.00
Building Permits	\$ 4,500.00	\$ 4,480.00	\$ 20.00
Other License Permits and Fees	\$ 6,539.00	\$ 8,447.00	\$ (1,908.00)
<b>FROM STATE /FEDERAL GOVERNMENT</b>			
Shared Revenues (Municipal Aid Receivable)	\$ -	\$ 430.00	\$ (430.00)
Meals & Room Tax Distribution	\$ 197,341.00	\$ 198,102.00	\$ (761.00)
Highway Block Grant	\$ 115,436.00	\$ 115,436.00	\$ -
State Forest Land	\$ 18.00	\$ 18.00	\$ -
Other State Grants/FEMA	\$ -	\$ -	\$ -
Other Intergovernmental Revenue from State of NH	\$ -	\$ 12,019.00	\$ (12,019.00)
<b>CHARGES FOR SERVICES</b>			
Income from Departments	\$ 45,582.00	\$ 50,355.00	\$ (4,773.00)
Other/Bank Charges	\$ -	\$ (56.00)	\$ 56.00
<b>MISC. REVENUE</b>			
Sale of Municipal Property	\$ 13,856.00	\$ 42,591.00	\$ (28,735.00)
Interest on Investments	\$ 20,999.00	\$ 56,141.00	\$ (35,142.00)
Other/Cable, Insurance, Dividends & Reimbursement	\$ 55,916.00	\$ 19,423.00	\$ 36,493.00
<b>INCOME FROM OTHER FINANCING SOURCES</b>			
Proceeds from Long-Term Notes/Bonds/Other Sources	\$ 100,000.00	\$ -	\$ 100,000.00
<b>INCOME FROM CAPITAL RESERVES</b>			
Income from Capital Reserves	\$ -	\$ 11,727.00	\$ (11,727.00)
<b>Total Revenues</b>	<u>\$ 1,236,249.00</u>	<u>\$ 1,145,063.00</u>	<u>\$ 91,186.00</u>

# Comparative Statement of Appropriations and Expenditures

## for the year ending December 31, 2024

	Appropriations	Expenditures	Balance
<b>GENERAL GOVERNMENT</b>			
4130 Executive	245,390	268,909 \$	(23,519)
4140 Elections and Registrations	4,500	6,274 \$	(1,774)
4150 Financial Administration	87,718	79,461 \$	8,257
4151 Financial Executive	30,508	5,995 \$	24,513
4152 Appraisal Services	11,500	11,500 \$	-
4153 Legal Expenses	30,000	28,270 \$	1,730
4155 Personnel Administration	597,524	588,882 \$	8,642
4191 Planning Board/Zoning	51,619	25,554 \$	26,065
4194 General Government Buildings	39,650	47,000 \$	(7,350)
4195 Cemeteries	14,000	13,177 \$	823
4196 Insurance	66,488	66,488 \$	-
4197 Regional Association	2,625	2,625 \$	-
<b>PUBLIC SAFETY</b>			
4210 Police Department	425,905	394,969 \$	30,936
4215 Ambulance	85,602	85,102 \$	500
4220 Fire Department	62,165	59,437 \$	2,728
4240 Building Inspection	7,000	3,044 \$	3,956
4290 Emergency Management	2,100	500 \$	1,600
4299 Dispatching	22,426	23,227 \$	(801)
<b>HIGHWAYS AND STREETS</b>			
4312 Highway Department	901,772	834,474 \$	67,298
4313 Bridges	3,000	- \$	3,000
4316 Street Lighting	3,000	2,815 \$	185
<b>SANITATION</b>			
4324 Solid Waste Disposal	181,922	147,447 \$	34,475
<b>HEALTH ADMINISTRATION</b>			
4411 Inoculations, Tests and Expenses	2,300	1,288 \$	1,012
4415 Health Agencies	5,736	5,736 \$	-
<b>WELFARE</b>			
4442 Welfare/Worthy Causes/CAP	27,557	16,445 \$	11,112
<b>CULTURE &amp; RECREATION</b>			
4520 Churches, Commons, Museum, Recreation	14,603	14,160 \$	443
4550 Library	109,536	91,075 \$	18,461
4583 Patriotic Purposes	1,000	328 \$	672

# Comparative Statement of Appropriations and Expenditures

for the year ending December 31, 2024

	Appropriations	Expenditures	Balance
<b>CONSERVATION</b>			
4611 Administration, Expenses & Supplies	7,839	8,064	\$ (225)
<b>DEBT SERVICE</b>			
4711 Debt Service LT Principal	23,844	28,195	\$ (4,351)
4711 Debt Service LT Interest	20,527	13,177	\$ 7,350
4723 Interest on Tax Anticipation Notes	-	-	\$ -
4724 Interest on Abatements	-	-	\$ -
<b>Total Operating Budget</b>	<b><u>3,089,356</u></b>	<b><u>2,873,618</u></b>	<b><u>\$ 215,738</u></b>
<b>CAPITAL RESERVE FUNDS &amp; TRUST FUNDS</b>			
Black Top Roads	300,000	300,000	\$ -
Gravel Roads	5,000	5,000	\$ -
Tree Maintenance	10,000	10,000	\$ -
Computers Admin	9,000	9,000	\$ -
Welfare Direct Assistance	5,000	5,000	\$ -
Town Hall Facility	1,000	1,000	\$ -
Septage Lagoon			\$ -
Library Modifications	5,000	5,000	\$ -
Highway Heavy Equipment	27,000	27,000	\$ -
Cruisers	40,000	40,000	\$ -
PD Computer Equipment	3,500	3,500	\$ -
Cemetery Fence and Tombstone			\$ -
Corporation Hill			\$ -
Highway Emergency			\$ -
Conservation Commission Land	7,000	7,000	\$ -
Highway Equipment/Plow Dump Trucks	100,000	100,000	\$ -
Highway Town Bridges	50,000	50,000	\$ -
Solid Waste Facility			\$ -
Forest Fire Equipment	250	250	\$ -
Fire Equipment Replacement	50,000	50,000	\$ -
Rescue Vehicle	10,000	10,000	\$ -
Property Revaluation			\$ -
Cemetery Land			\$ -
Municipal Building Fund	80,000	80,000	\$ -
Fire Safety Equipment			\$ -
Highway Pickup Truck			\$ -
Fire/Safety Building			\$ -
Master Plan Update	2,000	2,000	\$ -
Legal Fees	3,000	3,000	\$ -
Highway Grader	26,000	26,000	\$ -
Ballot Counting Machine	-	-	\$ -
Historical Records Preservation	1,000	1,000	\$ -
Rescue Equipment	-	-	\$ -
<b>Total Capital Reserve Funds</b>	<b><u>761,750</u></b>	<b><u>761,750</u></b>	<b><u>\$ -</u></b>
<b>Total Operating Budget &amp; Capital Reserves</b>	<b><u>3,951,106</u></b>	<b><u>3,641,363</u></b>	<b><u>\$ 309,743</u></b>



# Inventory of Town Property 2024

## Schedule of Town-Owned Property

<b>Map/Lot</b>	<b>Location</b>	<b>Market Value</b>
04-246,386	Old Store Museum and Land	171,400
04-262,377	Soldiers Monument on Common	15,800
04-313,462	N/S Route 114 (ash disposal area)	60,200
04-387,478	Solid Waste Facility and Land	181,080
05-609,563	Kearsarge Valley backland	3,000
05-821,512	Settlers Oven	25,000
06-341,143	Highway Garage and Land	738,420
06-365,163	Village Road	100
06-403,240	Library and Land	164,000
06-427,248	Grist Mill Street Parking Area	17,500
06-428,236	Pillsbury Memorial Hall and Land	439,000
06-513,305	Chalk Pond Road	27,900
06-544,342	Chalk Pond Road	27,900
07-876,290	Pocharski Property	40,900
07-912,283	Fire Station/North Road and Land	299,010
07-913,302	Police Station/North Road	231,070
07-927,424	Old Fire House Land	13,980
09-284,237	Charles Avenue/R-O-W.	3,500
09-906,090	W/S Route 114 adj. to Route 89	9,900
09-935,453	Crockett Circle	3,100
	<b>Total Town Property</b>	<b>2,472,760</b>
 <b>Kearsarge School District</b>		
05-402,352	Kearsarge Regional High School and Land	463,560
05-505,365	Kearsarge Regional High School and Land	10,133,710
05-909,431	Kearsarge Regional Middle School and Land	13,152,745
06-472,183	Sutton Elementary School and Land	920,520
	<b>Total School Property</b>	<b>24,670,535</b>
 <b>Conservation Land</b>		
01-113,554	North Road and I-89 (Cloues Natural Area)	31,400
03-126,029	North Road (Redington Dam Area)	1,500
03-998,313	Eaton Grange Road (Webb/Crowell Forest)	80,500
04-070,198	off Eaton Grange Road (Sprout Lot)	12,300
04-087,102	Eaton Grange Road	10,400
04-110,318	Gamsby/Wells Property	9,300
04-391,036	Rte 114 & Russell Pond (Spiers)	59,000
06-038,545	W/S Route 114 (Town Wetland)	2,500
06-068,565	Wadleigh Hill Road (Town Wildlife Area)	114,000
07-926,552	Rte 114 - Enroth Gift	43,500
07-942,328	Stevens/RLD Lot	107,100

# Inventory of Town Property 2024

07-975,354	Stevens/RLD Lot	0
08-018,336	Lefferts Natural Area	101,700
08-018,340	Lefferts Natural Area	185,500
08-109,368	E/S Penny Ante Alley (Sundell Lot)	87,800
08-171,362	off Park Ave. on Kezar Lake (Seymour Lot)	124,200
08-367,498	Maple Leaf Natural Area	143,500
08-369,498	King Hill Reservation	276,600
08-527,561	William Bean Quarry	111,100
	Total Conservation Property	1,501,900

## Tax Deeded Property

01-407,067	Stotler Property	175,860
02-491,339	Bocknick Property	300
03-293,290	Saddleback Road	31,500
03-776,234	Landmark Natural Resources Property	57,200
04-312,539	Stewart Property	89,040
04-327,098	Unknown Owner	19,600
04-428,530	Whittaker Property	49,200
06-500,272	Langley Property	18,200
06-653,513	Dimaggio Property	137,260
06-675,538	Jackitis Property	7,700
07-662,017	Mary B. Page Estate	18,600
07-790,226	Emerson Bailey Heirs	1,200
08-847,006	Tarr, Barry	58,000
	Total Tax Deeded Property	487,800

## Cemeteries

01-162,131	Sutton Lane	0
03-277,473	Gore Road	500
04-124,402	Meeting House	100
04-358,511	Millswood, Route 114	100
06-365,163	near Union Church, Sutton Mills	100
07-203,396	Mastin, Baker Road	6,100
07-210,378	Mastin Road Cemetery	51,400
07-939,404	North Sutton, Route 114	4,500

# Inventory of Town Equipment 2024

## Inventory of Major Equipment

Year	Model	Value	Type	Acquisition Date	Dept	Manufacturer
2002	Forestry Truck	\$ 20,625	Truck		Fire Department	Ford
2022	Forestry Trailer	\$ 3,500	Trailer	12/15/2022	Fire Department	Quality Steel&Aluminum
2022	Side by Side W/Fire Pump	\$ 40,000	UTV	12/15/2022	Fire Department	Canam/Kimteck
2015	Custom Pumper Fire Truck	\$ 450,000	Fire Apparatus	1/14/2015	Fire Department	NEWM
2002	Pumper/Tanker	\$ 220,000	Fire Apparatus	10/15/2001	Fire Department	Sterling
1994	Tanker	\$ 83,600	Fire Apparatus		Fire Department	Ford
2022	Dump Truck 1089D	\$ 150,000	Truck	8/26/2021	Highway Department	Freightliner
2020	F-550	\$ 90,000	Auto/Pickup	4/22/2020	Highway Department	Ford
2020	108SD	\$ 188,000	Truck	4/6/2021	Highway Department	Freightliner
2019	Dump Truck 108SD	\$ 150,000	Truck	2/4/2021	Highway Department	Freightliner
2017	6 Wheel Dump Truck 108SD	\$ 140,000	Truck	9/11/2017	Highway Department	Freightliner
2016	410L Backhoe	\$ 139,738	Backhoe	10/7/2018	Highway Department	John Deere
2016	544K Loader	\$ 140,000	Loader	2/23/2016	Highway Department	John Deere
2015	F550 Dump	\$ 85,000	Truck	3/20/2015	Highway Department	Ford
2014	Grader	\$ 295,000	Grader	5/9/2014	Highway Department	John Deere
2002	Chipper	\$ 32,500	Chipper	5/29/2001	Highway Department	Brush
2003	w/mechanized sweeper unit	\$ 10,000	Trailer	12/17/2003	Highway Department	Trailer
1994	Trailer	\$ 500	Trailer	10/3/1994	Highway Department	Homemade
2022	Turbine Debris Blower	\$ 10,000	Debris Blower	8/15/2022	Highway Department	Buffalo
2024	10 Wheel Dump Truck 1145D	\$ 260,000	Truck	8/12/2024	Highway Department	Freightliner
2021	Durango	\$ 50,000	Cruiser	8/17/2021	Police Department	Dodge
2019	Charger	\$ 45,000	Cruiser	3/8/2020	Police Department	Dodge
2023	Tahoe	\$ 65,000	Police	1/9/2023	Police Department	Chevrolet
2019	F550 Rescue Truck	\$ 51,801	Ambulance	9/9/2019	Rescue/EMS	Ford
1999	416-Cit Backhoe	\$ 30,000	Backhoe		Transfer Station	Caterpillar



# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2023	Year: 2022	Year: 2021	
Property Taxes	3110	\$ 313,432.50	\$ 2.00	\$ 0.00		
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185	\$ 2,114.32	\$ 6,159.01	\$ 0.00		
Excavation Tax	3187					
Other Taxes	3189	\$ 0.00	\$ 609.51	(\$ 12.93)		
Property Tax Credit Balance		\$ 0.00	(\$ 2,400.30)			
Other Tax or Charges Credit Balance		\$ 0.00	\$ 0.00			

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
Property Taxes	3110	\$ 8,851,064.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$ 30,602.45	\$ 2,396.98	
Excavation Tax	3187	\$ 14.00	\$ 13.51	
Other Taxes	3189	\$ 0.00	\$ 1,540.00	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
Property Taxes	3110	\$ 5,701.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$ 3,183.12	\$ 12,589.78	\$ 74.15	(\$ 37.00)
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$ 8,890,564.57</b>	<b>\$ 329,686.79</b>	<b>\$ 6,844.67</b>	<b>(\$ 49.93)</b>

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>		<b>Prior Levies</b>	
Property Taxes	\$ 5,588,648.86	\$ 313,113.60	(\$ 2.55)	\$ 0.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$ 29,562.79	\$ 4,511.30	\$ 0.00	\$ 0.00
Interest (Include Lien Conversion)	\$ 3,183.12	\$ 12,589.78	\$ 74.15	(\$ 37.00)
Penalties				
Excavation Tax	\$ 14.00	\$ 13.51	\$ 0.00	\$ 0.00
Other Taxes	\$ 0.00	\$ 1,540.00	\$ 614.13	\$ 0.00
Conversion to Lien (Principal Only)				
<b>\$ 1,853.53</b>	<b>\$ 1,853.53</b>	<b>(\$ 114.00)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>		<b>Prior Levies</b>	
Property Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report		Prior Levies	
Property Taxes	\$ 3,274,830.25	\$ 126.85	\$ 2.00	\$ 0.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$ 1,039.66	\$ 0.00	\$ 6,159.01	\$ 0.00
Excavation Tax				
Other Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance	(\$ 8,567.64)	(\$ 2,094.25)	(\$ 2.07)	(\$ 12.93)
Other Tax or Charges Credit Balance	\$ 0.00			
<b>Total Credits</b>	<b>\$ 8,890,564.57</b>	<b>\$ 329,686.79</b>	<b>\$ 6,844.67</b>	<b>(\$ 49.93)</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$ 3,271,480.88
Total Unredeemed Liens (Account #1110 - All Years)	\$ 130,349.15

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



New Hampshire  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2023	Year: 2022	Year: 2021
Unredeemed Liens Balance - Beginning of Year		\$ 83,799.93	\$ 61,261.22	\$ 0.00
Liens Executed During Fiscal Year	\$ 127,551.10	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected (After Lien Execution)	\$ 2,831.83	\$ 7,196.26	\$ 15,118.10	\$ 0.00
<b>Credit Balances</b>	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 19.29)
<b>Total Debits</b>	<b>\$ 130,382.93</b>	<b>\$ 90,996.19</b>	<b>\$ 76,379.32</b>	<b>(\$ 19.29)</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		Year: 2023	Year: 2022	Year: 2021
Redemptions	\$ 51,910.04	\$ 33,680.45	\$ 56,672.61	\$ 0.00
<b>Credit Balances</b>	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 19.29)
Interest & Costs Collected (After Lien Execution) #3190	\$ 2,831.83	\$ 7,196.26	\$ 15,118.10	\$ 0.00
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens Balance - End of Year #1110	\$ 75,641.06	\$ 50,119.48	\$ 4,588.61	\$ 0.00
<b>Total Credits</b>	<b>\$ 130,382.93</b>	<b>\$ 90,996.19</b>	<b>\$ 76,379.32</b>	<b>(\$ 19.29)</b>

### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$ 3,271,480.88
Total Unredeemed Liens (Account #1110 - All Years)	\$ 130,349.15

# Tax Collector's Report

Summary of Tax Accounts for the  
January 1, 2024 thru December 31, 2024



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**SUTTON**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Beth-Holly

LaDuke

Jan 13, 0125

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Preparer's Signature and Title

# Report of the Highway Department and Road Agent

Spring of 2024 was one the worst ones that I have seen in the 18 years of working for the town of Sutton. My crew and I put around \$60,000 worth of 1 1/2- and 3-inch stone in the bad spots to make the roads passable for emergency services. The roads were rough for a little while until they dried enough to be able to get the grader on them to smooth them up. Once the roads were dried, we then were able to put gravel over the stone spots to help from having mud in the future.

For paving we were able to get a topcoat of asphalt onto the section of Shaker Street from the town line of New London to the intersection of Cotton Road. We were also able to do some smaller spots in town that needed work. One was the common in South Sutton. The roads there were ground up and some material added to the base. After the topcoat of asphalt was complete, we were able to loam the shoulders and plant grass to have a nice, finished look for the common. We paved a small section that was left on Nelson Hill Road South to connect the spots in the town line of Newbury. We were also able to pave two aprons off Route 114 onto Fox Chase Road and Dodge Hill Road.



We had another project on Andrews Ave. We had some trees and stumps removed so that we could have better ditching done to prevent the road from washing every time we had a hard rain. We then put trap rock lining the ditch to slow the water down and to help prevent erosion.

# Report of the Highway Department and Road Agent

Culverts were replaced all over town as well as ditching and grading. The new ten-wheel truck has worked out well. The ability to carry more sand for the roads has been great. Less trips back to the sand shed to reload means the quicker the roads can get sanded. I can see the town benefiting from having one more ten-wheel truck at some point.

I would like to thank my crew for the excellent work they do. Brandon Grendell serving as the foreman has been amazing with his work ethic and different ideas on how to do things to help save the town money. Thank you, sir. I don't know what I would do without you. Eugene Cote, Mike Bascom, Rick Bixby, and Tim Greene are the guys that make up the rest of my crew. You guys are great, and I thank you for everything you do. I would also like to thank the Fire Department and the Police Department with help when we have high windstorms with many trees down and roads closed. As a big team we get things done for this beautiful town that we live in.

Respectfully Submitted

*Adam Hurst*  
Road agent



# Report of the Sutton Police Department 2024

It was another busy year for the Sutton Police Department. Although we saw a reduction in Calls for Service in 2024, motor vehicle accidents increased by 39%. Many of the calls were complex, requiring in-depth investigations. Some required collaboration with multiple jurisdictions and other law enforcement agencies.

As we continue to build a strong relationship with the Kearsarge Regional School District, we are dedicated to working together for the benefit of our children and community. In 2024, 18% of the department's total calls were generated from the Kearsarge Regional High School, Middle School, and Sutton Central School. The Sutton Police Department is committed to making all schools a safe learning environment for both students and staff of the Kearsarge Regional School District.

This year the Kearsarge Regional School District adopted a new strategy for lockdown procedures known as ALICE. ALICE training is an alternative to the traditional "lockdown only" method of intruder response. It stands for Alert, Lockdown, Inform, Counter, and Evacuate. As we train in ALICE, we hope to help empower faculty and students by teaching and practicing different strategies to best prepare everyone to make informed decisions in the event of an emergency.

In February 2024, all Sutton police officers in collaboration with the Kearsarge Regional School District attended ALICE Certification Training and became certified trainers. In March, the entire Kearsarge Regional School District's staff was trained in ALICE. Throughout the year we work with staff and students to practice safety drills and ALICE.

The department changed its CrimeStar Records Management System (RMS) to CSI. CSI Technology is cloud-based and allows us to operate both our Records Management System (RMS) as well as our Computer Aided Dispatch (CAD) through New London Dispatch. Linking both of these systems together allows officers to be more productive and efficient. CSI Technology also includes "InfoShare" a platform powering multiple government applications and allowing for information sharing amongst various jurisdictions all over the state.

In the fall of 2024, the Sutton Police Department applied for and was awarded a NH Office of Highway Safety Grant. Through the grant, the police department was able to purchase two new cruiser computers and all the required hardware to install them in our cruisers. The total cost of the project was \$17,328.00. The grant allocated was 75% reimbursed from the NH Office of Highway Safety with the town only paying 25% of the total cost. The total cost to the town was \$5,160.00.

# Report of the Sutton Police Department 2024

Finally, I wish to express my sincere gratitude and support to all department heads and their staff for their dedication and efforts over these past twelve months.

To my Administrative Assistant and the men and women of the Sutton Police Department, I offer my deepest appreciation and thanks for a job well done. Working with such a fine group of people makes coming to work both enjoyable and my job a bit easier, knowing they will excel in their duties and are always there for support.

To the Board of Selectmen, I offer my thanks for their continued understanding, patience, and support. We as a department pledge to do the best we can and to be ready to meet the next challenge that may arise.

To the residents of Sutton, I would like to extend a heartfelt appreciation and thank you for the interest you show in our police department. As always, we welcome your input as we move forward during these challenging times and into the coming year.

I respectfully submit to the residents of the Town of Sutton the annual report and statement of duties performed by the Sutton Police Department for the calendar year January 1, 2024, through December 31, 2024.

Respectfully submitted,

*Jonathan Korbet*  
Chief of Police

# Report of the Sutton Police Department 2024

Call Type	# of Calls
Alarms .....	37
911 Hangup.....	2
Abandoned Vehicles .....	1
Traffic Accident .....	76
Animal Complaints.....	31
Arrest .....	1
Assist Ambulance.....	33
Assist Citizens .....	10
Assisting Fire .....	17
Assist Motorist.....	27
Assisting Other Agencies.....	26
Assault .....	12
Background Checks .....	1
Be on lookout .....	11
Building Checks .....	31
Case Follow up .....	5
Civil Issue/Stand by .....	5
Community Policing.....	9
Criminal Mischief.....	4
Criminal Threating .....	7
Criminal Trespass .....	1
Directed Patrol.....	116
Disorderly Conduct .....	2
Dogs, loose, bite, barking.....	1
Domestic Dispute .....	9
Drugs/Possession .....	5
Driving While intoxicated.....	1
Fraud.....	1
Harassment .....	5
Littering-Illegal Dumping.....	1
Missing Person .....	2
Motor Vehicle Stops.....	131

# Report of the Sutton Police Department 2024

Call Type	# of Calls
Motor Vehicle Complaint.....	30
Motor Vehicle Unlock.....	3
Neighborhood Dispute .....	3
Noise Disturbance.....	3
Paperwork Service/Relay .....	20
Parking Violation .....	6
Pistol Permits .....	1
Police Information.....	20
Property Lost/Found/Returned.....	7
Protective Order Violation.....	6
Report Request .....	3
Road Hazard/obstruction .....	40
Sexual Assault.....	1
Sex Offender Registration.....	4
Shots Fired.....	5
Suspicious Incident .....	24
Theft .....	5
Tobacco Violation.....	5
Total School Calls.....	167
Traffic Control .....	5
Trespassing .....	6
Unassisted Death.....	2
IN Inspection .....	8
Welfare Check.....	14

# Report of the Solid Waste Transfer Station and Recycling Facility

2024 proved to be a relatively stable year for the Transfer Station as there were no significant equipment malfunctions, and the site was able to function seamlessly.

We are pleased to report that the sticker system implemented in 2023 has an estimated compliance rate of 95%. Stickers are issued through the Town Clerk's Office at a one-time cost of \$2.00.

It has also been noted that the proper sorting of existing recyclables among the various bins has improved, and this has significantly helped when the items are removed for disposal.

The recycling of plastic continues to be an issue among town residents. Due to market conditions and costs, this program continues to be suspended. Pricing and options are reviewed on an ongoing basis by the supervisor and Select Board to determine economic feasibility. The equipment to handle plastic remains in place and is operable. Should market conditions and logistics improve, the present situation could be reviewed and modified.

The staff is acutely aware of the sensitivity of the entire issue of recycling and trash disposal. Within existing guidelines, we work to ensure the best possible outcome for the town and residents.

Negotiations continue with the Department of Environmental Services (DES) regarding the permanent closure of the septic lagoons. We hope to complete this project within the upcoming year. On a very positive note, planning is also taking place to fill the lagoons with our own recycled crushed glass. Residents are reminded that last year our recycled crushed glass was used in the repaving of Shaker Street.

As a town and community, we can take pride in the (suggestion) services available to our residents, including a municipal composting program, emergency availability of dry cord wood, a seed swap, and a modest book inventory. Additionally, the 'Table of Last Resort' greets residents as they pass through. There is also a yellow bin on the facility for the purpose of recycling unwanted clothing. This bin serves a dual purpose, first, to assist those in need, and secondly, to provide a modest financial return to the town. Ask any attendant for further information.

The town interacts with Northeast Resource Recovery Association (NRRRA) on an ongoing basis, and all attendants have completed current licensing requirements with the state. Continuing staff certification helps to ensure compliance with state/ DES mandates.

# Report of the Solid Waste Transfer Station and Recycling Facility

To better control operating expenses, the station Supervisor and Select Board periodically meet with the transfer station operators of the neighboring towns to discuss common issues and emerging trends within the ever-evolving recycling market. The staff continuously monitors market trends and makes carting decisions based on the best economic interests of the town.

As a reminder, please feel free to contact the supervisor with any issues at 603-927-4475. Hours are Tuesday 7AM- noon, Thursday noon to 4:45 PM, and Saturday from 8AM to 3:45PM.

Respectfully submitted,

*Diego Solimine*  
Solid Waste Facility Supervisor

# Report of the Zoning Board of Adjustment – 2024

The Zoning Board of Adjustment (ZBA) conducts meetings on the 3rd Wednesday of the month upon receipt of an application requesting a Special Exception or a Variance to the Sutton Zoning Ordinance, an Appeal from an Administrative Decision, or an Equitable Waiver of Dimensional Requirements. Applications are due on the 15th of the month prior to the desired hearing date. The Zoning Ordinance and application forms are available on the Town website or at the Town Hall.

In addition to hearing cases, the ZBA must also perform various administrative functions regarding the application process and procedures, review proposed zoning changes, and from time to time, review and amend its Rules of Procedure, as required to keep pace with New Hampshire statutory changes. The current version of our Rules of Procedure was presented at a public Hearing in 2019 and approved by the Board.

We would encourage anyone interested in joining the ZBA to contact either the ZBA Chair or the Selectmen's Office.

During 2024, the ZBA held public hearings on the following appeals:

**CASE ZBA 2024-01** - Request by property owner the Robert A.K. Jeffrey Family 2011 Trust, to approve a Variance to the terms of Article X, Section E, 1 of the Sutton Zoning and Building Ordinance, to cross two wetlands on a 129 acre property along Blaisdell Hill Road and Archie Sawyer Road, Map/Lot 02-204-044, for the purpose of constructing a driveway accessing a home site. The Board voted to **APPROVE THE VARIANCE, UNANIMOUSLY, WITH NO CONDITIONS.**

**CASE ZBA 2024-02** - Request by Mark & Wendy Rosenthal, PO Box 388, 133 Corporation Hill Road, Map/Lot 06-265-381, North Sutton, NH 03260, for a Special Exception, as permitted by Article IV, Section B, 2, of the Sutton Zoning and Building Ordinance, to allow an Attached Accessory Dwelling Unit in the basement of their existing house. The Sutton Zoning Board of Adjustment voted to **APPROVE WITH NO CONDITIONS (by unanimous vote of 4).**

**CASE ZBA 2024-03** - Request by Melissa Moore and Janet Kosloff, 127 Old Blaisdell Road, Sutton, NH, Map/Lot 02-611-206 to grant Zoning Variances to the requirements of Article IV, C, 1, 3, and 4 of the Sutton Zoning and Building Ordinance, to allow a Lot line Adjustment that will result in a variety of dimensional non-conformities, including lot

# Report of the Zoning Board of Adjustment – 2024

size, frontage requirements and building setbacks. The Board voted to **APPROVE THE 3 VARIANCE REQUESTS, UNANIMOUSLY, WITH NO CONDITIONS.**

**CASE ZBA 2024-04** - Request by John & Erin Maynard, 62 Baker Road, Map/Lot 07-175-479, to grant a Zoning Variance to the requirements of Article V, C, 4 of the Sutton Zoning and Building Ordinance, to allow a garden shed with less than the required 66.5' setback from the centerline of Baker Hill Road, per sketch. The Board voted to **DENY THE VARIANCE BY A VOTE OF 3 OPPOSED AND 2 IN FAVOR.**

**CASE ZBA 2024-05** - Request by Lake Sunapee Country Club, Inc. (LSCC), for approval of a Special Exception, as permitted by Article V, Section B, 6 of the Sutton Zoning and Building Ordinance, to expand the LSCC Maintenance facility, located at 625 Shaker Road, Map/Lot 09-644-458, which includes relocation of the access driveway and expansion of the overall site, including a new building and expanded parking lot. The Sutton Zoning Board of Adjustment voted to **APPROVE WITH NO CONDITIONS (by unanimous vote of 4).**

**CASE ZBA 2024-06** - request by Theo Selby, 139 Morse Hill Road, Newbury, NH, for property at 30 Route 114, Sutton, NH, Map/Lot 01-406-086, to grant a Variance to the terms of Article IV, Sections A & B, as referenced by Article V, Section A, 1, of the Sutton Zoning and Building Ordinance, to allow a third Dwelling Unit on the first-floor of an existing structure. The first-floor space is currently used as a daycare facility, while the second-floor has 2 rental apartments. The Board voted to **APPROVE THE VARIANCE BY A UNANIMOUS VOTE, SUBJECT TO CONDITIONS.**

**CASE ZBA 2024-07** - Request by Teresa Hosmer, 1782 Route 114, Map/Lot 09-790-192, to grant a Variance to the terms of Article V, Section C 4, of the Sutton Zoning and Building Ordinance, to allow a shed having less than the required 25' setback from an abutting property. The Board voted to **APPROVE THE VARIANCE BY A UNANIMOUS VOTE OF 5 MEMBERS, WITH NO CONDITIONS.**



# Report of the Zoning Board of Adjustment – 2024

CASE ZBA 2024-08 - Request by William & Heather Turner, 12 Andrews Ave, South Sutton, Map/Lot 02-708-505, to grant a Zoning Variance to the requirements of Article IV, C, 4 of the Sutton Zoning and Building Ordinance, to allow a carport with less than the required 46.5' setback from the centerline of Andrews Ave. The Board voted **UNANIMOUSLY TO APPROVE THE VARIANCE (3 MEMBERS AND 1 ALTERNATE PRESENT) WITH CONDITIONS.**

**Board Members:**

Derek Lick, Chair  
Betsy Forsham, Vice-chair  
Samantha Gordon  
Donna Catanzaro  
Zachary Brock  
Sondra Brake - Alternate  
Melissa Ballinger - Alternate

Respectfully submitted,

*Derek Lick – Chair, Peter Stanley – Planning and Zoning Administrator*

# Planning Board Annual Report – 2024

The basic function of a Planning Board in New Hampshire cities and towns is to develop a Master Plan for their community, with extensive input from residents, and then to develop and administer a series of ordinances and regulations that are designed to guide the development of the town in the direction of the goals set by the Master Plan. These regulations include the Zoning Ordinance, the provisions of which are adopted through the Town Meeting process, and Subdivision Regulations, Site Plan Review Regulations and Driveway Access Regulations, adopted by the Planning Board.

The Planning Board then oversees the subdivision of land, including major and minor subdivisions, annexations, lot line adjustments, lot mergers, etc. In addition, the Planning Board oversees the development of commercial uses in town through the Site Plan Review process.

In 2024, the Planning Board continued to follow the guidance outlined in the Master Plan Update adopted in October 2021. After last year's proposed zoning ordinance amendment was voted down, the Planning Board resolved to better engage the community in constructive dialogue through holding public meetings and listening sessions. A meeting focused on "what rural means" to the community was held on May 14, 2024, and a housing forum was held on September 24, 2024. The Planning Board worked with the regional planning commission to issue a survey to solicit more community input on the approach to potential zoning changes that could help meet the housing needs of the town. The survey garnered 319 responses, and the results will be published on the town website.

The Planning Board is proposing a total of 7 amendments to the Zoning Ordinance to be voted on at the 2025 Town Meeting in March. Most of these are "housekeeping" changes that will bring our regulations into compliance with New Hampshire Statutes and simplify some of the permitting processes for applicants.

In 2025, the Planning Board endeavors to hold more public meetings to continue to foster community engagement in its charge to establish a vision for the future of the town and looks forward to hearing from the community on how best to proceed with its work.

The Planning Board's Housing Opportunity Planning (HOP) Grant was continued into 2025 so that it could continue to engage the services of the Central New Hampshire Regional Planning Commission (CNHRPC) to review appropriate ordinances and regulations for potential changes that might provide some additional housing opportunities in Sutton.

# Planning Board Annual Report – 2024

In 2024, the Planning Board reviewed the following land use applications:

**Case PB 2024-01** - Conditional Use Permit Application, as permitted by Article X, Section G of the Sutton Zoning and Building Ordinance, to cross four wetland buffers on a 129 acre property along Blaisdell Hill Road and Archie Sawyer Road, Map/Lot 02-204-044, for the purpose of constructing a driveway accessing a homesite. The Board voted to **APPROVE THE CONDITIONAL USE PERMIT, UNANIMOUSLY**

**Case PB 2024-02** - Lake Sunapee Country Club, Inc (LSCC). for a Site Plan Review for the LSCC Maintenance facility, located at 625 Shaker Road, Map/Lot 09-644-458, to relocate the access driveway and expand the site, including a new building and expanded parking lot. The Board voted to **APPROVE THE SITE PLAN REVIEW, UNANIMOUSLY.**

**Case PB 2024-03** – Request by Anthony Seminara, 4 Brookside Road, Newbury, NH, regarding properties along Hominy Pot Road in Sutton, NH, Map/Lot 10-218-424 and 10-192-393, to grant a Lot Line Adjustment, as permitted by Article V, Section F, 1 & 2 of the Sutton Subdivision regulations, between the two lots identified above. The Board voted to **APPROVE THE LOT LINE ADJUSTMENT, UNANIMOUSLY.** Not recorded as yet.

**Case PB 2024-04** - Request for a Lot Line Adjustment and Annexation by Melissa Moore and Janet Kosloff, 127 Old Blaisdell Road, Sutton, NH, Map/Lot 02-611-206, per the plan submitted, between the above lot, which is owned by Moore & Kosloff, and Map/Lot 02-626-224, which is owned by the Herlitz Trust. The Board voted to **APPROVE THE LOT LINE ADJUSTMENT AND ANNEXATION, UNANIMOUSLY.**

**Case PB 2024-05** – Request for Merger of Lots by James and Beth Domoracki, 89 Blaisdell Hill Road, Map/Lot 02-421-203 and Map/Lot 02-449-228. The Board voted to **APPROVE THE MERGER, UNANIMOUSLY.**

**Case PB 2024-06** - Request by property owner the Robert A.K. Jeffrey Family 2011 Trust to approve a Lot Line Adjustment/Annexation, as permitted by Article V, Section F of the Sutton Subdivision Regulations, on a newly subdivided 129 acre property along Blaisdell Hill Road and Archie Sawyer Road, Map/Lot 02-204-044, for the purpose of transferring the driveway easement area from the parent parcel to the adjacent parcel, identified on the approved and recorded subdivision plan as Map 2, Lot 2. The Board voted to **APPROVE THE LOT LINE ADJUSTMENT, UNANIMOUSLY.**

# Planning Board Annual Report – 2024

**Case PB 2024-07** - Request by Caroline R. Waite regarding property along Chalk Pond Road in Sutton, Map/Lot 06-608-249, to approve an appeal of a Driveway Access Permit Application that was denied by the Road Agent because of insufficient sight distance. After deliberation, **THE BOARD VOTED UNANIMOUSLY TO DENY THE APPEAL.**

**Case PB 2024-08** - Request by Charles Nelson, 366 Eaton Grange Road, Map/Lot 03-248-076, to subdivide a 20+ acre property along Eaton Grange Road, Map/Lot 03-248-076, into two parcels, one 2+ acre lot and the second remaining parent lot of 18+ acres. The Board voted to **APPROVED UNANIMOUSLY, WITH CONDITIONS.**

**Case PB2024-09** - Request by 30 Route 114 LLC South Sutton, represented by Theo and Jessica Selby, for a Site Plan Review for a Multi Family Use on property at 30 Route 114 in Sutton, Map/Lot 02-834-181. The applicants are proposing to convert a building housing a daycare on the first floor and 2 dwelling units on the second floor to 3 dwelling units, abandoning the daycare facility entirely. The Board voted to continue the hearing to the January 14, 2025, meeting.

Respectfully Submitted,

*Jason Teaster, Chair*  
*Roger Wells, Vice Chair*  
*Glenn Pogust, Ex-Officio*  
*David Hill, Christine Fletcher*  
*Charles Bolduc*  
*David Burnham*  
*Tim Wakeman (Alternate)*  
*Kristen Angeli (Alternate)*  
*Peter Blakeman (Alternate)*

*Peter Stanley, Planning and Zoning Administrator*

# Report Of The Building Inspector/ Code Enforcement Officer

Sixty-seven building permits were approved this past year.

Additions / Renovations	13
Barn/garage	13
Generator	2
New Homes	6
Solar	12
Decks	3
Other	18

As always, I would like to offer a warm welcome to the new residents of Sutton who filed for building permits this year. Anyone needing a building permit may pick one up at the Selectmen's Office on Monday, Wednesday or Friday, from 8:00 a.m. – 4:30 p.m. or visit the Town's website at [www.sutton-nh.gov](http://www.sutton-nh.gov) and download an application from the Building Inspector page. Any construction over \$1,000 requires a permit. Any change in siding requires a permit (i.e., clapboards to vinyl siding). Changing asphalt shingles to metal roofing requires a permit. Any addition to the footprint of your structure requires a permit. Installation of solar panels requires a permit. When in doubt, ask.

If you live by a lake, river, or tidal water, it is important for you to learn more about the NH Shoreland Quality Protection Act, which requires a DES state permit for most construction, excavation or filling within the protected shoreland. Visit the following website: <http://des.nh.gov/organization/divisions/water/wetlands/cspa/index.htm>.

In order to ensure a timely review of your application by the Building Inspector and Selectmen, please return your completed application to the Selectmen's Office by noon on Wednesday. Every effort will be made to process your building permit at the next Selectmen's Meeting. Finally, if you need questions answered or an inspection conducted, I can be reached at 927-4321 or email [binspector@sutton-nh.org](mailto:binspector@sutton-nh.org).

Thanks to both townspeople and their builders for your continued cooperation.

*Matthew Grimes*

Building Inspector/ Code Enforcement Officer

# Report of Forest Fire Warden and State Forest Ranger

In 2024, New Hampshire experienced an average spring wildfire season which included a 20-acre fire in Effingham in late April. Conditions remained wet enough throughout most of the summer to keep fire occurrence low. However, the fall conditions experienced throughout the northeast were higher than normal as drought conditions set in, keeping state and local firefighters very busy. The week before Thanksgiving found firefighters and forest rangers spending 3 days in an effort to extinguish a 21-acre fire in Exeter. State resources also responded to Connecticut, Massachusetts and Vermont to assist with large fires which occurred in the fall.

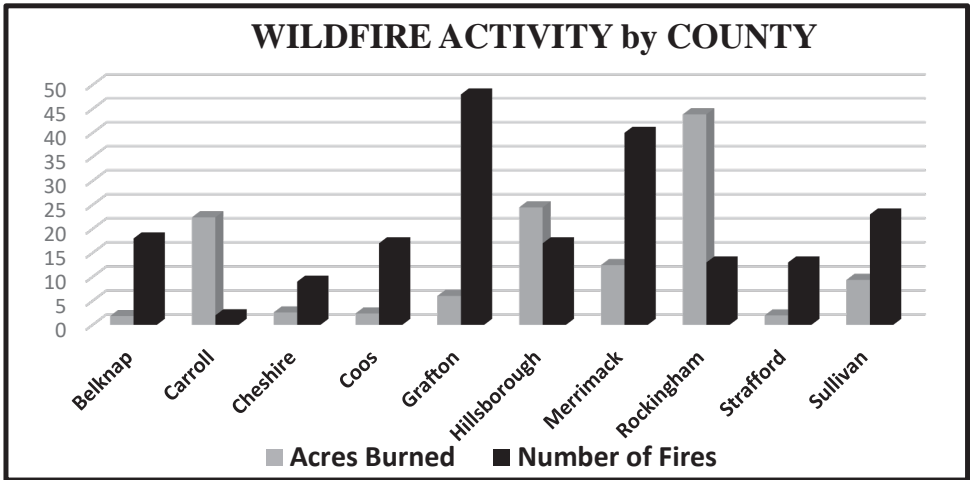
Many homes in New Hampshire are located in the Wildland Urban Interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. In 2024, New Hampshire properties within the Wildland Urban Interface were impacted, with 37 structures threatened and 4 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2025 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com) or using the QR code. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.dncr.nh.gov](http://www.nhdf.dncr.nh.gov). For up-to-date information, follow us on X and Instagram: @NHForestRangers



# Report of Forest Fire Warden and State Forest Ranger

## 2024 WILDLAND FIRE STATISTICS



(All fires reported as of December 01, 2024)

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2024	123	125	77
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165

\*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED											
Fireworks	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	2	29	13	108	7	10	9	5	7	2	7

# Sutton Volunteer Fire Department

2024 was a record year for the number of calls in town. The largest increases came from alarm activations (68% increase), motor vehicle accidents on I89 (48% increase), mutual aid responses (150% increase), and tree/wires down (75% increase). The total call volume of 214 represents a 21% increase from last year.

In between calls the volunteers made upgrades to the station including a new “Smokey Bear” sign and base station radio upgrade. Our water supply capabilities were improved by adding a portable pump for brush fires and remote location water supply. The volunteers also demonstrated new battery powered jaws-of-life extrication tools and air packs that will be purchased in the coming year.

For many years the department has acted in a separate capacity from the rescue squad. With a declining rate of volunteerism, the decision was made to simplify our system and combine the two entities. Beginning in 2025 the departments’ budget will be combined along with trainings, meetings, and other administrative functions. An EMS captain was added to the officers that will handle the specific medical requirements needed for the members to operate.

If anyone is interested in becoming a member of the department, please feel free to come to a fire meeting or contact a current member for more information. Fire meetings are held at the fire station on the first Tuesday of every month at 7 pm. There are many jobs in the department that need to be done, whether helping fill out incident reports, or training to be a full interior firefighter, and many duties in between. There is something that anyone can do.

## **This is a breakdown of the calls for 2024**

- 32 CO/Fire Alarm Activations
- 43 Motor Vehicle Accidents on I89
- 29 Motor Vehicle Accidents (on other town roads)
- 20 Mutual Aid Response
- 35 Tree/Wires Down
- 1 Structure Fire
- 15 Medical Assist
- 7 Other Fire
- 5 Odor/Smoke/Leak Investigations
- 1 Furnace/Oven Malfunction
- 18 Other Incident
- 8 Canceled in Route/Fire Officer Resolved



# Sutton Volunteer Fire Department

Respectfully Submitted,

*Chief Cory Cochran*

Deputy Chief Aaron Flewelling

1st Lt. Taylor Cochran

2nd Lt. George Caswell

Members:

Bud Nelson, Kevin Rowe, Garrett Evans, Matt Grimes, Chip Rowe, Chris Rowe, Pete Thompson, Harold Rowe, Kirk Chadwick, Ken Day, Shreve Soule, Nick Rowe, Robert Defelice, Sam Dube, Ken Sutton, Nate Thompson, Tanner Boucher, Hilary Grimes, Adam Hurst, Tristan Rowe, Caleb Cochran, Ben Prime, Cody Rowe, John McBroom, Cole Dube, Patrick Brodigan, Jonathan Bennett, Dave Brown.

# Sutton Volunteer Fire Department Ladies Auxiliary

The primary function of the Sutton Volunteer Fire Department Ladies Auxiliary is to be available to assist our volunteer firefighters with necessary refreshments when they respond to structure fires or other serious emergencies in Sutton. We also help to maintain the fire station, supply scholarships to high school graduates who are firefighters or cadets, host events, and fundraise to bring the community and fire personnel together. We appreciate all who have supported our endeavors and are excited to grow and do more exciting things in the future.

If you are interested in knowing more about the Sutton Volunteer Fire Department Ladies Auxiliary, please feel free to contact Becca Rowe at 603-398-9716 or [becrowe75@gmail.com](mailto:becrowe75@gmail.com).

Respectfully submitted,

*Becca Rowe*  
President

# Sutton Rescue Squad Annual Report

In 2024, the Sutton Rescue Squad received 174 calls for service, reflecting a significant increase from last year's total of 136. Consistent with previous years, our calls included 66 motor vehicle accidents, which made up 38% of our overall call volume, a rise of approximately 10% from the prior year. Following closely were calls related to falls, accounting for 14% of our services. Additionally, our dedicated team handled a range of other emergencies, including abdominal pain, breathing difficulties, medical alarms, and cardiac arrests.

In January, we conducted our annual election of officers, with no changes in leadership from the previous year. Throughout 2024, we held monthly meetings that focused on call reviews, updates to patient care protocols, and ongoing training. To maintain our certifications, we comply with the continuing education requirements set by the State of New Hampshire and the National Registry of EMTs. The National Registry has a comprehensive curriculum, and we address these topics through in-house training developed by our team, as well as through training opportunities provided by New London Hospital and other regional EMS agencies.

Financially, the Sutton Rescue Squad is committed to keeping our funding costs low, without requiring annual budget increases. Unfortunately, medical supplies and medications tend to have expiration dates, and while we strive to minimize backstock of quickly expiring items, some supplies are unavoidable. We also allocate funds for equipment maintenance, including the annual servicing and recalibration of our cardiac monitor. Thanks to the generous support of Sutton taxpayers, our budget effectively covers these expenses, allowing us to uphold high standards of readiness. Additionally, we were fortunate to leverage donations and past fundraising efforts to acquire a state-of-the-art training simulator. This simulator enables us to use either a manikin or a live person to simulate our cardiac monitor and conduct realistic training scenarios, enhancing our patient care skills. We are eager to implement this training simulator throughout the upcoming year.

2024 also marked a bittersweet farewell as Brenda Spencer retired in March after 26 years of dedicated service to the Sutton Rescue Squad, most recently serving as our Secretary. While we are sad to see her go, we fully support her desire to spend more time with family and grandchildren.

In December, the Sutton Rescue Squad and the Sutton Volunteer Fire Department made a pivotal decision to merge into a single department.

# Sutton Rescue Squad Annual Report

After more than 30 years of operating separately, this merger allows us to pool resources and leadership effectively. If you are interested in joining the Fire Department as a Firefighter or EMS provider, we invite you to attend our monthly meeting at the Firehouse at 7 PM on the first Tuesday of each month to express your interest.

Sincerely,



*Hilary Grimes*  
Sutton Rescue Squad Chief

## Sutton Rescue Squad Members 2024

Phil Biron, FFII-EMT  
Dick Byrne, AEMT  
Ken Day, FF-AEMT  
Bette Fredrickson, EMT

Hilary Grimes, FFI-Paramedic  
Wendy Grimes, FF-EMT  
Patrick Riviezzo, EMT  
Brenda Spencer, EMT (Retired)

# Sutton Conservation Commission 2024 Annual Report

## Trail Work and Land Stewardship

Significant maintenance was performed on Sutton's premier public trails to improve access and make the trails there more user-friendly. The late winter storms of 2024 did significant damage on our conservation land trails, which had to be cleared in addition to the routine trail maintenance. The SCC held Volunteer Trail Work Days on two Saturdays in July to help with this. And a new Facebook group has been created to gather volunteers and provide Adopt-a-Trail opportunities for interested parties.



*Webb/Crowell footbridge*

The loop trail at the Webb/Crowell forest had been rendered inaccessible by dozens of downed trees. These had to be chainsawed, and then volunteers on the Webb/Crowell Work Day removed the cut trees and brush from the trail. In addition, lopping and clipping was done, and a new bridge was built over a gully. The Webb/Crowell Reservation has again been chosen by the Ausbon Sargent Land Preservation Trust as one of their DIY hiking trail locations.



*Restored Putnam bridge*

The flood damage. Then volunteers on the KHR work day cleaned up and smoothed out the new trail. The bridge was repaired, and the access to it was made more gradual with a stone ramp. The trail is now intact from Felch Road all the way to KHR over the bridge.

New trail maps have been posted at all of the KHR trail intersections. The maps are laminated and waterproof, and they have a red mark showing "You are Here".

The Putnam trail at King Hill Reservation (KHR) was made unusable by the flooding of 2023. That trail was restored with the help of the Kezar Lake Running Club and other volunteers. The Putnam bridge, which had been wafted off its moorings, was put back in place by the Putnams, and the Running Club cleared a newly re-routed trail that skirts the



*New KHR trail map*

# Sutton Conservation Commission 2024 Annual Report

In response to reports of dog waste on the Hominy Pot Trail, a bag dispenser and signage have been installed at the trailhead. Trail users are expected to carry out the waste bags themselves. New signage has also been added to suggest that dog walkers keep their dogs leashed on the more frequently-used trails, out of consideration for others.



*Dog waste station*

A large culvert on Penacook Path has washed out repeatedly and is in need of replacement. As it necessitates an engineering study, this will be an ongoing project that will require grants for funding.

Dry weather permitted a complete and thorough mowing of the former King Hill ski trails which are designated for recreation. This is done to keep them open for hiking, snowmobiling and back-country skiing and to provide habitat for field-adapted wildlife. It is a costly enterprise, and the SCC's mowing budget will be increased next year to help with that expense.

The agreement with the Sutton Ridge Runners (SRR) snowmobile club giving them additional ski trail access was extended for another year. In exchange, the SRR will help clear culverts and prune trees on some sections of the KHR trails. They will also help with adding additional signage to make it clear where the snowmobiles are allowed to go.



*KHR Foliage Hike*

At the Hominy Pot trailhead, an on-site voluntary donation system is being set up for those who enjoy the trails and wish to help pay for their upkeep. We hope to complete this soon after the town website's renovation has been finished.

In October, KHR was the site of one of the Ausbon Sargent Land Preservation Trust's (ASLPT) guided Foliage Hikes. The SCC continues to have KHR's Hominy Pot Rd parking lot and the Webb/Crowell parking lot snow plowed so the trails there can be used throughout the winter.

We are also working to keep the Enroth-Leffert trail entry on Rt.114 mowed and accessible for parking.

The SCC is very grateful to announce that in 2024, a \$15,000 gift was received from the Sievert Family Foundation for the management, improvement, maintenance and stewardship of the King Hill Recreational Area.

# Sutton Conservation Commission

## 2024 Annual Report

### **Other**

Turtle crossing signs were again placed on local roads during the turtle breeding season. The SCC contributed to new plantings in the Horse Beach rain garden.

We participated in the annual statewide butterfly data collection effort, for contribution towards the 2025 New Hampshire Wildlife Action Plan. An SCC member helped rescue feral kittens in South Sutton and capture the mother cat so she could be spayed. This will benefit the bird population in the area.

### **Environmental Advocacy**

We sent a letter to NHDES in support of the Dalton Conservation Commission in their quest to have a wetlands permit application denied for a new landfill next to pristine Forest Lake.

We wrote a letter to the Commissioner of NH Department of Natural and Cultural Resources protesting Vail's plan to expand the parking area at the Mt Sunapee ski resort by cutting five and a half acres of forest and eliminating seven thousand square feet of wetlands, as well as their refusal to fix septic lagoons that are leaking into the Lake Sunapee watershed.

### **Collaboration with Town Organizations**

We are working with the Kezar Lake Protective Association towards developing a Watershed Based Plan for Kezar Lake. We had an informative visit from Sutton's consulting forester to discuss Intents to Cut. SCC members are serving on the town's Hazard Mitigation Plan committee.

Please consider joining or helping out the Sutton Conservation Commission with our environmental work for the benefit of the Town of Sutton. You can contact us at [concom@sutton-nh.org](mailto:concom@sutton-nh.org).

Respectfully submitted,

*Henry Howell, Chair*  
*Jim Morris*  
*Chuck Bolduc*  
*Debbie Lang*  
*Don Davis, Jr*

*Lynn Wittman*  
*Bonnie Hill*  
*Yvonne Howard (Alternate)*  
*Joanna Murphy (Alternate)*

# Report of the AD HOC Website Committee

By mid 2024, the old town website had not aged well. It was buggy, slow to load, and missing important functionality. Information was hard to find, and the calendar required browsers to refresh their page to see recent updates.

Based on the troubles the old website was giving the town, the Select Board invited volunteers to form an AD HOC Website committee with the assignment to recommend a new website for the town. The committee is made up of members Julia Jones, Kim Ortakales, Donna Catanzaro, Joe Burns, Crispin Fletcher.

The primary objective of the committee was to recommend a vendor who could provide a modern website that meets the needs of the town and complies with the Americans with Disabilities Acts. The Committee sought vendors that specialize in municipal websites that are secure, aesthetically pleasing, affordable, and easy to maintain, with intuitive navigation.

Prior to the committee convening, Julia surveyed more than seventy-five municipal websites in New Hampshire to identify potential vendors and requested input from neighboring towns. Based on this research, we reviewed proposals from three vendors and narrowed our candidates to two vendors with comparable offerings. Both vendors had a solid track record and supporters among our neighboring towns. After careful consideration, the committee recommended the Select Board move forward with the proposal submitted by CivicPlus, which offered significant cost savings over a five-year period. The Select Board accepted the committee's recommendation and entered a one-year contract with the vendor.

Our new website will have a new address - [suttonnh.gov](http://suttonnh.gov). The .gov domain is reserved for government entities in the United States and offers important advantages, including improved visibility, protection from impersonation, and access to government resources.

The new website will feature the best images that our residents can provide. We have incredibly talented photographers in Sutton, and we plan to use their best offerings!

A special thank you from this author to Ric Werme, for his advice on social media; Charlie Forsberg, for challenging us to be clear and reasonable about our goals; and Heather Turner, for her free support to me as we sorted out the function (and dis-function) of our old WordPress website.



# Report of the AD HOC Website Committee

Thank you to our committee members for contributing their skills:

Donna Catanzaro provided color and design for the site and, of special note, she reconstructed our Sutton Town LOGO to website quality specifications with clear color designators for all future internet use!

Kim Ortakales delivered useful insights on the user interface and did a terrific job preparing minutes.

Joe Burns provided meaningful input on best website practices design and function as it is a huge part of his work as a realtor.

Julia had to keep herding us cats- her job does not end.

NOTE: As I write this in January 2025, the new website IS NOT LIVE. This committee is committed to see this launch through to success, and beyond!

If anyone has questions, comments, observations, please let us know. Julia is our main point of contact, but I'm sure any of us would welcome your ideas and feedback.

Respectfully Submitted,

*Crispin Fletcher,*  
Committee Member

# Report of the Welfare Department

Requests for welfare assistance are scheduled by appointment. Please call 603-927-2400 X 3 if you need assistance.

Please note that Welfare applications are available at the Pillsbury Memorial Hall, 93 Main Street, Sutton Mills and are also available on the Town of Sutton's website at the following link: <https://www.sutton-nh.org/town-department/welfare-office/>

We continue to receive generous donations from some very thoughtful town folks and a local business. This year, multiple Sutton families sponsored both Thanksgiving and Christmas for local families in need. We are so very thankful and appreciative of the generosity of these good Samaritans. We use monetary donations to purchase food and gasoline cards for those in need. We greatly appreciate these donations, as they help us to more flexibly assist those in need who may not qualify for town assistance or those who have an immediate emergency need.

If you are in need, the following are some important resources for assistance:

<b>Food Pantries</b>	<b>Hours</b>	<b>Contact</b>
Bradford Community Food Pantry Trinity Bible Church 539 NH-114 Bradford, NH 03221	3rd Wednesday of every month, 5:30-6:30pm, or by appointment.	(603) 938-5313
Community FREEdge Sweet Beet Market 11 W Main St Bradford, NH 03221	Open and available to all 24hrs a day, 7 days a week, 365 days a year.	(603) 938-5323
Warner Food Pantry Warner Community Action Program 49 W Main St Warner, NH 03278	Tuesdays 4p-6pm Thursdays 11am-1pm	(603) 456-2053
Kearsarge Lake Sunapee Community Food Pantry First Baptist Church 461 Main St. New London, NH 03257	Wednesdays 4:30-6:30pm Saturdays 10-11:30am	(603) 526-6511
Food For Thought NH, Inc	Provides kids with free healthy food for weekends and school breaks.	Sign up through your child's school nurse, or by emailing FoodForThoughtForKids@gmail.com

# Report of the Welfare Department

<b>Direct Assistance</b>	<b>Services</b>	<b>Contact</b>
Loaves and Fishes	Utilities, short term food and clothing needs, and other requests on a case-by-case basis.	(800) 978-6395. Calls are returned within 24 hours.
Kearsarge Neighborhood Partners (KNP)	Chores, transportation, emergency firewood, meals, phone check-ins, and more.	(603) 317-5900
Energy Assistance Community Action Programs of Belknap and Merrimack Counties	Home heating and electric.	(800) 856-5525
NH Saves	Home energy audits and rebates on appliances and energy efficient construction upgrades.	<a href="https://nhsaves.com/contact-us/">https://nhsaves.com/contact-us/</a>
Kearsarge Region Ecumenical Ministries (KREM)	Emergency aid funds and referrals.	(603) 526-6511
NHEasy	Cash, Medical, SNAP (Food Assistance), Child Care, Medicare Beneficiary and Long Term Care Assistance.	<a href="https://nheasy.nh.gov/">https://nheasy.nh.gov/</a>
Merrimack County Community Action Program, Warner NH	Fuel/Electric Assistance and Weatherization Program, Meals on Wheels, Women Infants and Children (WIC), a food pantry and so much more	(603) 456-2207
2-1-1 New Hampshire Community Resources	Access to specially trained Information and Referral Specialists 24 hours a day, 365 days a year.	Dial 2-1-1
ServiceLink Aging and Disability Resource Center of Merrimack County	Administers Information and Referral Services, Person-Centered Options Counseling, NH Family Caregiver Program, State Health Insurance Assistance Program (SHIP), and Senior Medicare Patrol (SMP).	(603) 228-6625
Warner Connects	Access to healthy foods, nutrition education, and clothing	(603) 456-2053

Respectfully submitted,

*Alison D. Jones*  
 Overseer of Public Welfare

# Library Report for 2024



## SUTTON FREE LIBRARY

5 Corporation Hill Road ♦ Box 202, Sutton, NH 03260  
(603) 927-4927 ♦ [suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

2024 has brought a number of changes to Sutton Free Library as we said goodbye to our library director Elizabeth Geraghty. We are all grateful for her leadership during the pandemic and our return to full services. Elizabeth's directorship will be particularly remembered for her dedicated work in transitioning our Library to an automated system with an online catalog. Many thanks to Elizabeth for her years of service to the community.

In October, we welcomed our new library director, Erin Garzia. Rosie Johnson served as interim director to aid in the transition between directors. Erin has spent her first few months getting to know the Sutton community and finding ways to increase access to and awareness of library services.

**Sutton Free Library is growing and thriving thanks to the support of our strong community! Come on in and see what we have to offer!**

- **Use** - There are currently **870** individual patrons cards in use with a total of **4,112** visits into the Library in 2024.
- **Circulation** - Thanks to the various means of filling your library needs and requests, our total circulation for 2024 was **15,147** items, which is 616 more items coming and going than in 2023. That total includes digital items available through our participation in the NH Downloadable Books Consortium, physical items borrowed through Interlibrary Loan, and physical items in our collection.
- **Programs** - We saw **1,685** program participants in 2024! That's 968 more program participants than in 2023. Popular programs included our monthly Book Club, a visit from Rebecca Rule, a Make-and-Take Sugar Scrub Gift Workshop, Craft To-Go bags for kids,

# Library Report for 2024

and eclipse viewing glasses distribution. The 2024 Summer Reading programming featured 4 children's storytellers and entertainers and was enjoyed by 123 participants of all ages.

- **Museum Passes** - Our much-appreciated Museum Passes saw a **26%** increase in usage. Our top three used passes were: Vermont Institute of Natural Science (VINS), NH State Parks, and Squam Lakes Natural Science Center. Also used and appreciated were the John Hay Estate at the Fells, Billings Farm & Museum, SEE Science Center, Currier Art Museum, McAuliffe-Shepard Discovery Center, Seacoast Science Center, Mt Kearsarge Indian Museum, and the NH Telephone Museum.
- **Building & Grounds** - Our beautiful brick building, built in 1940, is due for several updates to make it accessible and safe for all community members.
  - This year, time was spent making plans for an ADA-compliant lift that will allow residents and staff to access both levels of the library while maintaining the historic character of the building. A warrant article will go before the Town at Town Meeting to seek funding for this project that will allow all community members to access the library.
  - Additionally, plans were made for the Library to have work completed to solve the chronic water issues that have caused service interruptions in the past.
- **Service Updates** -
  - **Expanded Hours Survey:** This fall we conducted an Expanded Hours Survey to explore how we can be serving you better. Using the results of the survey, we have made plans to increase our weekly open hours from 22 hours to 32 hours in 2025.
  - **Increased Programming:** Interim Director Johnson reinvigorated our adult programming with two events this fall. Director Garzia is looking forward to continuing that effort with increased programming coming in early 2025.
  - **Activity Backpacks:** This fall we added 15 Activity Backpacks to our collection thanks to the 2021 New Hampshire Humanities SHARP Grant. Activity Backpacks include a variety of activities, books, games, and worksheets all around a specific topic for a variety of ages. So far, the most popular backpacks have been the Human Body Backpack, which includes hands-on activities

# Library Report for 2024

along with books and worksheets to learn about our amazing bodies, and the Orienteering Backpack, which covers compass use and knot tying.

*The Mission of Sutton Free Library is to support inquiry, literacy, and collaboration by connecting the people of Sutton with the resources they need. The Trustees recognize that achievement of this mission requires ongoing community input as well as partnership with local and regional entities.*

The Library wishes to thank the Friends of Sutton Free Library for their continued support of Summer Reading, programs, and museum passes, allowing us to provide exceptional service to the community.

Do you have other ideas of how we can serve our patrons? Please share your ideas with us!

Respectfully Submitted,

Trustees:

*Nancy Glynn (Chair)*

*Lauren Avery*

*Kim Dean*

*Tracy Mingarelli*

*Catherine Paden*

*Alternate Trustees: (currently vacant)*

*Library Director: Erin Garzia*

*Children's Librarian: Kristin Snow*

*Library Assistant: Kristin McCarthy, Anna Chabot, Angelline Little*

*Library Substitute: Rosina Johnson*

## 2025 HOURS

Tue: 9-8

Wed: 9-1

Thu: 9-6

Fri: 9-1

Sat: 9-1

## CONTACT US

[www.suttonfreelibrary.com](http://www.suttonfreelibrary.com)

603.927.4927

[suttonlibrarian@gmail.com](mailto:suttonlibrarian@gmail.com)

Find us on Facebook & Instagram

# Wadleigh State Park 2024 Season

## PARK HISTORY

The Wadleigh Family were among the earliest European settlers of Sutton. For generations, they enjoyed their property alongside Kezar Lake and shared their land along the beach with the public. Families built changing houses along the beach and at the adjoining plain, baseball games were hosted by local amateur leagues. Over time the family grew old or moved away from Sutton, and in 1922 the land was sold off to a new owner who planned to cut down the trees along the shore. The North Sutton Improvement Society raised \$5,000 through donations, along with support from the Society for the Protection of New Hampshire Forests, to purchase the land, leading to the establishment of Wadleigh Park. In 1934, stewardship of the park passed to the newly formed State Park system. During the Great Depression, crews from the Civilian Conservation Corps (CCC) camp in Warner made significant improvements at the park.



Sadly, much of their work was destroyed by the Hurricane of 1938. Cleaning up took many years, but in the post-war era, the park became a popular destination for locals and tourists alike. Beginning in the early 1960s, Kezar Lake was plagued by a series of algae blooms. The foul conditions drove visitors away from the park, and while the lake was eventually restored through an extensive cleanup effort, visitation never fully recovered. Wadleigh, while loved by the local community, became a hidden gem in the park system. During the pandemic, visitors began to rediscover Wadleigh, leading to a renewed interest in the park. Today, visitors from Sutton and beyond come to enjoy the beach, the clear waters of the lake and the shade of the tall pines that line the shore.

## SEASON OVERVIEW

This season had an incredible turnout, with over 11,000 visiting the park between May and September. About 1,500 of our visitors were from Sutton, though many more surely came after hours to enjoy the incredible sunsets the park receives. Countless visitors reported that it was their first time visiting the park. It is very exciting to get to share this special place with so many new guests. Kayak rentals more than doubled compared to last year, giving guests the opportunity to explore more of the lake, including Loon Island, which is maintained by park staff. The addition of two paddle boards to our rental fleet was a very popular improvement. Wadleigh again hosted swimming lessons sponsored by The Granite YMCA and the Kezar Lake Protective Association. We also hosted runners participating in the 10th Annual Ragged 75 Stage Race, which over three days covers the 75-mile Sunapee Ragged Kearsarge Greenway.

We also hosted runners participating in the 10th Annual Ragged 75 Stage Race, which covers the 75-mile Sunapee Ragged Kearsarge Greenway over three days.

Additionally, we were able to make several improvements to the park, chief among them being the massive undertaking of repainting all our buildings. Our pavilion, which turned 90 years old this year, looks as good as new thanks to this major facelift.



All of this is thanks to our incredible staff. Without them, none of this would be possible. They are dedicated, hardworking and each bring a unique personality to the park. They rose to the challenges that come with increased visitation and consistently provided both high quality customer service and

a fine attention to detail when caring for the grounds and facilities. Seeing people, young and old, playing, relaxing, and building lifelong memories reminds us of the value our work brings. It is a privilege for us to serve our community in this way.

The free entry enjoyed by residents and taxpayers of Sutton is a unique privilege. We are grateful for the continued support and encouragement from our local community as we work to preserve Wadleigh for all to enjoy.

New Hampshire State Parks are the only fully self-funded park system in the county. All fees collected go back into the maintenance of our 93 properties across the state. You may also support the parks by purchasing a Season Pass or opting for a State Park Plate when renewing your car registration. The plate is \$85 per year and grants entry to all passengers at parks that collect day-use fees. For more information, please visit [nhstateparks.org](http://nhstateparks.org).

For information on how to volunteer at Wadleigh State Park, please contact the park office at 603-927-4724.

We look forward to seeing you all next season!

*Shawn Davis*

Park Manager, Wadleigh State Park

Park Staff

*Douglas Haskell*, Assistant Park Manager

*Walter Chadwick*, Park Attendant

*Sarah Shipman*, Park Attendant

*Deane Wilson*, Park Attendant



# Kearsarge Area Council on Aging, Inc.

Established in 1992, the Kearsarge Area Council on Aging (COA) has become an important social service organization dedicated to meeting the needs of our communities' seniors, and their families, friends, and neighbors. The mission of COA is to promote, develop, and reinforce programs that support and enhance the health, well-being, dignity, and independence of older people in the nine towns we serve in the greater Kearsarge area.

COA is a focal point for many area seniors who depend on us to help support their independence, help them find their sense of purpose, and provide the opportunity to assist others through our many volunteer opportunities. 2024 is a strong year for COA, With 28 active programs. We are collaborating with the New London Recreation Department, Tracey Memorial Library, Abbott Library, Kearsarge Community Presbyterian Church, Sunapee Cove Assisted Living, Outing Club of New London, Lake Sunapee Region Visiting Nurse Association, Wilmot Community Association Red Barn, AmeriCorps, AARP and Operation ABLE.

- The Transportation Program operates with one paid driver, funded by generous grants and the return of many volunteers. This service brings seniors to their physician appointments, grocery store, etc. and is heavily relied on by many isolated individuals.
- The Durable Medical Equipment Program is fully operational and serving the needs of many who are unable to obtain medical equipment elsewhere.
- Daily programs and services are offered within our building and in the community. Many programs now offer the option for Zoom attendance.
- We partner with Lake Sunapee VNA to provide foot care four times a month.
- COA continues to be a resource center for our seniors and their families.

We are proud to be a resource center, operate the second-largest free Mobility Lending Equipment Program in New Hampshire, and offer free transportation to our clients in the nine towns we serve. We are fiscally resourceful and operate on a lean budget.

We appreciate our partners, towns, volunteers, members, donors, business sponsors, board members, and staff. It is with their guidance and support that we continue to provide high levels of health and well-being opportunities for our senior neighbors.

Respectfully submitted,

*Kelley F. Keith, BA, MS*  
Executive Director

# Musterfield Farm Museum

Muster Field Farm and Museum (MFFM) continues to be a regional gem in our community, providing a sanctuary to visitors. Whether stopping to appreciate the farmscape or to visit the farm stand to peruse the latest harvest, it is impossible to overlook the value of the working farm, with its smiling faces and endless buzz of activity.

After the last private owner, Bob Bristol, passed away, he left the farm at the beginning stages of what it is today—a functioning farm that continues to demonstrate and practice traditional New Hampshire farming techniques. Former Farm Manager, Steve Paquin of Warner, NH, carried on Bristol’s legacy for 36 years until retirement in 2024. Steve and his crew managed the land, fields, and woodlot to provide produce, firewood, hay, and occasionally livestock to the community. Antiques overflow the barns, each owning their own piece of history through someone’s story. It is hard to find a spot on the farm that doesn’t give a genuine feeling of traditional New Hampshire farm life.

The farm hosts a handful of events over the course of the year where anyone is welcome. The barns are open for people to gather and discuss old farm implements, techniques, wives’ tales, and so on. Even when the events are over and the farm is still, it continues to be open to people who just want to find a quiet place to think, explore, picnic, hike, or even ski.

2024 turned out to be a fantastic growing and demonstration season. Steve Paquin’s retirement ended on a high note with the BEST growing season he can remember, with an abundant yield of each product at the farm, something that never seems to happen in farming! Things were taken up a notch and spectators were able to get hands on with interactive demonstrations of “wheat to bread” processing and learn more about the process of making hominy.

Transition, though daunting, also brings new life and perspective. With Paquin’s retirement comes new management. The community welcomes the new co-farm managers, Jodi Hedderig and Dave Janas! A “Thank You” goes out to the employees at the farm: Pam Gentile, Shane Smith, Kai Herman, Becca Rowe, Heidi Thoma, Kathleen Stowell, and Noah Gardener; the farm cannot succeed without all your consistent effort! Another “Thank You” goes out to the 2024 Board of Directors; it is not easy to manage transition, especially at such a treasured place, but with a strong community like Sutton, Muster Field Farm and Museum will always have solid footing to continue its legacy for generations. It is important to remember that the foundation of MFFM’s continued success lies in an engaged community!

# Central New Hampshire Regional Planning Commission

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Emilio Cancio-Bello is the Town's representative to the Commission.

CNHRPC's mission is to comply with state statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2024, CNHRPC undertook the following activities in Sutton and throughout the Central New Hampshire Region:

- Provided continued technical assistance to Planning Boards on various topics. Staff assisted the Planning Board with public outreach regarding housing issues, including the development of the Fall 2024 Planning Board Housing Survey and support of the September Housing Forum.
- Coordinated the development of updated Hazard Mitigation Plans in nine communities under the federal Building Infrastructure and Resilient Communities (BRIC) 2021 and Hazard Mitigation Grant Program (HMGP) 4516. In Sutton, work was initiated to develop the updated Sutton 2025 Hazard Mitigation Plan.
- Provided support to Economic Development Committees across the region, including meeting coordination, agenda development, and work plan identification. Staff provided assistance related to a variety of tools and tax incentives including the Community Revitalization Tax Relief Incentive (NH RSA 79-E) and the Economic Revitalization Zone (ERZ) program (NH RSA 162-N).
- Provided assistance related to the Road Surface Management System (RSMS) program for three communities, including the proposed road maintenance plan, additional paving scenarios

# Central New Hampshire Regional Planning Commission

for comparison, and forecast of future road conditions under each scenario.

- Provided coordination assistance to the CommuteSmart NH program that works to support transportation demand management services and rideshare coordination across the state utilizing Agile Mile transportation demand management (TDM) software. In 2024 the CommuteSmart NH program saved commuters almost \$270,000 as a result of 32,000 reduced trips.
- Conducted 186 state and local traffic counts throughout the region.
- Worked in coordination with Lakes Region Planning Commission to update the Mid State Region Coordinated Transportation Plan.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2024, CNHRPC held six TAC meetings. The CNHRPC TAC solicited, evaluated, and ranked projects for inclusion in the NHDOT 2027-2036 Ten-Year Plan. Staff also engaged the NHDOT on a planned NH114 corridor study that will include Sutton.
- Participated in a range of regional and statewide bicycle and pedestrian planning activities related to trails, sidewalks, bike lanes and bike shoulders, roadway surfacing, and safety. Assistance to local and regional trail organizations and trail committees is a key component to this work.
- Continued to work with communities on Natural Resource Inventory (NRI) development. Tasks include the identification and mapping of natural resources and the development of methods to overlay and quantify the relative value of natural resources in the community. Interactive online StoryMaps were developed to communicate results.
- Provided Development of Regional Impact (DRI) review services for communities.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and those interested are encouraged to attend.

# Report of the Lake Sunapee Region VNA and Hospice 2024



Lake Sunapee Region  
VNA & HOSPICE

Dear Friends:

On behalf of the entire team at Lake Sunapee Region VNA & Hospice (LSRVNA), thank you for the opportunity and privilege to provide home health, hospice, palliative care, personal care, clinics, support groups, and more. On any given day in 2024, we cared for an average of 400 clients living in 25+ local towns. We remain proud of our ability to respond to community needs in a complicated and ever-changing industry.

One priority over the past year has been to update our Strategic Plan, a collaborative project of the Board and management team. Key focus areas with measurable goals have been identified. Seeing tangible progress toward these goals is very rewarding and improves outcomes for those we serve. Staff retention remained a priority and we are proud to report a remarkably strong average employee retention rate over the past year of 97%. One reason for this is our culture of respect and inclusion, showing everyone how much they are valued. Another is our innovative benefits, such as the *Employee Car Care Fund*, which helps staff maintain safe and reliable transportation as they drive 400,000+/- annually to care for patients.

Nurse managers dedicated many hours in 2024 mentoring future nurses and health care professionals through impactful educational programs such as the Colby-Sawyer College Senior Capstone Projects. The past year also celebrated two agency milestones: the 25th Anniversary of the *Women Who Make a Difference Luncheon* and the 20th anniversary of *The Renaissance Shoppe*. These cherished traditions ground us in our history as we look to the future with intention and pride in our mission. Unique collaborations, such as our *Improv for Caregivers* series with New London Barn Playhouse which expanded to new locations in 2024, brings attention and resources to real issues facing people every day. Finally, the commitment and kindness of 80+ talented volunteers added depth and quality to programs throughout the agency.

# Report of the Lake Sunapee Region VNA and Hospice 2024

I am proud to report that for the 12-month period ending September 30, 2024, we also provided residents of Sutton with:

- Skilled nursing, therapy, hospice, and supportive care to 26 residents
- Free/reduced cost nursing, therapy, and social work visits; visits were also provided under various Medicaid programs (NH Medicaid reimburses at less than 65% of cost)
- 14 months of bereavement programming to hospice families after the death of their loved one at no cost to the family, as well as support groups to help people through the grieving process
- The expertise of both a palliative nurse practitioner and a palliative care registered nurse (LSRVNA is the only local home care agency with these dedicated positions) to help patients and their families understand and navigate advanced illnesses
- Foot Care Clinics in six communities in response to a general lack of access to this vital care

Our gratitude for those who help sustain LSRVNA as an enduring presence is difficult to fully express. A dedicated team of frontline caregivers and behind the scenes support staff, as well as generous community partners like you, keep us strong in service to the community. We understand that your funds, like ours, are limited. This makes us even more grateful for your ongoing confidence and support. Please do not hesitate to contact me if you have questions or if there are other ways we may be of service to your town's residents.

With respect,

*Jim Culhane, President & CEO*  
603-526-4077  
jculhane@lakesunapeevna.org

# UNH Cooperative Extension Merrimack County 2024

UNH Cooperative Extension (UNHCE) serves residents in each of Merrimack County's 25 towns and 2 cities with diverse programming through 4-H Youth Development & Education, Health & Well-Being, Nutrition Connections, Food & Agriculture, Community & Economic Development, and Natural Resources. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into New Hampshire's towns, helping to make individuals, businesses, and communities more successful and keeping New Hampshire's natural resources healthy and productive.

## **Food and Agriculture**

We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops, training sessions, diagnostic services, applied research, and one-on-one consultations.

In 2023, a multitude of educational workshops were conducted with Extension at the helm. Hundreds of individuals received one-on-one consultation through email and phone conversations. 150 farm visits were conducted to fruit, vegetable, and dairy farms, during which recommendations were tailored towards the individual educational needs of the client. A total of 416 soil tests were reviewed and approved, optimizing soil fertility practices, and maximizing production on sites throughout the county.

Widespread weather events in 2023 caused the greatest crop losses in decades. UNHCE leveraged relationships with partner organizations and growers to distribute a crop loss survey which captured estimated damage levels on over 100 farms representing thousands of acres. Estimates of loss totaled nearly \$15 million.

As a result of our efforts, the Governor of New Hampshire allocated \$8 million in crop relief funding for impacted farms. Twelve Merrimack County farms received disaster relief awards totaling \$1,064,310. Farmers report that this funding enabled them to recover losses without taking on substantial new loans, as well as pay for supplies needed for the 2024 season, pay for labor, and bring remaining debt from the prior year current to start 2024 with a clean slate.

## **Natural Resources**

Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach. This approach extends statewide programs in forestry and wildlife, natural resource development, land and water conservation,

# UNH Cooperative Extension Merrimack County 2024

and marine fisheries. This year, 1,124 Merrimack County residents received one-on-one education from woodlot visits, educational events, telephone calls, and email correspondence.

At least 604 county residents participated in educational events: Tree Farm Field Days, Tree Id Walks, Invasive Plant Control workshops, Wildlife Habitat field tours, Forest Health workshops, and Forest Ecology Field Tours for Middle School Science Classes.

To find out more about our programs and events check out the UNH Forestry and Wildlife Facebook page (<https://www.facebook.com/nhwoods.org>).

This year, there were over 400 Volunteers who worked with UNHCE in Merrimack County helping to conserve and manage its natural resources. The Volunteers participated in the Natural Resource Stewards program, the Coverts Project, Nature Groupie, the NH Big Tree Program, and the Lakes Lay Monitoring Program. Please visit our website to find out how to volunteer with UNH Extension <https://extension.unh.edu/about/volunteering>.

## **Community & Economic Development (CED)**

The CED team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire to strengthen communities and the economy. Areas of focus include revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, and leveraging tourism and outdoor recreation to help grow the economy. Central to the CED team's work is engaging communities in developing a collective vision, designing an approach to achieve that vision, and organizing community leaders and volunteers to implement effective strategies.

In terms of activities in Merrimack County over the past year, the CED team engaged over twenty businesses, organizations, and municipalities in the Developing Interconnections for Regional Trails (DIRT) project—a joint initiative with the Foothills Foundation—aimed at building the capacity of trail organizations to expand the region's network of biking trails to enhance recreational opportunities and support the economy. Additionally, the CED team completed the Downtowns and Trails program in Hopkinton and Contoocook, NH, and is now working with the town to implement strategies and actions aimed at building connectivity between local businesses and surrounding trails and recreational resources.



# UNH Cooperative Extension Merrimack County 2024

Lastly, Extension supported six Merrimack County communities in participating in the Housing Academy, a program that is tied to the state's Housing Opportunity Planning (HOP) Grant initiative, which seeks to build communities' capacity to address housing challenges. Of the six Merrimack County communities that UNHCE engaged in the Housing Academy, four have since passed zoning amendments and warrant articles aimed at expanding housing opportunity.

## **4-H Youth Development & Education**

4-H is the youth development program of UNHCE and is offered in partnership with the USDA National Institute of Food and Agriculture (NIFA). The mission of 4-H is to provide hands-on learning opportunities, through positive youth-adult partnerships and peer-reviewed curriculum, to create tomorrow's leaders. 4-H programming helps youth find their spark, or their passion, so that in their adult life they find meaningful ways to contribute to their communities.

A timeless tradition is Merrimack County 4-H members participating in events at the Hopkinton Fair. The 2024 fair hosted 110 4-H animal exhibitors and 82 youth exhibitors in the Ruth Kimball 4-H Exhibit Hall. These opportunities serve as capstone experiences, allowing 4-H youth to showcase what they have learned over the past program year. To close out the 2023-2024 program year, Merrimack County involved 316 youth in the program with the help of 108 volunteers.

## **Health and Well-being:**

The Health and Well-being program provides information, programs, and training grounded in research to help individuals and their families succeed and thrive. These outreach opportunities include the Youth and Adult Mental Health First Aid Training, Chronic Disease, Diabetes, and Chronic Pain Self-Management Programs. We collaborate with schools and public health partners to support prevention and early intervention efforts for mental health, wellness, and substance misuse in communities.

Our Merrimack County Field Specialist is serving as Project Director for the Community First Responder Program, funded by Substance Abuse and Mental Health Services Administration (SAMHSA), which is bringing opioid prevention education to audiences across New Hampshire.

Through Nutrition Connections programming, limited-income youth, adults, and families are reached with evidence-based education around healthy eating and physical activity. In Merrimack County, adults were

# UNH Cooperative Extension Merrimack County 2024

engaged through partnerships with local agencies, including housing sites for older adults, senior centers, family resource centers, adult education, peer support, and more. Nutrition Connections worked with youth in Franklin, Pittsfield, and Concord through partnerships with schools, afterschool programs, summer school programs, and Head Start.

We would like to thank our Advisory Council that consists of 10 citizens from Merrimack County, and a representative of the County Commissioners Office and County Delegation. These advisors assist Extension program staff to evaluate current programming, identify local educational and research needs, and to consider new programming across the county.

Our 2023-2024 council members included: Janine Condi, Chip Donnelly, Ken Koerber, Josh Marshall, Jill McCullough, Tim Meeh, Page Poole, Scott Reynolds, Dee Treybig, Anya Twarog, Commissioner David Lovlien, and Rep. Thomas Chamberg.

Stay connected with us and explore our programs at :  
<https://extension.unh.edu/facility/merrimack-county-office>

# BRADFORD NEWBURY SUTTON YOUTH SPORTS

Bradford Newbury Sutton Youth Sports (BNSYS) had another successful year thanks to the continued support of the Towns of Bradford, Newbury, and Sutton. BNSYS is a 501(c)(3) non-profit organization whose sole mission is to provide quality sports opportunities to area youths while reinforcing the concepts of sportsmanship and team participation.

BNSYS owns and maintains the structures and facilities at Warren Brook Park, located at 164 Old Warner Road in Bradford. Our revenue is derived from program participation fees, individual and local business donations, fundraising events, and appropriations from the three towns that we serve.

## EXPENSES

Our annual expenses cover a range of needs, including:

- Utility bills
- Liability and athlete medical insurance
- Team sports equipment and uniforms
- League fees
- Field and building maintenance
- Toilet rentals
- Need-based scholarships for athletes

## FACILITIES

If you attended any events at our facility or just drove by, you probably noticed the fantastic condition of our fields and the new dugouts constructed on Mayo Field and Raymond Field. Landscape maintenance was done this year by Willett's Forest and Property Maintenance. The dugouts were constructed by local volunteers and board members who generously donated their time and expertise. These improvements were partially funded by our fundraising efforts. Under the guidance of our fundraising director, Betsy Ahearn, the annual golf tournament was again a booming success and our biggest fundraiser of the year. Spring and fall raffles were held during baseball, softball, and soccer seasons, with the proceeds supporting materials for dugouts and field improvements.

Warren Brook Park was selected to host several league tournaments and jamborees in 2024, including the Kearsarge Mountain South (KMS) 12U and 10U Softball Playoff Tournaments, the Community Athletic Solutions (CAS) Soccer Camp in June, and the Merrimack Valley Soccer League (MVSL) 5/6 soccer jamboree.

# BRADFORD NEWBURY SUTTON YOUTH SPORTS

## REGISTRATIONS

2024 was a record-setting year for BNSYS registrations. The year started off with the first BNSYS Ski and Ride program at Pats Peak in February-March, followed by softball, baseball, and t-ball in the spring. Over the summer we held the CAS Soccer Camp in June, a free summer drop-in soccer program in July and August, and soccer season in August to October. BNSYS had a total of 534 registrations for the various sports that were offered in 2024. Of those 534 registrations, 244 athletes (46%) were from Bradford, 148 athletes (28%) were from Newbury, 70 athletes (13%) were from Sutton, and 72 athletes (13%) were from other towns.

Registrations for softball, baseball, t-ball, and soccer were also record-setting in 2024, with more athletes participating in BNS sports programs than any prior year. The CAS Soccer Camp was a once again a success with record-breaking registrations. The CAS soccer coaches are a group of young collegiate athletes from the US and Europe who came to BNSYS for a week in June and put on a full schedule of drills and scrimmages to help develop our athletes.

Fall soccer registrations were also up from 2023. Congratulations to the 5/6 girls' team who won their playoff bracket!

On October 10th BNSYS held our 24th Annual Golf Tournament at the Country Club of New Hampshire. Thank you to everyone who participated and a huge thank you to all our sponsors and donors! Special thanks to:

- Our Albatross Sponsors - Colby Insurance, Crown Point Cabinetry, Legacy Mechanical, Lumber Barn, Mount Sunapee, Naughton and Son Recycling, and Relax & Co.
- Our Eagle Sponsors - Innovative Timber Harvesting LLC, Old Hampshire Designs, Bubba's Bar & Grille, Jake's Market & Deli, Pike Industries, Salt Hill Pub, and Sweet Beet Market.

## VOLUNTEERS

The success of our program would not be possible without the help of countless volunteers. Thank you to everyone who continues to volunteer and support BNSYS. From the Board to the Directors to the volunteers who coach the sports teams, run the snack shack, line the fields, and maintain our buildings and facilities, we are where we are because of all of you.

# BRADFORD NEWBURY SUTTON YOUTH SPORTS

If you would like to get involved with BNSYS, look at what we have to offer, or think you can help in other ways, please visit our website at [bnsyouthsports.org](http://bnsyouthsports.org) or contact one of the Directors. We would love to have you involved in making BNSYS the best youth sports program possible.

There were many additions and changes to the BNSYS Board in 2024, including Mike Howley becoming President, Betsy Ahearn becoming Vice-President, Michelle Marzelli joining as Secretary, John Dean joining as Baseball Director, Mike Ahearn joining as Equipment Director, and Jason Carter joining as Field Director. In 2024, Christine Parsils continued to serve as Treasurer, Alucia DiMuccio and Vinny Marzelli as Soccer Co-Directors, Steph Perkins as Softball Director, and Kayle Lambert as Merchandising Director. Mike Howley also served as Ski Program director and Betsy Ahearn as Fundraising Director.

Departures from the BNSYS Board of Directors in 2024 included Jared Lamoth who served as Board President for 2 years and before that as Soccer Director for 5 years, Devin Pendleton who was Baseball Director for 5 years, and Kaily Roukey who was Secretary for 1.5 years. BNSYS appreciates the enormous amounts of time and efforts that all past Board of Directors volunteers have committed to furthering BNSYS' mission to provide quality sports to our children.

## **Executive Board (Dec. 2024)**

*President: Mike Howley*  
*Vice President: Betsy Ahearn*  
*Treasurer: Christine Parsils*  
*Secretary: Michelle Marzelli*

## **Board of Directors**

*Field Director: Jason Carter*  
*Merchandising Dir: Kayle Lambert*  
*Equipment Director: Mike Ahearn*  
*Baseball Director: John Dean*  
*Softball Director: Steph Perkins*  
*Soccer Co-Directors: Alycia  
DiMuccio & Vinny Marzelli*  
*Fundraising Director: Betsy Ahearn*  
*Ski Program Director: Mike Howley*

Respectfully Submitted,

*Mike Howley*  
BNSYS Board President

Bradford Newbury Sutton Youth Sports  
PO Box 291  
Bradford, NH 03221  
[bnsyouthsports.org](http://bnsyouthsports.org)

# New London Hospital 2024

As the Lake Sunapee Region's community hospital, New London Hospital (NLH) serves the residents of 15 towns. NLH is a nonprofit, 25-bed Critical Access Hospital and is a member of Dartmouth Health, New Hampshire's only academic health system and the state's largest private employer.

The following 2024 Year in Review Report is respectfully submitted by Lauren Geddes Wirth, MD, NLH CEO and President, and Jeff Hollinger, Chair of the NLH Board of Trustees, to each of the towns that benefit from its services.

These include 24-hour emergency care; ambulance and emergency services; diagnostic imaging; inpatient and outpatient rehabilitation; laboratory, acute, and critical care; primary care for the entire family; surgical services, including orthopaedics; and wellness and prevention programs, including CPR and first aid.

## **New Leadership**

*by Jeff Hollinger*

NLH experienced a change in leadership in 2024. Former NLH CEO and President Tom Manion departed the hospital in April after four years in the role to assume the position of chief operating officer of Dartmouth Hitchcock Medical Center (DHMC). In anticipation of this development, Lauren Geddes Wirth, MD, was named interim CEO and President the month before, having served as NLH's chief medical officer since September 2023.

In October, Geddes Wirth was formally appointed as CEO and President. She was recently named one of *Becker's Hospital Review's* 90 critical access hospital CEOs to know for 2024.

As I stated at the time of her appointment, "Dr. Geddes Wirth has proven to be a visionary leader, fostering a culture of accountability and excellence. Her extensive background in outpatient care, program development and executive leadership has made a significant contribution to the culture and growth of NLH. Under her leadership and strategic vision, NLH will continue to be a regional leader of compassionate and exceptional care."

Before joining NLH, Geddes Wirth held multiple leadership positions in the Mass General Brigham (MGB) Community Physician Organization, including medical director roles and Physician Wellbeing Chair. She also owned and practiced at Mill Brook Pediatrics, a MGB health system independent affiliate. Geddes Wirth is a diplomat of the American Board of Pediatrics and a fellow of the American Academy of Pediatrics.

# New London Hospital 2024

She earned her bachelor's degree from Dartmouth College and attended medical school at the former Brown-Dartmouth Medical Program. She completed her pediatric residency at Hasbro Children's Hospital in Rhode Island and was selected to serve an additional year as chief resident in pediatrics.

If you have not had the pleasure yet, I hope you will have the opportunity to meet her in person in the months ahead.

## **Exceptional Employee Engagement and Retention**

NLH and Newport Health Center continue to make progress toward the goal of becoming the region's employer of choice. In 2024, 164 open positions were filled. Notably, more than 60 of them were internal transfers or promotions, demonstrating strong employee desire to remain with the organization.

The hospital's success in retaining employees is also evident in its employee engagement scores, which measure the level of staff satisfaction and commitment to the organization. NLH is proud to report that these scores rank in the 77th percentile, which surpasses the national healthcare industry average and shows that the vast majority of staff members are satisfied with NLH as their employer.

In addition, NLH's employee turnover rates are well below the industry standard for critical access hospitals. The hospital also maintains one of the lowest turnover rates in the state of New Hampshire.

NLH leadership believes that these successes are due to the prioritization of investment in NLH's employees, which are its greatest asset. In the coming year, these efforts will include continuing to align NLH benefits with those offered by the Dartmouth Health System.

## **Strong Financial Health**

NLH is experiencing an ongoing positive financial trajectory that began in Fiscal Year (FY) 2022. These excellent operating results have occurred year after year since then and are projected to continue, as evidenced by the FY25 financials to date.

This success has allowed NLH to reinvest in its staff, as noted in the previous employee engagement update. NLH has completed significant market adjustments to salaries, provided annual cost-of-living increases and aligned employer 403(b) contributions with those offered by the Dartmouth Health System.

The hospital's strong financial foundation has also enabled investments in capital improvements that enhance the quality of patient care and

# New London Hospital 2024

ensure long-term sustainability. One of these projects took place between June and July of 2024 when NLH shut down its operating rooms for six weeks while the air handlers were upgraded to meet air quality standards for years to come. Significant updates to the operating rooms were completed simultaneously.

Leadership worked closely with the operating room team to develop personalized staff plans to secure staff retention during this period, which resulted in 100% of staff returning at project's completion.

Chief Financial Officer Lisa Cohen shares, "I thank both our operating room staff for this success and our incredible facilities team, who worked countless hours throughout June and July alongside our contractors to ensure that the project was completed at the highest level of quality—on-time and under budget."

NLH has also been able to invest in numerous other capital projects, including a new ambulance, a new CT scanner, significant facility infrastructure upgrades and the purchase of critical equipment. The support of the hospital's generous community has been influential in these positive outcomes. They have helped NLH elevate its ability to meet the diverse healthcare needs of the region.

## **Expanded Patient Care Access**

The Express Care service that NLH launched at the end of 2021 has proven a valuable and trusted community asset. With no appointment requirements and short wait times, patients can be treated by experienced medical providers for non-life-threatening conditions.

In 2024, from January 1 through November 30, there were 7,921 patients seen in Express Care. Of these patients, 22% were pediatric and 32% were geriatric, so more than 50% were patients who most often require specialized care.

Notably, only 5% of Express Care patients in 2024 were transferred to the Emergency Department (ED). This demonstrates that the majority of patient needs are being met in Express Care, freeing the ED to focus on patients with more serious conditions.

Along with the continuing success of Express Care, the staff members of NLH and Newport Health Center were pleased to resume accepting new primary care patients, including pediatric ones, during the spring of 2024. There are seven primary care physicians and four mid-level providers who treated 8,626 patients since then. They conducted 18,874 appointments, of which 793 were new patient appointments. A vast majority, or 81%, of new patients were seen within 14 days of registration.



# New London Hospital 2024

In addition, NLH has incorporated a team model into its primary care clinics, which will improve both provider-patient relationships and continuity of care. It will also expand patient access to appointments. NLH will share additional details with the community about this team model in early 2025.

## **Successful Breast Health Fundraising Initiatives**

NLH's two largest fundraisers of the year, Hospital Days and the Annual Benefit, raised approximately \$400,000 combined in direct support for improved breast cancer screening, diagnosis and surgical-intervention technology.

Both events were held in August and offered opportunities for community members to celebrate, make memories, and fundraise together to improve breast care at NLH. Gifts made to NLH during Hospital Days were matched dollar-for-dollar by The Burkehaven Family Foundation, which provided a \$100,000 gift.

The funds were used for the recent purchase of equipment that will soon provide vacuum-assisted and stereotactic breast biopsies on-site, speeding the diagnosis process for both patients and providers. NLH was also able to acquire a radiography system, which provides quality images in real time during breast-conserving surgeries and stereotactic breast biopsies.

This new technology will improve patient outcomes, advance breast health and help patients receive high quality care close to home. NLH is grateful to the community for its generous support of these initiatives.

## **In Gratitude**

On behalf of everyone at NLH and Newport Health Center, we offer our heartfelt thanks for the trust our community places in our care. Our highest priority is the delivery of excellent healthcare, and we are honored to partner with you and your loved ones.

We look forward to continuing to expand our positive impact in 2025.

*Lauren Geddes Wirth, MD*  
CEO and President, NLH

*Jeff Hollinger*  
Chair, NLH Board of Trustees

# The Sunapee-Ragged-Kearsarge Greenway 2024

The Sunapee-Ragged-Kearsarge Greenway Coalition (SRKG) was founded in 1993. It is an all-volunteer, non-profit organization to promote local hiking and land conservation. A 75-mile hiking trail forming a loop known as the SRK Greenway was built to link the most prominent peaks in the area – Mount Sunapee, Ragged Mountain and Mount Kearsarge.

The SRK Greenway extends through ten towns and of the 75-mile network, 9.6 miles are in Sutton. Entering from Mount Kearsarge State Forest along the Lincoln Trail from the north, the Greenway arrives at Kearsarge Valley Road, passes under I-89 at Exit 10, enters Shadow Hill State Forest and then onto the perimeter of Kearsarge Regional Middle School property. It crosses NH Route 114 below Music Hill Road and arrives at Wadleigh Hill Road near the Pressey Bridge crossing over the Lane River. The Greenway continues from the bottom of Corporation Hill and passes the Town Forest and into Wadleigh State Park. From Wadleigh the SRK Greenway heads toward Chalk Pond in Newbury by following Penacook Road, around Kezar Lake, to King's Hill Road, ascends King's Hill Road and descends to the Newbury town line onto Haynes Road and eventually Baker Hill Rd. Much of the trail passes over private property and would not exist were it not for the generosity of many landowners.

The SRK Greenway is a thoroughly community-based, all volunteer organization governed by an active Board of Directors which oversees trail maintenance work, a newsletter, a website ([www.srkg.org](http://www.srkg.org)), a trail guide book and map. Usually, pandemics aside, we are able to offer occasional group hikes and an annual meeting in late March. Dave Gardner and Mark Brito currently serve as the Sutton representatives on the Greenway Board. Many volunteers help keep Sutton's portion of SRK Greenway trails open, repaired and blazed.



# The Sunapee-Ragged-Kearsarge Greenway 2024



Our website at [www.srkg.org](http://www.srkg.org) has maps of the entire Greenway. There you will find events, landowner information, membership details and links to other hiking trails in New Hampshire.

Hiking trails are an important feature of the region's tourism economy and an important benefit to the community. Preserving and maintaining a Green Corridor in Sutton and the surrounding towns has an enormous impact with its associated recreational, economic and health benefits. To improve awareness of hiking trails generally SRK Greenway representatives continually meet with several town boards, conservation commissions, and others including the Ausbon Sargent Land Preservation Trust (ASLPT), the Forest Society (SPNHF), the Mount Sunapee State Park Advisory Committee, the New Hampshire Trails Bureau and the Statewide Trails Advisory Committee.



# Ausbon Sargent Land Preservation Trust

## 2024 Annual Report for the Town of Sutton

Quality of life is a central feature of life in New Hampshire and the state consistently ranks in the top ten best places to live in the United States. Contributing to this ranking are our clean water, scenic places, and opportunities for outdoor recreation. Open spaces also contribute significantly to the economic well-being of the state and our communities.

Ausbon Sargent Land Preservation Trust (Ausbon Sargent) contributes to this through its mission to protect the rural character of the twelve towns of the Mt. Kearsarge/Ragged/Lake Sunapee region. We do this through land conservation, stewardship, and community engagement in the towns of Andover, Bradford, Danbury, Goshen, Grantham, New London, Newbury, Springfield, Sunapee, Sutton, Warner, and Wilmot. Since our founding in 1987, Ausbon Sargent has completed 169 projects and protected 14,156 acres – including sixteen working farms and over eight miles of lake frontage. All of these conservation lands provide public benefits in the form of forest, farm, wetland, or open space conservation. Two-thirds of these properties offer public access.

Ausbon Sargent has had a busy year. We completed four land projects, comprising a little over 615 acres of land, now protected in the towns of Andover, Grantham, Salisbury, and Springfield. The organization welcomed a new Executive Director, a new Stewardship and Programs Coordinator, and welcomed back Sue Andrews, who had retired in 2022, as an office assistant during this past year of transitions. Early in 2025, our new website went live, retiring the previous 10-year-old version.

In 2024, we held many hikes and other events. We collaborated with Lake Sunapee Protective Association (LSPA), local conservation commissions, UNH Cooperative Extension, Woodcrest Village, and Tracy Memorial Library on outings and presentations to showcase and connect people with the wonderful properties we preserve. We held hikes in Andover, Bradford, New London, Sutton, and Wilmot. In collaboration with the Little Lake Sunapee Protective Association and the Otter Pond Protective association, we facilitated guided paddles on Little Lake Sunapee and Otter Pond. We conducted volunteer training workshops for people interested in becoming conservation easement monitors, along with an introduction to “Gaia”, an app that enables the use of smart devices while monitoring. On a beautiful October day, our Annual Meeting took place at Wilmot’s Community Association. We held our Volunteer Appreciation party at Lake Sunapee Protective Association’s Center for Lake Studies in Sunapee Harbor to thank our wonderful volunteers who give so much of themselves forwarding our mission. This year’s “members-only” fundraisers consisted of

our ever-popular and always sold-out Progressive Dinner, as well as our Holiday Party fundraiser, held for the second year in a row at the beautiful and historic Livery in Sunapee Harbor.

Ausbon Sargent is thankful for the assistance of the over two hundred volunteers who help with easement monitoring, committee support, and clerical work. Your friends and neighbors help to protect the special places in our region in many ways. Whether they are members, conservation easement donors, volunteer easement monitors, or participate in various committees at the Land Trust, each hour provided is important. Some volunteers also work with their town officials throughout our 12-town region, to conserve our rural character by encouraging land conservation.

Our website ([www.ausbonsargent.org](http://www.ausbonsargent.org)) will show you which of the Land Trust's protected properties have trails open to the public for hiking, cross-country skiing, and snowshoeing, and includes trail maps, printable hiking and snowshoe series, and driving directions. Our calendar of events for the upcoming seasons is available on our website, too - Take a look and join us! In addition to finding information on all of Ausbon Sargent's protected properties on our website, you can join our email list. Find us on Instagram and be sure to "Like" us on Facebook!

It has always been a pleasure to work with the Town of Sutton Conservation Commission. We look forward to future events, collaborations, and land projects with you!

Respectfully submitted,

*Hans Carlson*  
Executive Director

**Board of Trustees**

*Robin Albing*

*Aimee Ayers*

*Chuck Bolduc*

*Laurie DiClerico*

*Susan Ellison*

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Operations Manager

Development and Communications Coordinator

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*Anne Payeur*

*Jen Deasy*

*Kristy Heath*

*Jamie Wilson*

*Sue Andrews*

# Warner River Local Advisory Committee

## Bradford, Sutton, Warner, Sutton, Hopkinton

The Warner River Local Advisory Committee (WRLAC) is pleased to report on its work for the calendar year 2024. This Committee has statutory authority (RSA 483:8-a) to advise state and local governments on federal, state, and local permit applications and other environmental issues within the Designated Warner River Corridor, which extends for one-quarter mile outward from each river bank as the main stem of the river flows through our five riverfront towns: Bradford, Sutton, Warner, Webster, and Hopkinton. Committee members work with residents, landowners, and state and local officials to promote thoughtful stewardship of this treasured element of our natural and cultural landscape.

One of the main tasks of the Committee is to provide its perspective on town permits within the corridor as described above. This year, the Committee provided comments on permits issued in the towns of Bradford and Warner. This included comments on two alteration-of-terrain permits, two notices of intent-to-cut, three NH Department of Environmental Service (NH DES) Shoreland permits, and two NH Department of Environmental Service Wetlands permits. We have received thoughtful responses to our comments from residents, town officials, and state regulators. In addition, the Committee discusses and tries to find ways to encourage communities to address river-related problems such as flooding, run-off, and erosion.

The WRLAC also partners with members of state agencies whose work is related to ours. This summer and fall, members of this Committee participated with other local citizen scientists in a macroinvertebrate survey sponsored by NH Fish & Game and NH Council Trout Unlimited (NH TU), spearheaded by the Warner Conservation Commission. Volunteers took water samples, recorded stream conditions, and counted the presence of important and diverse species of macroinvertebrates in seven brooks that empty into the Warner River: Ballard, Frazier, French, Stevens, Bartlett, Willow, and Silver. Based on the data, all the streams were in good condition for supporting macroinvertebrate life, which in turn provide food for our native brook trout populations.

Members of this Committee have also participated in the Volunteer River Assessment Program (VRAP), sponsored by NH DES. This program provides an opportunity for citizen scientists to assist in assessing the quality of the river's water. In its 8th year, the data continues to show that the quality of the water is, for the most part, excellent. The raw data sets are available at the NH DES's Volunteer Assessment Programs webpage, as well as the WRLAC website ([www.wrlac.com](http://www.wrlac.com)). These data points provide good news, but we are also reminded that



# **Warner River Local Advisory Committee**

## **Bradford, Sutton, Warner, Sutton, Hopkinton**

increased pressure from human development and changes in weather patterns can disrupt the river and its ecosystem. While resilient in many ways, the river depends on a delicate balance that must be maintained over time. The WRLAC thanks NH Fish and Game , NH TU, and the Warner Conservation Commission for providing these opportunities to understand the river's importance to our community.

This Committee has also engaged with organizations across the five towns. We had an update about the Concord Lake Sunapee Rail Trail's plans for developing trail through the Exit 9 area in Warner. We heard from both advocates of the plan as well as from those who have concerns about the trail's impact on the river's ecosystem. The Committee will continue to review and comment on permits associated with this project. The Committee also heard from the commissioner of the Warner Village Water District about how that organization works to provide clean and plentiful water to the village of Warner, and this Committee looks forward to supporting the commission in any way that it can. Also in Warner, the Committee's chair met with the Toms Pond Protective Association to share their mission and goals with each other. In Bradford, our Committee stays in contact with the Bradford Conservation Commission regarding permits and other environmental conversations that are related to the quarter-mile corridor. Finally, the Committee had the opportunity to introduce itself to representatives of 12 towns at a meeting of the Ausbon Sargent Land Preservation Trust.

The Committee continues to work on raising its visibility and communicating its mission and goals with community members. One important way we do this is by partnering with NH Council Trout Unlimited at a booth during the Warner Fall Foliage Festival. We greatly appreciate the generosity of NH TU and MainStreet Bookends of Warner for providing the space for us to do this.

For the coming year, we will continue to create stronger ties to, and better coordination with our communities' hardworking and dedicated local agencies, boards, and committees whose work is related to ours. This includes staying in touch with the five towns' conservation commissions, planning boards, water precincts, road committees, and selectboards. There is also work that can be done in analyzing data in order to continue to learn about the health of the river and its relationship to its human neighbors. In addition, we will begin updating the "Appendix B - Action Plan" of the Warner River Corridor Management Plan, first published in 2021.

# Warner River Local Advisory Committee

## Bradford, Sutton, Warner, Sutton, Hopkinton

In 2025, this committee will meet every other month at 7:00 PM at the Pillsbury Library, Warner, on the following Wednesdays: January 29, March 26, May 28, July 23, Sept 24, and Nov 19. We invite interested members of the community to join us in our work. For more information about the WRLAC, please visit [www.wrlac.com](http://www.wrlac.com).

Finally, the Committee extends its sincere thanks to three former representatives for their dedication, leadership, and expertise on many topics related to our work: Ken Milender (Warner), Mike Howley (Bradford), and George Embley (Webster).

Respectfully submitted,

*Laura Russell*  
WLAC Secretary



### **Warner River Local Advisory Committee**

Bradford: *Marlene Freyler, Rebecca Herman*

Sutton: *Peter Savickas, Treasurer*

Warner: *Laura Russell, Secretary;*

*Christopher Spannweitz, Mickey Benson*

Webster: *Bob MacGowan*

Hopkinton: *Daniel Morrissey, Chair*



# KEARSARGE NEIGHBORHOOD PARTNERS (KNP)

**K**earsarge Neighborhood Partners (KNP) is a volunteer network built on the belief that lasting change happens through connection and community. Founded in 2020, we have worked with over 40 community partners in Sutton and 9 other Kearsarge-area towns. In 2024, KNP Volunteers donated over 6,000 hours helping with a range of tasks such as gardening, snow removal, and home-cooked meals, while also providing transportation to appointments and delivering emergency firewood. Our advocates work closely with neighbors to guide them toward financial stability, more secure food and housing, and to connect them with essential resources. KNP not only assists our neighbors in meeting their immediate needs, but our volunteers also help the region address the root causes of people's challenges.

In addition to the one-on-one activities noted above, volunteer hours included working with Kearsarge Regional Ecumenical Ministries (KREM) to provide 5 families with reliable transportation, delivering four hundred trays of vegetable seedlings so that people could grow their own food, gleaning hundreds of pounds of carrots, potatoes, and apples with Colby-Sawyer students for food pantries, and working to promote affordable housing in the area. The new KNP "Seedlings" Project donated \$2500 to support the Cougar Cupboard at the Sutton Central School, which provides food for weekends, holidays, and vacations for families living with food insecurity.

By connecting people with resources, support services, and neighbors in the area, we empower individuals to not only overcome hardships but also to become contributors themselves. Together, we're creating a future where neighbors connect with neighbors so that everyone can flourish.

We look forward to strengthening our partnerships and doing even more to create community in the coming year, and we welcome you to join us - [www.KNPNH.org](http://www.KNPNH.org).

Respectfully Submitted,

*Steve Allenby*  
President

# Town Of Sutton

## Resident Marriage Report

January 1, 2024 through December 31, 2024

All information gathered from the Division of Vital Records Site

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
Richardson, Corey Ethan North Sutton, NH	Deford, Kelsie Marie North Sutton, NH	Concord	North Sutton	06/01/2024
Laliberte, Shawn Michael Sutton, NH	Wilmott, Emily Ann Sutton, NH	Sutton	Jackson	06/29/2024
Schoonmaker, Lydia Marie North Sutton, NH	Hebert, Joseph Cody North Sutton, NH	Bradford	Nashua	09/13/2024
McCormack, Jacob Raymond Sutton, NH	Lashier, Cassandra Anne Sutton, NH	Sutton	Sutton	10/05/2024
Boykins, Patricia May North Sutton, NH	Felix Jr, Roy Manuel North Sutton, NH	Sutton	Sutton	10/21/2024
Parsons, Ryan Walker North Sutton, NH	Young, Laura Marie North Sutton, NH	New London	Hanover	11/15/2024
Gilmartin, Joshua Albert North Sutton, NH	Tourville, Skyla Susan North Sutton, NH	Sutton	Sutton	12/20/2024

# Town Of Sutton Resident Birth Report

January 1, 2024 through December 31, 2024

All information gathered from the Division of Vital Records Site

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
Charland, Hudson Patrick	01/27/2024	Lebanon, NH	Charland, Nathaniel Davis	Charland, Nerissa Christine
Thibodeau, Payton Irene	02/03/2024	Concord, NH	Thibodeau Jr, John Andrew	Thibodeau, Laura Jean
Roskamp, Eleanor Alice	07/22/2024	Lebanon, NH	Roskamp, Mark Jason	Fazio, Alison Suzanne
Beauchemin, Quinn Kezia	10/26/2024	Lebanon, NH	Beauchemin, Marc Ansel	Beauchemin, Kathryn

# Town Of Sutton Resident Death Report

January 1, 2024 through December 31, 2024

All information gathered from the Division of Vital Records Site

Decedent's Name	Date of Death	Place of Death	Father's/Parent's Name	Mother's/Parent's Name	Military
Evans, Jeffrey Alan	03/13/2024	Lebanon	Evans, Allan	Murphy, Frances	Y
Miles, Christina Alice	03/25/2024	Newport	Daniels, David	Caron, Nancy	N
Chadwick, Lucille	04/17/2024	Sutton	Cheney Sr, Luke	Skinner, Arietta	N
Andrewski III, Stanley J	05/24/2024	North Sutton	Andrewski Jr, Stanley	Spencer, Ruth	N
Couch, Jeanette R	05/26/2024	New London	Couch, Walter	Spaulding, Lorna	N
Lachance, Jennifer Mary	05/31/2024	Sutton	Solomon, Sol	Kay, Katherine	N
Rosenthal, Wendy Kahn	05/31/2024	Lebanon	Kahn, Warren	Schiff, Thekla	N
Curlless, William I	06/08/2024	Lebanon	Curlless, William	Minott, Patricia	N
Defelice, Phyllis M	06/16/2024	New London	Leonard, Charles	Leslie, Belle	N
Cohen, Patricia A	07/16/2024	Sutton	Cook, Howard	Baker, Virginia	N
Kainu Jr, John Oscar	08/02/2024	Lebanon	Kainu Sr, John	Kiviahio, Impi	N
Bailey, David Emery	08/19/2024	North Sutton	Bailey, Emery	Morgan, Arlene	N
Rayno, Peter G	10/23/2024	Lebanon	Rayno, Howard	Doll, Elfriede	N
Boege, Sheldon E	12/22/2024	North Sutton	Boege, Gerald	newkirk, sally	N



## NH Alerts What is NH Alerts?



NH Alerts is a communication platform that uses Genasys software to power New Hampshire's emergency notification system. Email, Text, and Phone are used to communicate information.

### **NH Alerts has replaced CodeRed.**

**How do I register?** Visit the registration portal at: <https://stateofnewhampshire.genasys.com/portal/en/> to sign up for notifications and designate how you would like to be contacted. To receive text alerts, you must add your SMS (text message) phone number(s).

**What types of notifications/messages will I receive from NH Alerts?** The NH Alerts notification system may be used to alert residents and subscribers about issues impacting safety, such as tornados, floods, gas leaks, power outages, road closures, and other emergency notifications.

**Who can register?** Anyone who lives, works, or owns property in a notification area where NH Alerts is used can sign up. Visitors or people with family in the notification area may also register.

**When registering, why do I get the pop-up message "Email or Number" is already registered.** It is possible that your contact data has already been added. If you receive either of these messages, simply return to the login screen and click on "Forgot your Password?"

**My contact information has changed, how do I update it?** Login to the system portal: <https://stateofnewhampshire.genasys.com/portal/en/> and go to the button (page) that needs to be updated such as notifications, locations, or additional emails. Please click the "Update" button when done.

**Do I need to provide an address or location?** No. Not having a location in the system will prevent you from receiving local weather alerts, such as tornados and storms, and other alerts that are location based.

**Will my contact information be shared with others?** No. The information you provide will only be used by NH Alerts to send you alerts. Your information will never be shared with an outside entity.

**What are some reasons alerts from this system may not be delivered to me?**

- Your contact information is not up to date
- You did not enable the text SMS checkbox
- Your phone is off or busy for an extended period
- The email may be in your Spam/Junk folder

It is recommended you have more than one contact method registered.

**How do I remove my information from the system?**

Login to the system portal and go to the unsubscribe button. Follow the prompts and your contact information will be deleted from the system.

**Who do I contact if I have further questions?**

You can send an email directly to <https://www.desc.dos.nh.gov> or call 603-271-6911, option 4 and ask to speak to the E911 field representative for your town.

# NOTICE OF CORRECTIONS TO THE 2023 ANNUAL REPORT

In the Round Room Report, page 8, there was an error in sentence two of the second paragraph. David Grinsell's professional credentials were misstated. David Grinsell is a Certified Public Accountant. This paragraph should read as follows:

In March, the Town hired David Grinsell as Town Administrator, with Elly staying on to impart institutional knowledge and sage advice for a successful transition. A Certified Public Accountant with decades of experience in finance, David achieved meaningful advancements in financial management during his tenure. He established a Money Market Account that leveraged the Town's cash flow to generate an additional \$30,000 in interest income.

In the Tax Rate Comparison, page 48, there was an error in the chart and corresponding table. Data labels and table headers that 2024 should read 2023.

In the Report of the Solid Waste Transfer Station and Recycling Facility, page 91, there is an error in the first sentence of the second to last paragraph. This sentence should read as follows:

The transfer station hours are Tuesday from 7:00 a.m. until 11:45 a.m.; Thursday from noon until 4:45 p.m. and Saturday from 8:00 a.m. until 3:45 p.m.

In the Report Of The Building Inspector/Code Enforcement Officer, page 102, there was an error in the first sentence of the second to last paragraph. This sentence refers to a Wetlands/Shoreland Scientist. The Town no longer has a Wetlands/Shoreland Scientist on staff. This sentence should read:

In order to ensure a timely review of your application by the Building Inspector and Select Board, please return your completed application to the Select Board's Office by noon on Wednesday.

In the Annual Report – Emergency Management, page 110, the phone number for the Office of the Select Board is incorrect. The correct phone number for the Office of the Select Board is (603) 927-2400.

Thank you to community members who submitted corrections to the 2023 Annual Report. Please share your corrections and feedback on this year's report by contacting the Town Administrator. All feedback is welcome, and corrections will be published in next year's annual report.

*Julia Jones*, Town Administrator  
93 Main Street  
Sutton Mills, NH 03221

(603) 927-2400 X4  
townadmin@sutton-nh.org

## **Are you considering logging your land in Sutton?**

The Sutton Conservation Commission reminds owners of forest land that your timber is a valuable asset. Be wary of unsolicited offers to log your land or buy timber. Before you have your property logged, we strongly recommend you:

- Hire a licensed professional forester to represent your financial interests and to protect the long-term health and productivity of your woodlot.
- Obtain a good written timber harvesting contract.
- Learn more about current wood markets and prices.
- Obtain free forestry advice from Merrimack County Cooperative Extension. County Forester, Tim Fleury will arrange to visit your woodlot. Please call Tim at (603) 796-2151 or 225-5505.
- Learn more about NH forestry laws including: the Intent to Cut permit, the NH Timber Yield Tax, Wetlands permits, Best Management Practices for Erosion Control, Basal Area law for Stream and Shoreland Protection zones, Slash laws and Timber Trespass laws.
- Visit the resource library in the Town Hall. Free fact sheets include an excellent publication entitled: Selling Timber? Do It Right! Other publications include information on: Forest Management Plans, Marking Boundaries, Logging Contracts, Best Management Practices, Timber Harvesting Laws, Cost-Share Programs, Licensed Foresters and Certified Loggers in NH.

A timber tax monitor reviews Intent to Cut permits and visits timber harvests in Sutton as necessary to insure accurate reporting of timber yields.

NH Division of Forests & Lands inspecting foresters visit logging operations to insure compliance with NH timber harvesting laws and to respond to complaints of timber law violations. Call (603) 271-2217.

Proper timber harvesting provides multiple benefits: income, improved habitat, trails, views, and long-term forest health. Uncontrolled, exploitive cutting results in lost revenue, environmental degradation, public resentment and legal liability.

Your forest has been growing for many years. It will continue to increase in value over time. A timber sale should be an informed decision. Please do your homework!

Town of Sutton  
93 Main Street  
Sutton Mills, NH 03221